

# TOWN OF FARMINGTON

## TOWN BOARD AGENDA

March 14, 2023 7:00 p.m.

**The Town Board will be in attendance at the Town Hall or**

Join us online at <https://zoom.us/j/95624139706?pwd=eFNuK3ZDS09ia1ZxN2t2R09McjkxZz09> or  
call in at +1-646-558-8656 Conference ID: 956-2413-9706 Passcode: 744662

### **PUBLIC HEARINGS:**

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES:** Town Board Meeting February 28<sup>th</sup>, 2023

### **PRIVILEGE OF THE FLOOR:**

### **PUBLIC CONCERNS:**

### **REPORTS OF STANDING COMMITTEES:**

Public Works  
Town Operations

### **REPORTS OF TOWN OFFICIALS:**

Supervisor  
Highway/Parks  
Town Clerk  
Water & Sewer  
Building/Zoning  
Planning Board  
Director of Planning & Development  
Town Engineer  
Assessor  
Recreation

### **COMMUNICATIONS:**

1. Letter to the Town Supervisor from Peter Stankovic of Town Web Design. Re: Government website design.
2. Letter to Mengel Metzger Barr & Co., LLP from Jeffrey D. Graff of Graff Law Office, PLLC. Re: Disclosure of Attorney Pursuant to Statement of Financial Accounting Standards No. 5.
3. Letter to the Town Supervisor from Laurel Scharr of CorVel Corporation. Re: Casella Waste Claim 1/27/2023.
4. Email from the Zoning Inspector to the Code Enforcement Officer. Re: 135 Center Street.
5. Letter to the Town Supervisor from Jim Perri of FLCC. Re: Visual and Performing Arts Department's spring mainstage production.
6. Letter to Mengel Metzger Barr & Co., LLP from Sheldon Boyce, Jr. of Brenna Boyce. Re: Financial Statement Year 2022.

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7. Email to Michael Vacarro of NYS DOH from the Town Supervisor. Re: Emergency Response Plan and Cyber Vulnerability Analysis.
8. Letter to Involved and Interested Agencies from the Director of Development. Re: SEQR Coordinated Review, Lead Agency Request and Public Review and Comment Period Project Notification Revidw Letter (PNRL). Re: Power's Incentive Zoning Project.
9. Letter to Nicole Foley Kraft, Chief, SDWA Compliance Section, US EPA Region 2 from the Town Supervisor. Re: Response per US EPA Administrative Order, Docket No. SDWSA-02-2023-8024.
10. Cover Page for Vulnerability Assessment for CFWD – NYS DOH date stamped.
11. Cover Page for Emergency Response Plan for CFWD – NYS DOH date stamped.
12. Letter to Charles Parkhurst and Angelo Battoglia of Lyons National Bank from the Town Supervisor. Re: Maturing CDs.
13. Letter to the Town Supervisor from Access Elevator. Re: Access Elevator Inspection Contract LULA.
14. Letter to the Town Supervisor from Sheryl Robbins of the NYS DOH. Re: Public Water Supply, CFWD Approval – Hathaway's Corners Phase 2A Watermain.
15. Letter to the Zoning Board from Nicholas Schlierf, resident. Re: Proposed housing development plan for Pheasants Crossing.
16. Letter to the Town Supervisor from Michaela Carnegie of AFICS. Re: Claim No. 01-005-555210 11/4/2022 Property Damage Full and Final Settlement Agreement and Release.
17. Certificates of Liability Insurance from: Daniel Green Construction, LLC; Marianacci Builder, LLC; Alpco Recycling, Inc.; Genesee Construction Service, Inc.; Churchville Products, Inc. dba Amish Outlet; Colonial Fire Protection Systems, Inc.; Syracuse Fence, Inc.; E and V Energy Corporation; J&B Installations, Inc.; Home Depot USA, Inc.; Indus Group, Inc.
18. Certificates of Workers' Compensation Insurance from: Churchville Products Corp. dba Amish Outlet; Indus Group, Inc.; E and V Energy Corporation.

