

CUPERTINO SANITARY DISTRICT

SANTA CLARA COUNTY

CUPERTINO SANITARY DISTRICT BOARD MEETING WEDNESDAY, SEPTEMBER 20, 2023

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino. Participation was also available via videoconference.

1. ROLL CALL:

President Kwok called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Board Members present: Angela S. Chen, Patrick S. Kwok, Taghi S. Saadati, David A. Doyle, and William A. Bosworth.

Absent: None

Staff present: District Manager Benjamin Porter, Deputy District Manager Bob Woodhouse, District Administrative Clerk Frankie Martinez, and Counsel Marc Hynes.

Public:

Bill LeClerc and Bill Hirschman with Lexor, to hear Item 9.A. – Request to Amend Resolution No. 1314

Meg and John Monroe, to discuss Item 9.B. – Forum Odor Control Plan

2. PUBLIC COMMENTS:

There were none.

On motion by Director Chen, seconded by Director Doyle, by a vote of 5-0-0, items 9.A, 9.B, and 10.A. were moved up on the agenda.

9.A. – Request to Amend Resolution No. 1314

The Board discussed Resolution No. 1314, Approving Annexation to the District of Land Identified as APN 503-46-006 and 503-46-007 and Conditionally Allowing Connection of Said Property Pending Completion of Annexation Proceedings. When first approved, APN 503-46-005 was left out of the Resolution by oversight. The property owners requested that the District amend the Resolution to add APN 503-46-005. After discussion by the Board and comments from members of the public, LeClerc and Hirschman, on motion by Director Saadati, seconded by Director Bosworth, by a vote of 5-0-0, the Board approved amendment to Resolution No. 1314, adding APN 503-46-005, as originally noted on the annexation application to LAFCO.

Guests Bill LeClerc and Bill Hirschman left the Board meeting at 7:12 p.m.

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9.B. – Forum Odor Control Plan

Manager Porter reported on District Staff's actions to investigate and attempts to mitigate the ongoing problem of sewer odor at Forum 1 & 2 pump stations. After discussion and comments by members of the public, Meg and John Monroe, on motion by Director Saadati, seconded by Director Chen, by a vote of 5-0-0, the Board approved Staff's recommendation to pilot test odor control technology at Cristo Rey pump station, not to exceed a cost of \$50,000, and instructed Staff to include investigation of pump noise reduction at Forum, and continue further structural investigations at Forum.

Guests Meg and John Monroe left the Board meeting at 7:38 p.m.

10.A. – Peak Flow Model

Deputy Manager Woodhouse reported on the hydraulic model used to estimate peak flow. Flow monitoring was done during Covid lockdown. Modeling scenarios were developed for dry weather and wet weather flow. Additional scenarios will be developed to consider full occupancy of non-residential users and future buildout. The model was reviewed, revised, and calibrated by a third party consultant. Three basins showed significantly high I/I and deserve additional investigation. Director Doyle asked staff to provide a summary of the future actions for the peak flow reduction project. There was no Board action.

Deputy Manager Woodhouse left the Board meeting at 8:00 p.m.

3. CLOSED SESSION:

There was no closed session.

4. MINUTES & BILLS:

A. Approval of the Minutes of August 16, 2023

On a motion by Director Chen, seconded by Director Bosworth, by a vote of 5-0-0, the minutes of the regular meeting held on Wednesday, August 16, 2023, were approved with revision.

B. Approved Minutes of August 2, 2023

By consensus, the Minutes of Wednesday, August 2, 2023 are to be Noted & Filed.

C. Payment of Bills and Approval of Financial Statements

The Board reviewed August payable warrants and financial statements. Directors Doyle and Saadati asked for clarification on some invoices and were satisfied with Staff's response. On a motion by Director Doyle, seconded by Director Saadati, by a vote of 5-0-0, the financial statements and payment of bills for August were approved as written.

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D. Director's Monthly Timesheet

The Board members submitted their September timesheets to Manager Porter.

5. CORRESPONDENCE:

A. The Forum HOA

The Board reviewed the correspondence, which relates to Item 9.B. – Forum Odor Control Plan.

6. MEETINGS:

- A. Manager Porter plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) to be held Monday, October 9, 2023.
- B. President Kwok plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TPAC) to be held on Thursday, October 12, 2023.

7. REPORTS:

- A. Cupertino Fall/Fun Festival held September 9, 2023 at Memorial Park, Cupertino, CA
Directors Kwok, Sadaati, and Bosworth attended the festival, along with staff. The festival was a lot smaller than previous years, attendance was low, and booth traffic was very low.
- B. Santa Clara County Special Districts Association Meeting Held on Monday, September 11, 2023
Director Bosworth reported Marc Landgraf of Santa Clara Open Space Authority was a special guest speaker, in celebration of its 30th anniversary.
- C. Regular Meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC)
Held on Monday, September 11, 2023
Manager Porter reported.
- D. Regular Meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) Held on Thursday, September 14, 2023
President Kwok reported.
- E. California Association for Sewer System Excellence (CASSE) General Meeting Held on September 14, 2023 in Sacramento, CA
Deputy Manager Woodhouse attended. Manager Porter reported.

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8. UNFINISHED BUSINESS:

A. Loan Payoff

Manager Porter reported to the Board that there is no penalty for early loan payoff.

B. Draft Annual Report

The Board reviewed the Draft Annual Report. Staff is to finalize graphics and bring back to the Board for approval.

9. NEW BUSINESS:

A. Request to Amend Resolution No. 1314 - Moved to top of the agenda, after Public Comments.

B. Forum Odor Control Plan - Moved to top of the agenda, after Public Comments.

C. Request to Attend the California Special Districts Association 2023 Board Secretary/Clerk Conference to be held November 6-8, 2023 in Monterey, CA

Staff member Frankie Martinez requested to attend the Board Secretary/Clerk Conference in Monterey, CA. On a motion by Director Bosworth, seconded by Director Chen, by a vote of 5-0-0, the Board approved attendance.

10. STAFF REPORTS:

A. Peak Flow Model – This item was moved up to the top of the agenda, under Public Comments.

B. Pumpkin Fiesta Storm Drain Project – Manager Porter reported.

C. Future Development Projects – Manager Porter reported.

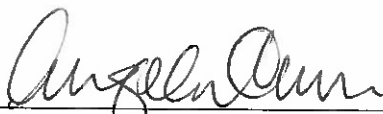
D. Monthly Maintenance Summary Report – Manager Porter reported.

11. CALENDAR ITEMS:

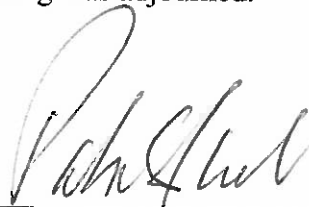
A. The next regular District Board meeting is scheduled to be held on Wednesday, October 4, 2023. Counsel Hynes will be absent, his partner will be attending in his place.

12. ADJOURNMENT:

On a motion properly made and seconded, at 8:56 p.m. the meeting was adjourned.



Secretary of the Sanitary Board



President of the Sanitary Board