

At the Farmington Town Board Meeting, held in the Town Hall on the 27th day of August 2019, at 7:00 PM, there were:

PRESENT: Peter Ingalsbe – Supervisor
Mike Casale – Councilman
Steven Holtz – Councilman
Nate Bowerman – Councilman – necessarily absent
Ron Herendeen - Councilman
Michelle Finley – Town Clerk

Also present were: **Don Giroux** – Highway Superintendent, **Dan Delpriore** – Code Enforcement Officer, **Ron Brand** – Director of Planning and Development, **Bill Davis** – MRB Group, and **Ed Hemminger** – Planning Board Chairman, **Adrian Bellis** – Planning Board Member, **John Weidenborner** – Zoning Officer, **Michelle Nicodemus** – Assessor, **Jim Campbell** – resident.

PUBLIC HEARINGS- None.

APPROVAL OF MINUTES:

A motion was made by **Councilman Casale** and seconded by **Councilman Herendeen**, that the minutes of the August 13, 2019, Town Board Meeting, and given to members for review, be approved. All Voting “Aye” (Herendeen, Casale, Holtz, and Ingalsbe). Motion Carried.

PUBLIC CONCERNS:

REPORTS OF STANDING COMMITTEES:

Public Works Committee: Councilman Holtz reported:

1. Discussed Belt Press Building #7A.
2. Discussed Finals Building #11.
3. Discussed various pumpstations.
4. Water Breaks – one at Rt. 96 and Mertensia Road.
5. Discussed Route 96 and Mertensia Road Watermain Replacement.
6. Discussed restoration of previous watermain breaks.
7. Discussed PRV-2 and PRV-1 Maintenance.
8. Discussed resolutions on agenda.

Highway & Parks:

1. Current projects- Highway – mowing on all town roads, Townline Road continued work, Mill and Fill (Pine Hill Lane, Glen Carlyn, Farmbrrok Drive, and Meadowbrook Lane.
2. Parks –mowing and trimming all parks, maintenance all park buildings, and maintenance of athletic fields.
3. Discussed resolutions on agenda.

Town Operations Committee: Councilman Casale reported:

1. Discussed Auburn Meadows Section 6N, Auburn Meadows Section 9, Creat-A-Scape, Lyons National Bank, Byrne Dairy, Delaware River Solar project, Beaver Creek Park Project, Brickyard Road Water Tank and Transmission project, and resolutions on agenda.
2. Reports are on file and on the website.

Town Personnel Committee: None.

Town Finance Committee: Supervisor Ingalsbe reported:

Town Public Safety Committee: Councilman Holtz reported:

REPORTS OF TOWN OFFICIALS:

Supervisor Peter Ingalsbe reported:

1. Working on 2020 Tentative Town Budget.
2. Discussed Fuel Station design.

Highway& Parks Superintendent Giroux reported:

1. Update on Canandaigua-Farmington Townline Road project.
2. Update on Shortsville Road.

Town Clerk Michelle Finley reported:

1. Notification to Town Board – El Jimador Restaurant Liquor License.

Water & Sewer Superintendent Dave Degear reported: None.**Code Enforcement Officer Dan Delpriore reported:**

1. Busy with inspections and permits.
2. Received a phone call from Ryan Homes regarding Hickory Rise Section 4-they are looking to have a C of O issued by September 9th, they are projected to be dedicated at the September 10th Town Board meeting so they are requesting for a relief from the Town Board in helping them as the people who are moving into the house are locked in for the 9th due to selling their current house. He added that for the dedication of that section everything has been completed on the punch list and the legal documents have been reviewed by the Town Attorney. He stated that everything has been done they are just waiting for the next meeting. He stated that he cannot issue a C of O with dedication. Supervisor Ingalsbe stated that the Board could hold a meeting next week but they have to notify the paper first. The board set September 4th and 4 p.m. as the date to do the resolutions for dedication.

Mr. Delpriore was asked about the completion of the trail and he replied that the trail has to be completed before the 100th C of O is issued and he believes they are in the 80's right now.

Report on Woodlawn Manufactured Home Community by John Weidenborner. Mr. Weidenborner stated that he was able to get in contact with someone and they are now down to three violations which are tenant responsibilities. He stated that they have been working with him for the past month. He stated that there is a resolution on tonight to extend their special use permit for one year with the same conditions as the other two Manufactured Home Communities which is that all open violations must be completed before next year's issuance and that they have a meeting with staff to go over issues throughout the year. He added that they are looking at revamping how they handle trailer parks (mobile home parks) now that they have more staff and that he has more time to dedicate to them. He would like to get away from what they have been doing, which is going out in spring each year and hit a trailer park (mobile home park) in a day and have 30-40 violations and he would like to go through them more frequently when he is in the parks. Mr. Weidenborner stated that they will also be sending paper copies of the violations to the mobile home owner as well as the property management.

