

# VETERINARY HEALTH RECORD

↑ microchip # ↑

## PRIVACY ACT STATEMENT

**AUTHORITY:** Title 10, United States Code, Sections 3013, 5013, and 8013.

**PRINCIPAL PURPOSE(S):** To ensure that all veterinary care, treatment, immunizations, etc., provided to animals of authorized owners are recorded.

**ROUTINE USE(S):** Used to maintain health records of animals and to locate animal owners for follow-up notification of care or treatment received.

**DISCLOSURE:** Providing personal information is voluntary. If information is not provided, the animal will not be provided veterinary care.

### 1. SPONSOR DATA ONLY

a. NAME (Last, First, Middle Initial) *	*b. GRADE OR RANK	*c. SSN
d. HOME ADDRESS (Street, City, State, Zip Code) *	*e. HOME TELEPHONE NO. (Include Area Code)	
f. DUTY STATUS (X one) <input type="checkbox"/> ACTIVE <input type="checkbox"/> RETIRED		g. RESIDENCE (X one) <input type="checkbox"/> ON POST <input type="checkbox"/> OFF POST
h. ORGANIZATION/UNIT *	*i. DUTY PHONE (Include Area Code)	

### 2. ANIMAL DATA

a. NAME *	b. SPECIES *	c. BREED	d. COLOR	e. DATE OF BIRTH	f. SEX
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### g. IMMUNIZATION DATA

DATE OF IMMUNIZATION (1)	VACCINE TYPE & MANUFACTURER (2)	DATE OF IMMUNIZATION (1)	VACCINE TYPE & MANUFACTURER (2)
Leave Blank		Leave Blank	

### 3. LABORATORY PROCEDURES

DATE OF PROCEDURES a.	LABORATORY TEST - DIAGNOSIS - REMARKS b.

### 4. MASTER PROBLEM LIST (Continued on back)

DATE FIRST DIAGNOSED a.	PROBLEM NO. b.	REMARKS c.



DEPARTMENT OF THE ARMY  
SOUTH PLAINS DISTRICT VETERINARY COMMAND  
LOUISIANA BRANCH  
BLDG 665 COLORADO AVE  
FORT POLK, LA 71459

## Fort Polk Pet Identification

1. JRTC and Fort Polk Reg. 40-3, Medical Services, Animal and Animal Disease Control.
2. As part of Fort Polk's mandatory pet identification and registration program your pet will be injected with a microchip. This microchip is coded with a sequence of 15 numbers unique to your animal. The code will be entered into your pet's records and into the national database with HomeAgain. This microchip permanently identifies this pet as yours and will enable us to return him/her to you if it strays and/or becomes lost.
3. **You will be held legally and financially responsible for the pet as long as it is registered in your name.** As the owner, you will be legally responsible for all the costs associated with the final disposition of your unclaimed or abandoned pet. Ownership and legal responsibility will only be transferred when you, your pet, and the new owner come in person to officially re-register the pet in the new owner's name at the Fort Polk Veterinary Clinic. **YOU MUST DO THIS IN PERSON.**
4. It is **your responsibility** to return with your animal in one month so we may verify that the microchip is fully functional.

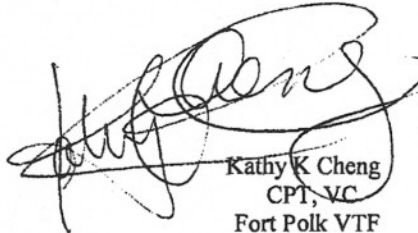
I have read, understand and will comply with the microchip policy.

\* \_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Printed Name

\* \_\_\_\_\_  
Date

\* \_\_\_\_\_  
Pets Name

  
Kathy K Cheng  
CPT, VC  
Fort Polk VTF



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## Fort Polk Veterinary Clinic Impound Policy

