

**TOWN OF SILT  
REGULAR BOARD OF TRUSTEES MEETING  
NOVEMBER 23, 2020 – 7:00 P.M.**

The Silt Board of Trustees held their regularly scheduled meeting on Monday, November 23, 2020. Mayor Richel called the meeting to order at 7:00 p.m.

---

<b>Roll call</b>	Present	Mayor Keith Richel Trustee Justin Brintnall (remotely) Trustee Andreia Poston Trustee Jerry Seifert Trustee Samuel Flores Trustee Sam Walls
	Absent	Mayor Pro-tem Kyle Knott

Present remotely were Town Administrator Jeff Layman, Town Clerk Sheila McIntyre, Town Treasurer Amie Tucker, Police Chief Mike Kite and members of the public.

---

**Pledge of Allegiance and Moment of Silence**

---

**Public Comments** – There were no public comments.

---

**Consent Agenda**

1. Minutes of the November 9, 2020 Board of Trustees meeting
2. First amendment to employment agreement – Jeff Layman

**Trustee Seifert made a motion to approve the consent agenda as presented. Trustee Brintnall seconded the motion, and the motion carried unanimously.**

---

**Conflicts of Interest** – There were no conflicts of interest.

---

**Agenda Changes** – There were no agenda changes.

---

**Draft 2021 Budget presentation**

Administrator Layman went over his draft budget presentation for the upcoming year. The final budget will be brought back for approval and adoption at the next meeting. There was some discussion about the possibility of refinancing our bond again if possible. Administrator Layman went over the recession plan stating that staff continues to monitor how things are going and spending accordingly.

---

## **Town of Silt Coronavirus Aid, Relief and Economic Security Act (CARES) Report**

Administrator Layman went over the status report of how the town has spent money from an economic stimulus bill that was passed by Congress in March in response to the economic fallout of the COVID-19 pandemic. He stated that the town received \$273,137 in per capita pass-through funds from Garfield County that were used as follows:

- Approximately \$90,000 to five Silt businesses
- Approximately \$46,425 to four non-profits
- Approximately \$10,000 in food programs administered by the town
- Approximately \$27,000 to improve the teleworking environment
- Approximately \$6,600 in PPE and cleaning products
- Approximately \$11,000 for Plexiglas and office remodeling
- Approximately \$9,000 for COVID quarantining of employees
- Approximately \$3,000 to install a new night drop box and ballot box improvements
- And hundreds more in miscellaneous

The Board thanked staff for getting applications out to businesses and helping our citizens and businesses adding that many of them truly appreciated the assistance and benefited from this program. The Board also reminded everyone to try and support our local businesses when possible.

---

## **October 2020 financials, balance sheets and Recession Plan Report**

Treasurer Tucker went over the financials and balance sheets. She also explained that the town was overpaid by about \$80,000 in sales tax in October and that that amount would be coming back out in either November or December.

---

## **Administrator & Staff Comments**

Administrator Layman reminded everyone of the "Silt White Christmas" event that would be taking place tomorrow night and asked everyone to come down for the tree lighting ceremony. He added that the downtown merchants played a great part in decorating downtown this year.

---

## **Updates from Board / Board comments**

The Board thanked staff for all of their work on the budget and what they have done to help improve the quality of life for our citizens along with the events that they have been able to hold in light of COVID. Trustee Walls thanked all of those who volunteered their help and time with the rededication of the flagpole at Veteran's Park. He also thanked the Veterans who have served. The Board asked that everyone continue to support our local businesses.

Mayor Richel thanked Trustee Walls for his time and commitment to refurbishing the flagpole at Veteran's Park and presented him with a thank you gift on behalf of the town. He also asked everyone to come downtown tomorrow night for the White Christmas celebration on Main Street.

---

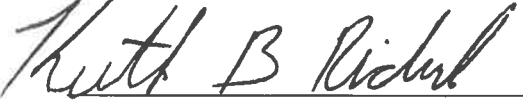
**Adjournment**

**Trustee Seifert made a motion to adjourn. Trustee Poston seconded the motion, and the motion carried unanimously. Mayor Richel adjourned the meeting 8:30 p.m.**

Respectfully submitted,

  
\_\_\_\_\_  
Sheila M. McIntyre, CMC  
Town Clerk

Approved by the Board of Trustees

  
\_\_\_\_\_  
Keith B. Richel  
Mayor

