

Town of Farmington

1000 County Road 8
Farmington, New York 14425

2020 EDITION OF THE TOWN OF FARMINGTON COMPREHENSIVE PLAN COMMITTEE *Established November 12, 2019 (Town Board Resolution #450 of 2019)*

Tuesday, January 21, 2020 • 6:30 p.m.

MINUTES—FILED WITH TOWN CLERK

The following minutes are written as a summary of the main points that were made and are the official and permanent record of the actions taken by the 2020 Edition of the Town of Farmington Comprehensive Plan Committee. Remarks delivered during discussions are summarized and are not intended to be verbatim transcriptions.

Committee Members Present: Bryan Adams
Henry Adams III
Timothy DeLucia
Donna Herendeen
Susan Hilton
Steven Holtz
Aaron Sweeney
Thomas Yourch

Committee Members Excused: Susan Hopkins Charland
Shauncy Maloy
David Plante

Advisors Present:
Ronald L. Brand, Town of Farmington Director of Development and Planning
Dan Delpriore, Town of Farmington Code Enforcement Officer
Julie LaRue, Town of Farmington Recreation Advisory Committee

1. MEETING OPENING

The meeting was called to order at 6:30 p.m. by Ronald L. Brand, Town of Farmington Director of Development and Planning. The Pledge of Allegiance was recited.

2. DISCUSSION OF CHAPTER 2 BACKGROUND, ASSETS AND CONSTRAINTS

Mr. Brand: Said that Chapter 2 is intended to provide an understanding of the past 10 years of growth and development that has occurred in the town. It serves as an inventory upon which planning goals, objectives and policies will be created in Chapter 3 of the 2020 Edition of the Comprehensive Plan. Chapter 2 identifies the various service areas and natural resources in the town (i.e., postal zones, water and sewer service areas, highways, floodplains, wetlands, steep slopes, etc.). It also contains statements identifying the assets and constraints that each of these elements have on the town's ongoing planning program.

Mr. Brand: Said that he has been working with various Town departments on the update and has appreciated the cooperation received. The chapter will contain over 50 pages and will have a total of 18 maps (which Lu Engineers is working on) that will be located in the appendix of the Plan. The intent of Chapter 2 is to enable anyone reading this chapter to receive up-to-date information and a heightened awareness of the man-made and natural assets and constraints to the patterns of growth and development. Chapter 2 will also contain an Existing Land Use Map which examines the characteristics of the existing land use pattern (a snapshot of 2020) in the Town of Farmington.

Mr. Brand: Said that some of the departments are still working on their updates and that he will submit the draft text of Chapter 2 to the Committee as soon as he receives their updated edits.

The sections in Chapter 2 are:

- Background
- Freshwater Wetlands
- New York State Freshwater Wetlands
- Federal Freshwater Wetlands
- Waterways and Flood Plains
- Stormwater
- Steep Slopes (Drumlins)
- Soils
- Agriculture
- Residential Development
- Commercial Land Use
- Industrial Land Use
- Water Service
- Sanitary Sewer
- Circulation (Highways)
- Utilities and Services
- Schools
- Parks
- Government Buildings
- Historic Sites
- Police/Fire/Emergency Medical Services

Mr. Brand: Provided the following comments:

