

At the Farmington Town Board Meeting, held in the Town Hall on the 14<sup>th</sup> day of April 2020, at 7:00 PM, there were:

**PRESENT:** Peter Ingalsbe – Supervisor  
Mike Casale – Councilman-by telephone  
Steven Holtz – Councilman-by telephone  
Nate Bowerman – Councilman  
Ron Herendeen – Councilman-by telephone  
Michelle Finley – Town Clerk

Also present by phone were: **Don Giroux** – Highway/Parks Superintendent, **Ron Brand** – Director of Planning and Development, **Dan Delpriore** – **Code Enforcement Officer**, **Bill Davis** – MRB Group, **Adrian Bellis** – Planning Board Member.

**PUBLIC HEARINGS- None.**

**APPROVAL OF MINUTES:**

A motion was made by **Councilman Casale** and seconded by **Councilman Bowerman**, that the minutes of the March 24, 2020, Town Board Meeting, and given to members for review, be approved. Three Voting “Aye” ( Holtz, Bowerman, Casale, Herendeen, and Ingalsbe). Motion Carried.

**PRIVILEGE OF THE FLOOR: None.**

**PUBLIC CONCERNS: None.**

**REPORTS OF STANDING COMMITTEES:**

**Public Works Committee: Councilman Herendeen reported:**

1. Discussed Scada work.
2. Discussed UV Replacement.
3. Discussed Boiler Room floor- rust removal/repaint.
4. Discussed notice of violations from DEC.
5. Discussed Boiler.
6. Discussed PS-18.
7. Discussed Beaver Creek Park.

**Highway & Parks:**

1. Highway- equipment maintenance, truck maintenance, and cold patching holes.
2. Parks- Building and Park Maintenance, removed all basketball hoops from all parks, taped off all playground equipment at all town parks.
3. Discussed temporary hours at transfer station – 6 days a week from 7:30 am to 7:00 pm.

**Town Operations Committee: Councilman Casale reported:**

1. Discussed resolutions on agenda.
2. Discussed Auburn Trail Project.
3. Discussed construction limitations – what can and cannot be done. 3 projects are deemed essential to proceed with construction: Empire Pipeline, Lyons National Bank, and RG&E substation.
4. Discussed MS4 – annual report is completed.
5. Discussed staff procedures due to the COVID-19-no inspections, receiving calls for violations of gatherings in parks.

**Town Personnel Committee: None.**

**Town Finance Committee: Supervisor Ingalsbe reported:**

**Town Public Safety Committee: Councilman Holtz reported:**

**REPORTS OF TOWN OFFICIALS:**

**Supervisor Peter Ingalsbe reported:**

1. Discussed Auburn Trail estimation – a little over \$100,000.
2. Discussed Street Lighting LED program – now at 90% design completion.
3. Discussed Finance meeting last Friday - will send out guidance to Department Heads, looking at revenue projections and will adjust accordingly as we go through the year.

**Highway& Parks Superintendent Giroux reported:**

1. Discussed Spring Cleanup –talking about postponing until June 4, 5, and 6 or the 18, 19, and 20. He is shooting for the beginning of June, just checking with vendors to see if those dates work for them also.

2. Discussed Fuel Station Project.
3. Discussed ADA bathrooms.

**Town Clerk Michelle Finley reported:**

1. 2020 Town and County Taxes filed with County Treasurer on April 3<sup>rd</sup>.
2. Processing Water and Sewer Bills and Dog Licenses.

**Water & Sewer Superintendent reported: None.****Code Enforcement Officer Dan Delpriore reported:**

1. Project updates – Construction Projects guidelines must be followed and deemed essential or may have only one person working on the job site.
2. IPS Building Permits now online- can also do property searches.

**Director of Planning and Development Ron Brand reported:**

1. Update on Empire Pipeline- discussed the 3 steps to follow per a memo he received from National Fuel.
2. Received proposal regarding a change order for the Auburn Trail project.

