

Home Bible Workshop Preparation
October 1, 2005
Worksheet

Change-Volume II

Pages 121 - 131

Questions:

Setting Limits In The Workplace

Work And Character Development:

- ◆ Work is a _____ activity.
- ◆ Work is the place to develop our _____ in preparation for the work that we will do forever..

Challenges in the Workplace:

- ◆ If people took _____ for their own work and set clear limits, most of the problems in the work place would be eliminated.
- ◆ Many over responsible people who work next to under responsible people bear the _____ for their co-workers.

- ◆ Favors and sacrifices are part of the Christian life. _____ is not.
- ◆ If you are working more overtime than you want to, you are in _____ to your job.
- ◆ Whatever you do, remember, that your job overload is your _____ and your _____.
- ◆ Stop being a _____ of an abusive situation and start setting some limits.
- ◆ Effective workers do two things:
 - 1.
 - 2.
- ◆ Work will _____ to fill the time you have set aside for it.
- ◆ You have power to change _____ not another person.
- ◆ _____ is often caused by working with or for someone who is supercritical.