

# **WALLACE COMMUNITY SERVICES DISTRICT**

**P.O. Box 398, Wallace, CA 95254 209 763-2882**

**SPECIAL MEETING, Board of Directors**

## **Minutes**

**Thursday, July 2, 2009**

**Mark Fusselman's Barn, 9500 Wallace Lake Drive, Wallace Ca 95254**

### **CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 7:00 PM by Board President Mark Fusselman. Present were directors Mark Fusselman, Charles Cantoni, Richard Guantone, William Pugh and David Reyner

President Fusselman called the meeting to order and requested Secretary Edwards call the roll.

### **SPECIAL AGENDA**

#### **1. DISCUSSION AND POSSIBLE ACTION REGARDING RESIGNATION OF GENERAL MANAGER DAVID EDWARDS**

President Fusselman announced that he had received a letter of resignation from General Manager David Edwards. He read the letter to the Board, which stated that he had accepted employment elsewhere and included the proposal by Mr. Edwards to continue working until September 6, 2009, in order to allow for a smooth transition.

A motion was made to accept Mr. Edwards' resignation as submitted. The motion was approved.

*Motion:* Cantoni

*Second:* Pugh

*Passed:* 5-0-0-0

#### **2. CLOSED SESSION: PUBLIC EMPLOYEE APPOINTMENT, Interim General Manager**

The Board then went into closed session to consider the appointment of an interim General Manager.

#### **3. OPEN SESSION, REPORT ON RESULTS OF CLOSED SESSION**

At the resumption of the open session, Mr. Fusselman explained that no action had been taken in light of Mr. Edwards' agreeing to continue working until September 6, 2009.

#### **4. INTERIM PERSONNEL APPOINTMENTS**

The Board next discussed the need to de-brief Mr. Edwards in the coming months in preparation for his departure. Mr. Cantoni was assigned by President Fusselman to list out priorities of tasks to be accomplished in the coming two months, and to work closely with and coordinate the activities of Mr. Edwards during this transition period.

The Board then discussed the need for administrative help at the office. Mr. Cantoni presented arguments in favor of extending the service of Sari Mitchell, currently working on document filing at the office. After lengthy discussion, the motion was made to offer Sari Mitchell additional work as Administrative Assistant for the District. An offer letter must be written, stating that the position is part time, with maximum hours of 20 hours per week, at will employment, and with the

understanding that the Board is currently analyzing the organizational structure of the District. After comments from the public and further board discussion, the motion was approved.

*Motion:* Cantoni

*Second:* Pugh

*Passed:* 4-1-0-0

### **5. WELL #3 REHABILITATION STATUS**

GM David Edwards provided a report on progress in the rehabilitation of Well #3. He reported that the pump is damaged beyond repair and must be replaced. A video log of the well casing shows that the slots are almost totally occluded, and that the well will need to be cleaned before installation of the new pump and motor. He reported that the contractor had offered to install a sand separator on the system and to undertake water sampling at various levels within the well. These entail significant additional costs and Mr. Edwards stated that he would consult with the District Engineer on the possible need for these items.

Mr. Cantoni suggested that the spending limit now in place may be too low, and made a motion to increase the President's spending authorization level on this project to \$21,000. After further discussion, the Board approved the motion.

*Motion:* Cantoni

*Second:* Guantone

*Passed:* 5-0-0-0

### **6. AJOURNMENT TO REGULAR MEETING OF JULY 16, 2009**

Upon motion duly made and seconded, the Board voted to adjourn the meeting to the next regular meeting of July 16, 2009.

*Motion:* Pugh

*Second:* Guantone

*Passed:* 5-0-0-0

Respectfully Submitted:

---

David Edwards, Secretary

---

Mark Fusselman, President