

# TOWN OF FARMINGTON

## TOWN BOARD AGENDA

March 10, 2020

### **PUBLIC HEARINGS:**

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **APPROVAL OF MINUTES:**      Town Board Meeting February 25<sup>th</sup>, 2020

### **PRIVILEGE OF THE FLOOR:**

### **PUBLIC CONCERNS:**

### **REPORTS OF STANDING COMMITTEES:**

Public Works  
Town Operations

### **REPORTS OF TOWN OFFICIALS:**

Supervisor  
Highway/Parks  
Town Clerk  
Water & Sewer  
Building/Zoning  
Planning Board  
Director of Planning & Development  
Town Engineer  
Assessor  
Recreation

### **COMMUNICATIONS:**

1. Letter to the Town Clerk from NYS Assemblyman Brian Kolb. Re: Receipt of Resolution #101-2020 requesting the State to restore video lottery terminal (VLT) funding to local governments in the 2020-2021 State Budget.
2. Memo to Polling Place Proprietors from the Ontario County Board of Elections. Re: Request for use of facilities for the upcoming Elections.
3. Letter to the Town Supervisor from Cornell Cooperative Extension, Ontario County. Re: Ontario County Agriculture Appreciation Banquet.
4. Letter to the Town Supervisor from Kendall Larsen of the NYS Department of Health. Re: Public Water Supply, CFWD, 2019 Routine Sanitary Survey.
5. Letter to the Town Clerk from Tessa LaBrake of the Farmington Volunteer Fire Association, Inc. Re: Change in Member Status.
6. Email to the Town Clerk from Melissa Liberatore of MRB Group. Re: Signed time extension change order GC-01 for Iversen (ADA Bathrooms).
7. Ontario County Board of Supervisors Resolution #50-2020. Re: Authorization to participate in defense of real property tax assessment challengers against the 2019 final assessment roll.

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8. Letter to Andrew Tavolette from the Town Supervisor. Re: Seneca Waterways Council 2019 Eagle Project of the Year.
9. Letter to the Town Supervisor from the NYS DEC. Re: Notice of Violation.
10. Letter to the Town Supervisor from Mary Krause, Ontario County Administrator. Re: Ontario County Youth Court.
11. ZBA 2020 Rules of Procedure.
12. RG&E Station 127 Project – substation footprint expansion.
13. Notice of Tentative Telecommunications Ceiling.
14. Notice of Tentative Special Franchise Full Value.
15. Letter to Robert Thomas of United Casualty & Surety Insurance Company from the Director of Development. Re: Auburn Trail Connector Project.
16. Letter to John Intel, Resident, from the Town Supervisor. Re: Request for waive of penalty/late fee.
17. Letter to the Town Board from Melody Kuzniar-Giglio, Resident. Re: Request for waive of penalty/late fee.
18. 2020 Local Update of Census Addresses Project Results.
19. Letter to the Town Supervisor from Patricia Famiglietti of NYS Agriculture and Markets. Re: Municipal Shelter Inspection Report.
20. Letter to the Town Supervisor from Sheryl Robbins of the NYS Department of Health. Re: Public Water Supply, CFWD Approval – Monarch Manor Phase 2 Watermain.
21. Testimonial letter from the Town Supervisor for Cellular Lease Consultants.
22. Genesee County Resolution #110-2020. Re: Resolution opposing elimination of video lottery terminal (VLT) revenue.
23. Insurance Renewal – Farmington Historical Society.
24. Letter to the Town Clerk from the Town Supervisor. Re: Request for information for audit of financial statements of the Town of Farmington for the year ended December 31, 2019.
25. Lime NYSEG/RG&E Small Business Direct Install Program Warranty Information. Re: LED upgrade WWTP.
26. Certificates of Liability from: Ewing Lettering & Graphics, Inc.; Village of Manchester Fire Department; Tomra of North America, Inc.; Decks Unlimited of Western NY, Inc.; Class A Construction, LLC; Alpco Recycling, Inc.; Indus Group, Inc.
27. Certificates of Workers Compensation Insurance from: Decks Unlimited of Western NY, Inc.; Indus Group, Inc.
28. Certificate of Disability and Paid Family Leave Benefits Insurance from: Decks Unlimited of Western NY, Inc.
29. Cancellation of Insurance from: Rose & Kiernan, Inc.; Frey Street, Inc.

### REPORTS & MINUTES:

1. Ontario County Sheriff Monthly Traffic Report – January 2020.
2. Ontario County Sheriff Monthly Traffic Report – February 2020.
3. Finance Meeting Minutes – October 1, 2019.
4. Report to Town Public Works and Town Operations for Town Board Meeting – February 25, 2020.
5. ZBA Meeting Minutes – January 27, 2020.
6. Historian 2019 Annual Report.
7. Comprehensive Plan Committee Meeting Minutes – February 20, 2020.

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8. Monthly Report – Judge Lew – February 2020.
9. Monthly Report – Judge Gligora – February 2020.
10. Manchester Fire Department Incident Run Log – February 2020.
11. Planning Board Meeting Minutes – February 19, 2020.

