

**TOWN OF SILT
REGULAR BOARD OF TRUSTEES MEETING
NOVEMBER 28, 2011 – 7:00 P.M.**

The Silt Board of Trustees held their regularly scheduled meeting on Monday, November 28, 2011 in the municipal council chambers. Mayor Moore called the meeting to order at 7:00 p.m.

Roll call	Present	Mayor David Moore Mayor Pro-Tem Rick Aluise Trustee Teresa Breslin Trustee Sonny Fernandez Trustee Bryan Fleming Trustee Paul Taylor One vacancy
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Also present were Town Administrator Pam Woods, Town Clerk Sheila McIntyre, Chief of Police Levy Burris, Community Development Director Janet Aluise and members of the public and press.

Pledge of Allegiance and Moment of Silence

Consent Agenda

- 1) Minutes of the November 7, 2011 Special Board of Trustees meeting
- 2) Minutes of the November 14, 2011 Board of Trustees meeting

Trustee Fleming made a motion to approve the consent agenda. Mayor Pro-tem Aluise seconded the motion, and the motion carried unanimously.

Conflicts of Interest

There were no conflicts of interest.

Public Comments

Peggy Swank provided the board with an update from the 2011 Silt Heydays. She thanked all of those involved with this years Heyday, including the town that provided the insurance for the event. She added that there was a good turnout both Saturday and Sunday for the Car Show. Ms. Swank stated that next year they might like to utilize the Stoney Ridge Pavilion as well for additional events. Next years Heyday will take place on July 28 and 29, 2012. Mayor Moore thanked Ms. Swank and the entire Heyday committee for their hard work in putting this event together.

Agenda Changes

There were no agenda changes.

“Phony Environmentalism” presentation by Betty Scranton

Betty Scranton gave a brief presentation regarding the green revolution, green retro-fit, Agenda 21 and sustainable development.

Approval of 2012 budget

Being presented to the board tonight is the proposed 2012 balanced budget. Administrator Woods stated that it would be formally adopted at the December 12, 2011 meeting. Ms. Woods added that the organizational chart would be changing to reflect changes for 2012.

Mayor Pro-tem Aluise made a motion to accept the budget presented and to set the public hearing date for adoption of the 2012 budget for December 12, 2011. Trustee Taylor seconded the motion, and the motion carried unanimously.

Continued first reading of **Ordinance No. 9, Series 2011, AN ORDINANCE OF THE TOWN OF SILT, COLORADO REPEALING AND REPLACING IN ITS ENTIRETY TITLE 16 OF THE SILT MUNICIPAL CODE CONCERNING REQUIREMENTS FOR SUBDIVISIONS WITHIN THE TOWN OF SILT, GARFIELD COUNTY, STATE OF COLORADO**

Director Aluise went through the changes requested by the board and the Town Engineer, adding that the new ordinance adds more flexibility.

The public hearing opened at 7:40 p.m. There were no public comments and the public hearing closed at 7:40 p.m.

Mayor Pro-tem Aluise made a motion to approve Ordinance No. 9, Series 2011, AN ORDINANCE OF THE TOWN OF SILT, COLORADO REPEALING AND REPLACING IN ITS ENTIRETY TITLE 16 OF THE SILT MUNICIPAL CODE CONCERNING REQUIREMENTS FOR SUBDIVISIONS WITHIN THE TOWN OF SILT, GARFIELD COUNTY, STATE OF COLORADO with the addition of language in section 16.02.180(b) regarding payment of fees and costs, that there shall be a detailed invoice submitted to the applicant regarding any charges. Trustee Taylor seconded the motion, and the motion carried unanimously.

Second reading of **Ordinance No. 11, Series 2011, AN ORDINANCE ADDING 17.31 OF THE SILT MUNICIPAL CODE TO ESTABLISH A BUSINESS-INDUSTRIAL (B-I) ZONE DISTRICT WITHIN THE TOWN OF SILT, COLORADO AND FURTHER AMENDING SECTIONS 17.13.020 APPENDIX A, 17.12 AND 17.44 IN ORDER TO INCLUDE THOSE PERMITTED USES, SPECIAL USES AND PROHIBITED USES WITHIN THE NEWLY CREATED BUSINESS-INDUSTRIAL (B-I) ZONE DISTRICT**

The public hearing opened at 8:05 p.m. There were no public comments and the public hearing closed at 8:05 p.m.