- Updates have been received from the Highway and Parks Superintendent, and the Town Historian. Updates are forthcoming from the Town Assessor and the Town Water and Sewer Department. The Water and Sewer Department continues working on edits to the latest Water Service Map (last updated in 2012) and has requested additional changes from the Town Engineers (MRB Group) to the map to enable their review. Among the items being edited are the comparisons of the changes in the percentages of land use and property taxes generated for the community from 2010 to 2019. This information will provide the Committee with a view of the diversity of land uses for future planning purposes.
- Approximately 10 lineal miles of five-foot-wide concrete sidewalks have been constructed in the Town during the past 10 years. Documentation of where these sidewalks exist and where there are voids in the sidewalk system will benefit the Town in future grant applications by delineating the connectivity of sidewalks to the Auburn Trail and to existing walking trails.
- New State's changing Municipal Separate Storm Sewer System (MS4) regulations will in turn affect the Town's administration and implementation of the (MS4) initiative. Mr. Brand said that no additional funding for the new regulations has been provided by the State to MS4 communities such as Farmington.
- The creation of a town-wide drainage district has been recommended for inclusion in the past two editions of the Ontario County All Hazards Mitigation Plan (i.e., for over 10 years now). A watershed study involving all of the communities in the watershed (i.e., East Bloomfield, Victor, Canandaigua, Farmington and Manchester) has been identified as a priority project. Now that the State has accepted the most recent update of the County's Plan, Farmington Town Supervisor Peter Ingalsbe will follow up with Ontario County to determine the status of this study and opportunities for funding assistance. Mr. Brand said that the Town of Manchester may be the most affected of the watershed municipalities because it is downstream of the other communities in the watershed.
- Concept plans have been submitted to the Town for the Farmington Pointe Incentive Zoning project (1600 Rochester Road), a mixed use project involving an 85-acre site on the west side of State Route 332. The property surrounds the Cobblestone Performing Arts Center. Residential, commercial and mixed uses are proposed. A new signalized intersection would ultimately be constructed on State Route 332 south of Farmbrook Drive which would provide an additional ingress and egress to the southeast portion of the Farmbrook Subdivision. Mr. Brand said that the Farmington Volunteer Fire Association has confirmed its support of the proposed donation of several acres of land by Mr. Laviano for a future fire station to be built in this area of the Town.

- Final details are being completed on the new walking trail through the Hickory Rise Subdivision site located at the southeast corner of Collett Road and Hook Road. When completed, the Trail will be dedicated to the Town of Farmington and will provide connectivity to the existing sidewalk on the east side of Hook Road and the future sidewalk segment to be constructed on the north side of Collett Road.
- Chapter 2 will include details on businesses, health facilities, warehouse space and offices. Mr. Brand said that there has been a reduction in mining operations in the Town in the past 10 years, with now only one active site remaining along the east side of County Road 8, north of the Thruway.
- Hal Adams noted that the number of acres in active farmland in the Town has diminished in the past 10 years from that reported last in 2011.
- Town facilities completed in the last 10 years include the Town Court; the Highway Department campus with salt barn, fuel station (in progress) and future access road to Collett Road; renovation of the former Highway barn for the Town Parks Department; and renovation and enlargement of the Town Hall.
- Since 2011, discussions have been ongoing with the Genesee Transportation Council (GTC) for consideration of a railroad spur line that would be located on Town property for delivery of road salt, highway aggregates and other similar commodities for the Town, other municipalities and private businesses. A railroad spur could reduce the transportation costs of these materials and could generate additional income for the Town and lower costs for users. For example, Mr. Brand said that one railroad car of road salt could replace deliveries by five tractor trailers.
- A traffic study may be considered for a portion of State Route 96 near McMahon Road to reduce the number of left turns from McMahon Road onto State Route 96. Improved access to the New York State Thruway from State Route 96 would also be considered.
- An applicant is considering the development of a large vacant parcel of land on the west side of Mertensia Road north of State Route 96 and south of Collett Road. No specific information is yet available for this site.
- The local-history section of Chapter 2 has been reviewed by Town Historian Donna Herendeen. Mr. Brand said that new information has been received and will be included in the Comprehensive Plan regarding how Pumpkin Hook was named.

**3. CHAPTER 3
GOALS, OBJECTIVES AND RECOMMENDED ACTIONS**

Mr. Brand: Said that the goals, objectives and recommended actions in the 2011 Edition of the Plan will require refinement. He requested that Committee members review this chapter and begin considering the goals and actions for the 2020 update. He said that he will focus on preparing a draft of Chapter 3 for the Committee's consideration prior to the February meeting.

4. TOWN CENTER FACILITY

Ms. LaRue and Bryan Adams: Discussed a new-venture proposal by the Town of Victor for a joint Victor–Farmington Community Center that is being considered for a parcel of land off Brace Road, in the eastern portion of Victor. Ms. LaRue said that this proposal is in the concept discussion stage and that representatives of the Farmington recreation committee will attend a meeting in Victor in February to receive more details.

