

At the Farmington Town Board Meeting, held in the Town Hall on the 30th day of December 2019, at 7:00 PM, there were:

PRESENT: Peter Ingalsbe – Supervisor
Mike Casale – Councilman
Steven Holtz – Councilman
Nate Bowerman – Councilman
Ron Herendeen - Councilman
Michelle Finley – Town Clerk

Also present were: **Don Giroux** – Highway/Parks Superintendent, **Dan Delpriore**- Code Enforcement Officer, **Ron Brand** – Director of Planning and Development, **Adrian Bellis** – Planning Board Member, **Michelle Nicodemus** - Assessor, **John Robortella** – Clerk of the Boards, **Jason and Cassandra Murphy** – residents, and **Bill Davis**- MRB Group.

PUBLIC HEARINGS-

APPROVAL OF MINUTES:

A motion was made by **Councilman Bowerman** and seconded by **Councilman Casale**, that the minutes of the December 10, 2019, Town Board Meeting, and given to members for review, be approved. All Voting “Aye” (Herendeen, Holtz, Bowerman, Casale, and Ingalsbe). Motion Carried.

PRIVILEGE OF THE FLOOR: None.

PUBLIC CONCERNS: None.

REPORTS OF STANDING COMMITTEES:

Public Works Committee: Councilman Herendeen reported:

1. Discussed waterline low lift repair.
2. Discussed Chemical Bulk Storage Inspection.
3. Discussed Plant Generator.
4. Discussed Boiler start-up.
5. Discussed UV Building Repair investigation.
6. Discussed UV Replacement.
7. Discussed winterizing lawn mower.
8. Discussed replacing pressure reducing valve #4.
9. Discussed Beaver Creek Park.
10. Discussed ongoing water main replacement-Mertensia Road and Route 96.
11. Discussed Awarding of bid to Ross Valve for PRV #5.
12. Watermain breaks – none.
13. Discussed resolutions on agenda.

Highway & Parks:

1. Highway- plowing roads, salting roads, equipment maintenance.
2. Parks- building and park maintenance, plowing and salting of roads, equipment maintenance.
3. Discussed fuel island.
4. Discussed resolutions on agenda.

Town Operations Committee: Councilman Bowerman reported:

1. Discussed resolutions on agenda.
2. Discussed Delaware River Solar, Auburn Trail Grant Project.
3. Discussed the Beaver Creek Park Project.

Town Personnel Committee: None.

Town Finance Committee: Supervisor Ingalsbe reported: None.

Town Public Safety Committee: Councilman Holtz reported: None.

REPORTS OF TOWN OFFICIALS:

Supervisor Peter Ingalsbe reported:

1. Organization Meeting will be January 7, 2020, at 8:30 a.m.
2. Staff Meeting – 9:30 a.m.- Beaver Creek Park.

Highway& Parks Superintendent Giroux reported:

1. Reported on clean up from plow damage.
2. Reported on maintenance of equipment.

Town Clerk Michelle Finley reported: None.

Water & Sewer Superintendent Robin MacDonald reported: None.

Code Enforcement Officer Dan Delpriore reported:

1. Wide format printer has been installed.
2. Reported staff working on code updates.

Director of Planning and Development Ron Brand reported:

1. Report on file and on the website.
2. Reported on Redfield Grove, Hathaways Corners, LOC's, new applications coming in, and RG&E plans for major expansion at the Hook Road location.

Assessor Michelle Nicodemus reported:

1. Update on recent mailing.

Town Engineer reported: Bill Davis reported:

1. Update on ADA project.
2. Boring stated at intersections Rt. 96 & 332 and Mertensia and Rt. 96.

Fire Chief reported: None.

Planning Board Member Adrian Bellis reported:

1. Organizational Meeting – January 8, 2020 and regular meeting January 15, 2020.

Zoning Board of Appeals Tim Delucia reported: None.

Recreation Advisory Committee Bryan Meck reported: None.

Ontario County Planning Board Member reported: None.

Conservation Board Chairman Hilton reported: None.

Town Historian Donna Herendeen reported: None.

Swap Shop Update: Councilman Holtz: None.

Agricultural Advisory Committee Chairman Hal Adams: None.