**Assessor Michelle Nicodemus reported: None.****Town Engineer Bill Davis reported:**

1. Update on the Manhole Rehab project (bid opening April 17<sup>th</sup> at 2 p.m.) and Beaver Creek Park.

**Fire Chief reported: None.****Planning Board Member Adrian Bellis reported:**

1. Next meeting agenda – Home Power Systems, Yellow Mills Subdivision, Auburn Meadows Sections 7 & 8.

**Zoning Board of Appeals Jeremy Marshall reported: None.****Recreation Advisory Committee Bryan Meck reported: None.****Ontario County Planning Board Member reported: None.****Conservation Board Chairman Hilton reported: None.****Town Historian Donna Herendeen reported: None.****Swap Shop Update: Councilman Holtz:****Agricultural Advisory Committee Chairman Hal Adams: None.****COMMUNICATIONS:**

1. Letter to the Town Supervisor from Mike Woloszynski of M&T Bank. Re: February Month End Collateral.
2. Letter to residents from the Town Supervisor. Re: COVID-19.
3. Order approving transfer of street lighting facilities from RG&E to the Town of Farmington.
4. Letter to the Town Clerk from NYS Assemblyman Brian Kolb. Re: Receipt of Resolution No. 140-2020 requesting the withdrawal of the amendment to the proposed state budget known as “The Energy Siting Amendment”.
5. Letter to the Town Supervisor from Edward Hampston of the NYS DEC. Re: POTW Facility Design, Planning and Flow Management – Annual Certification Form. SPDES Permit #NY0023531.
6. Resolution No. 153-2020 “Resolution authorizing the Town Supervisor to sign Proposal for Professional Services with MRB Group for design, bidding and construction phase services for the Brickyard Road Water Tank and Transmission Main”.
7. Letter to Kathy Ammari of the NYS DEC from the Town Supervisor. Re: Town of Farmington and Town of Victor Sanitary Sewer Overflow NOV – February 13, 2020. SPDES #NY0023531.
8. Letter to the Town Supervisor from Bill Davis of MRB Group. Re: America’s Best Value Inn Project Site Plan Revision – Sanitary Sewer Lateral Connection.
9. Letter to the Assessor from Dave Ange of the NYS Department of Taxation and Finance Office of Real Property Tax Services. Re: Interim Certificate.
10. Letter to the Town Supervisor from Donald MacCormack and Jonathan Halligan of Bank of Greene County. Re: Municipal Deposit Program.
11. Letter to the Town Supervisor from Michael Stapleton of Thompson Health. Re: Thompson Foundation fundraising events.
12. Town of Farmington 2020 Assessment Notifications.
13. Application Hosting Contract Agreement with Integrated Systems.

14. Certificates of Liability from: Design Pool & Spa, Ltd.; Mulvey Construction, Inc.; Nairy Mechanical, LLC; Habitat for Humanity of Ontario County, NY, Inc.; R-J Taylor General Contractors, Inc.; CP Ward, Inc.; Landry Mechanical Contractors, Inc.; Ryan Plumbing, Heating, Air Conditioning & Fire Protection, LLC; Kennedy Mechanical Plumbing & Heating, Inc.; Pioneer Millworks, Inc.; Finline Pipeline, Inc.; Clearwire Corporation; Highland Contractors of Western NY Inc.; MM&B Studio, LLC; Mallo Home Improvements, Inc.; .
15. Certificates of Workers Compensation Insurance from: Mulvey Construction, Inc.; Ryan Plumbing, Heating, Air Conditioning & Fire Protections, LLC; Crown Castle USA, Inc.; Penfield Plumbing and Heating, Inc.; Camco General Contracting, Inc.; Spring Sheet Metal & Roofing, LLC; Frank J Marianacci, Inc.; Ontario Exteriors, Inc.; Mallo Home Improvements, Inc.
16. Certificate of Disability and Paid Family Leave Benefits Law Insurance from: Mulvey Construction, Inc.

**REPORTS & MINUTES:**

1. Building Department – Permit Report by Type – March 2020.
2. Building Department – Inspection Schedule – March 2020.
3. Building Department – Inspection Report – March 2020.

