

**TOWN OF SILT  
REGULAR BOARD OF TRUSTEES MEETING  
APRIL 23, 2018 – 7:00 P.M.**

The Silt Board of Trustees held their regularly scheduled meeting on Monday, April 23, 2018 in the municipal council chambers. Mayor Aluise called the meeting to order at 7:00 p.m.

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**Roll call**

Present

Mayor Rick Aluise  
Mayor Pro-tem Bryan Fleming  
Trustee Justin Brintnall  
Trustee Aron Diaz  
Trustee Dina Prieto  
Trustee Keith Richel  
Trustee Alan White

Also present were Town Administrator Pam Woods, Town Clerk Sheila McIntyre, Community Development Director Janet Aluise, Chief of Police Mike Kite, Utilities Director Jack Castle, Public Works Director Trey Fonner, Town Attorney Michael Sawyer, Attorney Anna Itenberg and members of the public.

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**Pledge of Allegiance and Moment of Silence**

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**Consent Agenda**

- 1) Minutes of the April 9, 2018 Board of Trustees meeting
- 2) Approval of the first Amended and Restated Memorandum of Agreement concerning the donation and management of funds for the management of Silt River Preserve

**Trustee White made a motion to approve the consent agenda. Trustee Brintnall seconded the motion, and the motion carried unanimously.**

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**Conflicts of Interest** – There were no conflicts of interest.

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**Public Comments** – There were no public comments.

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**Agenda Changes** – There were no agenda changes.

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**Approval of bid for the Town of Silt Concrete Irrigation Tank Project**

Director Fonner explained that the Town received a Garfield County Federal Mineral Lease District grant for improvements to the irrigation system and that two bids were received for the construction of a new tank but one bid was disqualified due to non-compliance. Staff asks that the board award the bid to Kuersten Concrete in the amount of \$96,966. Director Fonner added that the town hopes to put of roof on the tank at a later date.

**Trustee Diaz made a motion to award the bid for the Town of Silt Concrete Irrigation Project to Kuersten Construction for \$96,966. Trustee Brintnall seconded the motion, and the motion carried unanimously.**

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#### **March 2018 financials and balance sheets**

Town Administrator Woods went over the March 2018 financials and balance sheets.

**Mayor Pro-tem Fleming made a motion to approve the March 2018 financials and balance sheets. Trustee Prieto seconded the motion, and the motion carried unanimously.**

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#### **Seating and swearing in of Mayor and Trustees**

Clerk McIntyre swore in newly elected Mayor Keith Richel and Trustees Samantha Alexander, Kyle Knott, Jerry Seifert and T.J. Tucker.

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#### **Nomination of Mayor Pro-tem**

**Trustee Knott made a motion to nominate Trustee Alexander as the new Mayor Pro-tem. Trustee Seifert seconded the motion, and the motion carried unanimously.**

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Town Attorney Sawyer explained the reason for the executive session in regards to the reappointment of the Town Administrator, adding that the executive session is not a requirement but that staff wanted to provide the opportunity should the Board want to entertain it.

**Trustee Tucker made a motion to change the order of the agenda so that the prior board members can be recognized prior to the Board moving into executive session. Trustee Knott seconded the motion, and the motion carried unanimously.**

#### **Consent Agenda**

- 1) **Resolution No. 9, Series 2018, A RESOLUTION EXPRESSING THE APPRECIATION OF THE BOARD OF TRUSTEES FOR THE SERVICES OF RICHARD ALUISE AS THE MAYOR OF THE TOWN OF SILT**
- 2) **Resolution No. 10, Series 2018, A RESOLUTION EXPRESSING THE APPRECIATION OF THE BOARD OF TRUSTEES FOR THE SERVICES OF BRYAN FLEMING AS A MAYOR PRO-TEM/TRUSTEES OF THE TOWN OF SILT**
- 3) **Resolution No. 11, Series 2018, A RESOLUTION EXPRESSING THE APPRECIATION OF THE BOARD OF TRUSTEES FOR THE SERVICES OF ARON DIAZ AS A TRUSTEE OF THE TOWN OF SILT**
- 4) **Resolution No. 12, Series 2018, A RESOLUTION EXPRESSING THE APPRECIATION OF THE BOARD OF TRUSTEES FOR THE SERVICES OF JUSTIN BRINTNALL AS A TRUSTEE OF THE TOWN OF SILT**
- 5) **Resolution No. 13, Series 2018, A RESOLUTION EXPRESSING THE APPRECIATION OF THE BOARD OF TRUSTEES FOR THE SERVICES OF ALAN WHITE AS A TRUSTEE OF THE TOWN OF SILT**

- 6) **Resolution No. 7, Series 2018**, A RESOLUTION OF THE BOARD OF TRUSTEES APPOINTING PAMELA WOODS AS THE TOWN ADMINISTRATOR OF THE TOWN OF SILT, COLORADO
- 7) **Resolution No. 8, Series 2018**, A RESOLUTION OF THE BOARD OF TRUSTEES APPOINTING MICHAEL SAWYER AS THE MUNICIPAL ATTORNEY OF THE TOWN OF SILT, COLORADO

