

# ATTENTION: Association Board of Directors

c/o CAM \* 410 E Tabernacle #B \* St. George, UT 84770 \* (435) 674-2002 \* FAX 674-1676

\_\_\_\_\_ Maintenance/Service Request \_\_\_\_\_ Suggestion  
\_\_\_\_\_ Concern \_\_\_\_\_ Violation Report

Please Indicate: \_\_\_\_\_ 1<sup>st</sup> Report \_\_\_\_\_ 2<sup>nd</sup> Report \_\_\_\_\_ 3<sup>rd</sup> Report \_\_\_\_\_ Other

All communication except for *true emergencies* must be submitted to the Board in writing. *Emergencies* such as broken water lines, broken sprinkler heads, pool/spa malfunctions, etc. may be called in and verbally accepted by Management.

Date: \_\_\_\_\_ Community Association: \_\_\_\_\_ Unit #: \_\_\_\_\_

Your Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Your Physical Address: \_\_\_\_\_

Please list SPECIFICS regarding the information you are reporting or requesting, ie: date, time, unit/building #, who, what, where, when, why, etc. Attach additional sheet if necessary.

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In the event the desired outcome of what you are requesting or reporting is not achieved after reasonable time, RESUBMIT \*especially when reporting violations. The Board must follow the laws of *due process* which takes time and continued communication from the reporting homeowner.

For Office Use Only	
Follow Up/Action Taken _____	
_____	
_____	
Complete Date _____	By _____