

Wallace Community Services District

P. O. Box 398, Wallace, Ca 95254 - 209 763-2882

Historic Wallace School House

7999 Ward Avenue, Wallace

Thursday, April 15, 2010

Regular Meeting of the Board of Directors

Meeting Notice & Agenda

7:00 PM

AGENDA

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact WCSD Office at 763-2882. Notification in advance of the meeting will enable WCSD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the board, before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items will be made available for review or purchase at \$0.15 a page.

- No information included in Director's Packet

CALL TO ORDER AND ROLL CALL

Directors; Patsy Bailey, Larry Howen, Cathryn Jackson, David Reyner, and Jerry Zedlitz.

New Business

1. Report Field Activities *

Teresa Tanaka, Deputy Director of Utilities.

2. Report General Manager *

General Manager, Bill Perley, including discussion/action on repairs needed to bring the plants into compliance.

3. Public Comment

At this time, members of the public may address the Board on any non-agendized item. Please keep your comments brief as no action can be taken on matters not on the agenda.

4. Auditor *

Authority to seek audit proposals for Fiscal Years 2010-2012 (Discussion/Action)

5. Water/Sewer rates. *

Preliminary discussion of water/sewer rates.

6. Report Status of Delinquent Accounts and Collection Procedures

Resolution 2010-01 authorizing the County Tax Collector to collect delinquent utility bills. (Discussion/Action)

7. Committee Reports

a. Finance Committee (Jerry Zedlitz)

b. Gates and Roads (David Reyner)

Adjustment of gate hours. (Discussion/Action?)

c. Roads and Utilities (Larry Howen)

8. Director's Comments

9. Bills for Payment **

Review and approval of WCSD bills for payment. (Discussion/Action)

10. Approval of Minutes

The Board will review, correct, and approve the minutes of the March 18, 2010 Regular meeting. (Discussion/Action)

11. Adjournment

The next regular meeting will be May 20, 2010.

** Copies of the Financial Reports available at the meeting.

date. The delinquent utility fees will appear on the customer's Tax Assessment bill due December 10th & April 10th.

REQUIRED NEXT STEPS: WCSD will present a Resolution of Authorization to charge delinquent accounts to the Auditor/Controller's Office. WCSD will then appear before the Calaveras Board of Supervisors for acceptance before June 30th.

Status of Current Connections & Recommendation for Projected Utility Income for next Budget Preparation: Current Accounts as of April 1st = 92 both water & Sewer = \$126,408 Annually

Sewer only	= 2	=	1,614	"
Commercial Water only	= 3	=	1,701	"
<u>Commercial Sewer</u>	<u>= 2</u>	<u>=</u>	<u>2,005</u>	<u>"</u>
Base level Income = \$131,728				
Estimated Volumetric " = + <u>15,000</u>				
Total Estimated Income for 2010/2011 = \$146,728				

The vacancy rate has continued at 8% for last 3 years. One conservative approach for next year's budget would be to project utility income at the figured amount above.

Notice Date March 26, 2010

PAST DUE NOTICE

Account: Service Address: Total Amount Due:

Total Payment Due By: April 2, 2010

Please call the WCSD office at 763-2882 by this date if full payment has not been mailed to WCSD, P.O. Box 398, Wallace, CA. 95254. Someone will return your call within 24 hours.

Our Wallace community is too small to continue to carry water and sewer delinquencies on our books.

Thank you,

WCSD Board of Directors

SECOND DELINQUENCY NOTICE AND NOTICE OF INTENT TO DISCONNECT
WCSD WATER AND/OR SEWER SERVICES AND OF
POSSIBLE RECORDATION OF LIEN

Date:

Owner Name & Address

RE: Physical Property Address

Assessor's Parcel Number: -----

Account Number:

AMOUNT DUE

The above-referenced account is more than 90 days past due and is delinquent. This amount includes a 10% basic delinquency fee imposed after the first 30 days of partial or nonpayment and will continue to accrue ½% of the delinquent balance for each month it remains delinquent.

Be advised that in accordance with Ordinance 98-01 Water Code and Ordinance 98-02 Sewer Code, WCSD intends to disconnect your water and/or sewer services within ten (10) days after the date of this notice.

If you feel that this notice is in error or you wish to discuss the reason for the proposed disconnection of your service, please contact the WCSD office at 209.763-2882 within 5 days.

When service has been disconnected, the service will not be restored until all unpaid sums, late fees and expenses to WCSD are paid in full and a Restoration Fee (Code Section 10.7) of \$75.00 plus a penalty fee of three (3) times the water base rate; Water Code Ordinance 2006-02, has been paid.

In the event you do not bring your account current on or before the date that is ten (10) after the date of this Delinquency Notice, then at such time as any portion of the above-referenced Amount Due is more than 60 days past due, the WCSD may elect to record a lien against all of your real property located in Calaveras County Pursuant to Resolution 2008-03. Additionally, remedies not set forth above may be collected along with all rates, charges, penalties and interest on the annual tax roll by the Calaveras County Tax Collector on behalf of the District for the forthcoming fiscal tax year.

To avoid any further action or late fees, please bring your account current immediately. Make your checks payable to WCSD. Mail payment to the post office box above. Please put your Account No. on your check.

THANK YOU

WALLACE COMMUNITY SERVICES DISTRICT

April 15, 2010

RESOLUTION 2010-01: RESOLUTION REQUESTING DELINQUENT AND/OR UNPAID CHARGES BE

PLACED ON THE COUNTY TAX ROLLS AND AUTHORIZING THE CALAVERAS COUNTY AUDITOR-CONTROLLER AND TREASURER-TAX COLLECTOR TO COLLECT DELINQUENT CHARGES FOR THE WALLACE COMMUNITY SERVICES DISTRICT (WCSD)

WHEREAS, California Government Code Section 61115 provides that any charges and penalties may be collected on the tax roll in the same manner as property taxes; and

WHEREAS, the Wallace Community Services District Water Code, Chapter 1, Article 8; *Collection of Rates and Enforcement Provisions, Section 8.9*, pursuant to Ordinance No. 98-02, and the District Sewer Code, Chapter 2, Article 8, Section 8.9, pursuant to Ordinance No. 98-03, provide that all rates, charges, basic penalties and interests which remain delinquent may be collected on the tax roll by the County Tax Collector on behalf of the District for the forthcoming fiscal year. After delinquent amounts have been turned over to the County Auditor for collection, no payment may be received by the District on the delinquent amounts except as collected by the County Tax Collector.

WHEREAS, the Wallace Community Services District requests the County to bill its delinquent charges in the same manner as ad valorem property tax and subject to the same penalty as other charges and taxes billed by the County of Calaveras; and

WHEREAS, the Wallace Community Services District agrees to deduct the amount of one percent (1%) from the delinquent charges billed for administrative costs, which shall be retained by the County.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Wallace Community Services District, at its regular meeting of April 15, 2010, hereby authorize the Auditor-Controller and

the Treasurer-Tax Collector of the County of Calaveras to collect the Special Tax for the Wallace Community Services District; Special Assessment (CSD #5), and to deduct one percent (1%) from the Special Taxes billed, which shall be retained by the County to cover administrative costs.

ON A MOTION by Director _____, seconded by Director _____, the foregoing Resolution 2010-01 was duly passed and adopted by the Board of Directors of the Wallace Community Services District, this ____ day of _____, 2010 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: Secretary

President, Board of Directors