

At the Farmington Town Board Meeting, held in the Town Hall or by Phone/Video Conferencing on the 14<sup>th</sup> day of December, 2021, at 7:00 PM, there were:

**PRESENT:** Peter Ingalsbe – Supervisor  
Mike Casale – Councilman  
Steven Holtz – Councilman  
Nate Bowerman – Councilman  
Ron Herendeen – Councilman  
Michelle Finley – Town Clerk

Also present in person: **Don Giroux**- Highway and Parks Superintendent, **Dan Delpriore** – Code Enforcement, **Robin MacDonald** – Water & Sewer Superintendent, and **Bill Davis** – MRB Group, and **Adrian Bellis**-Planning Board Member, and **Ron Brand** – Director of Planning and Development, **Ed Hemminger** – Planning Board Chairman, **Tonia Ettlinger** – resident.

Also present by telephone/video conferencing were: John Piper

### **PUBLIC HEARINGS: Comprehensive Plan Document**

Supervisor Ingalsbe opened the public hearing at 7:05 p.m. The Town Clerk read the legal notice. Mr. Brand, Director of Planning and Development, stated that the draft plan has been on the website since October 13<sup>th</sup>, 2021. He stated that it is an update to the plan that will take the town through the year 2030 and it identifies a number of ongoing actions as well as priority actions. Councilman Holtz stated that there is also a presentation on Youtube that can be viewed. Supervisor Ingalsbe thanked everyone on the committee. Supervisor Ingalsbe asked if anyone online wanted to speak, hearing none, he asked if anyone in the audience wanted to speak, hearing none, he closed the public hearing at 7:08 p.m.

#### **APPROVAL OF MINUTES:**

A motion was made by **Councilman Bowerman** and seconded by **Councilman Casale**, that the minutes of the November 23, 2021, Town Board Meeting, and given to members for review, be approved. All Voting “Aye”, (Casale, Herendeen, Bowerman, and Ingalsbe), One Abstention (Holtz). Motion Carried.

**PRIVILEGE OF THE FLOOR: None.**

**PUBLIC CONCERNS: None.**

#### **REPORTS OF STANDING COMMITTEES:**

##### **Public Works Committee: Councilman Holtz reported:**

1. Discussed Wangum Road force main.
2. Discussed New Sanitary Flow Meter.
3. Discussed Flushing Trickling Filters.
4. Winterized building and grounds.
5. Wet Well Cleaning – on-going.
6. Repaired scraper material on primary clarifier.
7. Discussed test repair or replace heaters at pumpstations.
8. Watermain Breaks – 2 – County Road 8 and corner of Barberry and Huckleberry.
9. MRB is working on design to replace some of the old main on Rt. 332.
10. Discussed sewer main along a section of Collett Road.
11. Discussed resolutions for meeting.

##### **Highway & Parks:**

1. Highway- ADA pathway at Pumpkin Hook Park, Drop Inlet at Rt. 332 and Canandaigua-Farmington Townline Road, Plowing and salting, Green Renewable completed tub grinding at Transfer Station, and clean-up wood debris along roadsides after Saturday's winds.
2. Parks- plowing, salting, and shoveling sidewalks, sander and plow attached to trucks, cut all leaves and ditches in all town parks, cleaned mowers, parks and Auburn Trail cleaned up from Saturday's high windstorm.
3. Building/Parks – Landry doing preventative maintenance and winterizing all town buildings, Carpets cleaned at court, and alarm system phone lines serviced at Town Hall and Court with slight changes.
4. Discussed resolution on agenda.

##### **Town Operations Committee: Councilman Bowerman reported:**

1. Discussed various projects: Comprehensive Plan update, Solar Law, Delaware River Solar.
2. Discussed resolutions on agenda.
3. Report filed with Town Clerk and posted on website.

**Town Personnel Committee: None.**

**Town Finance Committee: Supervisor Ingalsbe reported: None.**

**Town Public Safety Committee: Councilman Holtz reported: None.**

**REPORTS OF TOWN OFFICIALS:**

**Supervisor Peter Ingalsbe reported:**

1. Received Mortgage Tax- Substantially higher than the past 5 years.
2. NYS AIM funding is coming soon.
3. Upcoming County meetings this week.

**Highway& Parks Superintendent Don Giroux reported:**

1. Installation of lights and cameras at Farmbrook Park and Pumpkin Hook Park.

**Town Clerk Michelle Finley reported:**

1. Attended Recreation Department visit with Santa on December 3<sup>rd</sup> – 74 children attended.
2. Took two webinar trainings (Cyber Awareness and Tax Collection) and one tomorrow with NYS Archives.

**Water & Sewer Superintendent Robin MacDonald reported:**

1. Thanked Mr. Giroux for his staff installing the weather station.

**Code Enforcement Officer Dan Delproire reported:**

1. Permits issued for November – 64, permits issued through November 30<sup>th</sup> – 901, permit inspections for November – 252, total through November 30<sup>th</sup>- 2876, 6 fire inspections for November, 6 MS4/Stormwater inspections for November, and 51 Zoning inspections for November.

**Director of Planning and Development Ron Brand reported:**

1. Report available on website and filed with the Town Clerk.
2. Solar Committee did a great job at doing a lot of work in a very short amount of time. There will not be a third Solar Committee meeting Thursday night.
3. Request for a waiver of the rule to appoint a representative to the Ontario County Planning Board.