COMMUNICATIONS:

1. Letter to the Town Supervisor from C. Allan Reeve of Reeve Brown. Re: Assignment of notice under lien law for account of public improvement – Auburn Trail Connector/Create A Scape.
2. Letter to the Town Supervisor from Timothy McElligott of Ontario County Public Works. Re: CR 28 @ Shortsville Road Intersection Improvement Project, PIN 4ON0.03 Relocation of Town of Farmington Water Main Facilities.
3. Letter to the Town Supervisor from Ardean Wells, Resident (and replies). Re: Byrne Dairy vs. Tops gas station.
4. Letter to the Farmington Volunteer Fire Association, Manchester Fire Department and Shortsville Fire Department from the Town Supervisor. Re: Foreign fire insurance tax.
5. Letter to the Town Supervisor from Derek Sellman of NYS EFC. Re: EFC Transcript DWSRF Project No. 18352.
6. Notice Under Mechanic's Lien Law for Account of Public Improvement. Re: Create A Scape/Auburn Trail Connector Project.
7. Letter to the Town Supervisor from Regina Sousa of Ontario County Department of Sustainability & Solid Waste Management. Re: Local Solid Waste Management Expenses.
8. Letter to the Town Supervisor from Steve Wichtowski of Safety First. Re: First aid cabinet replenishment services.
9. Certificates of Liability Insurance from: Halcyon, Inc.; FF Thompson Health System, Inc.; Middle Department Inspection Agency, Inc.; Systems Development Group, Inc.; GMW Home Improvements; Champion OPCO, LLC; B&B Builders; L&O Plumbing & Heating, Inc.; Reid Petroleum Corp.; Skanex Pipe Services, Inc.
10. Certificates of Workers' Compensation Insurance from: Halcyon Inc.; Champion OPCO, LLC; Van Scott Builders, Inc.
11. Cancellation of Insurance from: Serenity Pool and Spa, LLC; Skanex Pipe Services, Inc.

REPORTS & MINUTES:

1. ZBA Meeting Minutes – November 25, 2019.
2. Report to Town Public Works and Town Operations for Town Board Meeting – December 10, 2019.
3. Project Review Committee Meeting Minutes – December 6, 2019.
4. Comprehensive Plan Committee Meeting Minutes – November 19, 2019.
5. Planning Board Meeting Minutes – December 4, 2019.

ORDER OF BUSINESS:

RESOLUTION #533-2019:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION CREATING A SECOND CONSTRUCTION INSPECTOR POSITION

WHEREAS, The Town had identified that an additional Construction Inspector position is needed, and

WHEREAS, a new position duties statement was sent to Ontario County Human Resources for their review and approval, and

WHEREAS, Ontario County Human Resources sent the Town Supervisor a letter dated December 16, 2019 enclosing a copy of Classification Certification No. 112-2019 which classifies one position of Construction Inspector for the Town of Farmington and has directed the Town to create the position,

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby authorizes the creation of a second Construction Inspector position, and be it further

RESOLVED, that the Town Clerk forward a copy of this resolution to Michele Smith, Director of Ontario County Human Resources, the Water & Sewer Department, the Principal Account Clerk and the Supervisor’s Secretary.

All Voting “Aye” (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #534-2019:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Herendeen**:

LETTER OF CREDIT FINAL RELEASE, RELEASE #11– REDFIELD GROVE SUBDIVISION – PHASE 1, IN THE TOTAL AMOUNT OF \$ 46,394.66

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has received from the Town Planning Board (hereinafter referred to as Planning Board) a resolution dated December 18, 2019 recommending approval of the requested final release of funds from the above referenced Letter of Credit. The total amount of \$46,394.66 is recommended for work completed in Phase 1 of the Redfield Grove Subdivision Tract, a part of the Redfield Grove Incentive Zoning Project; and

WHEREAS, the Town Board has been provided the above referenced document submitted for the final release from the Letter of Credit, including the Town Letter of Credit Release Forms G-1.0 and G-2.0 for the Redfield Grove Subdivision, Phase 1 Project, signed by all of the town department heads; and

WHEREAS, the total amount of this Letter of Credit is \$ 870,840.15; and

WHEREAS, there will be a zero balance remaining in the Letter of Credit after Release # 11; and

WHEREAS, the Town Clerk has reviewed this requested release finding the amounts contained therein to be accurate.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby authorize the Town Supervisor, to execute the final release of the requested amount from the above referenced Letter of Credit.