Director of Planning and Development Ron Brand reported:

1. Report is on file and on the website.
2. Will be discussing the preliminary Route 96 corridor design plan at the next Planning Board meeting.
3. Met w Mark Stevens from S. B. Ashley and they were given copies of the draft concept and the possibility a incorporating the two main streets with additional street lighting to encourage pedestrian use there.

Assessor Michelle Nicodemus reported:

1. Property Description Reports are coming in.
2. 2021 Reval.
3. Extra help is working on "purging" files to make more room in the cabinets.

Town Engineer reported: Bill Davis reported:

1. Discussed duel fuel project.
2. Discussed bidding of North Road Water.

SWAP SHOP UPDATE: Councilman Holtz report:

1. Closed for Labor Day holiday.

Fire Chief reported: None.**Planning Board Chairman Ed Hemminger reported:**

1. Next meeting –Delaware River, Lyons National Bank, Wildlife Center, and the Methodist Church, and Letter of Credits.

Zoning Board of Appeals Tim Delucia reported: None.**Recreation Advisory Committee Brian Meck reported: None.****Ontario County Planning Board Member reported: None.****Conservation Board Chairman Hilton reported: None.****Town Historian Donna Herendeen reported: None.****Agricultural Advisory Committee Chairman Hal Adams: None.**

COMMUNICATIONS:

1. Letter to Anthony DiPrima of A&D Real Estate Development from the Director of Development. Re: Auburn Meadows Subdivision, Sections 3, 4, 5, 6 N, 6S and Beaver Creek Subdivision, Section 4.
2. Letter to the Town Supervisor from Robin Johnson of the Ontario County Real Property Tax Services. Re: 2020 Tax Levy Process.
3. Letter to the Town Supervisor from Luke Scannell and David Pratt of the NYS DEC. Re: Redfield Grove Subdivision Phase 2 Approval of Plans – Sanitary Sewer Extension.
4. Petition – Small Claims Assessment Review. Re: 318 Stonefield Lane.
5. Petition – Small Claims Assessment Review. Re: 640 County Road 8.
6. Petition – Small Claims Assessment Review. Re: 768 Hook Road.
7. Crown Castle Cellular Tower Lease dated June 21, 2019.
8. Letters to Robin Johnson of Ontario County Real Property Tax from the Town Supervisor. Re: Ontario County Fee Sharing Requests.
9. Letter to Joshua Brasacchio of the NYS DOT from the Town Supervisor. Re: Route 96 at Lynaugh Road Roundabout Project.
10. Town of Victor Notice of Public Hearing. Re: Proposed access management component of the Town of Victor Comprehensive Plan.
11. Letter to the Town Supervisor from Joseph Wilckens of Syrstone, Inc. Re: Notice of Mechanic's Lien – Auburn Trail Connector Project.
12. Letter to the Town Supervisor from Christopher Reeve of the NYS DOT. Re: Master Federal Aid Project Agreement – Auburn Trail Connector Project.
13. Letter to various residents. Re: 2020 Purchase of Development Rights (PDR) Program Information.
14. Letter to the Town Supervisor from Gerry Geist of the Association of Towns. Re: 2020 Membership Dues.
15. Certificates of Liability Insurance from: Gerber homes & Additions, LLC; Joe's Pool Shack; Irondequoit Garden Center, Inc.; Josh Lawn Care & Landscaping, Inc.
16. Certificate of Attestation of Exemption from NYS Workers' Compensation and/or Disability and Paid Family Leave Benefits Insurance from: Joe's Pool Shack.

REPORTS & MINUTES:

1. Manchester Fire Department Incident Run Log – July 2019.
2. Monthly Report – Judge Gligora – July 2019.
3. Report to Public Works and Town Operations for Town Board Meeting on August 13, 2019.
4. Farmington Community Swap Shop Report – August 12, 2019.
5. Historic Preservation Meeting Minutes – July 11, 2019.
6. Historic Preservation Meeting Minutes – June 6, 2019.
7. Historic Preservation Meeting Minutes – May 2, 2019.
8. Historic Preservation Meeting Minutes – April 4, 2019.
9. Historic Preservation Meeting Minutes – March 7, 2019.
10. Historic Preservation Meeting Minutes – February 7, 2019.
11. Historic Preservation Meeting Minutes – December 6, 2018.
12. Historic Preservation Meeting Minutes – April 12, 2018.
13. Historic Preservation Meeting Minutes – March 1, 2018.
14. Historic Preservation Meeting Minutes – January 11, 2018.
15. Project Review Committee Meeting Minutes – August 9, 2019.
16. Farmington Senior Citizens Meeting Minutes – August 5, 2019.