**Assessor reported: None.**

**Town Engineer Bill Davis reported:**

1. Update on Brickyard Road Water Tank project.
2. Update on Digester #1 Cleaning.

**Fire Chief reported: None.**

**Planning Board Chairman Ed Hemminger reported:**

1. Next Meeting –will go over the rules and procedures, review MTOD guidelines, and review two LOC's.

**Zoning Board of Appeals reported: None.**

**Recreation Advisory Committee Bryan Meck reported: None.**

**Recreation Director Mark Cain reported: None.**

**Ontario County Planning Board Member reported: None.**

**Conservation Board Chairman Hilton reported: None.**

**Town Historian Donna Herendeen reported: None.**

**Swap Shop Update: Councilman Holtz reported: None.**

**Agricultural Advisory Committee Chairman Hal Adams: None.**

**COMMUNICATIONS:**

1. Letter to the Town Supervisor from Hon. Stefan Mychajliw, Jr., Erie County Comptroller.
2. Letter to Judith Wellman from the Town Supervisor. Re: 1816 Farmington Quaker Meetinghouse Museum History of Equal Rights Grant Application National Parks Service (NRIS 07NR05702) – Cultural Resources Financial Assistance (P21AS00430).
3. Letter to the Town Supervisor from David Weilert of Teamsters Local 118. Re: Union Steward.
4. Letter to the Town Supervisor from Jim Fletcher of Town of Canandaigua. Re: Water rates for 2022.
5. Letter to the Town Supervisor from Michael Quinn of Re/Max Plus. Re: Land for sale on Hathaway Drive.
6. Letter to the Town Supervisor from Sheryl Robbins of the NYS DOH. Re: Public Water Supply MCWA-VWB (Cross Connection Control – Beaver Creek Park, 6019 Amber Drive).
7. Letter to the Town Supervisor from Michael Vaccaro of the NYS DOH. Re: Appointment of Local Health Officer.
8. Certificates of Liability Insurance from: American Plumbing HVAC Mechanical, Inc.; Geotherm, Inc.; American Custom Exteriors & Interiors, LLC; Arrow Contracting, Inc.; Iversen Construction Corp.; Chrisantha Construction Corp.; Power & Construction Group, Inc.; American Equipment, LLC; Ken McDermott.
9. Certificate of Workers Compensation Insurance from: Empire Telecom USA, LLC.

**REPORTS & MINUTES:**

1. Planning Board Meeting Minutes – November 17, 2021.
2. Building Department – Permit Report by Type – November 2021.
3. Building Department – Inspection Schedule – November 2021.
4. Building Department – Inspections Report – August Gordner – November 2021.
5. Building Department – Inspections Report – John Weidenborner – November 2021.
6. Ontario County Sheriff Traffic Report – November 2021.
7. Monthly Report – Judge Lew – November 2021.
8. Farmington Senior Citizens Calendar – January through June 2022.
9. Recreation Board Meeting Minutes – November 9, 2021.
10. Monthly Report – Judge Gligora – November 2021.
11. Farmington Solar Committee Meeting Minutes – November 18, 2021.
12. ZBA Meeting Minutes – October 25, 2021.
13. Project Review Committee Meeting Minutes – December 3, 2021.

**ORDER OF BUSINESS:****RESOLUTION 431-2021:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Bowerman**:

**RESOLUTION CLOSING TONIGHT’S PUBLIC HEARING UPON THE ADOPTION OF THE “2021 EDITION OF THE TOWN OF FARMINGTON COMPREHENSIVE PLAN” (PROPOSED ACTION); CLASSIFYING THE PROPOSED ACTION AS A TYPE I ACTION UNDER THE STATE’S ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA) REGULATIONS; AUTHORIZING THE TOWN DIRECTOR OF PLANNING & DEVELOPMENT TO MAKE NECESSARY AMENDMENTS TO THE OCTOBER 8, 2021 DRAFT PLAN DOCUMENT AND TO PREPARE THE ENVIRONMENTAL RECORD UPON THE PROPOSED ACTION; AUTHORIZING THE SUBMISSION OF SAID PLAN DOCUMENT TO THE ONTARIO COUNTY PLANNING BOARD FOR THEIR REVIEW AND RECOMMENDATION AT THEIR JANUARY 12, 2022 MEETING; SCHEDULING THE SECOND PUBLIC HEARING BY THE TOWN BOARD UPON THE ADOPTION OF SAID PLAN DOCUMENT, FOR TUESDAY, JANUARY 25, 2022; AND DIRECTING THE TOWN CLERK TO CAUSE THE PUBLISHING OF THE LEGAL NOTICE AND POSTING THEREOF IN ACCORDANCE WITH THE TOWN’S ADOPTED PROCEDURES**

**WHEREAS**, the Town of Farmington Town Board (hereinafter referred to as Town Board) has tonight conducted the first of two public hearings to be held by the Town Board upon the adoption of the 2021 Edition of the Town of Farmington Comprehensive Plan; and

**WHEREAS**, the various chapters of the draft plan document were first posted on the Town’s website on March 30, 2021, for public review; and

**WHEREAS**, on October 13, 2021, the entire draft document, dated October 8, 2021, was posted on the Town’s website for public review, which continues to remain posted; and

**WHEREAS**, on October 28, 2021, the Town of Farmington Comprehensive Plan Update Committee, in accordance with the provisions of Section 272-a of the New York State Town Law, did conduct a public hearing both in-person and virtually upon said draft Plan document; and

**WHEREAS**, the Town Board on Tuesday November 23, 2021, did by adopting resolution #402-2021 accept the draft Plan document referenced above herein; and

**WHEREAS**, in accordance with the provisions of Section 272-a of the New York State Town Law, the Town Board has conducted the first of two required public hearings, both in-person and virtually, upon the proposed Plan document; and

**WHEREAS**, the Town Board has considered the public hearing comments received at tonight’s public meeting.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board does hereby close the first public hearing held tonight upon the Action to adopt the draft document entitled “2021 Edition Town of Farmington Comprehensive Plan.”