BE IT FURTHER RESOLVED, that the Town Clerk, is to be provided copies of this resolution to: Matt Heilmann, Town Construction Inspector; Don Giroux, Town Highway & Parks Superintendent; Robin MacDonald, Acting Town Water & Sewer Superintendent; Lance S. Brabant, CPESC, Director of Planning Services, MRB Group, D.P.C.; Dan Delpriore, Town Code Enforcement Officer; and Ronald L. Brand, Town Director of Planning and Development.

FINALLY BE IT RESOLVED, that a copy of this resolution is to be issued to the Letter of Credit holder, Frank DiFelice, DiFelice Development, Inc., 91 Victor Heights Parkway, Victor, New York 14564; and the applicant’s engineers, Paul Parrone, Parrone Engineering, 349 W. Commercial Street, Suite 3200, East Rochester, New York 14445.

All Voting “Aye” (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #535-2019:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

CANANDAIGUA-FARMINGTON WATER DISTRICT-TOWN LINE ROAD WEST END 12" WATER MAIN PROJECT- AWARD PUBLIC BIDDING OF WATER MAIN FITTINGS AND SUPPLIES

WHEREAS, the Water Supervisor for the Canandaigua-Farmington Water District (CFWD) has requested the purchase of water main fittings and supplies for the 2019 budgeted CFWD water main replacement project located within the joint Canandaigua-Farmington Town Line Road Highway Improvement Project that is currently underway, and

WHEREAS, by Board Resolution #500 of 2019 the Town Board of the Town of Farmington authorized **the** Advertisement of Public Bidding for the Canandaigua-Farmington Town Line West End 12" water main supplies, and

WHEREAS, one sealed bid was opened on Thursday, December 12, 2019 and publicly read at 9:10 AM at the office of the Farmington Town Clerk 1000 County Road 8, New York 14425 and the bid has been reviewed by the Water and Sewer Supervisor, and

Be it RESOLVED, the Farmington Town Board acting on behalf of the Canandaigua Farmington Water District hereby authorizes the Water and Sewer Supervisor to award the water pipe materials as follows at a combined cost of \$45,113.41 to the following Blair Supply, Rochester New York: Total being \$45,113.41

Be it further RESOLVED, that the funding for said expenditure will be from the 2019 Budget Code SW1 8340.29, and

Be it further RESOLVED, that the Town Clerk provides a copy of this resolution to the Water/Sewer Supervisor, and the Supervisor's Secretary and the Principle Account Clerk.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #536-2019:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING THE REIMBURSEMENT OF A VICTOR SEWER OVERPAYMENT MADE BY THE HOMEOWNER, HOUSE HAS SINCE BEEN SOLD

WHEREAS, the third quarter Victor sewer bill was paid twice. Once in the amount of \$105.00 and once for \$87.50 for the property located at 6426 Sunray Crest, Victor. Both payments were received on time. There was no penalty added. A final sewer bill was not requested for the closing on November 26, 2019. The overpayment of \$105.00 has been applied to the 4th quarter billing leaving a credit balance of \$17.50, and

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington approves reimbursement to the seller Albert Krenitsky of 10 Stonebrook Drive, Apt. 3 in Fairport, NY 14450 in the amount of \$17.50, and

BE IT FURTHER RESOLVED, that the Principal Account Clerk adjusts the SS 2120V Victor Sewer Rent account by \$17.50, and

BE IT FINALLY RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk and the Water and Sewer Superintendent and the Billing Clerk.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #537-2019:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING THE WATER AND SEWER SUPERVISOR TO PURCHASE FROM TEK-SALES INC. TWO (2) NEW ROLLED THREAD STEM AND DRIVE NUT AND TWO (2) BOTTOM NEOPRENE SEALS FOR USE WITH FONTAINE GATES

WHEREAS, the Water and Sewer Supervisor has identified the need to replace these parts so that the gates operate correctly, and

WHEREAS, The Sewer Department has received a quote from Tek-Sales Inc. in the amount of \$ 4,180.00. for two (2) Rolled Thread Stem and Drive Nut for Use with Fontaine Gate Serial #253045975031- 2 at \$ 3,600.00 and two (2) Bottom Neoprene Seals for Use with Fontaine Gate Serial #253045975031-2 Not to Exceed \$4500.00 from account code SS8130.4, and

