

Resolution No. _____ of 2019

THE TOWN OF FARMINGTON TOWN BOARD

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Michael Casale				
Councilman Steven Holtz				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

RESOLUTION OF SYMPATHY FOR THE GERLOCK FAMILY

WHEREAS, the Town Board was deeply saddened to learn of the untimely passing of former Assessor and current Agricultural Advisory Committee member, Robert Gerlock, on April 2, 2019; and

WHEREAS, Robert was employed for over 25 years in the Town of Farmington as both Assessor and member of the Agricultural Advisory Committee serving residents of the Town of Farmington;

NOW THEREFORE BE IT RESOLVED that the Town Board adopts this resolution extending its sincere sympathy to the Gerlock family and spreading his memory upon the minutes of this board meeting, and be it

FURTHER RESOLVED that the Town Clerk forward a copy of this resolution to Robert's sons, Charles and Todd at 1702 County Road 28, Shortsville, NY 14548.

Resolution No. _____ of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Michael Casale				
Councilman Steven Holtz				
Councilman Ron Herendeen				
Councilman Nate Bowerman				
Total				

**RESOLUTION AUTHORIZING THE SURPLUS EQUIPMENT FOR THE
TOWN OF FARMINGTON BUILDING DEPARTMENT**

WHEREAS, the conversion of Building Department MicroPhish records has been done and is now all files are saved in digital form making microfilm scanner obsolete, and

WHEREAS, the Building Department has recommended the following pieces of equipment utilized by the Building Department are currently obsolete and/or surplus:

1. Canon Microfilm Scanner 800II (Inventory #000013)
2. 4 Drawer Microfilm filing cabinet (Inventory #1049)
3. Microfilm computer (inventory #20230)

NOW, THEREFOR BE IT RESOLVED, that the Town Board of Farmington hereby declares the listed items as surplus so they may be disposed of, and

MAY IT BE FURTHER RESOLVE, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk, the Highway Superintendent and the Building Department.

Resolution No. _____ of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor Peter Ingalsbe				
By _____	Councilman Steven Holtz				
Sec'd by _____	Councilman Michael Casale				
Date of Adoption _____	Councilman Ronald Herendeen				
	Councilman Nathan Bowerman				

**RESOLUTION RECALLING AND AMENDING RESOLUTION #148-2019
APPOINTING MICHAEL PUTMAN TO THE AGRICULTURAL ADVISORY
COMMITTEE**

WHEREAS, there is currently one vacancy on the Agricultural Advisory Committee,
and

WHEREAS, Chairman Hal Adams and the other members of the Agricultural Advisory
Committee have recommended that Michael Putman be appointed to fill this vacancy, now
therefore it be

RESOLVED, that the Town Board appoints Michael Putman to the Agricultural
Advisory Committee for a five year term ending on December 31, 2023, and be it further

RESOLVED, that the Town Clerk forward a copy of this resolution to Mr. Putman at
1728 Elmwood Circle, Farmington, NY 14425, the Agricultural Advisory Committee
Chairperson, the Supervisor's Secretary and prepare an Oath of Office to be taken in the days
ahead.

Resolution No. _____ of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY REPORT
OF THE SUPERVISOR FOR MARCH 2019**

WHEREAS, Town Law states the Town Board must approve/reject the Supervisor's Monthly Report, and

WHEREAS, the Bookkeeper submitted the Monthly Report of the Supervisor for March 2019 to the Town Supervisor on April 4, 2019, and

WHEREAS, the Town Supervisor approved and executed the Monthly Report of the Supervisor for March 2019 on April 4, 2019,

WHEREAS, the Town Supervisor submitted said Monthly Report to the Town Board for approval via email,

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby accepts the Monthly Report of the Supervisor for March 2019, and be it further

RESOLVED that the Town Clerk give a copy of this resolution to the Principal Account Clerk and the Supervisor's Office.

Resolution No. _____ of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Michael Casale				
Councilman Steven Holtz				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

**RESOLUTION AUTHORIZING THE TOWN CLERK TO WAIVE PERMIT FEE FOR
YOUNG EXPLOSIVES FOR JULY 3RD TOWN FIREWORKS DISPLAY**

WHEREAS, the Recreation Director, Mark Cain, has received a contract for the Town's July 3rd fireworks display, to be launched across from the Town Park on the property of Royal or Nancy Purdy, and

WHEREAS, Young Explosives Corp. has verified in the contract that they provide \$2 million in liability insurance and will charge the Town \$4,500.00 for the exhibition of fireworks including all technicians, now therefore be it

RESOLVED, that the Town Board authorizes the Town Clerk to waive the permit fee for Young Explosives to provide this firework display and therefore be it

RESOLVED, that the Town Clerk keep a copy of this resolution for her staff and forward a copy for Young Explosives.

