

Home Bible Workshop Preparation  
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Worksheet

Change-Volume II

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Questions:

Setting Limits In The Workplace

Work And Character Development:

- ◆ Work is a \_\_\_\_\_ activity.
- ◆ Work is the place to develop our \_\_\_\_\_ in preparation for the work that we will do forever..

Challenges in the Workplace:

- ◆ If people took \_\_\_\_\_ for their own work and set clear limits, most of the problems in the work place would be eliminated.
- ◆ Many over responsible people who work next to under responsible people bear the \_\_\_\_\_ for their co-workers.

- ◆ Favors and sacrifices are part of the Christian life. \_\_\_\_\_ is not.
- ◆ If you are working more overtime than you want to, you are in \_\_\_\_\_ to your job.
- ◆ Whatever you do, remember, that your job overload is your \_\_\_\_\_ and your \_\_\_\_\_.
- ◆ Stop being a \_\_\_\_\_ of an abusive situation and start setting some limits.
- ◆ Effective workers do two things:
  - 1.
  - 2.
- ◆ Work will \_\_\_\_\_ to fill the time you have set aside for it.
- ◆ You have power to change \_\_\_\_\_ not another person.
- ◆ \_\_\_\_\_ is often caused by working with or for someone who is supercritical.