ORDER OF BUSINESS:**RESOLUTION #348-2019:**

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

APPROVAL OF PARTIAL RELEASE (RELEASE #1) FROM THE ESTABLISHED LETTER OF CREDIT FOR THE HATHAWAY'S CORNERS PROJECT - EARTHWORK - IN THE TOTAL AMOUNT OF \$787,080.53

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has received a request from the Town Planning Board, recommending the Town Board take action to approve the first partial release of funds from the established letter of credit for earthwork improvements completed as part of the above referenced Project; and

WHEREAS, the Planning Board's recommendation is based upon their review and acceptance of the recommendations from the Town Construction Inspector, the Town's Engineers and the completed Town Surety Forms G-1.0 and G-2.0, in the total amount of \$787,080.53, both dated Augusts 15, 2019.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby accepts the Planning Board's recommendation and approves the partial release of funds (Release #1) from the established letter of credit for this project, in the total amount of \$787,080.53.

BE IT FURTHER RESOLVED, that with this first release of funds, there remains a total of \$610,749.70 in the established letter of credit.

BE IT FURTHER RESOLVED, that the Town Clerk is hereby directed to notify tomorrow, by U.S. Mailing, certified copies of this resolution to: Ryan Destro, P.E., BME Associates, 10 Lift Bridge Lane East, Fairport, New York 14450; and Mark Stevens, S.B. Ashley Group and Shawn Skivington, S.B. Ashley Group, 16 West Main Street, Suite 700, Rochester, New York 14614.

BE IT FINALLY RESOLVED, that certified copies of this resolution are to be provided to the Town Highway Superintendent, Town Water & Sewer Superintendent, Town Code Enforcement Officer, the Town Director of Planning and Development, the Town Construction Inspector and the Town Engineer.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #349-2019:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION ACCEPTING AND DIRECTING THE ESTABLISHMENT OF A LETTER OF CREDIT – BYRNE DAIRY SITE PLAN IMPROVEMENTS – 6215 STATE ROUTE 96, IN THE TOTAL AMOUNT OF \$242,622.00

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has received from the Town Planning Board (hereinafter referred to as Planning Board) a resolution dated August 21, 2019, recommending a Letter of Credit be established in the total amount of \$242,622.00 for site work to be completed as part of the approved Byrne Dairy Final Site Plan; and

WHEREAS, the Planning Board has reviewed the documentation submitted by the Town Engineer, the Town Construction Inspector and the applicant's engineer, Plumley Engineering, of the values for these site improvements.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby accept the requested amount of surety for the above referenced project (\$242,622.00); and further directs Byrne Dairy, Mr. Christian Brunelle, to file a letter of credit for this project. On the total amount specified above herein, with the Town Clerk's Office.

BE IT FURTHER RESOLVED, that the Town Clerk is to be provided copies of this resolution to: Matt Heilmann, Town Construction Inspector; Don Giroux, Town Highway & Parks Superintendent; David Degear, Town Water & Sewer Superintendent; Lance S. Brabant, CPESC, Director of Planning Services, MRB Group, D.P.C.; Dan Delpriore, Town Code Enforcement Officer; and Ronald L. Brand, Town Director of Planning and Development.

FINALLY BE IT RESOLVED, that a certified copy of this resolution is to be issued to: Mr. Christian Brunelle, Byrne Dairy, c/o Sonbyrne Sales, Inc. 171 New York Route 5, Weedsport, New York 13166; and Julian Clark, P.E., Plumley Engineering, 8232 Loop Road, Baldwinsville, New York 13027.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #350-2019:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

LETTER OF CREDIT PARTIAL RELEASE #10– REDFIELD GROVE SUBDIVISION – PHASE 1, IN THE TOTAL AMOUNT OF \$ 32,563.02

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has received from the Town Planning Board (hereinafter referred to as Planning Board) a resolution dated August 21, 2019 recommending approval of the requested partial release of funds from the above referenced Letter of Credit. The total amount of \$32,563.02 is recommended for work completed in Phase 1 of the Redfield Grove Subdivision Tract, a part of the Redfield Grove Incentive Zoning Project; and

WHEREAS, the Planning Board has been provided the above referenced documents submitted for the partial release from the Letter of Credit, including the Town Letter of Credit Release Forms No. 10 for the Redfield Grove Subdivision, Phase 1 Project, signed by all of the town department heads; and

WHEREAS, the total amount of this Letter of Credit is \$ 870,840.15; and

WHEREAS, there will be a balance of \$ 46,394.66 remaining in the Letter of Credit after Release # 10; and

WHEREAS, the Town Clerk has reviewed this requested release finding the amounts contained therein to be accurate.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the Town Supervisor, to execute the release of the requested amount from the above referenced Letter of Credit.