Resolution No. _____ of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

April 9, 2019

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Ronald Herendeen				
Councilman Michael Casale				
Councilman Nate Bowerman				

**APPROVAL FOR TEMPORARY SEASONAL EMPLOYEES FOR 2019 PROJECTS
IN THE FARMINGTON WATER & SEWER DEPARTMENT (CFWD)**

WHEREAS, in accordance with the Audit and Accounting (GASB34) Regulations, all Employees within the Water and Sewer Department must use their unused vacation by December 31, 2018, and

WHEREAS, various water and sewer employees have scheduled time off for vacations and temporary seasonal labor will be needed for various tasks at the Waste Water Treatment Plant and the 36 sewer lift stations located within the collection system for both the Farmington and Victor Sewer District; and

WHEREAS, temporary summer manpower is also needed within the Canandaigua-Farmington Water District for the annual fire hydrant painting; new fire hydrant installations; new waterline installation for the Beaver Creek Town Park and various other locations, and

WHEREAS, as a D-Distribution Water System Operator, the NYSDOH requires the flushing of our waterlines and annual operating of numerous water valves located within in the water distribution system necessary as well as maintenance items that require flagging for maintenance of traffic at water main breaks within the CFWD, that require summer seasonal laborers, and

THEREFORE, BE IT RESOLVED, that the Farmington Town Board authorizes the Water & Sewer Superintendent to hire two (2) Seasonal Public Work Maintenance Assistant employees to work on the various projects at a rate of \$13.75 per hour, for a period not to exceed 19 weeks from the date of hire, and

BE IT RESOLVED, Funding for the seasonal positions is from the 2019 Budget lines SW1-8130.1(PS), SS 8320.1 (PS) and SS 8340.1 (PS), and

BE IT FURTHER RESOLVED that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, the Confidential Secretary and the Principal Account Clerk.

Resolution No. ____ Of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

4/2/19

RESOLUTION TO SIGN MAINTENANCE AGREEMENT

WHEREAS, Computer Search’s annual maintenance agreement/renewal needs to be renewed and

WHEREAS, Computer Search’s renewal amount is (\$584), and

WHEREAS, the software supports Attendance Enterprise which is the time keeping system utilized in the Highway and Parks buildings, and

NOW THEREFORE BE IT RESOLVED, that the Town Board approve that the Town Supervisor sign the renewal agreement from Computer Search at a cost not to exceed \$600, and

THEREFORE BE IT RESOLVED, that these expenses be paid from the Highway Contractual line (A-5132.4) \$438 and the Parks Contractual line (A-7110.4) \$146, and

BE IT FURTHER RESOLVED that the Town Clerk forward copies of the Original signed renewal agreement and resolution to the Highway/Parks Superintendent, the Principal Account Clerk and the Supervisor’s Office.

Resolution No. _____ of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Donald Herendeen				
Councilman Nathan Bowerman				

4/4/19

**RESOLUTION AUTHORIZING FIVE (5) FULL TIME EMPLOYEES TO
ATTEND THE NYS DEC EROSION AND SEDIMENT CONTROL
REQUIRED TRAINING**

WHEREAS, one on site employee must be responsible for erosion and sediment, and

WHEREAS, the individuals will be certified for 3 years, and

WHEREAS, the Highway/Parks Superintendent recommends that Loren Laplant, Don Giroux, Tim Ford, Shane Quance and Richard Wolack also attend N.Y.S.D.E.C. endorsed 4 hour Erosion and Sediment Control Required Training, and therefore

RESOLVED, that the Farmington Town Board authorizes the above mentioned employees to be registered attend the N.Y.S.D.E.C. at a cost not to exceed \$500.00 chargeable to account SD 8540.4 (Storm Drainage – Contractual), and be it further

RESOLVED, that the Town Clerk provide a copy of this Resolution to the Highway/Parks Superintendent, the Principal Account Clerk and the Confidential Secretary.

Resolution No. _____ of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nathan Bowerman				
Councilman Ronald Herendeen				

**RESOLUTION AUTHORIZING THE PRINCIPAL ACCOUNT CLERK TO
ATTEND THE ANNUAL TOWN FINANCE SCHOOL**

WHEREAS, the 19th annual Town Finance School will be held in Ellicottville, NY on May 16-17, 2019

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington hereby authorizes Jeannine Marciano to attend the training for an amount not to exceed \$500 which includes class registration, lodging at Holiday Valley in Ellicottville, NY, and travel expenses.

FURTHER RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk.