Be it RESOLVED, the Farmington Town Board authorizes the Water and Sewer Supervisor to purchase said parts to repair the sluice gates. Not To exceed \$4,500.00 from account code SS8130.4, and

Be it further RESOLVED, that the Town Clerk provides a copy of this resolution to the Water/Sewer Supervisor, the Supervisor's Secretary and the Principle Account Clerk.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #538-2019:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING THE WATER AND SEWER SUPERVISOR TO PURCHASE ONE (1) NEW AND UNUSED 2020 CATERPILLER MODEL 420XE BACKHOE/LOADER

WHEREAS, the Water and Sewer Supervisor has established a Five (5) and Ten (10) Year Vehicle and Equipment Replacement Program for the Farmington Water and Sewer Department, and

WHEREAS, the Water and Sewer Department has budgeted for Vehicle and Equipment Replacement for the water and department's former 2001 John Deere 410 G Backhoe # W-21 with Vin # T0410GX90121 with 7,485 Hours to be replaced within 2020 Budget under line SS 8130.2 (Equipment) and the SW1 8340.2 (Equipment), and

WHEREAS, in compliance with the current purchasing policy for the Town allowing "piggybacking" of purchases, the Water and Sewer Supervisor has asked to be authorized to purchase one (1) new and unused 2020 Caterpillar 420XE Backhoe/Loader from Milton Cat 4610 E. Saile Drive Batavia NY 14020 Under the bid quotation from the award 2020 N.Y.S. OGS NJPA, Heavy Equipment Contract-PC 66988 on Onondaga County bid contract #7974, and

Be it RESOLVED, the Farmington Town Board authorizes the Water and Sewer Supervisor to purchase one (1) new and unused 2020 Caterpillar 420XE Backhoe/Loader The purchase cost including freight and delivery being \$110,262.00 and

Be it further RESOLVED, the funds are appropriated in the 2020 budget lines at a 50/50 shared cost for the Water Dept. SW1-8340.2 (equipment), the Sewer Dept. SS-8120.2 (equipment), and

Be it further RESOLVED, that the Town Clerk provides a copy of this resolution to the Water/Sewer Superintendent, the Supervisor's Secretary and the Principle Account Clerk.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

RESOLUTION 539-2019:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO PURCHASE ONE (1) AIR COMPRESSOR GAS 2 13 HORIZONTAL

WHEREAS, the Highway/Parks Superintendent has a need for a portable air compressor for the Highway Department, and

WHEREAS, 3 quotes were requested for the air compressor Napa (\$2,899), Cook Brothers (\$6,186.24) and Ingersoll Rand (\$2,995.67), and

WHEREAS, Napa price is the lowest for the Air Compressor, **and now therefore be it**

RESOLVED, that the Town Board authorizes the Highway Superintendent to purchase the air compressor to be funded from the **A-5132.2 Garage Equipment**, and be it further

RESOLVED, that the Town Clerk forward the original to the Highway/Parks Superintendent and copies of this Resolution to the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #540-2019:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO HAVE ~~GREEN RENEWABLE~~-TUB GRIND THE STOCKPILE AT THE TOWN TRANSFER STATION

WHEREAS, the Highway/Parks Superintendent requested quotes from Empire Enterprises, JKB, Inc. and Green Renewable for tub grinding at the transfer station, and

WHEREAS, the only quote returned came from Green Renewable, and the Highway/Parks Superintendent is working on obtaining two additional quotes, and

WHEREAS, the quote shows two processes: 1) ~~Green Renewable~~ will grind and process the yard waste stockpile and remove processed material and 2) ~~Green Renewable~~ will also second grind approximately 800 CY for residents of the Town of Farmington, and

WHEREAS, this quote will provide services at a cost **not to exceed \$7,500.00 (Brush and Weeds Contractual DA-5140.4 for \$5,659.37) and (Refuse and Garbage A-8160.4 \$1,840.63)**, now therefore be it

~~RESOLVED, that the Town Board authorizes the Highway/Parks Superintendent to sign the quote and hire Green Renewable, and therefore,~~

RESOLVED, that the Town Board authorizes the Town Supervisor to sign the lessor of the quotes, and therefore be it

RESOLVED, that the Town Clerk forward copies of this Resolution to the Highway/Parks Department and the Principal Account Clerk.

