

At the Farmington Town Board Meeting, held in the Town Hall on the 12<sup>th</sup> day of February 2019, at 7:00 PM, there were:

**PRESENT:** Peter Ingalsbe – Supervisor  
Mike Casale – Councilman  
Steven Holtz – Councilman  
Nate Bowerman – Councilman – Necessarily Absent  
Ron Herendeen – Councilman  
Michelle Finley – Town Clerk

Also present were: **Don Giroux** – Highway/Parks Superintendent, **Dave Degear** – Water & Sewer Superintendent, **Ron Brand** – Director of Planning & Development, **Dan Delpriore** – Code Enforcement Officer, **Adrian Bellis** – Planning Board Member, **John Robortella** – Clerk of the Board, **Mr. & Mrs. Jim Falanga** – residents.

#### **PUBLIC HEARINGS**

##### **APPROVAL OF MINUTES:**

A motion was made by **Councilman Casale** and seconded by **Councilman Holtz**, that the minutes of the January 22, 2019, Town Board Meeting, and given to members for review, be approved. Four Voting “Aye” (Herendeen, Casale, Holtz, and Ingalsbe). Motion Carried.

##### **PRIVILEGE OF THE FLOOR:**

##### **PUBLIC CONCERNS: Jim and Nancy Falanga – Solar Project**

Mr. Falanga stated that he is encouraged seeing the moratorium is on for discussion. He added that his group is willing to participate in the discussions. Mr. Falanga stated that it’s been fairly well established through different boards and committees and minutes that they did not envision anything this large. He said this is an opportunity for them to work together to solve this issue. He thanked the Planning Board for the perception of not keeping it in the hands of Delaware River and their attorney at the last meeting. Mr. Falanga stated that a moratorium might be the final brick to get Delaware River to go somewhere else. He added that he will also be bringing another 100 signatures. Mr. Falanga referenced an article and gave it the Supervisor. Mrs. Falanga added that a moratorium would allow them to step back and look at the scale of the project, look at revising the law. She added that they support anyone who wants solar for personal use. Mr. Falanga added that there are larger scale solar projects proposed in the Rochester area and that is a whole separate pool of money, a new set of initiatives by Governor Cuomo, just democratic control.

##### **REPORTS OF STANDING COMMITTEES:**

##### **Public Works Committee: Councilman Herendeen reported:**

1. Discussed Control Building #1 - Belt Press Building #7A and Influent Building #10.
2. Discussed Building #1 Boiler Replacement.
3. Discussed POTW Facility Design, Planning, and Flow Management – Annual Permit Renewal/
4. Discussed Report of noncompliance event at 1154 McMahon Road.
5. Discussed ICS Survey & FROSI Submission.
6. Discussed New York Beer Project, 300 High Street, Victor.
7. Discussed various pumpstations.
8. Water Breaks – Two- Rt. 96 and County Road 8.
9. Discussed Beaver Creek Park – Water & Sewer Supplies.
10. Discussed CFWD Brickyard Tank #1 Replacement and 16” Transmission Project.
11. Discussed CFWD Water Supply Emergency Plan Update.
12. Discussed resolutions on agenda.

##### **Highway & Parks:**

1. Current projects- Highway –assisted Water & Sewer with water break, salting and plowing, equipment maintenance, post snow removal, clearing sidewalks and around fire hydrants.
2. Parks – salting/plowing, building maintenance, painting, equipment maintenance, SDS update.
3. Building Maintenance.
4. Excavator Certification – Giroux, LaPlant, Keukelaar, and Moon.
5. Discussed resolution on agenda.

##### **Town Operations Committee: Councilman Casale reported:**

1. Report from Director of Planning and Development on file and on the website.
2. Discussed resolutions on agenda.
3. Discussed Hathaways Corners Project.
4. Discussed Tops Plaza.
5. Beaver Creek Park public informational meeting February 21<sup>st</sup> @ 7 p.m.

##### **Town Personnel Committee: None.**

##### **Town Finance Committee: Supervisor Ingalsbe reported:**

##### **Town Public Safety Committee: Councilman Holtz reported:**

**REPORTS OF TOWN OFFICIALS:****Supervisor Peter Ingalsbe reported:**

1. Met with Recreation Advisory Committee regarding February 21<sup>st</sup> Beaver Creek Park informational meeting. Discussed different phases of project.
2. Newsletter update.