**ORDER OF BUSINESS:**

**RESOLUTION #154-2020:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Bowerman**:

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY REPORT OF THE SUPERVISOR FOR MARCH 2020**

**WHEREAS**, Town Law states the Town Board must approve/reject the Supervisor’s Monthly Report, and

**WHEREAS**, the Principal Account Clerk submitted the Monthly Report of the Supervisor for March 2020 to the Town Supervisor on April 1, 2020, and

**WHEREAS**, the Town Supervisor approved and executed the Monthly Report of the Supervisor for March 2020 on April 1, 2020,

**WHEREAS**, the Town Supervisor submitted said Monthly Report to the Town Board for approval via email,

NOW, THEREFORE, BE IT **RESOLVED**, that the Town Board hereby accepts the Monthly Report of the Supervisor for March 2020, and be it further

**RESOLVED**, that the Town Clerk give a copy of this resolution to the Principal Account Clerk and the Supervisor’s Office.

All Voting “Aye” (Ingalsbe, Bowerman, Casale, Herendeen, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #155-2020:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Holtz**:

**CONFIRMING RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN SERVICE ORDER WITH FIRSTLIGHT FOR INTERNET UPGRADE FOR THE W&S DEPARTMENT**

**WHEREAS**, the Town Supervisor received quotes for an internet upgrade for the W&S Department from both FirstLight and Spectrum, and

**WHEREAS**, FirstLight had the lowest quote with a cost of \$375.00 per month,

NOW, THEREFORE, BE IT **RESOLVED**, that the Town Board hereby authorizes the Town Supervisor to sign the Service Order with FirstLight at a cost not to exceed \$375.00 per month, and be it further

**RESOLVED**, that the Town Clerk give a copy of this resolution to the Principal Account Clerk, the W&S Department and the Supervisor’s Office.

All Voting “Aye” (Ingalsbe, Bowerman, Casale, Herendeen, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #156-2020:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING ACCEPTANCE OF EASEMENT FROM T.BENE PROPERTIES, LLC**

**WHEREAS**, the Town of Farmington, by its officers or representatives, has engaged in discussions with T.Bene Properties, LLC ("Owner") regarding the Town's obtaining a Right-of-Way and Utility Easement over a portion of its property located at 5801 County Road 41, as shown on a map prepared by Marathon Engineering; and

**WHEREAS**, Town of Farmington officials have recommended to the Town Board that said Owner grants to the Town this easement over said lands of said Owner; and

**WHEREAS**, said easement has been offered by the Owner to the Town of Farmington; and

**WHEREAS**, the Town Board of the Town of Farmington is desirous of accepting said offered easement on behalf of said Town; and

**WHEREAS**, the Town Board of the Town of Farmington has examined a copy of said instrument and finds the consideration described in said easement to be fair and reasonable

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Farmington does hereby accept the Easement attached hereto as Exhibit 1 from Owner in accordance with the terms and conditions contained in said instrument and directs that the same be recorded in the Office of the Clerk of the County of Ontario, the fees for said recording to be borne by the Owner, and be it further

**RESOLVED**, that the Town Supervisor shall be and hereby is authorized to take any and all further action necessary to carry forth the intent of this resolution, including but not limited to the execution of all documents necessary to complete the conveyance of the premises referenced herein.

All Voting "Aye" (Ingalsbe, Bowerman, Casale, Herendeen, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #157-2020:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING ACCEPTANCE OF EASEMENTS FROM A & D REAL ESTATE DEVELOPMENT, LLC**

**WHEREAS**, the Town of Farmington, by its officers or representatives, has engaged in discussions with HATHAWAY CORNER, LLC ("Owner") regarding the Town's obtaining Sanitary Sewer, Storm Sewer, Water, Sidewalk, Access and Temporary Turn-Around Easements over portions of its properties in the Hathaway's Corners Subdivision, as shown on a final plat map, prepared by BME Associates last dated March 3, 2020 and filed in the Ontario County Clerk's Office at Map No. 036924; and

**WHEREAS**, Town of Farmington officials have recommended to the Town Board that said Owner grant to the Town these easements over said lands of said Owner; and

**WHEREAS**, said easements have been offered by Owner to the Town of Farmington; and

**WHEREAS**, the Town Board of the Town of Farmington is desirous of accepting said offered easements on behalf of said Town; and

**WHEREAS**, the Town Board of the Town of Farmington has examined said instruments and finds the consideration described in said easements to be fair and reasonable; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Farmington does hereby accept the Easements attached hereto as Exhibit 1 from Owner in accordance with the terms and conditions contained in said instruments and directs that the same be recorded in the Office of the Clerk of the County of Ontario, the fees for said recording to be borne by Owner, and be it further

**RESOLVED**, that the Town Supervisor shall be and hereby is authorized to take any and all further action necessary to carry forth the intent of this resolution, including but not limited to the execution of all documents necessary to complete the conveyance of the premises referenced herein.