BE IT FURTHER RESOLVED, that the Town Clerk, is to be provided copies of this resolution to: Matt Heilmann, Town Construction Inspector; Don Giroux, Town Highway & Parks Superintendent; David Degear, Town Water & Sewer Superintendent; Lance S. Brabant, CPESC, Director of Planning Services, MRB Group,

D.P.C.; Dan Delpriore, Town Code Enforcement Officer; and Ronald L. Brand, Town Director of Planning and Development.

FINALLY BE IT RESOLVED, that a copy of this resolution is to be issued to the Letter of Credit holder, Frank DiFelice, DiFelice Development, Inc., 91 Victor Heights Parkway, Victor, New York 14564; and the applicant's engineers, Paul Parrone, Parrone Engineering, 349 W. Commercial Street, Suite 3200, East Rochester, New York 14445.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #351-2019:

Councilman Casale offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING THE RENEWAL OF THE SPECIAL USE PERMIT FOR WOODLAWN COURT MOBILE HOME PARK

WHEREAS, as outlined in the Town of Farmington Code, Chapter 165, Article VI, 165-76, the renewal of the Special Use Permit for the Woodlawn Court Mobile Home Park and as required by Section 165-76C, when violations have been cited the application shall appear before the Town Board for a decision on said application; and

WHEREAS, this special use permit shall be issued with the following conditions:

1. After the 1st notice of violations has been sent out and prior to the issuance of any special use permit, one meeting must be arranged with the Zoning Enforcement Officer and a representative of the mobile home park to cover any concerns/issues
2. Any remaining open complaints/violations must be completed prior to the next years inspection.

WHEREAS, violations, cited in our recent inspections, have been corrected and the Zoning Officer is recommending approval of the renewal application,

NOW THEREFORE BE IT RESOLVED, the Farmington Town Board authorizes the Zoning Officer to issue the renewal of the Special Use Permit for the Woodlawn Court Mobile Home Park for a period of one year

AND, further be it RESOLVED, that a copy of this resolution be forwarded to the Building Department, the Principal Account Clerk, the Confidential Secretary, and Woodlawn Court Mobile Home Park, with a certified copy of this resolution.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #352-2019:

Councilman Holtz offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING THE CONSTRUCTION LAYOUT SURVEY FOR WATER AND SEWER INSTALLATION FOR THE BEAVER CREEK PARK PROJECT

WHEREAS, the MRB Group has prepared and developed the Beaver Creek Utility Plan, North and South, with a listing of the quantities need for installation of both the water and sewer utilities, and

WHEREAS, by the Town Board Resolution #130 of 2019, Public Bids were awarded for the Beaver Creek Park Water and Sewer materials for the Canandaigua-Farmington Water District and the Farmington Sewer District, and

WHEREAS, under the Town Purchasing Policy, the Water and Sewer Supt. had requested four (4) quotes for the construction layout survey services for a one-time two-day layout of both the sanitary sewer and the public watermain for the Beaver Creek Park, and

WHEREAS, BE IT RESOLVED, that the Water and Sewer Supt. is recommending acceptance of the lowest quote from Kocher Surveying in the amount not to exceed \$3,000.00, and

BE IT FURTHER RESOLVED, that funding for said water and sewer supplies materials will be from the 2019 Budget Code HB 7110.22 (Beaver Creek Park) and

LASTLY LET BE IT FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, and the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #353-2019:

Councilman Holtz offered the following Resolution, seconded by **Councilman Herendeen**:

APPROVAL TO HIRE CONTRACTOR TO INSTALL THRUST BEARINGS AND PARTS FOR THE WWTP FINAL BUILDING #11, FINAL CLARIFIERS #1 & #2

WHEREAS, the Water and Sewer Supt. had recommended that the two final South Clarifier located at Finals Building #11 be rebuilt as part of ongoing maintenance, and the repairs were budgeted in 2019 as part of the Asset Management Plan Replacement for the WWTP, and

WHEREAS, during the on-going repairs and maintenance of the Waste Water Treatment Plant's Final Clarifiers located at Building #11, the Chief Waste Water Plant Operator informed the Water and Sewer Supt. that the block thrust bearings for both the Final Clarifier #1 and #2, that were originally installed on 2008 are beyond repairs and require replacement, and

WHEREAS, the Water and Sewer Department has received two quotes for the installation, labor and equipment price quotes dated 7/15/19 from John Danforth Company and a quote dated 8/9/19 from Henderson Brothers Contracting Inc. for installing the replacement parts purchased from Lakeside Equipment Corporation which includes installing two (2) new thrust block bearings and necessary hardware for Clarifier #1 and #2, and