Discussion: Supervisor Ingalsbe noted that the Highway Superintendent will also be reaching out to two other vendors. Supervisor Ingalsbe stated that since they are waiting for the other quotes the resolution will be amended to drop the company Green Renewable and they will go with whatever vendor is the lowest but not to exceed \$7,500.00. Councilman Holtz offered that amendment and Councilman Casale seconded it. Motion **CARRIED**.

All Voting "Aye" (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was **CARRIED**.

RESOLUTION 541-2019:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO FILL ONE (1) LABORER POSITION IN THE PARKS DEPARTMENT

WHEREAS, the Parks Department was granted a 5th Parks Staff member in the 2020 budget, and

WHEREAS, the Highway/Parks Superintendent wishes to move Charlie Bowe from Seasonal to Full time at a rate of \$15.25, and

WHEREAS, the status change will begin on January 12th (payroll period number 3), and

WHEREAS, after a successful completion of his probationary period he will be granted a \$.25 increase, **and therefore be it,**

RESOLVED, that the Town Board authorizes the Highway/Parks Superintendent to fill the available Laborer position for the Parks Department, and be it further

RESOLVED, that the Town Clerk forward copies of this Resolution to the Highway/Parks Superintendent, Principal Account Clerk and the Supervisor's Office.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #542-2019:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO FILL ONE (1) MEO POSITION IN THE HIGHWAY DEPARTMENT

WHEREAS, the Highway/Parks Superintendent has a vacant MEO position in the Highway Department at a rate of \$18.00 per hour, and

WHEREAS, the MEO – Position is funded in the 2020 Budget in the Highway Department and,

WHEREAS, the start date for Shawn Walsh will be set as Monday, January 6th in payroll number 2, **and therefore be it**

RESOLVED, that the Town Board authorizes the Highway/Parks Superintendent to fill one (1) of the available MEO - positions for the Highway Department, and be it further

RESOLVED, that the Town Clerk forward copies of this Resolution to the Highway/Parks Superintendent, Principal Account Clerk and the Supervisor's Office.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #543-2019:

Councilman Casale offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION APPROVING THE 284 AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONIES IN 2020

WHEREAS, the attached 2020 agreement for the expenditure of Highway monies (Section 284 of the Highway Law) was submitted by the Highway/Parks Superintendent and reviewed by the Supervisor's Office, now therefore be it

RESOLVED, that the Town Board hereby approves the agreement for the expenditure of Highway monies in 2020 as it adheres to the previously adopted 2020 Town Budget, and be it further

RESOLVED, that the Town Clerk forward a copy of this Resolution with a signed copy of the agreement for the expenditure of Highway monies for 2020 to the Highway/Parks Department, the Town Bookkeeper, the Supervisor and the Confidential Secretary.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #544-2019:

Councilman Casale offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION AUTHORIZING BUDGET AMENDMENTS FOR

FROM: HWY – SNOW REMOVAL- PS LINE DA-5142.1 - \$12,000
TO: HWY – SNOW REMOVAL- PS – OT LINE DA-5142.12 - \$12,000

WHEREAS, a budget transfer for the Highway Department is needed to fund year-end Snow Removal Overtime in the amount of \$10,500, and

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington acting on behalf of the Farmington Highway/Parks Department hereby authorizes the following budget amendment:

FROM: HWY – SNOW REMOVAL- PS LINE DA-5142.1 - \$12,000
TO: HWY – SNOW REMOVAL- PS – OT LINE DA-5142.12 - \$12,000

BE IT FURTHER RESOLVED, that the principal account clerk transfers money from the above-mentioned accounts, and

BE IT FINALLY RESOLVED, that copies of this resolution be submitted by the Town Clerk, to the Principal Account Clerk and the Highway/Parks Superintendent.

