

WALLACE COMMUNITY SERVICES DISTRICT
P.O BOX 398 WALLACE CA 95254

REGULAR MEETING, Board of Directors

Minutes
Thursday, March 8, 2007
7:00 PM

Mark Fusselman's Barn, 9500 Wallace Lake Drive, Wallace Ca 95254

1. ROLL CALL

The meeting was called to order by President Charles Cantoni at 7:02 PM. Present were directors: Charles Cantoni, Bill Pugh, Mark Fusselman, Rick Guantone and Facilities Manager David Edwards. Director Cantoni requested that Mr. Edwards take the minutes. The fifth director position was open pending probable appointment at the April 12, 2007 meeting.

2. APPROVAL OF MINUTES

The minutes of both meetings; February 8 and February 21, 2007 were approved by the board.

Moved: Pugh

Second: Guantone

Passed: 4-0-0-0

3. PUBLIC COMMENT

Board President Cantoni stated that anyone requesting consideration that an item be placed on a future agenda will need to file a written request with the Board. The following members of the public spoke on various subjects. Ahmad Al-Ruosan, Steve Dahlhauser, Cathryn Jackson, and Larry Howen

4. PRESIDENT'S REPORT

President Cantoni reported on the following subjects; Financial analysis, Bookkeeping, Financial planning and procedures for public viewing and copying of WCSD documents. Several members of the public asked questions and discussed the topics.

5. MANAGER'S REPORT

David Edwards provided a facilities report and answered questions.

6. COMMITTEE REPORTS

A. **Gates & Roads.** Bill Pugh said there was no change and he would continue to study the issues. There was further discussion about the hum on the gate phone system.

B. **Open Space.** Mark Fusselman stated he had nothing to report.

C. **Finance.** Bill Pugh moved the checks for WCSD expenses; numbers 3640 through 3661 be approved as presented.

Moved: Pugh

Second: Fusselman

Passed: 4-0-0-0

7. ACTION ITEMS

A. Operational Budget, Cost Saving Actions

The Facilities Manager and Director Cantoni presented plans for short term cost saving actions, for Board approval. A motion was made directing Staff to implement cost saving actions, to the extent feasible.

Moved: Cantoni

Second: Pugh

Passed: 4-0-0-0

B. Gate Facilities and Gate Hours

Director Pugh led a discussion on changing the gate hours and improving the front gate equipment. A question was raised about the warranty on the current equipment. The topic was CONTINUED to the next regular meeting.

C. Board Approval, Water and Sewer Projects

The Facilities Manager requested approval for a number of projects to be completed in the near term. They include:

a. Office Improvements Project # 07-01

Costs estimated at \$1,200 were approved unanimously for the setting up of the office trailer at the new location at the WWTP.

Moved: Guantone *Second:* Pugh *Passed:* 4-0-0-0

b. WWTP Sand Filter Repairs and Re-charge Project # 07-02

This involves purchase of materials and provision of labor to bring the WWTP Sand Filters to better than new condition. The cost estimate is \$5,300. Funding will be provided by the Sewer CICF fund.

Moved: Guantone *Second:* Fusselman *Passed:* 4-0-0-0

c. Water Plant Bypass Plumbing to allow Extensive Treatment Testing Project #7-03

This was CONTINUED due a meeting to be held on this subject on Friday March 9, 2007.

d. Influent Flow Meter for WWTP Project # 7-04

Purchase and installation of an Influent Flow meter was approved unanimously. Estimated cost is \$3,780. Funding will be provided by the Sewer CICF fund.

Moved: Guantone *Second:* Pugh *Passed:* 4-0-0-0

e. WWTP Tricking Filter Repairs Project # 7-05

Trickling filter repairs were approved unanimously. The project cost is estimated to be \$1,350. Funding will be provided from Operational Maintenance funds.

Moved: Cantoni *Second:* Guantone *Passed:* 4-0-0-0

D. Reimbursement to Employees for Use of Employee Owned Equipment

This subject was CONTINUED.

E. Resolution of Consolidation and Request of Consolidation with August 28, 2007 Election

This resolution was passed as presented. See Exhibit A for Resolution 2007-03.

Moved: Guantone *Second:* Fusselman *Passed:* 4-0-0-0

F. District Officers

After a short discussion Director Cantoni proposed that David Edwards be appointed as General Manager, Secretary, and Treasurer for the District. Director Cantoni pointed out the Treasurer must, by law, be bonded. The Board approved the appointment and bond, to be paid for by the District.

Moved: Pugh *Second:* Guantone *Passed:* 4-0-0-0

G. Quarterly Newsletter

The publishing of a quarterly WCSD newsletter has been suggested. After a short discussion about the benefits of having a knowledgeable public. Director Cantoni moved that the board support and publish a short newsletter along the lines of the sample format provided.

Moved: Cantoni

Second: Pugh

Passed: 4-0-0-0

8. DIRECTOR'S COMMENTS

Mark Fusselman read several articles concerning local WTP's and WWTP's.

9. CORRESPONDENCE

A letter was received from Jack Fetzer concerning his lot assessments. This issue will be added to a future meeting agenda.

10. ADJOURNMENT TO NEXT REGULAR MEETING ON THURSDAY, APRIL 12, 2007

The meeting was adjourned at 9:56 PM.

Moved: Pugh

Second: Guantone

Passed: 4-0-0-0

Respectfully Submitted:
FINAL MINUTES

David Edwards, Secretary

Charles Cantoni, President

Exhibit A

WALLACE COMMUNITY SERVICES DISTRICT

RESOLUTION NO. 2007-03

**RESOLUTION OF CONSOLIDATION AND REQUEST OF CONSOLIDATION WITH THE
AUGUST 28, 2007 ELECTION**

WHEREAS, pursuant to the Election Laws of the State of California whenever two or more elections are called to be held in the same territory, or in territory that is in part of the same, they may be consolidated by order of the governing bodies calling the elections.

NOW, THEREFORE, BE IT RESOLVED that the above District hereby orders a consolidation of elections to be held on August 28, 2007 with any other district calling an election at the same time.

ON A MOTION, by Director Guantone, seconded by Director Fusselman, the foregoing Resolution was duly passed and adopted by the Board of Directors of the Wallace Community Services District, the 8th day of March, 2007, by the following vote:

AYES: 4
NOES: 0
ABSENT: 0
ABSTAINED: 0

President, Wallace Community Services District Board of Directors

ATTEST:

Secretary of the Wallace Community Services
District Board of Directors