

**TOWN OF SILT  
REGULAR BOARD OF TRUSTEES MEETING  
JULY 23, 2018 – 7:00 P.M.**

The Silt Board of Trustees held their regularly scheduled meeting on Monday, July 23, 2018 in the municipal council chambers. Mayor Richel called the meeting to order at 7:00 p.m.

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<b>Roll call</b>	Present	Mayor Keith Richel Trustee Kyle Knott Trustee Dina Prieto Trustee TJ Tucker
	Absent	Mayor Pro-tem Samantha Alexander Trustee Jerry Seifert Trustee Sam Walls

Also present were Interim Town Administrator Jeff Layman, Town Clerk Sheila McIntyre, Chief of Police Mike Kite, Public Works Director Trey Fonner, Town Attorney Anna Itenberg and members of the public.

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**Pledge of Allegiance and Moment of Silence**

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**Consent Agenda**

- 1) Minutes of the July 9, 2018 Board of Trustees meeting
- 2) **Resolution No. 20, Series 2018**, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF SILT, COLORADO, CREATING A SOLID WASTE AND RECYCLING FUND

Administrator Layman and Attorney Itenberg explained the resolution and that its intention is to separate the trash fund in an effort to help track it more efficiently without creating an enterprise fund.

**Trustee Knott made a motion to approve the consent agenda as presented. Trustee Prieto seconded the motion, and the motion carried unanimously.**

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**Conflicts of Interest** – There were no conflicts of interest.

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**Public Comments** – There were no public comments.

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**Agenda Changes** – There were no agenda changes.

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**Re-2 – Mill levy and Bond Issue discussion – Brent Curtice**

Present tonight were Brent Curtice, Superintendent of Garfield County Re-2 School District and Theresa Hamilton, Communications Director who went through their power point presentation outlining the School Districts goals and asking for the Boards support as they consider both a

mill levy increase to support staff and a bond issue to build classrooms in the November election.

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### **Mountain Waste contract**

Present tonight was Mike Hinkley, District Manager. Attorney Itenberg went through the contract stating that it reflects the agreement of the provisions between both parties. It was discussed that Mountain Waste would provide complimentary service for the Town Hall/Police Department and Town Center but would charge a weekly fee for the Community Center and Library.

There was discussion about the timeframe that citizens would have to request a new container from Town Hall and Mr. Hinkley agreed to extend that amount of time to 90 days before citizens are charged to change out their containers. Staff will send out flyers that explain the single stream recycling process and the timeframe to exchange their current recycle containers should they choose to. Mr. Hinkley stated that for those citizens who wait to change out their containers after the 90-day window, they would be billed a \$25 delivery charge. It was also decided to make the contract effective as of August 1, 2018.

Mr. Hinkley spoke about the issue they face when replacing trash cans and recycle containers that have been lost, stolen or sometimes used by the resident for uses other than recycling. He stated that these containers are not the property of the citizens and that they belong to Mountain Waste.

**Trustee Knott made a motion to direct staff to execute the Mountain Waste contract with the following changes: in Section 3.2(b), changing the notice time to citizens from 60 days to 90 days in order to request a different container, Section 3.3(a) clarifying that the Police Department /Town Hall and Town Center will be complimentary and that the Community Center and Library will be charged at a rate of \$6.18 per week and the contract having an effective date of August 1, 2018. Trustee Tucker seconded the motion, and the motion carried unanimously.**

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### **Bulk water discussion**

Director Fonner went through his report stating that in order to bring the coin operated bulk water station into compliance it would cost approximately \$6600 and the work can be done in-house. This improvement would provide a movable tower unit that would have the appropriate cross connection device (air-gap device) to help alleviate the possibility of cross contamination between tanks.

Director Fonner also stated that the rates at this station have not been increased in over eighteen years and that staff recommends raising the rates to assist with the costs of treating the water and providing it to those who use it. There was discussion regarding the cost to provide bulk water to the people who live outside of the town limits compared to the price Silt residents pay for their water, regulating the water pressure at the water stations to cut down on the loss of water due to the high pressure and the cost of bulk water in neighboring communities.

**Staff stated that there is money in the budget for the improvements and there was a consensus of the Board to pursue the improvements.**

**Trustee Tucker made a motion to increase the bulk water rate to \$10 per thousand gallons at the coin operated bulk water station effective as soon as possible. Trustee Knott seconded the motion, and the motion carried unanimously.**

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### **Executive Search update**

Administrator Layman went over the timeline for the executive search, stating that the earliest date for a contract approval would be October 9, 2018. He went on to say that, the Board would be meeting with Tim Gagen at their retreat on August 1 to discuss the profile for the Town Administrator position. The Board was also provided with an additional timeline from Culture Solutions Group and what their cost would be to assist with the search.

Trustee Knott asked if it was necessary to go through this entire process and instead offer the position to Mr. Layman and to give him a probationary period and do a review after 9-12 months to determine if he can then be converted to the position permanently upon a favorable review. Trustee Tucker stated that he feels that we should go through the process in an effort to be clear and transparent. He added that he feels it should be opened up to everyone who is qualified and for those who have shown interest in the position.

It was decided to wait until after the retreat at which time a profile is created and the Board sees what kind of a candidate they are looking for before they determine what they want to do next.

Mayor Richel also reminded the Board that Administrator Layman's current contract ends on August 19 but that it has an automatic 90-day extension. **There was a consensus to continue his contract for another 90 days.**

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### **June 2018 financials and balance sheets**

Administrator Layman went over the June 2018 financials and balance sheets.

**Trustee Knott made a motion to approve the June 2018 financials and balance sheets. Trustee Prieto seconded the motion, and the motion carried unanimously.**

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### **Updates from Board / Board Comments**

Trustee Knott thanked staff for their hard work and for making Silt a better place. Trustee Tucker relayed to the citizens that the Town has also taken steps to help reduce the waste of water especially during the drought that we are experiencing this year. He also encouraged citizens to be proactive and talk to their neighbors or Town Hall in regards to the waste of water and to feel free to provide any comments or suggestions to the Town Administrator. Trustee Tucker also reminded everyone of the concert and laser show this Friday night at the Stoney Ridge Pavilion.

Mayor Richel reminded everyone to come down to Silt Heyday this weekend and enjoy the concerts and the Salida Circus, which will be performing during the day on Saturday.

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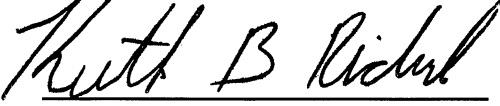
**Adjournment**

**Trustee Prieto made a motion to adjourn. Trustee Knott seconded the motion, and the motion carried unanimously. Mayor Richel adjourned the meeting at 8:55 p.m.**

Respectfully submitted,

  
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Sheila M. McIntyre, CMC  
Town Clerk

Approved by the Board of Trustees

  
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Keith B. Richel  
Mayor