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington acting on behalf of the Farmington Sanitary Sewer District hereby authorizes the Water and Sewer Superintendent to approve the lowest quote from Henderson Brothers Contracting Inc., #47 Gildner Road, Central Square, New York 13036 for a cost not to exceed \$6,250.00 each or \$12,500 for both, and

BE IT FURTHER RESOLVED, this work and costs will be expended from the 2019 Sewer Budget under Sanitary Sewer Budget lines SS-8130.4 (CE), and

LASTLY LET BE IT FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, and the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION 354-2019:

Councilman Casale offered the following Resolution, seconded by **Councilman Herendeen**:

APPROVAL TO REMOVE AND REPLACE A VARIABLE SPEED DRIVE UNIT FOR ELECTRICAL MOTOR PANEL AT PS-6 LOCATED AT #6502 PLASTER MILL ROAD FOR THE VICTOR AND FARMINGTON SEWER DISTRICTS

WHEREAS, on Monday, August 12, 2019, a SCADA alarm for a power failure at lift station PS-6 located at #6502 Plaster Mill Road was received and it was determined that the existing 2008 Allen-Bradley "VFD" drive unit had burned itself out and repairs are not possible due to the fact that the VFD drive unit is now obsolete, thus now making repair parts no longer available and a complete replacement is necessary, and

WHEREAS, the Water and Sewer Department received a price quote dated August 19, 2019 for emergency repairs under the Profession Agreement with Colacino Industries for the replacement ATV 630, 630 40 HP VFD, 480 VAC part at a cost of \$3,647.14, and

WHEREAS, The Water and Sewer Supt. has recommended acceptance of the quote to install a Schneider model ATV630 40HP VFD; remote HMI kit, programing cost at \$600.00; labor cost at \$420.00 for a total cost not to exceed \$4,865.00, and

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington acting on behalf of the Farmington Sanitary Sewer District hereby authorizes the Water and Sewer Superintendent to pay all invoices from Colacino Industries, #126 Harrison Street, Newark New York, and

BE IT RESOLVED, that this purchase was budgeted as part of the ongoing maintenance this expenditure is from the Sanitary Sewer Collection Budget lines SS-8120.4 and SS-8120.4V (CE), and

LASTLY BE IT FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent and the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #355-2019:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING SERVICE & MAINTENANCE WORK & REPAIRS FOR 2016 VACTOR MODEL 2100 PLUS PD FLUSHER TRUCK, FLEET #W-16

WHEREAS, by Board Resolution #513 dated December 23, 2014, the Farmington Town Board authorized the Water and Sewer Supt. to purchase a new 2016 Vactor model 2100 Plus PD flusher truck to be utilized by both the water and sewer departments, and

WHEREAS, normal service maintenance is necessary for the Vactor model 2100 Plus and our unit now has 371 hours of usage thus requiring scheduled oil changing and related service work,

WHEREAS, the local Vactor sales and service center, Joe Johnson Equipment has presented the Water and Sewer Supt. with an Service Estimate quote dated 8/21/19 for performing various service and maintenance items for a cost of \$5,399.99, and

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington acting on behalf of the Farmington and Victor Sanitary Sewer District, and the Canandaigua-Farmington Water District hereby authorizes the Water and Sewer Superintendent to pay all invoices from Joe Johnson Equipment, #62 LaGrange Avenue, Rochester New York 14613 for a total cost not to exceed \$5,500.00 , and .

BE IT FURTHER RESOLVED, this work and costs will be expended from the 2019 Water and Sewer Budget under Budget lines SW1- 8340.4 (CE) and SS-8130.4 (CE), and

LASTLY LET BE IT FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, and the Principal Account Clerk.

All Voting “Aye” (Ingalsbe, Casale, Holtz, and Herendeen), the Resolution was **CARRIED**.

RESOLUTION 356-2019:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE 2016 VLT CAPITAL RESERVE ACCOUNT AND THE STORM DRAINAGE RESERVE ONCE THE PUBLIC REFERENDUM PERIOD IS COMPLETE.

WHEREAS, the following funding transfers utilizing reserve funds were allocated in either the 2019 budget or the July Finance meeting:

From the A232V16 VLT reserve:

- \$315,363.12 to the Beaver Creek Capital Project
- \$250,000 to Highway
- \$100,000 to HW Equipment Reserve
- \$300,000 to the Auburn Trail Project
- \$100,000 to establish a capital project for LED street lighting

From the SD232R reserve:

- \$40,000 to the Townline Road Capital Project

Now therefore be it RESOLVED, that the Town Clerk publish the public notice for the withdrawal from the reserve,

Further RESOLVED, that the Principal Account Clerk, of the Town of Farmington, is hereby authorized and directed to transfer the funding from the reserve funds once the permissive referendum period is complete when the CD matures.

Further RESOLVED, that the Principal Account Clerk completes the attached budget transfers within the capital projects.

