

TOWN OF FARMINGTON

TOWN BOARD AGENDA

February 26, 2019

PUBLIC HEARINGS:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Town Board Meeting February 12th, 2019

PRIVILEGE OF THE FLOOR:

PUBLIC CONCERNS:

REPORTS OF STANDING COMMITTEES:

REPORTS OF TOWN OFFICIALS:

Supervisor
Highway/Parks
Town Clerk
Water & Sewer
Building/Zoning
Planning Board
Director of Planning & Development
Town Engineer
Assessor
Recreation

COMMUNICATIONS:

1. Email to the Town Supervisor from Gerry Geist. Re: Extension of real property tax deadline for winter weather.
2. Letter to the Town Clerk from Tessa LaBrake of the Farmington Volunteer Fire Association. Re: New Member.
3. Letter to the Town Supervisor from Stacey Cardinale of Brunswick Companies. Re: Ontop Home Improvements cancellation of insurance.
4. Email to the Town Supervisor from Gary Baxter. Re: Request for deadline extension for real property tax payments.
5. Letter to the Town Supervisor from Edward Hampston of the NYS DEC. Re: POTW Facility Design, Planning and Flow Management – Annual Certification Form. SPDES Permit #NY0023531.
6. Letter to the Town Clerk from Douglas Johnson of the NYS DOT. Re: Annual sign surveillance.
7. Letter to Frances Gubler of the Preservation League of NYS from the Town Supervisor. Re: 2019 Preserve New York Grant Application.

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8. Letter to Ryan DelRe of Create A Scape Enterprise from the Town Supervisor. Re: Auburn Trail Project, PIN 4755.96, Tax Exemption Project.
9. Town of Canandaigua Resolution No. 2019-055. Re: Supporting Town of Farmington in joint project: Canandaigua-Farmington Town Line Road Culvert Replacement, Beaver Creek Crossing Project; and to acknowledge Town of Farmington's formal bidding process.
10. Letter to JD Whiting from the Town Supervisor. Re: Drainage improvements.
11. Email to Beth Vercolen from the Town Supervisor. Re: Plans for Beaver Creek Park.
12. Letter to Anthony Dolan of the NYS Comptroller's Office. Re: Request for extension for filing of the AUD.
13. Letter to the Town Supervisor from Timothy Randall of NYMIR. Re: Recommendations for the Town of Farmington insurance policy.
14. Letter to the Town Supervisor from Erie Insurance Company. Re: Create A Scape Workers Compensation Insurance Cancellation Notice.
15. Letter to the Code Enforcement Officer from Luke Scannell of NYS DEC. Re: Town of Farmington Municipal Separate Storm Sewer System SPDES No. GP-0-15-003.
16. Email to the Code Enforcement Officer from Duane Weimer, Resident. Re: Shed Permit.
17. Letter to the Town Supervisor from Cornell Cooperative Extension. Re: Ontario County Agriculture Appreciation Banquet.
18. Letter to the Town Supervisor from Duane Shoen of Insero & Co. Re: Municipal Audits.
19. Letter to the Town Clerk from Raymond F. Wager, CPA, P.C. Re: 2018 Audit of Financial Statements.
20. Certificate of Liability Insurance from: Robert Dancause & Sons, Inc.; Scherer Stove & Chimney; SAE Sun and Earth Energy, Inc.; Village of Manchester and Village of Manchester Fire Department; Home Depot USA, Inc.; Ewing Lettering & Graphics, Inc.; Alpco Recycling, Inc.
21. Certificate of Workers' Compensation Insurance from: Scherer Stove & Chimney; Ewing Lettering & Graphics, Inc.

REPORTS & MINUTES:

1. Conservation Board Meeting Minutes – January 28, 2019.
2. Project Review Committee Meeting Minutes – February 1, 2019.
3. Farmington Senior Citizens Meeting Minutes – February 4, 2019.
4. Planning Board Meeting Minutes – February 6, 2019.
5. Report to Town Public Works and Town Operations for Town Board Meeting on February 12, 2019.

RESOLUTIONS:

1. Resolution acknowledging the attendance of the Town Clerk to the NYS Town Clerks Association Conference in Syracuse May 5-8, 2019 at a cost not to exceed \$885.00.

