

**TOWN OF SILT  
REGULAR BOARD OF TRUSTEES MEETING  
MAY 14, 2018 – 7:00 P.M.**

The Silt Board of Trustees held their regularly scheduled meeting on Monday, May 14, 2018 in the municipal council chambers. Mayor Richel called the meeting to order at 7:00 p.m.

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<b>Roll call</b>	Present	Mayor Keith Richel
		Mayor Pro-tem Samantha Alexander
		Trustee Dina Prieto
	Trustee Jerry Seifert	
Absent	Trustee TJ Tucker	
	Trustee Kyle Knott	
		Vacancy

Also present were Interim Town Administrator Jeff Layman, Town Clerk Sheila McIntyre, Community Development Director Janet Aluise, Chief of Police Mike Kite, Utilities Director Jack Castle, Public Works Director Trey Fonner, Town Attorney Michael Sawyer, Attorney Anna Itenberg and members of the public.

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**Pledge of Allegiance and Moment of Silence**

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**Executive Session**

Trustee Seifert made a motion to go into executive session to discuss the purchase, acquisition, lease, transfer, or sale of any real, personal or other property interest under C.R.S. Section 24-6-402(4)(a). Mayor Pro-tem Alexander seconded the motion and the motion carried unanimously. The board adjourned to executive session at 6:57 p.m.

At the end of executive session, Mayor Richel made the following statement: "The time is now 7:18 p.m., and the executive session has concluded. No formal action was taken in executive session. The participants in the executive session were: Keith Richel, Samantha Alexander, Dina Prieto, Jerry Seifert, T.J. Tucker, Sheila McIntyre, Janet Aluise, Michael Sawyer, Anna Itenberg, Jeff Layman and Joe Carpenter. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record". No objections were stated.

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**Consent Agenda**

- 1) Minutes of the April 23, 2018 Board of Trustees meeting
- 2) Approval of 2018 Intergovernmental Agreement for Mosquito Control with Garfield County

- 3) **Resolution No. 14, Series 2018**, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF SILT, COLORADO AUTHORIZING SIGNATURES ON THE TOWNS BANK ACCOUNTS
- 4) **Resolution No. 15, Series 2018**, A RESOLUTION EXPRESSING THE APPRECIATION OF THE BOARD OF TRUSTEES FOR THE SERVICES OF MEREDITH ROBINSON AS A PLANNING AND ZONING COMMISSIONER AND TRUSTEE FOR THE TOWN OF SILT

**Trustee Seifert made a motion to approve the consent agenda. Mayor Pro-tem Alexander seconded the motion, and the motion carried unanimously.**

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**Conflicts of Interest** – There were no conflicts of interest.

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**Public Comments** – There were no public comments.

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**Agenda Changes** – There were no agenda changes.

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#### **Appointment of Interim Town Administrator**

Attorney Sawyer explained the process whereby a subcommittee of the Board sought potential candidates for the Interim position. Trustees Tucker and Prieto talked about their process to find and choose an Interim and asked the Board to consider Jeff Layman for this position. Mr. Layman has a strong law enforcement background and comes highly recommended. Mr. Layman introduced himself and stated that he is looking forward to working with the Board and staff.

**Mayor Pro-tem Alexander made a motion to appoint Jeff Layman as the Interim Town Administrator. Trustee Seifert seconded the motion, and the motion carried unanimously.**

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#### **Senior Programs RFTA refund discussion**

Clerk McIntyre explained that Judy Martin with Senior Programs has asked the town to consider how we would like to handle a refund for contributions from money that the town has paid to the Traveler, which is operated by RFTA. The board was provided with three options.

Trustee Tucker commented about requesting a refund of the total amount to use towards bus stops. It was also discussed to consider future talks with RFTA regarding their service to Silt.

**Trustee Seifert made a motion to request the full refund amount of \$1228.38 payable to the Town of Silt. Trustee Tucker seconded the motion, and the motion carried unanimously.**

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## **Trash Contract discussion**

Clerk McIntyre stated that the current trash contract with Mountain Waste is due to expire on July 1, 2018 and that staff would like direction from the Board to begin the process of putting this item out to bid so that a new contract can be in place prior to that date.

There was discussion regarding the current trash and recycling program and the process involved and concerns of the board and citizens.

**The Board provided direction to staff to put out an RFP for the trash contract to include breakdowns on sizes of containers and recycling options.**

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## **Staff responsibilities and monthly reports**

Each Department Head was given the opportunity to explain their job duties along with what is currently taking place within their departments. The board asked questions of each of the department heads regarding their job duties and what they might need to assist them in their daily duties whether it is equipment or possibly additional personnel. The Board thanked everyone adding that they are all doing a very good job and going above and beyond what is expected of them.

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## **Updates from Board / Board Comments**

Trustee Tucker stated that the bike rodeo was great and thanked all of those who worked it. He talked about new businesses in town and encouraged everyone to shop local. Trustee Seifert thanked Trustees Tucker and Prieto for their work in locating an Interim Town Administrator. He added that he also likes the monthly reports from the Department Heads and that he feels that everyone is doing a fine job. Mayor Pro-tem Alexander stated that she feels that the community events are going well and thanked the Trustees for their work in finding an Interim.

Mayor Richel welcomed Jeff Layman and stated that he is looking forward to moving the town forward. Mayor Richel also provided an update on:

- the passing of State Bill 18-066 regarding lottery funds provided to the town,
- that Cedar Networks will be coming before the board in the near future,
- that the bike rodeo was great,
- that Re-2 will be coming before the board about their future plans regarding their mill levy and bond issue,
- that the skateboard park has some minor issues that need attention,
- the pothole in the alley behind Brickhouse Pizza, and
- that he would like staff to provide the ordinances from surrounding towns regarding sheds to see if we are excessive with our code. Staff explained that enforcement has taken place across the entire town and will provide the board with the number of sheds that have been enforced over the last year.

Mayor Richel also thanked Clerk McIntyre for the good job that she has done after being tasked as the caretaker of the town over the last few weeks. There was discussion to have her work with the Interim Administrator regarding a small compensation to recognize her for her efforts. Clerk McIntyre stated that the entire staff pulled together and that this has definitely been a joint effort.

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**Executive Session**

Trustee Tucker made a motion to go into executive session for a conference with the Town Attorney for the purpose of receiving legal advice on a specific legal question under C.R.S. 24-6-402(4)(b) and for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiation, and instructing negotiators under C.R.S. 24-6-402(4)(e) – employment contract. Mayor Protem Alexander seconded the motion and the motion carried unanimously. The board adjourned to executive session at 8:34 p.m.

At the end of executive session, Mayor Richel made the following statement: “The time is now 9:25 p.m., and the executive session has concluded. No formal action was taken in executive session. The participants in the executive session were: Keith Richel, Samantha Alexander, Dina Prieto, Jerry Seifert, T.J. Tucker, Jeff Layman, Michael Sawyer and Anna Itenberg. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record”. No objections were stated.


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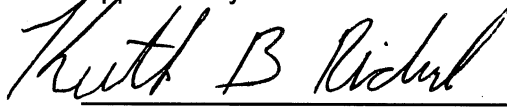
**Adjournment**

Trustee Prieto made a motion to adjourn. Trustee Tucker seconded the motion, and the motion carried unanimously. Mayor Richel adjourned the meeting at 9:27 p.m.

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Respectfully submitted,

  
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Sheila M. McIntyre, CMC  
Town Clerk

Approved by the Board of Trustees  
  
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Keith B. Richel  
Mayor