**BE IT FURTHER RESOLVED**, that the Town Board does hereby schedule the second of two public hearings to be held upon the draft Plan document for Tuesday evening January 25, 2022 at 7:00 p.m., Eastern Daylight Savings Time, in the Main Meeting Room, at the Farmington Town Hall, 1000 County Road 8, Farmington, New York 14425; and directs the Town Clerk to provide legal notice thereof to the Town’s Official Newspaper, to post said legal notice upon the Town Hall Bulletin Board, and to post notice thereof on the Town’s Official Website.

**BE IT FURTHER RESOLVED**, that the October 8, 2021, draft Plan document is to be amended by adding the changes discussed at tonight's public hearing and the amended draft Plan document is to be redated January 25, 2022.

**BE IT FURTHER RESOLVED**, that the amended Plan document is to be re-posted and is to remain on the Town's website, starting on December 31, 2021, for continued public review; and that a paper copy of the Plan document is to be placed on file in the Town Clerk's Office for public review during normal business hours, commencing on January 5, 2022.

**BE IT FURTHER RESOLVED**, that the Town Board does hereby classify the proposed Action, the adoption of the 2021 Edition of the Town of Farmington Comprehensive Plan, as a Type I Action as delineated under Part 617.4 (b) (1) of article 8 of the New York State Environmental Conservation Law, the State's Environmental Quality Review Act (SEQRA) Regulations.

**BE IT FURTHER RESOLVED**, that the Director of Planning and Development, is hereby directed to make the necessary amendments to the October 8, 2021 draft Plan document, to prepare the environmental record upon the adoption of the 2021 Edition of the Town of Farmington Comprehensive Plan, and to submit said Plan document along with the formal referral to the Ontario County Planning Board for its required review, under the provisions of the New York State General Municipal Law, at their January 12, 2022 meeting.

**BE IT FINALLY RESOLVED**, that the Town Clerk is hereby directed to provide certified copies of this resolution to the members of the Town of Farmington Comprehensive Plan Update Committee, their Advisory Staff and the Town Staff listed in the draft Plan document.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Holtz, and Bowerman), the Resolution was **CARRIED**.

**RESOLUTION #432-2021:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Bowerman**:

**RESOLUTION AUTHORIZING THE SUPERVISOR TO ELECTRONICALLY SIGN ANNUAL CONTRACTS FOR DOG CONTROL SERVICES FOR 2022**

**WHEREAS**, the Town of Farmington budgeted monies in the 2022 Budget for Dog Control Services, and

**WHEREAS**, Ontario County has submitted the annual contracts for signature, therefore be it

**RESOLVED**, the Farmington Town Board authorizes the Supervisor to electronically sign annual contracts for Dog Control Services with Ontario County for 2022.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #433-2021:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Bowerman**:

**RESOLUTION AUTHORIZING THE SUPERVISOR TO ELECTRONICALLY SIGN ANNUAL CONTRACTS FOR ENHANCED LAW ENFORCEMENT FOR 2022**

**WHEREAS**, the Town of Farmington budgeted monies in the 2022 Budget for Enhanced Law Enforcement, and

**WHEREAS**, Ontario County has submitted the annual contracts for signature, therefore be it

**RESOLVED**, the Farmington Town Board authorizes the Supervisor to electronically sign annual contracts for Enhanced Law Enforcement with Ontario County for 2022.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #434-2021:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Bowerman**:

**RESOLUTION AUTHORIZING THE SUPERVISOR TO ELECTRONICALLY SIGN ANNUAL CONTRACTS FOR COURT SECURITY FOR 2022**

**WHEREAS**, the Town of Farmington budgeted monies in the 2022 Budget for Court Security, and

**WHEREAS**, Ontario County has submitted the annual contracts for signature, therefore be it

**RESOLVED**, the Farmington Town Board authorizes the Supervisor to electronically sign annual contracts for Court Security with Ontario County for 2022.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #435-2021:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AUTHORIZING THE TOWN TO ENTER INTO AN INTER-MUNICIPAL COOPERATION AGREEMENT WITH THE COUNTY OF ONTARIO FOR ASSESSMENT SERVICES**

**WHEREAS**, the appointed assessor for the Town of Farmington has resigned effective November 3<sup>rd</sup>, 2021; and

**WHEREAS**, the Town of Farmington is presently without an appointed assessor; and

**WHEREAS**, Ontario County, through its Real Property Tax Services Agency, is able to temporarily provide assessment services for the Town of Farmington until such time as a new assessor is appointed; and

WHEREAS, the Town Board has determined that it is in the best interest of the Town of Farmington to have Ontario County provide such services for the Town; and

WHEREAS, pursuant to New York State Real Property Tax Law §1537 (c), at least 45 days before the Town of Farmington Town Board may consider an agreement with Ontario County for the County to provide such assessment services to the Town, the Town Board must adopt a resolution, subject to a permissive referendum, authorizing the Town of Farmington to negotiate such an agreement with Ontario County.

NOW, THEREFORE, BE IT RESOLVED, that, pursuant to New York State Real Property Tax Law §1537, the Town of Farmington be, and hereby is authorized and empowered to negotiate and enter into an inter-municipal cooperation agreement with the County of Ontario for assessment services; and be it further

RESOLVED, that this Resolution is subject to a permissive referendum as provided in Section 1537(c) of the New York State Real Property Tax Law.