**Trustee Knott made a motion to separate out Resolution No. 7 from the consent agenda. Mayor Pro-tem Alexander seconded the motion, and the motion carried unanimously.**

**Trustee Seifert made a motion to approve Resolution No's. 9, 10, 11, 12, 13 and 8. Trustee Knott seconded the motion, and the motion carried unanimously.**

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### **Executive Session**

**Trustee Prieto made a motion to go into executive session for a conference with the Town Attorney for the purpose of receiving legal advice on a specific legal question under C.R.S. 24-6-402(4)(b) – employment contract. Mayor Pro-tem Alexander seconded the motion and the motion carried unanimously. The board adjourned to executive session at 7:19 p.m.**

**At the end of executive session, Mayor Richel made the following statement: "The time is now 8:31 p.m., and the executive session has concluded. No formal action was taken in executive session. The participants in the executive session were: Keith Richel, Samantha Alexander, Kyle Knott, Dina Prieto, Jerry Seifert, T.J. Tucker, Michael Sawyer and Anna Itenberg. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record". No objections were stated.**

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### **Convene as the Local Liquor Licensing Authority**

**Trustee Tucker made a motion to convene as the Local Liquor Licensing Authority. Trustee Knott seconded the motion, and the motion carried unanimously.**

- 1) **Kum & Go, LLC – Renewal of 3.2 Beer Off-Premise Liquor license**
- 2) **Silt Discount Liquor – Renewal of Retail Liquor license**

**Clerk McIntyre stated that there have not been any issues or violations with either establishment over the last year. She added that they are both current on their sales tax, all fees have been paid and that staff recommends approval.**

**Trustee Tucker made a motion to approve the renewal of the Kum & Go, LLC 3.2 Beer Off-Premise Liquor license. Trustee Seifert seconded the motion, and the motion carried unanimously.**

**Trustee Knott made a motion to approve the renewal of the Retail Liquor license for Silt Discount Liquor. Mayor Pro-tem Alexander seconded the motion, and the motion carried unanimously.**

**Trustee Prieto made a motion to reconvene as the Board of Trustees. Trustee Tucker seconded the motion, and the motion carried unanimously.**

**Reconvened as the Board of Trustees**

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**Mayor Richel adjourned for a break at 8:35 p.m. and reconvened at 8:49 p.m.**

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**Resolution No. 7, Series 2018**

**Mayor Richel made a motion to deny Resolution No. 7, Series 2018, A RESOLUTION OF THE BOARD OF TRUSTEES APPOINTING PAMELA WOODS AS THE TOWN ADMINISTRATOR OF THE TOWN OF SILT, COLORADO. Trustee Knott seconded the motion, and the motion carried with Trustee Prieto voting nay.**

Town Attorney Sawyer recommended that the Board go back into executive session for the purpose of instructing negotiators.

The Board agreed to go into executive session after Board updates.

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**Updates from Board / Board Comments**

Trustee Prieto welcomed the new board members and stated that she is looking forward to working with all of them. Trustee Tucker thanked all of the citizens for their support and stated that he is looking forward to getting to work. Trustee Seifert thanked all of the citizens who voted and is looking forward to serving the people for the next four years.

Mayor Pro-tem Alexander thanked the citizens and the staff for their support and recognized all of the activities that people are attending and appreciates the questions that are being asked and the fact that people are getting more active. Mayor Richel stated that he attended the business after hours at AIS and encouraged people to check out this retail store. He added that after speaking with a local realtor that real estate sales are good in town right now. Mayor Richel then stated that he spoke with a representative with Cedar Networks and that they hope to meet with the board to discuss expanding their high-speed internet service in Silt. He also congratulated the new board members and thanked those who had served.

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**Executive Session**

**Mayor Richel made a motion to go into executive session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiation, and instructing negotiators under C.R.S. 24-6-402(4)(e). Mayor Pro-tem Alexander seconded the motion and the motion carried unanimously. The board adjourned to executive session at 8:57 p.m.**

At the end of executive session, Mayor Richel made the following statement: "The time is now 10:01 p.m., and the executive session has concluded. No formal action was taken in executive session. The participants in the executive session were: Keith Richel, Samantha Alexander, Kyle Knott, Dina Prieto, Jerry Seifert, T.J. Tucker, Michael Sawyer and Anna Itenberg. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record". No objections were stated.

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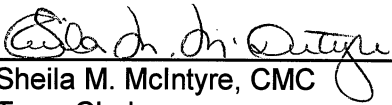
**Adjournment**

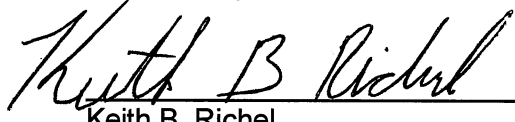
Trustee Prieto made a motion to adjourn. Trustee Knott seconded the motion, and the motion carried unanimously. Mayor Richel adjourned the meeting at 10:03 p.m.

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Respectfully submitted,

Approved by the Board of Trustees

  
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Sheila M. McIntyre, CMC  
Town Clerk

  
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Keith B. Richel  
Mayor