All Voting "Aye" (Ingalsbe, Bowerman, Casale, Herendeen, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #158-2020:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Holtz**:

**LETTER OF CREDIT RG&E STATION 127 SITE EXPANSION, LOCATED ON HOOK ROAD – IN THE TOTAL AMOUNT OF \$111,168.34**

**WHEREAS**, the Farmington Town Board (hereinafter referred to as Town Board) has received a request dated March 30, 2020 from the Town Engineers, MRB Group D.P.C. and the Town Construction Inspector to take action to approve the establishment of a letter of credit (hereinafter referred to as LOC) for site improvements that are part of a Final Site Plan (PB #0306-20) which was approved by the Planning Board on April 1, 2020; and

**WHEREAS**, the Planning Board’s April 1<sup>st</sup> meeting minutes reference discussion concerning the timing of their recommendation to the Town Board for acceptance of said LOC and that it would follow the Town Board’s action to be taken on Tuesday, April 14, 2020; and

**WHEREAS**, the quantities and unit prices identified in the Applicant’s Engineer’s Estimates of Values dated March 9, 2020 were found to be consistent with the approved site plan improvements and the private contractor pricing respectively.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby accepts the above referenced request and approves the establishment of the above referenced LOC for this project, in the total amount of \$111,168.34 subject to the filing with the Town Clerk a confirming Planning Board resolution to be dated April 15, 2020.

**BE IT FURTHER RESOLVED**, that the Town Clerk is hereby directed to notify tomorrow, by U.S. Mailing of certified copies of this resolution to: Stacy Bartl, Avan Grid, RG&E, 1300 Scottsville Road, Rochester, New York 14624; Jason Cronin, RG&E, 1300 Scottsville Road, Rochester, New York 14624; and Mary Steblein, P.E., LaBella Associates, P.C., 300 State Street, Suite 201, Rochester, New York 14614.

**BE IT FINALLY RESOLVED**, that certified copies of this resolution are to be provided to the Town Highway Superintendent, Town Water & Sewer Superintendent, Town Code Enforcement Officer, the Town Director of Planning and Development, the Town Construction Inspector and the Town Engineer.

All Voting “Aye” (Ingalsbe, Bowerman, Casale, Herendeen, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #159-2020:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AUTHORIZING THE PURCHASE OF CAMERAS FOR THE FUEL STATION AND REPLACEMENT CAMERAS FOR THE HIGHWAY DEPARTMENT FROM ALTERNATIVE TECHNOLOGY, LLC**

**WHEREAS**, a camera system is needed for the new fuel station as well as replacement cameras at the Highway Garage; and

**WHEREAS**, the Town Supervisor received a quote from Alternative Technology, LLC with a cost of \$2,345.00 for the fuel station cameras and \$845.00 for the replacement cameras; now therefore

**BE IT RESOLVED**, that the Town Board hereby authorizes the purchase of cameras for the new fuel station and replacement cameras from Alternative Technology, LLC at a total cost not to exceed \$3,200.00; and

**BE IT FINALLY RESOLVED**, that the Town Clerk provide copies of this resolution to the Principal Account Clerk, the Highway Superintendent and Dennis Lewis of Alternative Technology, LLC at 8229 South Shore Road, Sodus Point, NY 14555.

All Voting “Aye” (Ingalsbe, Bowerman, Casale, Herendeen, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION 160-2020:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING THE PURCHASE OF CAMERAS FOR THE NORTH AND SOUTH ENTRANCE TO THE WWTP FROM ALTERNATIVE TECHNOLOGY, LLC**

**WHEREAS**, a camera system is needed for the north and south entrance to the WWTP; and

**WHEREAS**, the Town Supervisor received a quote from Alternative Technology, LLC with a cost of \$2,695.00 for the required cameras; now therefore

**BE IT RESOLVED**, that the Town Board hereby authorizes the purchase of cameras for the north and south entrance to the WWTP from Alternative Technology, LLC at a total cost not to exceed \$2,700.00; and

**BE IT FINALLY RESOLVED**, that the Town Clerk provide copies of this resolution to the Principal Account Clerk, the W&S Department and Dennis Lewis of Alternative Technology, LLC at 8229 South Shore Road, Sodus Point, NY 14555.