I, Michelle Finley, Town Clerk of the Town of Farmington do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Farmington on December 14, 2021, by the following vote:

	<u>Aye</u>	<u>Nay</u>
Peter Ingalsbe	<u>X</u>	
Michael Casale	X	
Steven Holtz	X	
Ronald Herendeen	X	
Nathan Bowerman	X	

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was CARRIED.

**RESOLUTION #436-2021:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Bowerman**:

**CONFIRMING RESOLUTION AUTHORIZING APPROVAL OF THE HIRING OF A LABORER FOR THE WATER AND SEWER DEPARTMENT**

WHEREAS, the Laborer position in the Water and Sewer Department is currently vacant, and

WHEREAS, The Laborer will need to preform various labor tasks in the Water and Sewer Department, and

WHEREAS, Zachary Marshall was hired as a Seasonal Laborer on June 14<sup>th</sup>, 2021, and

WHEREAS, the Acting W&S Superintendent and Working Supervisor are in agreement that Zachary is a valued employee and would like to hire him as a permanent full time employee,

NOW, THEREFORE BE IT RESOLVED, that the Town Board, authorizes the Farmington Water and Sewer Acting Superintendent to hire Zachary Marshall as a Laborer, at hourly rate of \$18.00 per hour effective on December 12<sup>th</sup>, 2021

BE IT FURTHER RESOLVED, that funds for said laborer position have been budgeted for 2021 and 2022; and

BE IT FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Acting Water and Sewer Superintendent, the Confidential Secretary, and the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz ), the Resolution was CARRIED.

**RESOLUTION #437-2021:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING HIRING AN ASSESSOR'S AIDE**

WHEREAS, the Assessor Aide position is currently vacant, and

WHEREAS, the Assessor Aide is classified as a Competitive position, therefore, in order to qualify for appointment a candidate must meet the minimum qualifications and, not only pass the written examination, but also score within the top three highest scores, and

WHEREAS, Paula Ruthven successfully completed the Assessor Aide Civil Service Exam and scored within the top three highest scores,

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the of Paula Ruthven effective December 20<sup>th</sup>, 2021 at a rate of \$18.50 per hour, and

FURTHER RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Supervisor's Secretary, Assessor's Office, Principle Account Clerk and Paula Ruthven at 4005 North Avenue, Shortsville, NY 14548.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Holtz, and Bowerman), the Resolution was CARRIED.

**RESOLUTION #438-2021:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**CONFIRMING RESOLUTION AUTHORIZING THE HIRING OF A FULL TIME ACCOUNT CLERK-TYPIST FOR THE WATER AND SEWER DEPARTMENT**

**WHEREAS**, a vacancy currently exists for a full time Account Clerk Typist in the Farmington Water and Sewer Department, and

**WHEREAS**, the Town received a Certification of Eligibles canvas list from the Ontario County Department of Human Resources and the top three candidates were interviewed and the water and sewer department is in agreement on the hiring of one such candidate, and

**FURTHER RESOLVED**, that the Town Board, authorizes the Acting Water and Sewer Superintendent to hire Roxanne Ruffalo as the Account Clerk- Typist, full time, at an hourly rate of \$18.50 per hour effective December 6<sup>th</sup>, 2021, and

**BE IT FURTHER RESOLVED**, that this position is budgeted under the Water & Sewer District budget lines SW1- 8340.1, and SS- 8120.1, and

**FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Supervisor's Secretary, the Principle Account Clerk and the Acting Water and Sewer Superintendent.

Four Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman), One Abstention (Holtz), the Resolution was **CARRIED**.

**RESOLUTION #439-2021:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION ACCEPTING A TWO-YEAR MAINTENANCE BOND FOR THE TOP COAT OF ASPHALT INSTALLED WITHIN SECTION 7S OF THE AUBURN MEADOWS SUBDIVISION TRACT, IN THE TOTAL AMOUNT OF \$3,735.20, AND DIRECTING THE FILING THEREOF WITH THE TOWN CLERK'S OFFICE**

**WHEREAS**, the Town Director of Planning and Development has provided the Town Board with a letter from Lance S. Brabant, CPESC, MRB Group, D.P.C., dated December 3, 2021, and a copy of the approved Letter of Credit estimate for Section 7S of this project which was used in determining the amount of surety necessary for a two-year maintenance bond; and

**WHEREAS**, the above referenced Town Engineers letter identifies that the Town Highway Superintendent, the Acting Town Water and Sewer Superintendent, the Town Code Enforcement Officer, and the Town Engineers have reviewed the constructed works and have found them to be substantially in accordance with the approved plans and Town standards.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board does hereby accept that a two-year Maintenance Bond in the total amount of \$3,735.20 be approved; and directs a maintenance bond in said amount be submitted to the Town Clerk's Office for filing.

**BE IT FURTHER RESOLVED**, that said two-year maintenance bond is to be filed prior to the Town Board authorizing the final release of funds remaining in the Letter of Credit for Section 7S of this project.

**BE IT FURTHER RESOLVED**, that the Town Clerk is to file certified copies of this resolution with: Mr. Anthony DiPrima, A&D Real Estate Development Corporation, LLC, 7 Beauclaire Drive, Fairport, New York 14450; and Mr. Walter Baker, Project Manager, D.S.B. Engineers & Architects, PC, 2394 Ridgeway Avenue, Rochester, New York 14626.