Be it finally RESOLVED, that the Town Clerk, of the Town of Farmington, is to forward copies of this resolution as well as the public notice to the Principal Account Clerk.

All Voting “Aye” (Ingalsbe, Casale, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #357-2019:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING A BUDGET AMENDMENT IN THE HIGHWAY FUND TO REFLECT THE 2019-2020 STATE AID FOR EXTREME WINTER RECOVERY

WHEREAS, a letter has been received NYS Dot and the Town is eligible for \$34,285.06 in Extreme Winter Recovery funding,

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the following budget amendment to reflect the updated state aid numbers

	Debit	Credit
DA3501 Consolidated Highway Aid	\$34,285.06	
DA 5112.23 Winter Recovery Improvements		\$34,285.06

FULLY RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk, and the Highway Superintendent.

All Voting “Aye” (Ingalsbe, Casale, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #358-2019:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE GENERAL FUND

WHEREAS, a budget amendment is needed in the General Fund Town Clerk Contractual Line due to the use of Kelly Services,

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the following budget amendment:

From:	A1410.1 Town Clerk Personnel	\$2600	
To:	A1410.4 Town Clerk Contractual		\$2600

BE IT RESOLVED that the Principal Account Clerk transfers the amount above

FURTHER RESOLVED, that the Town Clerk retains a copy of this resolution for her records and submit one copy of the resolution to the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #359-2019:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE SEWER FUND

WHEREAS, additional funding is needed in the SS8130.46 Sewer Treatment – Engineering line for outstanding and future invoices,

NOW, THEREFOR BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the following budget amendment:

From:	SS8130.4	Sewer Treatment – CE	\$9,000.00
To:	SS8130.461	Sewer Treatment – Engineering	\$9,000.00

BE IT RESOLVED, that the Principal Account Clerk completes the budget amendment,

FURTHER RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk and the Water and Sewer Superintendent.

All Voting "Aye" (Casale, Herendeen, Ingalsbe, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #360-2019:

Councilman Casale offered the following Resolution, seconded by **Councilman Herendeen**:

LETTER OF CREDIT RELEASE #2 – AUBURN MEADOWS SUBDIVISION – SECTION 9, IN THE TOTAL AMOUNT OF \$241,741.00

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has received from the Town Planning Board (hereinafter referred to as Planning Board) a resolution dated August 21, 2019, recommending the above referenced Letter of Credit Release #2 be approved, in the total amount of \$241,741.00 for work completed in Section 9 of the Auburn Meadows Subdivision Tract; and

WHEREAS, the Planning Board has reviewed the documentation submitted for the partial release of the Letter of Credit, including the Town Letter of Credit Release Forms No. 2, for Section 9 of the Auburn Meadows Subdivision, signed by all of the town department heads; and

WHEREAS, the Planning Board’s conditions of approval have been determined to have been completed to the satisfaction of all the Town Department Heads; and

WHEREAS, the total amount of this Letter of Credit is \$ 1,149,224.13; and

WHEREAS, there will be a balance remaining of \$200,776.95 in the Letter of Credit after Release #2; and

WHEREAS, the Town Clerk has reviewed this requested release finding the amounts contained therein to be accurate.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the Town Supervisor, to execute the partial release of the requested amount from the above referenced Letter of Credit.

BE IT FURTHER RESOLVED, that the Town Clerk is to be provided copies of this resolution to: Matt Heilmann, Town Construction Inspector; Don Giroux, Town Highway & Parks Superintendent; David Degear, Town Water & Sewer Superintendent; Lance S. Brabant, CPESC, Director of Planning Services, MRB Group, D.P.C.; Dan Delpriore, Town Code Enforcement Officer; and Ronald L. Brand, Town Director of Planning and Development.

FINALLY BE IT RESOLVED, that a copy of this resolution is to be issued to the Letter of Credit holder, Anthony DiPrima, A&D Real Estate Development Corporation, LLC, 7 Beauclair Drive, Fairport, New York 14450; Walt Baker, DSB Engineers & Architects, 2394 Ridgeway Avenue, Rochester, NY 14626; and Frank Affronti, 104 Contractors, P.O. Box 205, Union Hill, NY 14563.

All Voting “Aye” (Casale, Herendeen, Ingalsbe, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #361-2019:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN A PROPOSAL FOR PROFESSIONAL SERVICES FROM MRB GROUP FOR BEAVER CREEK PARK – COMBINED PROJECT SECTIONS & BID DOCUMENTS

WHEREAS, MRB Group has submitted a Proposal for Professional Services for Beaver Creek Park – Combined Project Sections & Bid Documents in the total amount of \$217,200.00, now

THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Farmington authorizes the Town Supervisor to sign Proposal for Professional Services for Beaver Creek Park – Combined Project Sections & Bid Documents at a cost not to exceed \$217,200.00, and

BE IT FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, Bill David of MRB Group and the Principal Account Clerk.