### **REPORTS & MINUTES:**

1. Monthly Report – Judge Gligora – February 2023.
2. ZBA Meeting Minutes – November 28, 2022.
3. 2023 ZBA Rules of Procedure.
4. Planning Board Meeting Minutes – February 15, 2023.
5. Building Department – Permit Report by Type – February 2023.
6. Building Department – Inspection Schedule – February 2023.
7. Building Department – Inspections Report – February 2023.
8. Building Department – Inspections Report – February 2023.
9. Monthly Report – Judge Lew – February 2023.
10. Farmington Senior Citizens Meeting Minutes – February 20, 2023.
11. Historic Preservation Meeting Minutes – February 9, 2023.
12. Agricultural Advisory Committee Meeting Minutes – February 16, 2023.

### **RESOLUTIONS:**

1. Confirming Resolution authorizing successful completion of probationary period for W&S employee Jacob Spence effective PR #6 (March 5, 2023) with a pay increase of \$.46 per hour from \$22.55 to \$23.01.

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2. Resolution authorizing acceptance of the Monthly Report of the Supervisor for February 2023.
3. Resolution approving the attendance of the Town Clerk to the NYS Town Clerk's Association Conference in Syracuse, NY from April 23-26, 2023 at a cost not to exceed \$935.00.
4. Resolution waiving the Mertensia Lodge Reservation Fee for the Cobblestone Arts Center on multiple dates for their Dayhab Services to adults with disabilities.
5. Resolution authorizing the Town Supervisor to sign a Proclamation with the International Code Council declaring the month of May 2023 as Building Safety Month.
6. Resolution declaring equipment from the Parks Department as surplus to be disposed of properly.
7. Resolution authorizing the Town Supervisor to sign Right-of-Way Mowing Contract with the NYS DOT for State Route 332.
8. Resolution to move the May 23<sup>rd</sup> Town Board meeting to May 22<sup>nd</sup> due to a conflict with the Assessor's Office for Grievance proceedings.
9. Resolution authorizing hiring an Assistant Code Enforcement Officer effective March 20, 2023 at a rate of \$23.00 per hour.
10. Resolution accepting the 2022 Plan Maintenance Report – 2021 Edition Town of Farmington Comprehensive Plan and amending Appendix 6 of the Comprehensive Plan.
11. Resolution authorizing acceptance of easements for Red Fern Drive.
12. Resolution establishing the penalty date for all unpaid 2023 first quarter accounts located within the CFWD and Victor Sewer Districts for May 1, 2023.
13. Resolution authorizing the closeout of the Fuel Station Capital Project.
14. Resolution authorizing the Town Supervisor to sign the Proposal for Professional Services from MRB Group for the County Road 8 Watermain Replacement from Route 332 to Yerkes Road at a cost not to exceed \$80,000.00.
15. Resolution authorizing the award of the annual water supplies to four vendors at an amount not to exceed \$52,484.31.
16. Resolution to bid North Road Watermain Replacement, Phase 4 & 5 and setting bid date for Thursday, April 27, 2023 at 10 a.m. at the Farmington Town Hall.

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17. Abstract 5 – 2023

DATE OF BOARD MEETING		<u>3/14/2023</u>	
FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS
A	GENERAL FUND	119,191.64	392-398,400-443,452-455
DA	HIGHWAY FUND	44,131.52	393,415,418,436,441,444-451
HK	SIDEWALK CAP PROJ	360.00	399
SD	STORM DRAINAGE	1,083.23	384,404,454
SS	SEWER DISTRICT	86,511.57	364-386,404,405,418,429,441-442,454
SW1	WATER DISTRICT	27,101.19	365,368,369,373-375,380-382,384-391,404,405,418,429,441,442,454
TA200	PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86)	52.02	386,440
	<b>TOTAL ABSTRACT</b>	\$ 278,431.17	

**TRAINING UNDER OR AT \$100:**

1. Paul Crandall to attend Municipal Good Housekeeping Training on Thursday, March 23, 2023 via Zoom at a cost not to exceed \$25.00.

**DISCUSSION:** Troy & Banks electric rates.

**WAIVER OF THE RULE:**

1. Resolution authorizing the hiring of a Laborer in the W&S Department effective on or about March 15, 2023 at a rate of \$18.00 per hour.
2. Resolution authorizing the Town Supervisor to sign a 48-month Contract for electric at a cost of \$.06025/kWh.