### **RESOLUTIONS:**

1. Resolution of sympathy for the Opett Family.
2. Resolution authorizing the Town Supervisor to sign contract with Young Explosives for July 3<sup>rd</sup> fireworks display.
3. Resolution authorizing the Town Supervisor to sign Proclamation with the International Code Council declaring the Month of May 2020 as Building Safety Month.
4. Resolution authorizing the Town of Farmington Supervisor to sign the Annual Software Support and maintenance Contract for the period of April 1, 2020 through March 31, 2021 with Business Automation Services (BAS) at a cost not to exceed \$6,470.00.
5. Resolution authorizing the refund of Zoning Board Fees in regard to the area variance requested for 1375 Hathaway Drive in the amount of \$100.00 to Mark DiMartino.
6. Resolution authorizing the acceptance of the Monthly Report of the Supervisor for February 2020.
7. Resolution authorizing the purchase of a radio and charger for the Codes Department truck from Finger Lakes Communications at a cost not to exceed \$1,819.76.
8. Resolution authorizing Letter of Credit Release #1 (partial release) for Auburn Meadows Subdivision Section 7S in the total amount of \$472,456.88.
9. Resolution of support for the Genesee Land Trust's Application for a grant from the NYS Department of Agriculture and Markets (NYSDAM) for the Gerlock Farm properties located in the Town of Farmington.
10. Resolution authorizing a change to the water rate schedule for the Town of and Village of Manchester as well as a change to the CFWD rate change from 4.20/4.65 to 4.10/4.55.
11. Resolution to recall and amend Resolution #62-2020 to include an additional \$1,238.00 in material and labor costs to replace rusted out meter cans.
12. Resolution authorizing the Town Supervisor to attend Local Government Lobby Day in Albany, NY on March 23, 2020 at a cost not to exceed \$250.00 plus meals and mileage.
13. Resolution authorizing the Town Historian and Historic Preservation Committee Member to attend the NYS Preservation Conference in Syracuse, NY March 26-28 at a cost not to exceed \$105.00 per person plus lunch and mileage.

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14. Resolution establishing the water shut off date for all unpaid 2020 first quarter water services located within the CFWD for June 3, 2020.
15. Resolution authorizing the successful completion of probationary period for Highway employee Michael Williamson effective March 22, 2020 with a pay increase of \$.50 per hour.
16. Resolution to declare Highway/Parks equipment as surplus to be disposed of appropriately.
17. Resolution authorizing a budget amendment within the Town Park Improvements Capital Project.
18. Resolution authorizing a budget amendment transferring money in the General Fund from Contingent (A1990.4) to Contractual Law (A1420.4) in the amount of \$40,000.00.
19. Resolution approving the Supplemental Agreement #3 to Master Federal Aid Project Agreement – Auburn Trail Connector, Town of Farmington, Ontario County PIN: 4755.696; Phase: Design, ROW and Construction.

20. Abstract 5-2020

**TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS**

**TO: MARCY DANIELS** **FROM: J. MARCIANO**

ABSTRACT NUMBER	5
DATE OF BOARD MEETING	3/10/2020

FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS
A	GENERAL FUND	128,672.77	357-400,472-473
DA	HIGHWAY FUND	31,375.17	384,395,401-418
HA	AUBURN TRAIL PROJ	510.00	361
HB	BEAVER CREEK PARK	14,969.16	379,421,439,440
HG	MERTENSIA WATERLINE	3,395.00	379
HN	NORTH RD CAP PROJ	525.00	379
HP	TOWN PARK IMPROVEMENTS	1,966.00	379
HS	PUMP STATION 2	1,320.00	379
HW	WATER TANK REPAIR	10,023.00	379
HZ	TOWNLINE CAP PROJ	3,255.93	420
SD	STORM DRAINAGE	829.59	379,419,460
SL1	LIGHTING DISTRICT	6,965.61	390
SS	SEWER DISTRICT	88,588.22	370,378,379,397,400,419,422-460
SW1	WATER DISTRICT	32,379.99	370,378,379,397,400,419,422,423,427,432-435,442-443,447-448,450-455,457,459-471
TA93	LETTER OF CREDIT (CASH)		
TA200	<b>PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86)</b>	44.39	399,432,433
	<b>TOTAL ABSTRACT</b>	\$ 324,819.83	

**TRAINING UNDER \$100:**

1. Dan Delpriore, Jamie Kincaid and August Gordner to attend the 2017 NEC Residential Code Change Class at the MCC Applied Technology Center on April 9<sup>th</sup>, 2020 at a cost not to exceed \$30.00 per person.
2. Dan Delpriore, Jamie Kincaid, August Gordner and John Weidenborner to attend “Crowd Manager, What the CEO Should Know” training at the Town of Victor on March 25<sup>th</sup>, 2020 at no cost.

**DISCUSSION:** Request to waive late fee.

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### **EXECUTIVE SESSION:**

#### **WAIVER OF THE RULE:**

1. Resolution opposing an amendment to the Proposed 2020 State Budget submitted by Governor Cuomo, known as “The Energy Siting Amendment;” and requesting the withdrawal of said amendment.
2. Resolution authorizing a budget amendment in the General Fund transferring money from Contingent (A1990.4) to Public Health-Personnel (A4010.1) in the amount of \$1,315.00.
3. Resolution to classify the Town of Farmington Stormwater Management Program (SWMP) Plan as a Type II Action under Section 617.5 (c) of the State Environmental Quality Review (SEQR) Regulations.
4. Resolution introducing the Town of Farmington Stormwater Management Program (SWMP) Plan and calling for a public hearing to be held on March 24, 2020 at 7:00 p.m. at the Farmington Town Hall.
5. Resolution authorizing investments in the NYCLASS (New York Cooperative Liquid Assets Securities System).