Resolution No. _____ of 2019

THE TOWN OF FARMINGTON TOWN BOARD

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

4/1/19

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen v				
Councilman Nathan Bowerman				

DECLARE EQUIPMENT SURPLUS TO BE DISPOSED OF APPROPRIATELY

WHEREAS, the Town Highway/Parks Superintendent is asking that the Town Board declare the following items as surplus so that he can have them disposed appropriately.

2006	Sterling	Dump w/plow	2FZAAZDL26AV59236	H-9
2004	RACEMASTER UTILITY TRAILER		1R9BA142X40321083	HT3
2014	Ford	Liftgate	1FTNF1CF0EKE58353	P-1
2014	Ford	Liftgate	1FTBF2A69EEA49178	P-2
2003	Torro- Groundmaster	Zero Turn	230000521	P-13
	Air Compressor			
	Misc. Items			

now therefore be it

RESOLVED, that the Town Board authorize the above listed equipment be declared surplus and to be disposed of appropriately, and

RESOLVED, that the Town Clerk provide copies of this Resolution to the Principal Account Clerk, Confidential Secretary and the Highway/Parks Department

Resolution No. ____ Of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

4/4/19

**CONFIRMING RESOLUTION AUTHORIZING HIGHWAY
SUPERINTENDENT TO PAY FOR PIPE FOR THE JOINT CAPITAL
PROJECT WITH TOWN OF CANANDAIGUA FOR CANANDAIGUA
FARMINGTON TOWN LINE ROAD**

WHEREAS, Lane Enterprises' quote for pipe is the lowest quote in the 2018 Ontario County Bid Book, and

WHEREAS, all expenses for the Capital Project of Canandaigua-Farmington Road expenses will be split 50/50 with the Town of Canandaigua .and

NOW THEREFORE BE IT RESOLVED, that the Town Board authorize the Highway/Parks Superintendent to pay for the HDPE pipe to be expended from HZ-5197.22 – CFTL RD Construction

BE IT FURTHER RESOLVED that the Town Clerk forward copies of the Resolution to the Town of Farmington and Town of Canandaigua Highway/Parks Superintendents, the Canandaigua Town Manager, Principal Account Clerk and the Supervisor's Office.

Resolution No. _____ of 2019

THE TOWN OF FARMINGTON TOWN BOARD

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

4/9/19

AUTHORIZATION TO HIRE VENDORS FOR 2019 ANNUAL SPRING CLEANUP

WHEREAS, the Highway/Parks Superintendent has canvased quotes from the following vendors: Waste Management, Alpco Recycling, Inc. and Feher Rubbish for roll-offs, E -Waste, Maven Technologies, Computer Systems Asset Disposal for electronic waste, Shred-It, Shred-Text and Eco-Green Park LTD for document shredding, and

WHEREAS, the Highway/Parks Superintendent received responses for services from the canvas process, Alpco Recycling, E-Waste and Eco Green Park returned the lowest quotes, and

NOW THEREFORE BE IT RESOLVED that the Town Board hereby authorizes the Town Supervisor to sign the client acceptance statements from E-Waste for electronics collection, Alpco Recycling for trash collection and these services will be held on **Thursday, May 2nd from 8:00 AM until 6:00, Friday, May 3rd from from 8:00 AM until 6:00 and Saturday, May 4th from 8:00 AM until 3:00 PM** and Eco-Green Park for the shredding portion to be held on **FRIDAY, MAY 3rd FROM 1PM UNTIL 6 PM**, be it further

RESOLVED, that the Town Clerk return the signed quotation to the Highway/Parks Department, Confidential Secretary and the Principal Account Clerk.

Resolution No. _____ of 2019

THE TOWN OF FARMINGTON TOWN BOARD

Roll Call Vote

Names	Ayes	Nays	Abstain	Absent
The following was presented Supervisor Peter Ingalsbe				
By _____ Councilman Steven Holtz				
Sec'd by _____ Councilman Michael Casale				
Date of Adoption _____ Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

4/9/19

RESOLUTION AUTHORIZING THE HIRING OF AN ACCOUNT CLERK-TYPIST IN THE WATER & SEWER DEPARTMENT

WHEREAS, the Water & Sewer Department has had a vacancy for Account Clerk-Typist, and

WHEREAS, a Certification of Eligibles was requested from Ontario County and interviews have been conducted, and

NOW THEREFORE BE IT RESOLVED that the Town Board hereby authorizes the hiring of an Account Clerk-Typist for the Water & Sewer Department at a rate of \$13.75 per hour effective April 15, 2019, be it further

RESOLVED, that the Town Clerk provide copies of this resolution to the Water & Sewer Superintendent, the Principal Account Clerk and the Confidential Secretary.