All Voting “Aye” (Casale, Herendeen, Ingalsbe, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #362-2019:

Councilman Casale offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO FILL ONE (1) MEO POSITION IN THE HIGHWAY DEPARTMENT

WHEREAS, the Highway/Parks Superintendent has asked that he be allowed to fill one (1) position in the Highway Department at a rate of \$ 18.00 per hour, and

WHEREAS, the MEO – Position is vacant in the 2019 Budget to the Highway Department and,

WHEREAS, the County Human Resources Department has approved Travis Spike, and

WHEREAS, contingent upon the end of the 6-month probation period, if Travis Spike has demonstrated his pre-application experiences, the Highway Superintendent will grant an increase of up to \$20 per hour, and therefore be it

RESOLVED, that the Town Board authorizes the Highway/Parks Superintendent to fill one (1) of the available MEO - position for the Highway Department, and be it further

RESOLVED, that the Town Clerk forward copies of this Resolution to the Highway/Parks Superintendent, the Supervisor’s Office and the Principal Account Clerk.

All Voting “Aye” (Casale, Herendeen, Ingalsbe, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #363-2019:

Councilman Holtz offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN A NEW LEASE FOR A PITNEY BOWES POSTAGE MACHINE

WHEREAS, the lease on the current Pitney Bowes postage machine has expired from 2015, and

WHEREAS, the new lease is for a period of 60 months at a rate of \$410.79 per quarter, now

THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Farmington authorizes the Town Supervisor to sign new lease with Pitney Bowes at a rate not to exceed \$410.79 per quarter, and

BE IT FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Principal Account Clerk and the Confidential Secretary.

All Voting “Aye” (Casale, Herendeen, Ingalsbe, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #364-2019:

Councilman Holtz offered the following Resolution, seconded by Councilman Herendeen:

Abstract 16-2019

TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS

TO: MARCY DANIELS FROM: J. MARCIANO

ABSTRACT NUMBER	16
DATE OF BOARD MEETING	8/27/2019

FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS
A	GENERAL FUND	77,477.46	1666-1712,1753,1778
HA	AUBURN TRAIL PROJECT	15,503.74	1680,1713,1724
DA	HIGHWAY FUND	452,987.31	1674,1675,1681,1688,1689,1691,1694,1704,1710,1718-1731,1753,1778
HW	WATER TANK REPAIR	7,512.00	1691
HZ	TOWNLINE CAP PROJ	23,204.99	1732-1733
HM	FUEL STATION CAP PROJ	2,800.00	1672
HP	TOWN PARK IMPROVEMENTS		
HN	NORTH ROAD CAP PROJ	1,610.00	1691
HS	PUMP STATION 2	340.00	1691
SD	STORM DRAINAGE	2,771.16	1691,1778
SF	FIRE PROTECTION DISTRICT	0	
SL1	LIGHTING DISTRICT	6,677.44	1699
SM	SIDEWALKS	0.00	
SS	SEWER DISTRICT	77,731.82	1689,1691,1697,1710,1734-1766,1778
SW1	WATER DISTRICT	49,872.56	1689,1691,1697,1710,1734,1735,1737,1741-1747,1753,1758,1759,1764-1778
TA93	LETTER OF CREDIT (CASH)	0.00	
TA200	PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86)	6,575.73	1551,1607,1608,1662,1778
	TOTAL ABSTRACT	\$ 725,064.21	

All Voting "Aye" (Ingalsbe, Casale, Herendeen, and Holtz), the Resolution was **CARRIED**.

TRAINING UNDER \$100:

1. Dave Degear, Eric Feistel, Mike Abraham, Jr., Paul Fleig and Matt Thompson to attend the NYWEA Genesee Valley Chapter Fall Meeting in Dansville on Friday, September 20, 2019 at a cost not to exceed \$45.00 per person.
2. Dan Delpriore, Jamie Kincaid, John Weidenborner and August Gordner to attend the 2017 NEC Residential Code Change Class at MCC Applied Technology Center on September 19, 2019 at a cost not to exceed \$30.00 per person.