Mr. Brand: Said that this is important information for the update to the Farmington Comprehensive Plan. He said that intermunicipal cooperation is often given consideration in grant applications.

Ms. LaRue: Said that maintaining the identity of Farmington and the success of its recreation programs will be among the topics for discussion at the joint meeting with the Town of Victor representatives.

5. COMMUNITY SURVEY

Mr. Brand: Distributed hard copies of the draft Community Survey. Mr. Brand expressed appreciation for the work provided in preparing the draft by Ms. Hopkins Charland and Mr. Plante. Committee members had received the online link to the draft survey prior to the meeting.

Mr. Brand: Said that purpose of the survey is for increasing citizen awareness of the Comprehensive Plan update process and to encourage participation. He noted that there are a number of different opportunities for distribution of the survey. These include the Town Newsletter, social media platforms (Facebook, Twitter, NextDoor, etc.), e-mail lists, a press release, the Town's website, and flyers at locations and attendance at public meetings.

Mr. Brand: Said that he would like to adhere to the planned survey dates of the release on January 31st and for conclusion on February 21st, to provide the month of March for the analysis of the responses and data received.

Mr. Brand: Said that the open-ended questions were not designed to “lead” respondents to presumed conclusions but to identify their concerns and receive their input regarding the importance of their issues.

Among the comments from Committee members regarding the draft survey questions:

- The purpose of the survey is to learn the sentiment of the community regarding planning and the future direction of the Town.
- Reduce the lengths of the introductions for Question #9 and Question #10.
- Consolidate the questions asking how long respondents have lived in the Town.
- Add “no opinion” as a possible answer to several questions.

Mr. Brand: Requested that Committee members provide their specific comments to him by Friday, January 24th, to remain on schedule for the survey release date of January 31st. He said that he would take the input and coordinate with Susan Hopkins Charland on preparing the final document.

Mr. Brand: Distributed hard copies of a draft news release regarding the Community Survey and the update to the Comprehensive Plan in general. He requested that the clerk send the Word file to Committee members. Changes to the news release should be sent to Mr. Brand no later than Friday, January 24th.

6. MAPS

Ms. Hilton: Said that she received the MRB Group map files today and that she is continuing to update the various maps that will be included in the Comprehensive Plan.

7. AUBURN TRAIL

Mr. Brand: Said that the final payment has been made to Nardoizzi Construction Co. for completion of work items for the Auburn Trail. This vendor was retained by the bonding company to complete the Trail following the abandonment of the project in mid-2019 by the original contractor. A final walk-through of the project will be made by the New York State Department of Transportation.

Mr. Brand: Said that there may be funds remaining in the Trail project grant for several additional work items, including—among others—sidewalk connections from adjacent subdivisions to the Trail. He said that the construction of new homes in the remaining two sections of the Auburn Meadows Subdivision (Sections 7N and 8N) by Ryan Homes is expected to begin this year. These sections are located in the north portion of the subdivision. A number of lots back up to the Auburn Trail and will be sold at a premium.

8. PUBLIC COMMENTS

None.

9. NEXT MEETINGS

Following discussion, it was the consensus of the Committee to reschedule date of the February meeting.

The next meeting will be held on **Thursday, February 20, 2020**, at 6:30 p.m. at the Farmington Town Hall.

Subsequent meetings:

March 2020—NO MEETING
Tuesday, April 21, 2020

10. ADJOURNMENT

The meeting was adjourned at 8:10 p.m.

Following the meeting, the clerk locked the front doors to the Town Hall.

Respectfully submitted,

John M. Robortella, Clerk of the Farmington Planning Board L.S.

Appendix 1:

**TOWN OF FARMINGTON TOWN BOARD
RESOLUTION #450 OF 2019
NOVEMBER 12, 2019**

Re: Establishing the Update Committee for the 2020 Edition of the Town of Farmington Comprehensive Plan; and providing a charge to said Committee.