Resolution No. _____ of 2019

THE TOWN OF FARMINGTON TOWN BOARD

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

4/9/19

RESOLUTION AUTHORIZING THE ACCEPTANCE OF A BORE ESTIMATE PROPOSAL FROM BME ASSOCIATES FOR HATHAWAY'S CORNERS

WHEREAS, the Town Supervisor has received a Proposal for bore estimate from Ryan Destro of BME Associates for Hathaway's Corners in the amount of \$34,400.00, and

WHEREAS, BME Associates represent the developer, SB Ashley & Associates Venture Company, LLC, and

WHEREAS, the Town of Farmington, as part of the incentive zoning agreement with SB Ashley & Associates Venture Company, LLC, have agreed to fund the sewer boring under County Road 41,

NOW THEREFORE BE IT RESOLVED that the Town Board hereby approves of the bore estimate provided by BME Associates, authorizes the work to proceed and agrees to reimburse SB Ashely & Associates Venture Company, LLC upon completion of the work, be it further

RESOLVED, that the Town Clerk provide copies of this resolution to the Water & Sewer Superintendent, Mark Stevens of SB Ashley & Associates Venture Company, LLC, Ryan Destro of BME Associates, the Principal Account Clerk and the Confidential Secretary.

Resolution No. _____ of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

		Roll Call Vote			
Names		Ayes	Nays	Abstain	Absent
The following was presented	Supervisor Peter Ingalsbe				
By _____	Councilman Steven Holtz				
Sec'd by _____	Councilman Mike Casale				
Date of Adoption:	Councilman Ron Herendeen				
	Councilman Nate Bowerman				

**RESOLUTION ACKNOWLEDGING THE TOWN CLERK'S APPOINTMENT OF
DEPUTY TOWN CLERK CATHY ROTHFUSS AND THE APPOINTMENT OF
JENNIFER GOODELL AS FIRST DEPUTY TOWN CLERK**

WHEREAS, Deputy Town Clerk Sarah Mitchell has taken a position in the Building Department effective April 22, 2019, and

WHEREAS, the Town Clerk, Michelle Finley, has appointed Cathy Rothfuss as Deputy Town Clerk effective April 22, 2019, at an hourly rate of \$14.50 per hour, and a minimum of a \$.25 per hour increase after the probationary period, and

WHEREAS, the Town Clerk appoints Jennifer Goodell as First Deputy and after speaking with the Town Supervisor authorizes an increase of \$1.00 per hour effective April 22, 2019, therefore be it

RESOLVED, the Farmington Town Board acknowledges the appointment of Deputy Town Clerk Cathy Rothfuss at a starting rate of \$14.50 per hour, effective April 22, 2019, and the appointment of Jennifer Goodell as First Deputy at a new hourly rate of \$16.25, and further be it

RESOLVED, that a copy of this resolution be provided to the Supervisor's Office.

Resolution No. _____ of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

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By _____

Sec'd by _____

Date of Adoption:

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Mike Casale				
Councilman Ron Herendeen				
Councilman Nate Bowerman				

RESOLUTION AUTHORIZING THE HIRING OF A PART TIME CLERK IN THE BUILDING DEPARTMENT

WHEREAS, the Secretary to Planning and Zoning has submitted her notice of retirement effective May 31, 2019, and

WHEREAS, the Building Department will need to have a replacement training in that position, and

WHEREAS, the Building Department has chosen the candidate for the vacant Secretary to Planning and Zoning position, therefore be it

RESOLVED, the Farmington Town Board authorizes the appointment of Sarah Mitchell as Part-time Clerk (Secretary to Planning and Zoning training position) at a starting rate of \$17.00 per hour, effective April 22, 2019, and further be it

RESOLVED, that a copy of this resolution be provided to the Supervisor's Office.

Resolution No. _____ Of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

4/9/19

WAVIER OF THE RULE

**APPROVE HIRING OF ROADTEK'S DRIVEWAY PAVER FOR 2019
SEASON**

WHEREAS, 3 quotes were requested for daily rates Roadtek Inc (\$1,700), Ruston Paving (doesn't rent equipment), All County didn't respond, and

WHEREAS, upon review of the pricing shows that Roadtek's quote for daily rate of \$1,700 and \$100 mobilization cost will be utilized for the 2019 paving season, and therefore be it

RESOLVED, that the Town Board authorizes the Highway/Parks Superintendent to accept the quote from Roadtek Excavating and Paving to be expended to code DA-5110.4 (Highway General Repairs), and therefore be it,

RESOLVED, that the Town Clerk forward copies of this Resolution to the Highway/Parks Department, Town Supervisor's Secretary and the Principal Account Clerk.