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2. Resolution approving Letter of Credit – Hickory Rise Subdivision, Section 4 – Partial Release #3 in the total amount of \$393,457.94.
3. Resolution accepting the Town Planning Board’s Report and Recommendation for rezoning of three parcels of land (Tax Map #29.00-1-39.000, #29.00-1-40.000 and #29.00-1-41.000) containing approximately 18.3 acres of land from GB General Business to IZ Incentive Zoning; authorizing the Director of Development to submit the necessary documentation to the Ontario County Planning Board for its review, report and recommendation to the Town Board and scheduling a public hearing upon this action known as Farmington Market Center Incentive Zoning Project for April 9, 2019 at 7:00 p.m. at the Farmington Town Hall.
4. Resolution designating Lead Agency Status, under the provisions of Article 8 of New York State Environmental Conservation Law, Part 617, State Environmental Quality Review (SEQR) Regulations, for the Farmington Market Center Incentive Zoning Project and making a Determination of Significance thereon.
5. Confirming Resolution for sanitary manhole rehabilitation for I&I Improvements within the Farmington and Victor Sanitary Sewer Districts – manhole repairs – Phase #7, Ontario County Public Works Term Contract Resolution No. 303-2017, B-17038 awarded to Skanex Pipe Services at a cost not to exceed \$17,924.86.
6. Resolution authorizing the Water & Sewer Superintendent to purchase three (3) Badger 1 ½ inch and three (3) 2 inch water meters and Itron Readers for the CFWD at a cost not to exceed \$3,006.22.
7. Resolution setting the Annual Spring Cleanup dates for the Town of Farmington as May 2, 3 and 4, 2019.
8. Resolution authorizing the Water & Sewer Superintendent to purchase sewer pump parts for Victor Sewer District Lift Station PS-14 at Cobblestone at a cost not to exceed \$3,608.11.
9. Resolution setting the public bid opening date for the Annual 2019 CFWD water supplies and the Farmington-Victor Sewer District sewer supplies for March 19, 2019 at 10:00 a.m. at the Farmington Town Hall.
10. Resolution of successful completion of probationary period for Highway employee Jason Phillips and approving a \$.25/hour increase in salary to \$19.56/hour.
11. Resolution authorizing the Water & Sewer Superintendent to purchase roofing panels and materials for the WWTP Building #14 drying bed roof, Bays #2 and #3 at a cost not to exceed \$3,100.00.

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12. Resolution authorizing the Water & Sewer Superintendent to purchase Gorman Rupp austermpered ductile iron rotating element and self-cleaning ADI wear plate for the Victor Sewer District Lift Station PS-14 located at #70 Cobble Creek Road in the Town of Victor at a cost not to exceed \$5,650.00.
13. Resolution to close out the Pedestrian Bridge Capital Project.
14. Resolution to close out the WWTP Disinfection Improvements Capital Project.
15. Resolution authorizing budget amendment transferring money from Contingency (A1990.4) to Central Storeroom Contractual (A1660.4) and highway Construction Inspection (A5010.11) in the total amount of \$12,400.00; and from State Aid – Court (A3021) to Town Justice State Aid (A1110.22) in the amount of \$9,510.00.
16. Resolution authorizing the Town Supervisor to sign two proposals from Fisher Associates for environmental assessment and pre-demolition asbestos survey at a cost not to exceed \$7,350.00.

17. Abstract 4-2019

TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS

FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS
A	GENERAL FUND	148,311.88	278,280-329,401-402
DA	HIGHWAY FUND	77,017.81	292,293,300,302,305-307,310,316,320,330-347
HU	WWTP DIS IMP CAP PROJ	2,792.46	279
HW	WATER TANK REPAIR	949.00	279
SD	STORM DRAINAGE	1,818.86	292
SL1	LIGHTING DISTRICT	7,449.70	313
SS	SEWER DISTRICT	90,204.95	281,289,292,305,348-389
SW1	WATER DISTRICT	21,721.00	281,292,305,348,350,352,358-400
TA200	PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86)	6,649.49	182,209-211
	TOTAL ABSTRACT	\$ 356,915.15	

TRAINING UNDER \$100:

1. Dan Delpriore and Jamie Kincaid to attend Johnson Controls “Faster Testing, Easier Code Compliance” training at Quality Inn & Suites in Batavia on March 7, 2019 at no cost.

DISCUSSION:

EXECUTIVE SESSION:

WAIVER OF THE RULE

1. Resolution authorizing the Water & Sewer Superintendent to purchase ENZ model specialized chain cutting kit – root cutting nozzle at a cost not to exceed \$4,010.00.