

**TOWN OF SILT
REGULAR BOARD OF TRUSTEES MEETING
JULY 22, 2019 – 7:00 P.M.**

The Silt Board of Trustees held their regularly scheduled meeting on Monday, July 22, 2019 in the municipal council chambers. Mayor Richel called the meeting to order at 7:00 p.m.

Roll call	Present	Mayor Keith Richel Trustee Kyle Knott Trustee Andreia Poston Trustee Dina Prieto Trustee Jerry Seifert Trustee Sam Walls Vacancy
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Also present were Town Administrator Jeff Layman, Town Clerk Sheila McIntyre, Public Works Director Trey Fonner, Chief of Police Mike Kite, Community Development Director Janet Aluise, Town Treasurer Betty Vega and members of the public.

Pledge of Allegiance and Moment of Silence

Consent Agenda

- 1) Minutes of the July 8, 2019 Board of Trustees meeting

Trustee Seifert made a motion to approve the consent agenda as presented. Trustee Walls seconded the motion, and the motion carried unanimously.

Conflicts of Interest – There were no conflicts of interest.

Public Comments – There were no public comments.

Agenda Changes – There were no agenda changes however Administrator Layman did state that he had two announcements to make. He reminded everyone of the OHV Open House on July 24 at 7:00 and he announced that the Board of County Commissioner pledged a contribution of \$175,000 towards the Towns' efforts to improve the interchange. He stated that the County has agreed to fund part of a grant match from the Economic Development Administration of the United States Department of Commerce.

Trustee Interviews – David Moreno and Justin Brintnall

The Board proceeded to interview David Moreno and Justin Brintnall for the vacancy. This person will fill the seat until April 2020.

Mayor Pro-tem Knott made a motion to appoint Justin Brintnall to the Trustee vacancy. Trustee Walls seconded the motion, and the motion carried with Trustees Prieto and Poston voting nay.

Town Clerk McIntyre swore in Justin Brintnall and he was seated immediately.

Convene as the Local Liquor Licensing Authority

Mayor Pro-tem Knott made a motion to convene as the Local Liquor Licensing Authority. Trustee Walls seconded the motion, and the motion carried unanimously.

Columbine Liquors – Renewal of Retail Liquor License Burning Mountain Pizza & Subs – Renewal of Hotel & Restaurant Liquor License

Town Clerk McIntyre stated that these are standard renewals for both licenses. She added that there have been no issues with either licensee, their sales tax is current and that all fees have been paid. Staff recommends approval of both.

Mayor Pro-tem Knott made a motion to approve the renewal of the Columbine Liquor Retail Liquor License. Trustee Poston seconded the motion, and the motion carried unanimously.

Trustee Seifert made a motion to approve the renewal of the Burning Mountain Pizza & Subs Hotel & Restaurant Liquor License. Mayor Pro-tem Knott seconded the motion, and the motion carried unanimously.

Trustee Brintnall made a motion to reconvene as the Board of Trustees. Mayor Pro-tem Knott seconded the motion, and the motion carried unanimously.

Endorsement of Associated Governments of Northwest Colorado Resolution 19-1 – Bonnie Petersen

Administrator Layman introduced Bonnie Petersen and Board of County Commissioner Mike Samson who went over the Resolution that supports domestic energy and electricity production, mining and agriculture within our County. Commissioner Samson reminded the Board of the number of grants that the Town has received from both the Garfield County Federal Mineral Lease District and from DOLA that are associated with energy production. Mr. Samson encouraged the Board to support this Resolution.

Mayor Pro-tem Knott made a motion to approve the endorsement of AGNC Resolution 19-1. Trustee Prieto seconded the motion, and the motion carried unanimously.

Mountain Waste & Recycling – Rate increase request

Present tonight was Mike Hinkley with Mountain Waste & Recycling to go through the rate increase request as allowed for by their contract with the Town. Mountain Waste is requesting a 5% rate increase plus .31 per home due to the increases at our local landfill, recycling tipping/processing rates, reduction of recycle commodity rebates for the materials collected and

rising costs. While Mountain Waste is absorbing part of the increase that they are experiencing, Mr. Hinkley provided the Board with two options that they may consider to address the increase in fees. He suggested Option 2, which would be an increase of \$1.55 per home, per month.