All Voting "Aye" (Herendeen, Ingalsbe, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #545-2019:

Councilman Casale offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION AUTHORIZING BUDGET AMENDMENT FOR THE WATER DEPARTMENT

WHEREAS, additional funding is needed in several water accounts for outstanding and future invoices,

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington acting on behalf of the Canandaigua Farmington Water District hereby authorizes the following budget amendment for the Water Funds:

From: SW1-9060.8	Health Insurance	\$15,000.00
To: SW1-8340.1	Trans & Dist. – PS	\$10,000.00
To: SW1-8310.1	Water Admin – PS	\$2,000.00
To: Sw1-9030.8	Social Security	\$3,000.00

BE IT RESOLVED, that the Principal Account Clerk completes the budget amendment,

BE IT FINALLY RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk and the Water and Sewer Superintendent.

All Voting "Aye" (Herendeen, Ingalsbe, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #546-2019:

Councilman Casale offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE SEWER FUND

WHEREAS, additional funding is needed to pay outstanding and future expenses and,

NOW, THEREFOR BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the following budget amendments:

From: SS8130.48	Sewage Treatment – Testing	\$5,000.00
To: SS8130.4	Sewage Treatment – CE	\$5,000.00
From: SS8120.2	Sanitary Sewer – EQ	\$6,500.00
From: SS8120.41V	Sanitary Sewer – Utilities – Victor	\$5,000.00
To: SS8120.4V	Sanitary Sewer – CE – Victor	\$10,000.00
To: SS8120.44V	Sanitary Sewer – Engineering	\$1,500.00
From: SS8120.1	Sanitary Sewer – PS	\$2,000.00

To: SS8110.1 Sewer Admin – PS \$2,000.00

BE IT RESOLVED, that the Principal Account Clerk completes the budget amendment,

FURTHER RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk and the Water and Sewer Superintendent.

All Voting “Aye” (Herendeen, Ingalsbe, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #547-2019:

Councilman Casale offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION AUTHORIZING BUDGET AMENDMENTS FOR THE LIGHTING FUND

WHEREAS, a transfer is needed in the following accounts to pay the final lighting bills for 2019,

NOW THEREFORE BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the following budget amendment to track this expenditure

From: SL1-599 Appropriate Fund Bal	\$260	
To: SL1-5182.41 Street Lighting-Doe Haven		\$10.00
To: SL1-5182.42 Hook Road		\$35.00
To: SL1-5182.51 Stonewood		\$5.00
To: SL1-5182.52 Auburn Meadows		\$200.00
To: SL1-5182.55 Mercier		\$10.00

BE IT RESOLVED, that the Principal Account Clerk performs the budget transfers,

FURTHER RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk.

All Voting “Aye” (Herendeen, Ingalsbe, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #548-2019:

Councilman Casale offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION AUTHORIZING BUDGET AMENDMENTS FOR THE GENERAL FUND

WHEREAS, budget amendments are needed in the General Fund for expenses,

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the following budget amendments:

Debit: A2750	\$14,600	
Credit: A1220.1 Supervisor Personnel (Part time clerk)		\$5,600
Credit: A1355.1 Assessor Personnel (Part time clerk)		\$4,500
Credit: A8020.4 Planning Contractual		\$100
Credit: A1620.4 Buildings Contractual		\$2,000
Credit: A1670.4 Central Printing & Mailing		\$1,100
Credit: A1650.41 Central Communications		\$800
Credit: A3620.4 Safety Inspection Contractual		\$500

BE IT RESOLVED, that the Principal Account Clerk completes the budget amendments,

FURTHER RESOLVED, that the Town Clerk submits one copy of the resolution to the Principal Account Clerk.

All Voting “Aye” (Herendeen, Ingalsbe, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #549-2019:

Councilman Casale offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION AUTHORIZING A BUDGET AMENDMENT WITHIN THE FUEL STATION CAPITAL PROJECT

WHEREAS, the 2019 budget includes fuel surcharges from the departments that utilize fuel to be transferred to the fuel station capital project,

WHEREAS, 2019 surcharge expenses total \$3640.88,

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the following budget amendment within the capital project:

Debit: HM 5031	Interfund Transfer	\$3640.88
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Credit: HM 1620.2 Fuel Station \$ 3640.88

FULLY RESOLVED, that the Town Clerk forward a copy of this resolution to the Principal Account Clerk.