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has the authority that is granted under the provisions of Section 272-a of New York State Town Law to maintain the adopted Town of Farmington Comprehensive Plan (hereinafter referred to as Comprehensive Plan); and

WHEREAS, the latest edition of the Comprehensive Plan was adopted by the Town Board, by Resolution #209 of 2011, on July 26, 2011; and

WHEREAS, the Town Board also has the authority under the provisions of Section 272-a of New York State Town Law to appoint a committee and to give said committee a specific charge to undertake, prepare and present to the public an update to the Comprehensive Plan; and

WHEREAS, the Town Board has considered the recommendations received at tonight's meeting from the Town Operations Committee for creating a Comprehensive Plan Committee to be comprised of eleven (11) members; and

WHEREAS, the Town Board has also considered the recommendations received from the Town Director of Planning and Development to have a staff of Town advisors to attend workshop meetings of the Update Committee; and

WHEREAS, the Town Board desires to have a final draft of the update to the Comprehensive Plan officially submitted to the Town Board at its first meeting in May 2020; and

WHEREAS, the Town Board has already directed the Town Director of Planning and Development (hereinafter referred to as Director) to begin working on updates to the various maps contained in the 2011 Edition of the Comprehensive Plan.

NOW, THEREFORE, BE IT RESOLVED that the Town Board does hereby establish a Comprehensive Plan Update Committee that is to be comprised of a total of eleven (11) members.

BE IT FURTHER RESOLVED that the Update Committee shall be comprised of the following members: Steven Holtz from the Town Board; Shauncy Maloy from the Town Planning Board; Thomas Yurch from the Town Zoning Board of Appeals; Susan Hilton from the Town Conservation Board; Henry Adams III from the Town Agriculture Advisory Committee; Donna Herendeen, Town Historian; and the following Town residents: Bryan Adams, Susan Hopkins Charland, Tim DeLucia, David Plante and Arron Sweeney.

BE IT FURTHER RESOLVED that the following individuals are hereby appointed to serve as Advisors to the Update Committee: Don Giroux, Town Highway and Parks Superintendent; Robin MacDonald, Town Water and Sewer Superintendent; Julie LaRue, Town Recreation Advisory Committee; Dan Delpriore, Town Code Enforcement Officer; John Robortella, Clerk of the Update Committee; and Ronald L. Brand, Town Director of Planning and Development.

BE IT FURTHER RESOLVED that the Comprehensive Plan Update Committee shall work directly with the Director of Development in making the various amendments to the adopted Town of Farmington Comprehensive Plan for presentation to the Town Board for its consideration and acceptance; and for the commencement of the official amendment process required under New York State Town Law.

BE IT FURTHER RESOLVED that John Robortella is hereby appointed to serve as the Clerk to the Update Committee and to assist the Director of Development in making the final editing changes to the 2020 Edition of the Town of Farmington Comprehensive Plan.

BE IT FINALLY RESOLVED that the Director of Planning and Development shall serve as their chairperson of said Committee and shall be responsible for preparing meeting agendas, meeting notices, various updates to the chapters of the Comprehensive Plan and provide periodic reports to the Town Board.

E-mail Distribution:

Adams, Bryan
Adams, Hal
DeLucia, Tim
Herendeen, Donna
Hilton, Susan
Holtz, Steven
Hopkins Charland, Susan
Maloy, Shauncy
Plante, David
Sweeney, Aaron
Yourch, Thomas

Affiliation:

Comprehensive Plan Committee

Brand, Ron
Delpriore, Dan
Gerbasi, Geoff
Giroux, Don
LaRue, Julie
MacDonald, Robin

Committee Advisors

Bellis, Adrian
Hemminger, Ed
Viets, Doug

Planning Board

Bowerman, Nate
Brabant, Lance
Casale, Michael
Daniels, Marcy
Degear, David
Finley, Michelle
Gordner, August
Herendeen, Ron
Ingalsbe, Peter
Kincaid, Jamie
Mitchell, Sarah
Sowinski, Collin
Weidenborner, John
Wirth, Patricia

Town Board and Town Staff

Attardi, Jill
Marshall, Jeremy

Zoning Board of Appeals