All Voting “Aye” (Ingalsbe, Bowerman, Casale, Herenden, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #161-2020:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

Abstract 7-2020

**TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS**

**TO: MARCY DANIELS FROM: J. MARCIANO**

ABSTRACT NUMBER	7
DATE OF BOARD MEETING	4/14/2020

FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS
A	GENERAL FUND	76,010.69	583-617,679-683
HG	MERTENSIA WATERLINE		
DA	HIGHWAY FUND	5,609.68	616,618-630
HA	AUBURN TRAIL PROJ		
HB	BEAVER CREEK PARK	39,692.20	586,602,623,632,633,678
HG	MERTENSIA WATERLINE	625.00	602
HM	FUEL STATION CAP PROJ	350.00	593
HN	NORTH RD CAP PROJ	7,620.00	602
HP	TOWN PARK IMPROVEMENTS	2,168.40	602
HS	PUMP STATION 2		
HW	WATER TANK REPAIR	22,620.00	602
HZ	TOWNLINE CAP PROJ	10,125.02	602,623,627
SD	STORM DRAINAGE	1,837.51	602,634,665
SF	FIRE PROTECTION DISTRICT	0.00	
SL1	LIGHTING DISTRICT	6,899.13	611
SM	SIDEWALKS	0.00	
SS	SEWER DISTRICT	76,627.83	591,599,602,603,615,617-618,634-665,681,684
SW1	WATER DISTRICT	292,665.13	591,599,602,603,615,617,618,634,636,638,639,640,645,646,651,652,653,655,658,659,661,664-377,681,684-685
TA93	LETTER OF CREDIT (CASH)		
TA200	<b>PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86)</b>	29.70	639,640,684
	<b>TOTAL ABSTRACT</b>	<b>\$ 542,880.29</b>	

All Voting “Aye” (Ingalsbe, Bowerman, Casale, Herendeen, and Holtz), the Resolution was **CARRIED**.

**TRAINING UNDER \$100: None.**

**WAIVER OF THE RULE: None.**

**DISCUSSION:**

**REQUESTS FOR WAIVING PENALTY ON WATER AND SEWER BILLS**

Angela Foster – Victor Sewer Bill – Supervisor Ingalsbe recommended to waiving the fee as we had the wrong mailing address in the system. Town Board agreed.

Ginny Rice – Victor Sewer Bill – Ms. Rice sent the payment to wrong address. Supervisor Ingalsbe recommended not waiving the fee. Town Board agreed.

William Mullin – Victor Sewer Bill – Mr. Mullin stated that he had not received bill. Supervisor Ingalsbe recommended not waiving the fee. Town Board agreed.

**TOWN VEHICLE BIDS:**

Ferris Mower – 4 bids received ranging from \$1505 to \$2501 – minimum bid \$1800. Eric Feistel from Victor had the highest bid.

2013 White F150 truck – 1 bid received at \$13,599.99 – minimum bid \$10,500. Mr. & Mrs. Redington from Palmyra had the only bid.

2013 Blue F250 truck with Plow – 1 bid received at \$17,099.99 – minimum bid \$12,000. Mr. & Mrs. Redington from Palmyra had the only bid.

Supervisor Ingalsbe will contact the bidder to see if they just one vehicle or both vehicles.

3 vehicles received no bids – will go over options of either putting in the Palmyra Auction or wait to the Fall and try again.

Supervisor Ingalsbe asked the Board to think about having the 2018 Ruby Red Truck for the Town Hall staff to use since they do not have a vehicle for training and other things. Councilman Holtz suggested trying it and if it's not working then bid it out again in the Fall.

**FUEL STATIONS:**

Supervisor Ingalsbe stated that employees will need to be trained on the new fuel station. Then the Board will have to discuss the removal of the old ones.

**EXECUTIVE SESSION: None.**

With no further business before the Board, **Councilman Casale** offered a motion to adjourn the meeting at 7:54 p.m., seconded by **Councilman Bowerman**. Motion **CARRIED**.

Michelle A. Finley, MMC, RMC -Town Clerk: \_\_\_\_\_