All Voting "Aye" (Herendeen, Ingalsbe, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #550-2019:

Councilman Casale offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION AUTHORIZING A BUDGET AMENDMENT WITHIN THE TOWN PARK IMPROVEMENTS CAPITAL PROJECT

WHEREAS, additional money is needed in the engineering expense line of the capital project,

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the following budget amendment within the capital project:

Debit: HP7110.2 Park Improvements	\$8,000	
Credit: HP1440.2 Engineering		\$8,000

FULLY RESOLVED, that the Town Clerk forward a copy of this resolution to the Principal Account Clerk.

All Voting "Aye" (Herendeen, Ingalsbe, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #551-2019:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING THE SUPERVISOR TO SIGN CONTRACT WITH WILLIAMSON LAW BOOK CO. FOR 2020

WHEREAS, the Williamson Law Book Co. of Victor has forwarded the Town a contract for 2020 for software support for the Municipal Accounting program used by the Principal Account Clerk, and

WHEREAS, the contract costs \$1,080.00 for the year and includes support as well as notice of all program enhancements and state mandated changes,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the Supervisor to sign the contract, and be it further

RESOLVED, that the Town Clerk give a copy of this resolution to the Principal Account Clerk and mail the signed copy to Williamson Law Book Co at 790 Canning Parkway, Victor, NY 14564.

All Voting "Aye" (Herendeen, Ingalsbe, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #552-2019:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO ENTER INTO AN AGREEMENT WITH ONTARIO COUNTY FOR ENHANCED LAW ENFORCEMENT FOR THE 2020 YEAR

WHEREAS, Ontario County has provided the Town Supervisor with an Agreement for Enhanced Law Enforcement for the 2020 year, and

WHEREAS, this is a 2020 budgeted item (A3310.4), now therefore be it

RESOLVED, that the Town Board authorizes the Town Supervisor to sign the Ontario County Agreement for Enhanced Law Enforcement for the 2020 year at a cost not to exceed \$29,995.00, and be it further

RESOLVED, that the Town Clerk forward this resolution and the original signed agreements (2) to Mary Krause at Ontario County and provide copies to the Principal Account Clerk and the Supervisor's Secretary.

All Voting "Aye" (Herendeen, Ingalsbe, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #553-2019:

Councilman Holtz offered the following Resolution, seconded by Councilman Casale:

Abstract 24-2019

TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS

TO: MARCY DANIELS FROM: J. MARCIANO

ABSTRACT NUMBER	24
DATE OF BOARD MEETING	12/30/2019

FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS
A	GENERAL FUND	87,358.02	2596-2602,2606-2635,2637-2639,2655-2657,2659,2661
HG	MERTENSIA WATERLINE	3,840.00	2616
DA	HIGHWAY FUND	77,760.84	2606,2616-2618,2631,2633,2638,2640-2654,2659
HA	AUBURN TRAIL PROJ	136.00	2662
HB	BEAVER CREEK PARK	9,196.86	2616
HM	FUEL STATION CAP PROJ	3,452.50	2604
HN	NORTH RD CAP PROJ	1,312.50	2616
HP	TOWN PARK IMPROVEMENTS	3,025.50	2616
HS	PUMP STATION 2	580.00	2616
HW	WATER TANK REPAIR	29,500.00	2616
HZ	TOWNLINE CAP PROJ	10,741.52	2603,2616
SD	STORM DRAINAGE	3,541.55	2616,2631,2659
SF	FIRE PROTECTION DISTRICT	0	
SL1	LIGHTING DISTRICT	0	
SM	SIDEWALKS	0.00	
SS	SEWER DISTRICT	209,672.88	2558-2586,2610,2616,2617,2633,2638,2639,2658-2660
SW1	WATER DISTRICT	60,956.41	2558,2562,2564-2570,2573,2575,2577,2579,2580,2587,2588-2595,2610,2616,2617,2633,2638,2639,2659
TA93	LETTER OF CREDIT (CASH)		
TA200	PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86)	6,788.99	2564,2565,2605,2617,2635,2636,2659
	TOTAL ABSTRACT	\$ 507,863.57	

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

TRAINING UNDER \$100: None.