There was lengthy discussion regarding the suggested increase amounts and other options that could be available regarding the recycling program. **The Board directed staff to discuss the two options with the Town Attorney and to bring this back for further discussion at the next Board meeting on August 12, 2019.**

Award of bid for Public Works Shop fence

Director Fonner went over the bids for the replacement of the Public Works shop fence. He stated that the current fence is original and beginning to fail in a few areas and that the new fence would complement the new gate that was recently installed. Mr. Fonner added this is a budgeted item and that the Town would recycle the old fence material.

Mayor Pro-tem Knott made a motion to award the bid for the Public Works Shop fence to Taylor Fence Company. Trustee Prieto seconded the motion, and the motion carried with Trustee Poston voting nay.

First reading of **Ordinance No. 7, Series 2019**, AN ORDINANCE OF THE TOWN OF SILT, COLORADO REPEALING AND REPLACING SECTION 8.24.020 OF THE SILT MUNICIPAL CODE REGARDING HOURS OF PUBLIC USE FOR ALL TOWN PARKS AND OPEN SPACE

Chief Kite explained that the park hours throughout town are not consistent and would like to change them all to being open from dawn to dusk.

The public hearing was opened at 8:55 p.m. There were no public comments and the hearing closed at 8:55 p.m.

Trustee Seifert made a motion to approve first reading of Ordinance No. 7, Series 2019, AN ORDINANCE OF THE TOWN OF SILT, COLORADO REPEALING AND REPLACING SECTION 8.24.020 OF THE SILT MUNICIPAL CODE REGARDING HOURS OF PUBLIC USE FOR ALL TOWN PARKS AND OPEN SPACE. Trustee Walls seconded the motion, and the motion carried unanimously.

Second reading of **Ordinance No. 3, Series 2019**, AN ORDINANCE OF THE TOWN OF SILT, COLORADO REPEALING AND REPLACING CHAPTER 12.16 OF THE SILT MUNICIPAL CODE IN IT'S ENTIRETY RELATED TO THE FORMER TREE BOARD, AND HEREBY ESTABLISHING A NEW VEGETATION MANAGEMENT BOARD WITHIN THE TOWN OF SILT, GARFIELD COUNTY, STATE OF COLORADO

Director Aluisse reiterated that the suggested species have been taken out of the code and been established by Resolution which was passed at the last meeting.

The public hearing was opened at 9:01 p.m. There were no public comments and the hearing closed at 9:01 p.m.

Mayor Pro-tem Knott made a motion to approve second reading of Ordinance No. 3, Series 2019, AN ORDINANCE OF THE TOWN OF SILT, COLORADO REPEALING AND REPLACING CHAPTER 12.16 OF THE SILT MUNICIPAL CODE IN IT'S ENTIRETY RELATED TO THE FORMER TREE BOARD, AND HEREBY ESTABLISHING A NEW VEGETATION MANAGEMENT BOARD WITHIN THE TOWN OF SILT, GARFIELD COUNTY, STATE OF COLORADO. Trustee Prieto seconded the motion, and the motion carried unanimously.

Second reading of **Ordinance No. 4, Series 2019, AN ORDINANCE OF THE TOWN OF SILT, COLORADO REPEALING AND REPLACING IN IT'S ENTIRETY SECTION 9.08.010 OF THE SILT MUNICIPAL CODE REGARDING OPEN CONTAINERS OF ALCOHOL AND THE PUBLIC'S CONSUMPTION OF FERMENTED MALT BEVERAGES AND VINOUS LIQUORS WITHIN TOWN OF SILT PARKS AND OPEN SPACE**

Town Clerk McIntyre stated that there have been no further changes to this ordinance that allows people to have both full strength beer and wine in the towns' parks.

The public hearing was opened at 9:03 p.m. There were no public comments and the hearing closed at 9:03 p.m.

Mayor Pro-tem Knott made a motion to approve second reading of Ordinance No. 4, Series 2019, AN ORDINANCE OF THE TOWN OF SILT, COLORADO REPEALING AND REPLACING IN IT'S ENTIRETY SECTION 9.08.010 OF THE SILT MUNICIPAL CODE REGARDING OPEN CONTAINERS OF ALCOHOL AND THE PUBLIC'S CONSUMPTION OF FERMENTED MALT BEVERAGES AND VINOUS LIQUORS WITHIN TOWN OF SILT PARKS AND OPEN SPACE. Trustee Poston seconded the motion, and the motion carried unanimously.