Trustee Taylor made a motion to approve Ordinance No. 11, Series 2011, AN ORDINANCE ADDING 17.31 OF THE SILT MUNICIPAL CODE TO ESTABLISH A BUSINESS-INDUSTRIAL (B-I) ZONE DISTRICT WITHIN THE TOWN OF SILT, COLORADO AND FURTHER

AMENDING SECTIONS 17.13.020 APPENDIX A, 17.12 AND 17.44 IN ORDER TO INCLUDE THOSE PERMITTED USES, SPECIAL USES AND PROHIBITED USES WITHIN THE NEWLY CREATED BUSINESS-INDUSTRIAL (B-I) ZONE DISTRICT. Trustee Fleming seconded the motion, and the motion carried unanimously.

Mayor Moore adjourned for a break at 8:06 p.m. and reconvened at 8:16 p.m.

Resolution No. 27, Series 2011, A RESOLUTION OF THE BOARD OF TRUSTEES TO SET FEES AND DEPOSITS FOR THE SUBMITTAL OF LAND USE APPLICATIONS, AND SUBSEQUENT PROCESSING AND REVIEW OF SUCH APPLICATIONS, INCLUDING BUT NOT LIMITED TO ANNEXATION, ZONING AND SUBDIVISION, AND TO FURTHER SET IMPACT FEES AND THE FEE "IN LIEU" OF WATER RIGHTS DEDICATION

Director Aluise went through the various fees contained within the resolution. She stated that the fees are the minimum to cover staff's time for each application, and that the impact fees are less than what the 2007 fiscal impact analysis calls for. There was discussion regarding the Parkland Dedication fee in-lieu.

Mayor Pro-tem Aluise made a motion to approve Resolution No. 27, Series 2011, A RESOLUTION OF THE BOARD OF TRUSTEES TO SET FEES AND DEPOSITS FOR THE SUBMITTAL OF LAND USE APPLICATIONS, AND SUBSEQUENT PROCESSING AND REVIEW OF SUCH APPLICATIONS, INCLUDING BUT NOT LIMITED TO ANNEXATION, ZONING AND SUBDIVISION, AND TO FURTHER SET IMPACT FEES AND THE FEE "IN LIEU" OF WATER RIGHTS DEDICATION with the exception of the Parkland Dedication fee in-lieu to be established at the appraised fair market value estimate at the time of annexation. Trustee Taylor seconded the motion, and the motion carried unanimously.

October 2011 financials and balance sheets

Administrator Woods went over the financials.

Trustee Fleming made a motion to approve the October 2011 financials and balance sheets. Mayor Pro-tem Aluise seconded the motion, and the motion carried unanimously.

Town Administrator reports

Administrator Woods stated that she has included in the packet a draft Merit Raise Policy that she would like to bring back in resolution form to be approved at the December 12, 2011 meeting. Ms. Woods added that this replaces a cost of living increase, and that it is unknown as to how much of the \$28,000 allowed to staff to use for merit raises will actually go towards them in 2012. Mayor Moore stated that he is not in favor of raises other than to bring employees up to the grade level where they should be.

Administrator Woods reminded the board of the special meeting between the board and the Board of County Commissioners here on December 1, 2011 at 6:30 p.m.

Updates from Board / Board Comments

Trustee Taylor commented about signage at the Silt River Preserve regarding no hunting and to also have the police department patrol the area. Staff stated that signs have been ordered for both no hunting and no firearms. Trustee Fernandez reminded citizens to wear something reflective when walking or riding their bikes at night.

Mayor Pro-tem Aluise asked about the status of the analysis requested from the Town Administrator regarding the police position and the cost associated with becoming POST certified. Administrator Woods stated that it would cost \$4000 for the training. Chief Burris explained the FTO program and the cost and time it would take to put an individual through training. Chief Burris added that the current person in the department who has been offered the opportunity to go through POST certification training has opted not to pursue that position.

Mayor Moore commented about the upcoming special meeting with the County Commissioners, encouraging the trustees to participate and weigh in on the discussion.

Adjournment

Mayor Pro-tem Aluise made a motion to adjourn. Trustee Fleming seconded the motion, and the motion carried unanimously. Mayor Moore adjourned the meeting at 9:12 p.m.


Respectfully submitted,

Approved by the Board of Trustees



Sheila M. McIntyre, CMC
Town Clerk





David C. Moore
Mayor