

CUPERTINO SANITARY DISTRICT

SANTA CLARA COUNTY

CUPERTINO SANITARY DISTRICT BOARD MEETING WEDNESDAY, APRIL 17, 2024

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino. Participation was also available via videoconference.

1. ROLL CALL:

Acting President Saadati called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Board Members present: Bill Bosworth, Patrick Kwok, Taghi Saadati, and David Doyle.
Excused Absence: Angela Chen

Staff present: District Manager Benjamin Porter, District Administrative Clerk Frankie Martinez, Mark Thomas President Zach Siviglia, and Counsel Marc Hynes.

Public Present: None

2. PUBLIC COMMENTS:

There were none.

3. CLOSED SESSION:

Acting President Saadati adjourned the regular meeting session and opened the closed session at 7:01 p.m. Porter, Martinez, and Siviglia were excused from the closed session.

Conference with legal counsel – Existing Litigation in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District, and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

Board action: There was no reportable action.

Acting President Saadati adjourned the closed session at 7:08 p.m. and the regular meeting was called to order. Porter, Martinez, and Siviglia rejoined the regular meeting.

4. MINUTES & BILLS:

A. Approval of the Special Meeting Minutes of April 2, 2024

On a motion by Director Bosworth, seconded by Director Kwok, by a vote of 4-0-0, the minutes of the Special Meeting held on Tuesday, April 2, 2024, were approved as written.

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B. Approval of the Regular Minutes of March 20, 2024

On a motion by Director Bosworth, seconded by Director Kwok, by a vote of 4-0-0, the minutes of the Regular Meeting held on Wednesday, March 20, 2024, were approved as written.

C. Approved Regular Minutes of March 6, 2024

By consensus, the Minutes of Wednesday, March 6, 2024, are to be Noted & Filed.

D. Payment of Bills and Approval of Financial Statements

The Board reviewed the financial statements and warrants for March. On a motion by Director Bosworth, seconded by Director Doyle, by a vote of 4-0-0, the Board approved the financial statements and payment of bills as written.

E. Director's Monthly Timesheets

All Board members turned in their timesheets.

5. CORRESPONDENCE:

A. Email – Registrar of Voters Form 470 Filing

The Board reviewed an email notice from Registrar of Voters (ROV) requesting to confirm their email address for filing communication. Staff will submit updated email addresses to ROV.

B. Email – Local Agency Formation Commission of Santa Clara County (LAFCO) – Adoption of Proposed LAFCO Budget for FY 2025 & Notice of June 6 LAFCO Public Hearing.

It is to be Noted & Filed.

6. MEETINGS:

A. Staff plans to attend the California Alliance for Sewer System Excellence (CASSE) teleconference to be held on Wednesday, May 8, 2024.

B. Manager Porter plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) scheduled for Monday, May 20, 2024.

C. Director Kwok plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) scheduled for Thursday, May 23, 2024.

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7. REPORTS:

- A. Manager Porter reported on the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) held on Monday, April 8, 2024.
- B. Director Kwok reported on the CWEA Annual Conference held April 9-12, 2024, in Sacramento, CA.
- C. Director Kwok reported on the regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) held on Thursday, April 11, 2024.

8. UNFINISHED BUSINESS:

- A. Revenue Budget Revisions

Director Porter presented a revised draft budget report to the Board. No Board action was taken.

9. NEW BUSINESS:

- A. ESRI ArcGIS Software Renewal

On a motion by Director Bosworth, seconded by Director Doyle, by a vote of 4-0-0, the Board authorized District Manger to renew the ESRI agreement to continue the use of ArcGIS software. This license agreement is a commitment for a three-year term from 2024-2027.

- B. California Integrated Water Quality System (CIWQS) Annual Report - 2024

Manager Porter reported on the annual report submitted to CIWQS on March 28, 2024. There was no Board action.

- C. District Uniform Polo Shirts

The Board discussed the purchase of new District uniform polo shirts.

- D. Resolution No. 1348, Consolidation of Elections

On a motion by Director Bosworth, seconded by Director Kwok, by a vote of 4-0-0, the Board approved Resolution No. 1348, Consolidation of Elections.

10. STAFF REPORT

- A. Future Development Projects

Manager Porter reported on the status of future development projects.

- B. Maintenance Summary

Manager Porter reported on the monthly maintenance summary.

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11. CALENDAR ITEMS

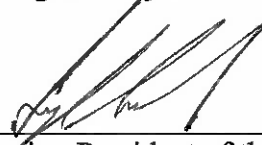
- A. The next regular District Board Meeting is scheduled to be held on Wednesday, May 1, 2024. Director Doyle plans to attend remotely.

12. ADJOURNMENT:

On a motion properly made and seconded, at 8:27 p.m. the meeting was adjourned.



Secretary Pro-Tem of the Sanitary Board



Acting President of the Sanitary Board