**BE IT FINALLY RESOLVED**, that certified copies of this resolution are also to be provided to: the Town Highway and Parks Superintendent; the Acting Town Water and Sewer Superintendent; the Town Construction Inspector; the Town Code Enforcement Officer; the Town Engineers and the Director of Planning and Development.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #440-2021:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Casale**:

**LETTER OF CREDIT FOR SITE IMPROVEMENTS WITHIN MONARCH MANOR INCENTIVE ZONING SUBDIVISION PROJECT, SECTION 2 – IN THE TOTAL AMOUNT OF \$755,813.50**

**WHEREAS**, the Farmington Town Board (hereinafter referred to as Town Board) has received a request dated December 6, 2021 from the Town Director of Planning and Development, recommending both the Town Planning Board and Town Board take actions to respectively accept and approve the establishment of a letter of credit for site improvements to be located within Section 2 of the above referenced Project; and

**WHEREAS**, the Planning Board's recommendation to accept the letter of credit normally proceeds the Town Board's resolution to approve a proposed Letter of Credit, however, in this instance the Planning Board's meeting is tomorrow night and in the interest of governmental efficiency the Town Board having heard tonight from the Town Planning Board Chairperson that the Planning Board has reviewed the proposed draft resolution and that the Planning Board intends to recommend to the Town Board acceptance of the proposed letter of credit in the amount specified above herein; and

**WHEREAS**, the quantities and unit prices identified in the Applicant's Engineer's Estimates of Values were found, in a letter dated December 3, 2021 from the Town's Engineers, MRB Group, D.P.C. to the Town Director of Planning and Development, to be consistent with the approved site plan improvements and the private contractor pricing respectively, and that said letter also cites the Town's Construction Inspector's agreement with the estimate of value.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby accepts the Director of Planning and Development's recommendation and the recommendations of the Town Engineers and the Town Construction Inspector and approves the establishment of the above referenced Letter of Credit for this project, in the total amount of \$755,813.50.

**BE IT FURTHER RESOLVED**, that the Town Board’s approval of the above referenced Letter of Credit is further conditioned upon the Planning Board’s recommendation to be acted upon at tomorrow night’s Planning Board Meeting and hereby requests a certified copy of said resolution to be filed with the Town Clerk.

**BE IT FURTHER RESOLVED**, that the developer, Mr. Anthony DiPrima, A&D Real Estate Development Corporation, LLC, is directed to file a letter of credit, in the total amount specified above herein, with the Town Clerk’s Office before the Town Code Enforcement Officer shall schedule a pre-construction meeting for this project.

**BE IT FURTHER RESOLVED**, that the Town Clerk, is to provide copies of this resolution to: Matt Heilmann, Town Construction Inspector; Don Giroux, Town Highway & Parks Superintendent; Robin MacDonald, Acting Town Water & Sewer Superintendent; Lance S. Brabant, CPESC, Director of Planning Services, MRB Group, D.P.C.; Dan Delpriore, Town Code Enforcement Officer; and Ronald L. Brand, Town Director of Planning and Development.

**FINALLY, BE IT RESOLVED**, that a certified copy of this resolution is to be issued to Anthony DiPrima, A&D Real Estate Development Corporation, LLC; Walt Baker, D.S.B. Engineers & Architects; and Frank Affronti, 104 Contractors.

All Voting “Aye” (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #441-2021:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING TOWN CONTRIBUTIONS TO HSAs**

**WHEREAS**, the Town of Farmington has committed to contribute to employee HSAs for those enrolled in the Simply Bronze HSA health plan,

**WHEREAS**, two employees have completed their probationary period and are now eligible for HSA contributions by the town,

**NOW THEREFORE BE IT RESOLVED**, that the Town Board approves the contribution and electronic withdrawals for the following employees:

- Cameron Knorr: single plan - \$500 for Dec
- Kenneth Parrott: single plan - \$500 for Dec

**BE IT FURTHER RESOLVED**, that the Town Clerk forward copies of the Resolution to the Principal Account Clerk and the Supervisor’s Office.

All Voting “Aye” (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #442-2021:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE GENERAL FUND**

**WHEREAS**, additional funding is needed in expense lines in the General Fund,

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the following budget amendments:

Debit:	A7510.4 Historian Contractual	\$1243	
Credit:	A7520.4 Historical Property Contractual		\$1243
Debit:	A1930.4 Judgements and Claims	\$800	
Credit:	A1330.4 Tax Collection Contractual		\$800
Debit:	A8020.48 AG Zoning Amendments	\$1800	
Credit:	A8020.47 Zoning Code Update		\$1800

**BE IT RESOLVED**, that the Principal Account Clerk performs the budget amendments,

**FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk.

All Voting “Aye” (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #443-2021:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING THE CLOSEOUT OF THE AUBURN TRAIL PROJECT**

**WHEREAS**, the final reimbursement for the Auburn Trail Project has been received and the final acceptance paperwork has been signed off by the DOT and the Project Manager,

**WHEREAS**, the remaining funds in the project will be transferred to the Beaver Creek Park Capital Project

**NOW THEREFORE BE IT RESOLVED**, that the Town Board approve the transfer and the following budget amendments within the projects:

HA599	Appropriated Fund Balance	\$323,217.29	
HA9950.9	Transfer to Capital Project		\$323,217.29
HB5031	Interfund Transfer	\$323,217.29	
HB7110.2	Park Construction		\$313,217.29

HB7110.25 Playground Equipment \$10,000

**BE IT FURTHER RESOLVED**, that the Town Clerk forward a copy of the Resolution to the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #444-2021:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE SEWER FUND**

**WHEREAS**, additional funding is needed in SCADA-Victor and Sludge Removal accounts to cover current and future invoices and,

