

CUPERTINO SANITARY DISTRICT

SANTA CLARA COUNTY

CUPERTINO SANITARY DISTRICT BOARD MEETING

WEDNESDAY, JANUARY 17, 2024

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino. Participation was also available via videoconference.

1. ROLL CALL:

Acting President Saadati called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Board Members present: Patrick S. Kwok, Taghi S. Saadati, and David A. Doyle.

Absent: Angela S. Chen, and Bill A. Bosworth were on excused absence.

Staff present: District Manager Benjamin Porter, District Administrative Clerk Frankie Martinez, and Counsel Marc Hynes.

Public Present: None

2. PUBLIC COMMENTS:

There were none.

3. CLOSED SESSION:

Acting President Saadati adjourned the regular meeting session and opened the closed session at 7:01 p.m. Manager Porter and Administrative Clerk Martinez left the meeting.

Conference with legal counsel – Existing Litigation in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District, and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

Board action: There was no reportable action.

Acting President Saadati adjourned the closed session at 7:08 p.m. and the regular meeting was called to order. Manager Porter and Administrative Clerk Martinez returned to the regular meeting.

4. MINUTES & BILLS:

A. Approval of the Minutes of December 20, 2023

On a motion by Director Kwok, seconded by Director Doyle, by a vote of 3-0-0, the minutes of the regular meeting held on Wednesday, December 20, 2023, were approved as written.

B. Approved Minutes of December 6, 2023

By consensus, the Minutes of Wednesday, December 6, 2023, are to be Noted & Filed.

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C. Payment of Bills and Approval of Financial Statements

On a motion by Director Doyle, seconded by Director Kwok, by a vote of 3-0-0, the Board approved the payment of December bills as written.

D. Director's Monthly Timesheets

The Board turned in their January timesheets to Staff.

5. CORRESPONDENCE:

A. Subpoena of Records

The Board received a description of a subpoena of records delivered to District office on December 26, 2024. Manager Porter reported on staff compliance and completion. It is to be Noted & Filed.

B. Registrar of Voters Email – Action/Review: Elections Cost Estimate Requests

The Board reviewed the email. It is to be Noted & Filed.

6. MEETINGS:

A. Manager Porter plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) to be held Monday, February 5, 2024.

B. Director Kwok plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held on Thursday, February 8, 2024.

7. REPORTS:

A. California Alliance for Sewer System Excellence (CASSE) Meeting Held on Wednesday, January 10, 2024

Manager Porter reported to the Board.

8. UNFINISHED BUSINESS:

A. Project Updates

Manager Porter reported on The Forum Development odor control issue assessment.

9. NEW BUSINESS:

A. City of San Jose FY 2022-23 RWF Cash Contribution Adjustment Schedule

Manager Porter reported to the Board. There was no Board action.

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10. STAFF REPORTS:

A. Future Development Projects

There were no new updates to report.

B. Maintenance Summary

Manager Ported reported on the monthly maintenance summary. There were no spills.

11. CALENDAR ITEMS:

A. California Association of Sanitation Agencies (CASA) 2024 Winter Conference, to be Held January 24-26, 2024, in Palm Springs, CA.

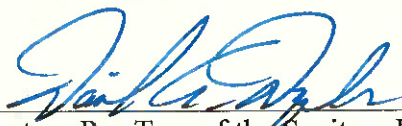
There were no updates.

B. The Next Regular District Board Meeting Scheduled to be Held on Wednesday, February 7, 2024

Manager Porter reminded the Board that Director Bosworth may be absent from the meeting of February 7, 2024.

12. ADJOURNMENT:

On a motion properly made and seconded, at 8:01 p.m. the meeting was adjourned.



Secretary Pro-Tem of the Sanitary Board



Acting President of the Sanitary Board

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