

**TOWN OF SILT  
REGULAR BOARD OF TRUSTEES MEETING  
MAY 29, 2018 – 7:00 P.M.**

The Silt Board of Trustees held their regularly scheduled meeting on Tuesday, May 29, 2018 in the municipal council chambers. Mayor Richel called the meeting to order at 7:00 p.m.

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<b>Roll call</b>	Present	Mayor Keith Richel
		Trustee Kyle Knott
		Trustee Jerry Seifert
	Trustee TJ Tucker	
Absent	Mayor Pro-tem Samantha Alexander	
	Trustee Dina Prieto	
	Vacancy	

Also present were Interim Town Administrator Jeff Layman, Town Clerk Sheila McIntyre, Community Development Director Janet Aluise, Chief of Police Mike Kite, Public Works Director Trey Fonner, Utilities Director Jack Castle, Town Attorney Michael Sawyer and members of the public.

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**Pledge of Allegiance and Moment of Silence**

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**Consent Agenda**

- 1) Minutes of the May 14, 2018 Board of Trustees meeting
- 2) Amended and Restated CCOERA 457 Participation Agreement
- 3) Approval of Separation Agreement

**Trustee Seifert made a motion to approve the consent agenda. Trustee Knott seconded the motion, and the motion carried unanimously.**

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**Conflicts of Interest** – There were no conflicts of interest.

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**Public Comments** – There were no public comments.

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**Agenda Changes** – There were no agenda changes.

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**Interviews for Trustee vacancy – Bobby Hays, Ann Marie Stein, Justin Brintnall and Sam Walls**

Mayor Richel stated that an email was received from Bobby Hays stating that he is in the process of selling his house and may not be able to fulfill the requirement of Trustee should he end up moving out of town.

The Board invited each of the candidates up for questioning. Trustee Tucker stated that he feels that there should be a better process in selecting a candidate in the future so that a decision doesn't have to be made the same night as interviews.

**Trustee Knott made a motion to appoint Sam Walls to the Board of Trustees. Trustee Seifert seconded the motion, and the motion carried unanimously.**

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Clerk McIntyre swore in Sam Walls as a Trustee and he was seated immediately.

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#### **Appointment of Trustee to the Energy Advisory Board**

Clerk McIntyre explained that there is now a vacancy on the Energy Advisory Board, adding that this Board meets once a month Rifle.

**Trustee Knott made a motion to nominate Trustee Seifert to the Energy Advisory Board. Trustee Tucker seconded the motion, and the motion carried unanimously.**

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#### **Appointment of Trustee to the Garfield Clean Energy Board**

Clerk McIntyre explained that there is also a vacancy on the Garfield Clean Energy Board. She stated that this Board meets every other month in either Glenwood Springs or Rifle.

**Mayor Richel nominated himself to the Garfield Clean Energy Board. Trustee Tucker seconded the motion, and the motion carried unanimously.**

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#### **Roy Moore ballfield discussion – Eric Slade**

Present tonight was Eric Slade who explained that they are looking for a baseball field for a new youth organization that will be starting up next year on the Western Slope. The “junior baseball” will consist of third through eighth graders who will use high school rules with some modifications. Mr. Slade explained what they would like to do to the current field to prepare it while also accommodating the existing soccer field in the area, adding that they would do all of the maintenance on the field. He stated that they are not asking for money and that they would do year round fundraising to help with the costs.

Staff explained that the field actually belongs to Re-2 and that the Town leases the property from the School District. There was additional discussion regarding drawings being provided to the town of what Mr. Slade would like to do with the field(s). Mr. Slade was directed to get together with staff about his plans.

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#### **Shed discussion**

Director Aluise went through her report on accessory buildings and addressed the issues that have recently taken place in the Spruce Meadows subdivision regarding sheds. Staff explained how the different variables (i.e. municipal code, drainage, setbacks, easements, final plats, PUD guidelines, covenants, etc.) have to be taken into consideration when a shed is placed on any property throughout town.

There was lengthy discussion regarding shed code violations over the years and how they are addressed whenever a shed is not in compliance and if there should be changes made to the code to change that process. There was discussion to possibly grandfather in some sheds based on a specific date that they were built, but there was the concern of being fair to everyone

throughout town no matter when their shed was built. Director Aluise stated that most people voluntarily comply and that only a few have been issued a citation into court, adding that those have been resolved.

Director Aluise encouraged the Board to check out the Planning & Zoning meetings and review the minutes that are in the board packet every month adding that whenever a citizen isn't happy with a staff decision they can appeal it to the P&Z. It was determined that staff will continue to follow the code as they have to address issues regarding sheds/accessory buildings and that citizens need to make sure they do their due diligence when purchasing a property to see that everything is in compliance.

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### **Recruitment of Town Administrator**

Interim Layman provided the Board with the proposals received from GovHR, Everhart & Associates and Peckham & McKenney. All three firms are offering their services to recruit a new Town Administrator and it was decided to invite them all to a work session prior to the June 11 meeting to give a brief presentation.

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### **April 2018 financials and balance sheets**

Interim Layman thanked Deputy Town Treasurer Amie Tucker for putting together financials. He then went over the April 2018 financials and balance sheets.

**Trustee Knott made a motion to approve the April 2018 financials and balance sheets. Trustee Seifert seconded the motion, and the motion carried unanimously.**

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### **Updates from Board / Board Comments**

Trustee Walls thanked everyone for the opportunity to serve on the Board. Trustee Tucker commented about how nice the ice cream social was last Friday. Mayor Richel also stated how nice the event was and that the skateboard park is looking good now that it is complete. He also asked when Orchard Avenue would be fixed and Director Aluise stated that the contractor still has about one month left of work and then Orchard will be overlaid. She also explained that the town has no ability to stop a company from changing out their own service lines but that the town will make it a stipulation with them in the future that they contact citizens in advance when work is being done in their area.


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### **Adjournment**

**Trustee Tucker made a motion to adjourn. Trustee Knott seconded the motion, and the motion carried unanimously. Mayor Richel adjourned the meeting at 8:41 p.m.**

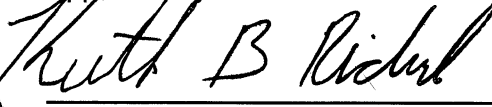
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Respectfully submitted,

  
Sheila M. McIntyre, CMC  
Town Clerk



Approved by the Board of Trustees

  
Keith B. Richel  
Mayor