**NOW, THEREFOR BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the following budget amendments:

From:	SS8130.45	Sewage Treatment – SCADA	\$15,000.00
To:	SS8120.45V	Sanitary Sewers – SCADA Victor	\$ 5,000.00
To:	SS8130.43	Sewage Treatment – Sludge Removal	\$10,000.00

**BE IT RESOLVED**, that the Principal Account Clerk completes the budget amendment,

**FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk and the Water and Sewer Superintendent.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION 445-2021:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE WATER FUND**

**WHEREAS**, additional funding is needed in the Utilities and Testing accounts to cover current and future invoices and,

**NOW, THEREFOR BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the following budget amendments:

From:	SW1-8340.41	Trans & Dist. – CE – Meters	\$5,000.00
To:	SW1-8340.41U	Trans & Dist. – Utilities	\$3,000.00
To:	SW1-8340.43	Trans & Dist. – Testing	\$2,000.00

**BE IT RESOLVED**, that the Principal Account Clerk completes the budget amendment,

**FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk and the Water and Sewer Superintendent.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #446-2021:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION ACCEPTING THE REQUEST DATED DECEMBER 9, 2021 FROM RYAN DESTRO, P.E., BME ASSOCIATES, FOR AN AMENDMENT TO THE ROUTE 332 MIH ENTERPRISES AT AUBURN JUNCTION – PHASE 3A; REQUESTING THE TOWN PLANNING BOARD TO REVIEW THE REQUEST AND TO MAKE A RECOMMENDATION FOR: THE PROPOSED SLIGHTLY SMALLER RETAIL PLAZA BUILDING; AND AMENDING THE TOWN BOARD'S RESOLUTION BY ALLOWING MEDICAL USE AS A PERMITTED USE IN THIS IZ INCENTIVE ZONING DISTRICT FOR (TAX MAP #41.00-1-36.210)**

**WHEREAS**, the Farmington Town Board (hereinafter referred to as Town Board) has received a request from Ryan Destro, P.E. as noted above herein; and

**WHEREAS**, the Town Board has reviewed said proposed amendments; and

**WHEREAS**, the Town Board now desires a report and recommendation from the Town Planning Board upon the proposed amendments.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board does hereby agree to give consideration to the above referenced action.

**BE IT FURTHER RESOLVED**, that the Town Board requests a report and recommendation from the Town Planning Board upon these proposed amendments and further requests said report and recommendation be provided on or before Tuesday, January 11, 2022.

**BE IT FINALLY RESOLVED**, that certified copies of this resolution are to be provided to the Town Planning Board, the Town Director of Planning & Development, the Town Code Enforcement Officer, the Town Engineers, MRB Group, D.P.C., Mike Cerone, Mill Enterprises, 6061 Carmens Way, Farmington, New York 14580; John LeFrois, LeFrois Builders & Developers, 1020 Lehigh Station Road, Henrietta, New York 14467; and Ryan Destro, P.E., BME Associates, 10 Lift Bridge Lane East, Fairport, New York 14450.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.



**RESOLUTION #447-2021:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY REPORT OF THE SUPERVISOR FOR NOVEMBER 2021**

**WHEREAS**, Town Law states the Town Board must approve/reject the Supervisor’s Monthly Report, and

**WHEREAS**, the Principal Account Clerk submitted the Monthly Report of the Supervisor for November 2021 to the Town Supervisor on December 2, 2021, and

**WHEREAS**, the Town Supervisor approved and executed the Monthly Report of the Supervisor for November 2021 on December 2, 2021,

**WHEREAS**, the Town Supervisor submitted said Monthly Report to the Town Board for approval via email,

NOW, THEREFORE, BE IT **RESOLVED**, that the Town Board hereby accepts the Monthly Report of the Supervisor for November 2021, and be it further

**RESOLVED**, that the Town Clerk give a copy of this resolution to the Principal Account Clerk.

All Voting “Aye” (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #448-2021:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AUTHORIZING ACCEPTANCE OF DEED FROM A & D REAL ESTATE DEVELOPMENT, LLC**

**WHEREAS**, the Town of Farmington, by its officers or representatives, has engaged in discussions with A & D Real Estate Development, LLC (“Owner”) regarding Owner conveying certain land to the Town in the Auburn Meadows Subdivision, Section 7N as shown on a map prepared by D.S.B. Engineers & Architects, P.C. dated 5/2021, being Dwg. No. 3 of 14 and titled “Re-Subdivision Final Plat Map Lots #R-737, #R-738 and #R-739 Section 7N (Lots 727-749), See Amendment Note”; and

**WHEREAS**, Town of Farmington officials have recommended to the Town Board that said Owner conveys this real estate to the Town; and

**WHEREAS**, said deed has been offered by the Owner to the Town of Farmington; and

**WHEREAS**, the Town Board of the Town of Farmington is desirous of accepting said offered deed; and

**WHEREAS**, the Town Board of the Town of Farmington has examined said deed and finds the consideration described in said deed to be fair and reasonable.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Farmington does hereby accept the Deed, attached hereto as Exhibit 1, from Owner to the Town of Farmington in accordance with the terms and conditions contained in said instrument and directs that the same be recorded in the Office of the Clerk of the County of Ontario, the fees for said recording to be borne by the Owner, and be it further

**RESOLVED**, that the Town Supervisor shall be and hereby is authorized to take any and all further action necessary to carry forth the intent of this resolution, including but not limited to the execution of all documents necessary to complete the conveyance of the premises referenced herein.