WAIVER OF THE RULE: No Objections

RESOLUTION #554-2019:

Councilman Bowerman offered the following Resolution, seconded by Councilman Herendeen:

RESOLUTION AUTHORIZING THE AWARD OF PUBLIC BIDDING FOR A PRE-ENGINEERED UNDERGROUND CONTROL VALVE STATION PRV-5 LOCATED AT COUNTY ROAD 28 AND SHORTSVILLE ROAD IN THE TOWN OF FARMINGTON FOR THE CANANDAIGUA-FARMINGTON WATER DISTRICT (CFWD)

WHEREAS, the Water Supervisor for the Canandaigua-Farmington Water District (CFWD) had identified the need to perform necessary maintenance to our pressure reducing vaults located at PRV-1, PRV-2, PRV-3, PRV-4, and PRV-5 which were originally approved by Board Resolution dated August 12, 2012 for the CFWD Systems Pressure Reducing Valves, and

WHEREAS, due to the aging conditions, the Water Systems Pressure Reducing valves at PRV-5 located at the intersection of County Road 28 and Shortsville Road were identified as needing to be completely replaced by the factory representative for Ross Valve Company, and Board Resolution #506 of 2019, and

WHEREAS, one sealed bid was opened on Monday, December 23, 2019 and publicly read at 10:10 AM at the office of the Farmington Town Clerk, 1000 County Road 8, New York 14425 and the bid has been reviewed by the Water and Sewer Supervisor, and

Be it RESOLVED, the Farmington Town Board acting on behalf of the Canandaigua Farmington Water District hereby authorizes the Water and Sewer Supervisor to award the underground control station PRV-5 to Ross Valve, and

Be it further RESOLVED, that the funding for said expenditure will be from the 2019 Budget Code SW1 8340.42 PRV Contractual to be reimbursed to the Town of Farmington by Ontario County, and

Lastly, be it further RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Water/Sewer Supervisor, the Supervisor's Secretary and the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #555-2019:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

APPROVAL OF A PARTIAL RELEASE OF FUNDS FROM THE LETTER OF CREDIT FOR EARTHWORK WITHIN PHASE 1 OF THE HATHAWAY'S CORNERS PROJECT – IN THE TOTAL AMOUNT OF \$ 151,300.53

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has received a resolution from the Town Planning Board, recommending the Town Board take action to approve the partial release of funds (Release #2) from the letter of credit for earthwork within Phase 1 of the above referenced Project; and

WHEREAS, the Planning Board's recommendation is based upon their review and acceptance of the recommendations from the Town Construction Inspector and the Town's Engineers and the completed Project Engineer's Estimate of Values, in the total amount of \$ 151,300.51; and

WHEREAS, the total amount of this letter of credit is \$ 1,397,830.23; and

WHEREAS, there will be a balance of \$459,449.17 remaining in the letter of credit after release #2; and

WHEREAS, the Town Clerk has reviewed this requested partial release of funds finding the amounts contained herein to be accurate.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby accepts the Planning Board's recommendation and approves the second partial release of funds from the letter of credit for the above referenced project, in the total amount of \$ 151,300.53.

BE IT FURTHER RESOLVED, that the Town Clerk is hereby directed to notify tomorrow, by U.S. Mailing, certified copies of this resolution to: Ryan Destro, P.E., BME Associates, 10 Lift Bridge Lane East, Fairport, New York 14450; and Mark Stevens, S.B. Ashley Group and Shawn Skivington, S.B. Ashley Group, 16 West Main Street, Suite 700, Rochester, New York 14614.

BE IT FINALLY RESOLVED, that certified copies of this resolution are to be provided to the Town Highway Superintendent, Town Water & Sewer Superintendent, Town Code Enforcement Officer, the Town Director of Planning and Development, the Town Construction Inspector and the Town Engineer.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

DISCUSSION:

1. 501 Hook Road – Building Department- request to waive fee.

Code Enforcement Officer Dan Delpriore stated that the Zoning Board Appeals has an application before them regarding 501 Hook Road after being cited by the Zoning Officer for having chickens without having approval of the township. The applicant was told to go to the Zoning Board for a variance to allow the chickens as emotional support animals. Copies of documents were submitted to the town board members. The applicant is requesting a waiver of the zoning application fee. The board decision was not to waive the fee.

EXECUTIVE SESSION: None.

With no further business before the Board, **Councilman Bowerman** offered a motion to adjourn the meeting at 7:25 p.m., seconded by **Councilman Casale**. Motion Carried.

Michelle A. Finley, MMC, RMC -Town Clerk: _____