Announce winner of Beautiful Yard Contest

Director Aluise stated that the winner of the Beautiful Yard contest is 1410 Ballard. Staff recommended opening up another round and to take all of those who did not win this time and put them in the next round of which the Board agreed.

Mayor Pro-tem Knott made a motion to award the winner of the Beautiful Yard contest to 1410 Ballard. Trustee Prieto seconded the motion, and the motion carried unanimously.

Salary survey / External Equity Study

Administrator Layman explained that in preparation of the 2020 General Fund budget that he believes it is important to conduct salary surveys and external equity studies in order to maintain our compensation objectives. He added that our compensation objectives are to remain competitive, maintain consistency, control costs, observe legal requirements, pay for performance, maintain proficiency and to set a reasonable pay philosophy.

He stated that his observation is that Silt has trailed the market in terms of salaries and that he feels that it would be best to try to match the market as opposed to trailing or paying above the market. He suggested forming an ad-hoc Human Resources Subcommittee to review the

results of the studies in detail and prepare compensation recommendations for the budget process.

Administrator Layman went through the process he used to acquire the information for the salary survey adding that it provides a good baseline in which to start. Mayor Richel and Trustee Seifert volunteered to participate on the subcommittee.

June 2019 financials and balance sheets

Treasurer Vega went over the June 2019 financials and balance sheets adding that she is waiting to hear back from the State on the sales tax numbers as the Town suspects they may be incorrect.

Updates from Board / Board comments

The Board thanked staff for all of their hard work and welcomed Trustee Brintnall back to the Board. Trustee Brintnall stated that he is excited to be back on the Board. He added that Heydays is this coming weekend and asked people to come out and help them celebrate their 50th Anniversary. Trustee Poston commented about a tree across from the Police Department that is taking over the path.

Mayor Pro-tem Knott encouraged citizens to get engaged and come to the next meeting to talk about the trash and recycling. He also congratulated the Beautiful Yard winner and reminded people of the next OHV meeting that will be taking place on Wednesday night. Mayor Richel commented about the number of people who are taking their dogs to both the Roy Moore and soccer fields to play ball, adding that dogs are not allowed off leash in the parks. He also commented that there are a few place around town where the trees overhang onto roadways, reminding people that they need to keep them trimmed so that trucks do not hit them. Mayor Richel also reminded people to come down and celebrate Heydays and he also thanked the County Commissioners for their \$175,000 grant contribution for the interchange planning project.

Mayor Richel adjourned for a break at 9:29 p.m. and reconvened at 9:37 p.m.

Executive Session

Mayor Pro-tem Knott made a motion to go into an executive session for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f). Trustee Prieto seconded the motion, and the motion carried unanimously. The board adjourned to executive session at 9:38 p.m.

At the end of executive session, Mayor Richel made the following statement: "The time is now 10:11 p.m., and the executive session has concluded. No formal action was taken in executive session. The participants in the executive session were: Keith Richel, Andreia Poston, Jerry Seifert, Dina Prieto, Kyle Knott, Sam Walls, Justin Brintnall and Jeff Layman. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper

action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record". No objections were stated.

Mayor Pro-tem Knott made a motion to approve the 3rd quarter bonus of \$2000 to Jeff Layman per his contract. Trustee Prieto seconded the motion, and the motion carried unanimously.

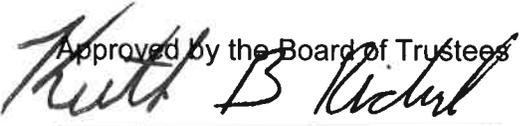
Trustee Seifert made a motion to approve that Mr. Layman start accruing vacation hours at the rate of 7.69 hours per pay period beginning on the pay period of August 2, 2019. Trustee Walls seconded the motion, and the motion carried unanimously.

Adjournment

Trustee Seifert made a motion to adjourn. Mayor Pro-Tem Knott seconded the motion, and the motion carried unanimously. Mayor Richel adjourned the meeting 10:18 p.m.

Respectfully submitted,


Sheila M. McIntyre, CMC
Town Clerk

Approved by the Board of Trustees

Keith B. Richel
Mayor