**Highway & Parks Superintendent Giroux reported: None.****Town Clerk Michelle Finley reported:**

1. Updated on taxes – 85% collected.

**Water & Sewer Superintendent Dave Degear reported:**

1. Discussed meeting with City of Canandaigua regarding blue-green algae situation-additional testing.
2. Discussed PS14 pumpstation issue.

**Code Enforcement Officer Dan Delpriore reported:**

1. Fire Marshall report will be added to Town Operations Agenda/meeting.

**Director of Planning and Development Ron Brand reported:**

1. Planning Board next meeting- two sections of Auburn Meadows, first phases of Hathaways Corners, Old Castle Application, Maddie's Power Sports, and report and recommendation to Town Board for incentive zoning of Tops Plaza.

**Assessor Donna LaPlant reported: None.****Town Engineer reported: Bill Davis reported: None.****Fire Chief reported: None.****Planning Board Member Adrain Bellis reported:**

1. Next Meeting – Tops, Maddie's.

**Zoning Board of Appeals Tim Delucia reported: None.****Recreation Advisory Committee Brian Meck reported:****Ontario County Planning Board Member reported: None.****Conservation Board Chairman Hilton reported: None.****Town Historian Donna Herendeen reported: None.****Agricultural Advisory Committee Chairman Hal Adams: None.****COMMUNICATIONS:**

1. Letter to the Planning Board, Zoning Board and Town Board (including signatures in support of a moratorium) from residents. Re: Delaware River Solar Project.
2. Executed Elevator Inspection Services Contract with ALPS Elevator Inspection Services, Inc.
3. Letter to Lance Brabant of MRB Group from Travis money of Diehlux, LLC. Re: Delaware River Solar Project.
4. Letter to the Planning and Zoning Boards from Daniel Compitello of Delaware River Solar. Re: Delaware River Solar Project.
5. Letter to the Town Supervisor from Sheryl Robbins of the NYS Department of Health. Re: Public Water Supply, Community Water Systems, Non-Community Non-Transient Water Systems 2019 Sampling Requirements.
6. Notice of Mechanic's Lien from Lakelands Concrete Products, Inc. Re: Create A Scape.
7. Letter to the Town Clerk from Alan J. De Peters of Trevett Cristo Attorneys. Re: Al Slawson, Inc. – Mechanic's Lien, Create A Scape.
8. Letter to the Town Court from Craig Doran or the NYS Unified Court System. Re: Justice Court Assistance Program (JCAP) Grant Award.
9. Most prosperous places in Upstate NY: 53 flourishing cities and towns, ranked for 2018 article.
10. Memo from the Director of development. Re: Farmington Market Center Incentive Rezoning Application.
11. MEGA SUN: Gigantic solar farms proposed for the Rochester region article.
12. Executed Intermunicipal Agreement between the Town of Farmington and Ontario County for Enhanced Law Enforcement.
13. Cuomo's 100% renewable energy plan article.