I, Michelle Finley, Town Clerk of the Town of Farmington do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Farmington on December 14, 2021, by the following vote:

	<u>Aye</u>	<u>Nay</u>
Peter Ingalsbe	X	
Michael Casale	X	
Steven Holtz	X	
Ronald Herendeen	X	
Nathan Bowerman	X	

All Voting “Aye” (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #449-2021:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Bowerman**:

**RESOLUTION REGARDING THE CONSENT OF THE TOWN BOARD TO DEDICATE IVORY DRIVE IN AUBURN MEADOWS SUBDIVISION, SECTIONS 7N AND 8N**

TOWN BOARD CONSENT

**WHEREAS**, upon reading the dedication of Ivory Drive in Auburn Meadows Subdivision, Sections 7N and 8N, dated the 28<sup>th</sup> day of July, 2021 and the Release related thereto dated the 28<sup>th</sup> day of July, 2021, all in the above-entitled matter, wherein the owner of lands described therein have released the same to the Town of Farmington and its Highway Superintendent for highway purposes; now, therefore, be it

**RESOLVED**, that consent be and the same hereby is given to the Town Superintendent of Highways of the Town of Farmington to make an order laying out the lands described in said dedication, dated the 28<sup>th</sup> day of July, 2021, for highway purposes, in accordance with the provisions of the Highway Law and other statutes applicable thereto.

I, Michelle Finley, Town Clerk of the Town of Farmington do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Farmington on December 14, 2021, by the following vote:

	<u>Aye</u>	<u>Nay</u>
Peter Ingalsbe	X	
Michael Casale	X	
Steven Holtz	X	
Ronald Herendeen	X	
Nathan Bowerman	X	

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #450-2021:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**CONFIRMING RESOLUTION AUTHORIZING A CHANGE IN TITLE FOR WATER AND SEWER EMPLOYEE, MICHAEL ABRAHAM, JR. FROM WATER/WASTEWATER MAINTENANCE ASSISTANT TO WASTEWATER TREATMENT PLANT OPERATOR, GRADE 3**

**WHEREAS**, Water & Sewer Employee Michael Abraham, Jr. has been employed as a Water/Wastewater Maintenance Assistant, and

**WHEREAS**, Michael Abraham, Jr. has taken the required classes and exams and has obtained the certification for a Grade 3 Treatment Plant Operator,

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board, authorizes the change in title for Water and Sewer Employee, Michael Abraham, Jr. from Water/Wastewater Maintenance Assistant to Wastewater Treatment Plant Operator, Grade 3 effective on December 12<sup>th</sup>, 2021 with a pay increase of \$.06 per hour from \$26.94 to \$27.00 per hour, and

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Acting Water and Sewer Superintendent, the Confidential Secretary, and the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #451-2021:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

Abstract 23-2021

**TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS**

**TO: MARCY DANIELS** **FROM: J. MARCIANO**

ABSTRACT NUMBER	23
DATE OF BOARD MEETING	12/14/2021

FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS
A	GENERAL FUND	75,902.11	2209-2212,2214-2226,2228-2233, 2236-2244,2246-2255,2272-2274, 2276
HG	MERTENSIA WATERLINE		
DA	HIGHWAY FUND	10,609.12	2226,2236,2248-2250,2256-2267, 2273
HA	AUBURN TRAIL PROJECT	0	
HB	BEAVER CREEK PARK	91,195.31	2213,2227,2234,2235,2245,2275
SF	FIRE PROTECTION DISTRICT	0	
HW	WATER TANK REPAIR	0	
HZ	TOWNLINE CAP PROJ	59.90	2225
SD	STORM DRAINAGE	1,840.19	2191,2248,2250,2268-2269
SL1	LIGHTING DISTRICT	0	
SS	SEWER DISTRICT	46,369.14	2161-2198,2237,2248,2250,2252, 2268,2270,2271,2273
SW1	WATER DISTRICT	33,273.10	2162,2166,2168,2175,2176,2181, 2183,2184,2187,2191-2194,2199- 2208,2248,2250,2252,2268,2273
TA93	LETTER OF CREDIT (CASH)	0	
TA200	<b>PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86)</b>	31.88	2193,2194,2251
	<b>TOTAL ABSTRACT</b>	<b>\$ 259,280.75</b>	

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**TRAINING UNDER \$100: None.**

**WAIVER OF THE RULE: No Objections**

**RESOLUTION #452-2021:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**TOWN SUPERVISOR TO SIGN QUOTES FROM MRC FOR ONE (1) FREESTANDING SAND BOX AT BEAVER CREEK PARK ONE (1) FREESTANDING SAND BOX AT PUMPKIN HOOK PARK**

**WHEREAS**, the equipment selected was **Quote (104581-02-01) to order two (2) Sand Boxes each \$2,034.42**, pricing is based on **NYS Contract #PC 67834**, and

**WHEREAS**, **one (1) Free Standing Elements Sand Box** will be for **Beaver Creek Park** to be funded from **Beaver Creek Capital Project** and **one (1) Free Standing Elements Sand Box** will be for **Pumpkin Hook Park** to be funded from **Parks - Contractual A-7110.4**, and

**THEREFORE BE IT RESOLVED**, that the Town Board authorizes the Town Supervisor to sign the **two (2) quotes for a price not to exceed (\$5,000)**, and be it further

**RESOLVED**, that the Town Clerk forward the originals of this Resolution to the Highway/Parks Department and the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #453-2021:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Holtz**:

**TOWN SUPERVISOR TO SIGN QUOTE FROM MRC FOR ONE (1) FREESTANDING PLAY ELEMENT – DISCOVERY CAVE FOR BEAVER CREEK PARK**

**WHEREAS**, the Town of Farmington’s Recreation Committee has selected a Freestanding Play Element – Discovery Cave for (3–5-year-old children), and

**WHEREAS**, the equipment selected was **Quote (104581-01-02) from NYS Contract PC# 67834 for the amount of \$4,045.05, Material surcharge (\$630.62) and Freight (\$1,106.76)**, and

**WHEREAS**, Freestanding Play Element – Discovery Cave will be for **Beaver Creek Park** to be funded from **Beaver Creek Capital Project**, and

**THEREFORE BE IT RESOLVED**, that the Town Board authorizes the Town Supervisor to sign the attached quote for a **price not to exceed \$6,000.00**, and be it further

**RESOLVED**, that the Town Clerk forward the originals of this Resolution to the Highway/Parks Department and the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #454-2021:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Casale**:

**LETTER OF CREDIT FOR APPROVED SITE IMPROVEMENTS FOR THE GERSTNER MEDICAL BUILDING PROJECT – IN THE TOTAL AMOUNT OF \$71,056.91**

**WHEREAS**, the Farmington Town Board (hereinafter referred to as Town Board) has received a request dated December 14, 2021 from the Town Director of Planning and Development, recommending both the Town Planning Board and Town Board take actions to respectively accept and approve the establishment of a letter of credit for site improvements to be located upon the Gerstner Medical Building site located along the east side of Quentonshire Drive; and

**WHEREAS**, the Planning Board’s recommendation to accept the letter of credit normally proceeds the Town Board’s resolution to approve a proposed Letter of Credit, however, in this instance the Planning Board’s meeting is tomorrow night and in the interest of governmental efficiency the Town Board having heard tonight from the Town Planning Board Chairperson that the Planning Board has reviewed the proposed draft resolution and that the Planning Board intends to recommend to the Town Board acceptance of the proposed letter of credit in the amount specified above herein; and

**WHEREAS**, the quantities and unit prices identified in the Applicant’s Engineer’s Estimates of Values were found, in a letter dated December 14, 2021 from the Town’s Engineers, MRB Group, D.P.C. to the Town Director of Planning and Development, to be consistent with the approved site plan improvements and the private contractor pricing respectively, and that said letter also cites the Town’s Construction Inspector’s agreement with the estimate of value.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby accepts the Director of Planning and Development’s recommendation and the recommendations of the Town Engineers and the Town Construction Inspector and approves the establishment of the above referenced Letter of Credit for this project, in the total amount of \$71,056.91.

**BE IT FURTHER RESOLVED**, that the Town Board’s approval of the above referenced Letter of Credit is further conditioned upon the Planning Board’s recommendation to be acted upon at tomorrow night’s Planning Board Meeting and hereby requests a certified copy of said resolution to be filed with the Town Clerk.

**BE IT FURTHER RESOLVED**, that the developer, Mr. James Gerstner, Applicant, is directed to file a letter of credit, in the total amount specified above herein, with the Town Clerk’s Office before the Town Code Enforcement Officer shall schedule a pre-construction meeting for this project.

**BE IT FURTHER RESOLVED**, that the Town Clerk, is to provide copies of this resolution to: Matt Heilmann, Town Construction Inspector; Don Giroux, Town Highway & Parks Superintendent; Robin MacDonald, Acting Town Water & Sewer

Superintendent; Lance S. Brabant, CPESC, Director of Planning Services, MRB Group, D.P.C.; Dan Delpriore, Town Code Enforcement Officer; and Ronald L. Brand, Town Director of Planning and Development.

**FINALLY, BE IT RESOLVED**, that a certified copy of this resolution is to be issued to Jeffrey Gerstner, Applicant, Alex Amering, P.E., Costich Engineers & Architects, P.C., and Kevin Bragg, Chrisantha Construction, Site Contractor.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #455-2021:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION RECOMMENDING TED LIDDELL AS THE TOWN OF FARMINGTON REPRESENTATIVE ON THE ONTARIO COUNTY PLANNING BOARD**

**WHEREAS**, the Town of Farmington Town Board (hereinafter referred to as Town Board) has reviewed the attached resume for Ted Liddell, RLA, ASLA, a resident of the Town residing at 6039 Amber Drive, Farmington, New York 14425, since 2016; and

**WHEREAS**, Mr. Liddell's education, professional affiliations and work experience on numerous projects within Ontario County makes him well qualified to serve the residents of the Town of Farmington, as well as Ontario County as a member of the Ontario County Planning Board.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board does hereby recommend Ted Liddell for appointment representing the Town of Farmington on the Ontario County Planning Board.

**BE IT FINALLY RESOLVED**, that a certified copy of this resolution be provided to: Ted Liddell, 6039 Amber Drive, Farmington, New York 14425; Thomas Harvey, Director of Planning, Ontario County Planning Department; Timothy Jensen, Associate Planner, Ontario County Planning Department; Linda Phillips, AICP, Senior Planner, Ontario County Planning Department; Ronald L. Brand, Director of Planning & Development; Daniel Delpriore, Town Code Enforcement Officer; John Robortella, Clerk of the Town Planning Board; and Sarah Mitchell, Clerk of the Town Zoning Board of Appeals.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**DISCUSSION:** None.

**EXECUTIVE SESSION:**

**Councilman Bowerman** motioned to enter into executive session at 7:37 p.m., to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation, **Councilman Casale** seconded the motion, Motion **CARRIED**.

**Councilman Bowerman** motioned to exit executive session at 8:03 p.m., **Councilman Casale** seconded the motion, Motion **CARRIED**.

With no further business before the Board, **Councilman Casale** offered a motion to adjourn the meeting at 8:04 p.m., seconded by **Councilman Bowerman**. Motion **CARRIED**.

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Michelle A. Finley, MMC, RMC -Town Clerk