WAIVER OF THE RULE: No Objection

RESOLUTION #365-2019:

Councilmen Holtz, Herendeen, and Casale and Supervisor Ingalsbe offered the following Resolution, seconded by Councilmen Herendeen, Casale and Holtz and Supervisor Ingalsbe:

RESOLUTION OF SYMPATHY FOR THE MCCLURG FAMILY

WHEREAS, the Town Board was deeply saddened to learn of the untimely passing of former Agriculture Advisory Committee Member, Dick McClurg on August 18, 2019; and,

NOW THEREFORE BE IT RESOLVED, that the Town Board adopts this resolution extending its sincere sympathy to Dick's family and spreading his memory upon the minutes of this board meeting, and be it

FURTHER RESOLVED, that the Town Clerk forward a copy of this resolution to his daughters, Kathleen Dudarchik, Carol Rourke and Colleen Horan.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #366-2019:

Councilman Casale offered the following Resolution, seconded by Councilman Herendeen:

RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO HIRE VENDORS FOR 2019 ANNUAL FALL CLEANUP

WHEREAS, the Highway/Parks Superintendent received vendor quotes from the following vendors: Alpco Recycling, Inc, E Waste, Shred-Text, and

WHEREAS, Alpco Recycling, E Waste and Shred-Text had the lowest prices offered from our Spring Clean Up, and

WHEREAS, Shred-Text has an official quotation for the Town Supervisor to sign and return to the Highway Department, and

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby authorizes the Highway/Parks Superintendent to hire the above mentioned vendors to facilitate the Town of Farmington’s Fall Clean Up, and be it further

RESOLVED, that the Town Clerk provide a copy of this Resolution to the Highway/Parks Department.

All Voting “Aye” (Ingalsbe, Casale, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #367-2019:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO FILL ONE (1) MEO POSITION IN THE HIGHWAY DEPARTMENT

WHEREAS, the Highway/Parks Superintendent has asked that he be allowed to fill one (1) position in the Highway Department at a rate of \$ 17.50 per hour, and

WHEREAS, the MEO –Position is vacant in the 2019 Budget to the Highway Department and,

WHEREAS, the County Human Resources Department has approved Michael Williamson, and therefore be it

RESOLVED, that the Town Board authorizes the Highway/Parks Superintendent to fill one (1) of the available MEO - position for the Highway Department, and be it further

RESOLVED, that the Town Clerk forward copies of this Resolution to the Highway/Parks Superintendent and the Supervisor’s Office.

All Voting “Aye” (Ingalsbe, Casale, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #368-2019:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

CONFIRMING RESOLUTION AUTHORIZING PAYMENT TO HYNES CONCRETE CONTRACTOR, INC.

WHEREAS, the Highway/Parks Superintendent has stated in the Section 284 of Highway Law that was passed in resolution #512 of 2018, and

WHEREAS, the Highway/Parks Superintendent followed the 284 to place concrete curbing on Canandaigua Farmington Townline Road Project, and

WHEREAS, the Highway/Parks Superintendent reviewed the pricing in the Monroe County Bid Book for **over 500 LF of curbing at** (\$30.00), and

WHEREAS, Hynes Concrete Contractors, Inc., provided us with a price lower than the bid book (\$20.25) for LF of curbing, and

NOW THEREFORE BE IT RESOLVED, that the Town Board authorizes Hynes Voucher (\$19,743.75), and

BE IT FURTHER RESOLVED, that the Town Clerk forward copies of the Resolution to the Highway/Parks Superintendent, Principal Account Clerk and the Supervisor’s Office.

All Voting “Aye” (Ingalsbe, Casale, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #369-2019:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING PUBLIC BIDDING FOR THE PHASE 3, 4, & 5 NORTH ROAD WATERMAIN REPLACEMENT

WHEREAS, the Superintendent for the Town of Farmington Water and Sewer Department had identified the need to replace the existing and aged cast iron watermain along North Road, and

WHEREAS, the replacement of a portion of the watermain on North Road has been budgeted by the Town and is anticipated to be replaced in phases with portions of Phase 3, 4, & 5 to be completed this year, and

WHEREAS, the condition of the aged case iron watermain has been discussed with the Public Works Committee during various meetings, along with the Town Engineer, and the Town of Canandaigua; and bid documents with specifications for the replacement have been prepared by the MRB Group and submitted to the Water and Sewer Superintendent; and

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Farmington authorizes the Advertisement of Public Bidding for the Phase 3, 4, & 5 North Road Watermain Replacement Project and that bids will be received until 10:00 AM on Wednesday, October 2, 2019 at the office of the Farmington Town Clerk, 1000 County Road 8, Farmington, New York 14425, and

BE IT FURTHER RESOLVED, that funding for the Project will be from the North Road Water Capital Project, and

LASTLY BE IT FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent and the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, and Holtz), the Resolution was **CARRIED**.

DISCUSSION: Tentative Budget will be filed with the Town Clerk on September 6, 2019. Budget workshops September 11, 12, and 17, 2019.

EXECUTIVE SESSION: None.

With no further business before the Board, **Councilman Casale** offered a motion to adjourn the meeting at 7:41 p.m., seconded by **Councilmen Herendeen**. Motion **CARRIED**.

Michelle A. Finley, MMC, RMC -Town Clerk: _____