14. Letter to the Principal Account Clerk from Allison Eldred of Greene County Commercial Bank. Re: Bond Anticipation Note.
15. Preserving Open Space article.
16. Abstract of Planning and Development Actions. Re: Delaware River Solar Project.
17. Listing of all correspondence received as of January 28, 2019 pertaining to Delaware River Solar Project.
18. Letter to the Planning Board, Zoning Board and Town Board from residents. Re: Delaware River Solar Project.
19. Letter to the W&S Superintendent from Eddie Lopez of Casella Waste Systems. Re: Notice of January 2019 increases.
20. Letter to American Contractors Indemnity Company from the Town Supervisor. Re: Create A Scape Enterprise, LLC, Contract Number PIN 4755.96, D034903, Auburn Trail Connector Project, "Contract Documents and Technical Specifications for Auburn Trail Connector," dated May 2, 2018.
21. Memo to the Planning Board, Town Staff, Applicants and Engineers from the Director of Development. Re: Project Review Committee (PRC) Meeting Notice – February 1, 2019.
22. Letter to the Highway Superintendent from Greg Hotaling of MRB Group. Re: Hook and Curran Intersection Improvements Project.
23. PRC Monthly Agenda – February 1, 2019.
24. Email to the Town Supervisor from Lance Brabant of MRB Group. Re: Farmington Project Update List.
25. Letter to Auburn Meadows, Beaver Creek and Monarch Manor residents from the Town Supervisor. Re: Beaver Creek park Development Project – Phase I Public Information Meeting Notice.
26. Advertisement for Bids – Hook Road and Curran Road Intersection Improvements 2018.
27. Letter to residents from the Town of Farmington Supervisor and the Town of Victor Supervisor. Re: Sanitary sewer conveyance lines in the Town of Victor.
28. Certificate of Liability Insurance from: SAE Sun and Earth Energy, Inc.
29. Certificate of Workers' Compensation Insurance from: Keystone Custom Decks, LLC.
30. Certificate of NYS Disability and Paid Family Leave Benefits Insurance from: Keystone Custom Decks, LLC.

**REPORTS & MINUTES:**

1. Planning Board Meeting Minutes – January 16, 2019.
2. Public Works Committee Agenda – W&S – January 22, 2019.
3. Report to Town Operations – January 22, 2019.
4. Recreation Board Meeting Minutes – January 8, 2019.
5. ZBA Meeting Minutes – December 17, 2018.
6. Agriculture Advisory Committee Meeting Minutes – January 17, 2019.
7. Senior Citizens Meeting Minutes – January 7, 2019.
8. ZBA Meeting Minutes (Draft #1) January 28, 2019.
9. Building Department – Permit Report by Type – January 2019.
10. Judge Gligora – Monthly Report – January 2019.
11. Judge Lew – Monthly Report – January 2019.
12. Planning Board 2019 Rules of Procedure – adopted February 6, 2019.

**ORDER OF BUSINESS:****RESOLUTION #87-2019:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION REAPPOINTING ROSALIE FAFINSKI TO THE BOARD OF ETHICS**

**WHEREAS**, current Board of Ethics member Rosalie Fafinski's term of office expired on December 31, 2018 and she has expressed interest in continuing to be a member of the Board, now be it

**RESOLVED**, that the Town Board appoints Rosalie Fafinski to the Board of Ethics with a term effective January 1, 2019 and to expire on December 31, 2021 and

**RESOLVED**, that the Town Clerk forward a copy of this resolution to the Confidential Secretary and to Rosalie Fafinski at 5829 Mountain Ash Drive, Farmington, NY 14425.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #88-2019:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION RESCHEDULING TWO TOWN BOARD MEETINGS IN 2019**

**WHEREAS**, the Federal Primary Election will be held on a normally scheduled Town Board meeting date, June 25, 2019, and

**WHEREAS**, Christmas Eve is on a normally scheduled Town Board meeting date, December 24, 2019,

**NOW THEREFORE BE IT RESOLVED**, that the meeting of June 25, 2019 at the Town Hall is rescheduled to Wednesday, June 26, 2019 at the same location and time, and be it

**FURTHER RESOLVED**, that the meeting of December 24, 2019 at the Town Hall is rescheduled to Monday, December 30, 2019 at the same location and time, and be it

**FINALLY RESOLVED**, that the Town Clerk provide copies of this resolution to Town Department Heads the Town's legal newspaper.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #89-2019:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION WAIVING THE RESERVATION FEE FOR SOUTH FARMINGTON FRIENDS CEMETERY FOUNDATION**

**WHEREAS**, the South Farmington Friends Cemetery Foundation has requested the use of Mertensia Lodge on April 6<sup>th</sup> for their pancake breakfast fundraiser, and

**WHEREAS**, they have asked that the reservation fee be waived, therefore be it

**RESOLVED**, that the Farmington Town Board waives reservation fee for the Mertensia Lodge on April 6<sup>th</sup> for the South Farmington Friends Cemetery Foundation pancake breakfast, and be it

**FURTHER RESOLVED**, that the Town Clerk provide copies of this resolution to Dave Plante at 2790 Opal Drive, