

**The Glen at Grandview Homeowners Association, Inc.
Clubhouse Use Agreement**

Please submit at least 2 weeks prior to the event.

Please Print:

Resident's Name: _____

Address: _____

Telephone # (Day) _____

(Evening) _____

Type of Function: _____

Date of Function: _____ Start Time: _____ End Time: _____

Terms of Use Agreement for The Glen at Grandview Clubhouse:

1. The cost to rent the clubhouse is \$20.00 per day.
2. There is a \$250.00 security deposit. This fee is refundable, as long as the clubhouse and bathroom facilities are clean prior to returning the key. The clubhouse and rest rooms will be inspected to ensure that they have been satisfactorily cleaned.
3. The clubhouse is to be left in good condition, all furniture returned to original location and thermostat reset to program. The kitchen should be clean, refrigerator left empty and the ice maker left on.
4. ALL DOORS are to be DEAD BOLTED upon exiting the clubhouse.
5. All trash and food are to be removed from the clubhouse, pool and recreation area used by the residents & guests.
6. Private use of pool is not included in the use agreement of the clubhouse. Pool use is permitted but not exclusively. No one is allowed in the pool area during the months in which it is closed.
7. No wet swimwear is allowed in the clubhouse.
8. No alcoholic beverages may be **sold** during use of the facility.
9. Smoking is not allowed in clubhouse.
10. Resident is responsible for noise control of guests and agrees to vacate the premises by midnight.
11. There is a **red** emergency **Call Box** to the right of clubhouse door on pool side. Press button on the Call Box for any emergency help required.

Failure to comply with the above terms of use agreement can result in forfeiture of all or part of the \$250.00 deposit to be determined by the clubhouse monitor.

Please call 404-835-9100 and leave a message on the voice mail to report any concerns about the condition of clubhouse prior to your use. Resident further agrees to indemnify The Glen at Grandview Homeowners Association, Inc. against any and all liability, loss, cost, damages, attorney fees and expense of whatever nature The Glen at Grandview Homeowners Association, Inc. may sustain or incur by reason or in consequence of a claim by myself or any of my guests, as result of the use by the undersigned of the facilities of the Homeowner Association.

IN WITNESS WHEREOF, the undersigned resident of The Glen at Grandview has caused this agreement to be executed as of the date and year listed above.

Name: _____ Date: _____

Agreement accepted by THE GLEN AT GRANDVIEW CLUBHOUSE MONITOR

Name: _____ Date: _____

The Glen at Grandview Clubhouse Use

Resident Name: _____

Use Date: _____

Resident Phone Number: _____

Payment must be received 2 weeks prior to function along with the rental agreement.

IMPORTANT: Please write 2 (**two**) checks payable to: The Glen at Grandview HOA, Inc. and mail with this form to Victoria Palmer at the address listed below.

Check #1. Rental Fee of \$20.00 (twenty dollars) - non-refundable.

Check #2. Security Deposit of \$250.00 (two hundred and fifty dollars) -
Refunded after inspection of property left in good order.

**** The Security Deposit may be retained if rental left in unsatisfactory condition.**

A Reimbursement check minus any difference for damages will be issued back to the homeowner by CMA within 30 days.

Keys may be picked up one day prior to the function from Deborah Westbrook and must be returned the next day after function.

Key Picked Up: _____

Returned: _____

Payment Received: _____

Signed Contract: _____

******* ALL DOORS MUST BE CLOSED AND LOCKED WITH THE DEAD BOLT*******

For after hour's clubhouse and pool concerns please call CMA at 404-835-9100.

Send both pages of this completed form and required payments to:

Victoria Palmer
Community Management Associates
1465 Northside Drive Suite 128
Atlanta, GA 30318