1. JRTC and Fort Polk Reg. 40-3, Sections 8-2, 8-3, 8-4, and 9-3.
2. Animals picked up on Fort Polk by Animal Control will be impounded at the Stray Animal Facility on LA10.
3. Owners will be charged \$12.00 per day. And may only claim animals during normal business hours.
4. Animals must be up to date on vaccinations, heartworm tested, and be micro-chipped before they can be released. Proof can also be provided from a licensed Veterinarian.
5. Animals that are impounded more than four times will be considered a nuisance and owners will be required to remove the pet from the installation within 48 hours. The owner will also lose privileges to keep a pet in Government Quarters for the remainder of occupancy and the sponsor's chain of command will be notified.
6. If an animal brought in is not micro-chipped, will be eligible for adoption after the third business day. Micro-chipped animals will be kept for 15 days, during which, reasonable effort to contact the owners will be made. If the animal remains unclaimed it will be considered abandoned and put up for adoption at the discretion of the Veterinarian and at the owner's expense. Which will be a \$100.00 surrender fee, 15 days of impound fees, and vaccinations if they are past due.

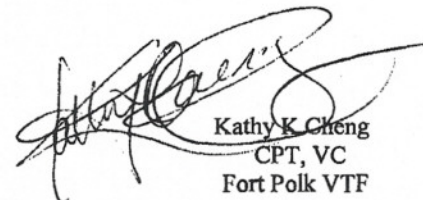
I have read, understand and will comply with the above stated impound policies.

\* \_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Printed Name

\* \_\_\_\_\_  
Date

\_\_\_\_\_  
Pets Name

  
Kathy K. Cheng  
CPT, VC  
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## Fort Polk Veterinary Clinic Policies

1. All personnel using the VTF must present a valid U.S. Armed Forces Identification Card (DD Form 2A) or a Uniformed Services Identification and Privilege Card (DD Form 1173). Pink Reserve Forces Cards must be on orders for 30 days or longer at time of service.
2. We do allow children to be present at the time of your appointment. However, if your child becomes disruptive while in the VTF you will be asked to leave and reschedule your appointment.
3. Animals are only seen on appointment basis. Call 337-531-1322 or 337-531-1323 to make an appointment. Monday through Thursday 9am to 4pm and Friday 9am to 3pm.
4. Due to the limited number of available appointments, failing to show up for a scheduled appointment is a "No-Show". Giving less than 2 hours notice of cancellation for an appointment will also be considered a "No-Show" at the discretion of the OIC. After 2 "No-Show" occurrences, you can lose your VTF privileges for up to 6 months.
5. If you are 15 minutes late, you will be asked to reschedule your appointment.
6. All animals must be on a leash or in a carrier and in the owners control at all times.
7. Payment is due upon receipt of services. We accept Cash, Checks, Visa, MasterCard, and American Express. There will be no billing for services. Medications, services, and goods are non-refundable. There may be exceptions to non opened items. If you have any questions about clinic practices please ask prior to obtaining services or medications. Prices are subject to change at any time.
8. Animals that are used or will be used for breeding are not allowed services at the VTF (IAW AR 40-905, CH 3-2)
9. The vaccinations for Rabies and Distemper are done yearly, as well as a Heartworm Test. Puppies will need a series of distemper vaccines starting at 6 weeks of age. Breeder vaccines or vaccines done by the owner are not accepted.
10. All prescriptions medication will be dispensed only after a veterinarian has seen the animal and has prescribed the drug. A Doctor-Client relationship must be established with us before we can dispense any medications.
11. It is strongly recommended to know a local veterinarian that will be available to see your pet in case of emergency during off-duty hours. In emergencies or with more serious conditions, it is in your pet's best interest to visit a local veterinarian. Failure to do so may negatively affect your pet's health. We do not routinely see emergency cases.
12. Failure to comply with the above policies may result in loss of privileges. You may ask for a copy of this form.
13. We reserve the right to cancel scheduled appointments of privately owned animals should an emergency arise with a military working dog or food health issue.
14. Is your pet spayed or neutered? \_\_\_\_\_  
 If no, do you intend to breed your pet? \_\_\_\_\_  
 If yes, I understand the policy of the Fort Polk Veterinary Treatment Facility in regards to animals that are used or will be used for breeding. By signing here, \_\_\_\_\_ I acknowledge that I have lost my privileges at the Fort Polk Veterinary Treatment Facility.

I have read, understand and will comply with the above stated policies.

\* \_\_\_\_\_  
 Owner Signature

\* \_\_\_\_\_  
 Sponsor SSN

\_\_\_\_\_  
 Printed Name

\_\_\_\_\_  
 Pets Name

  
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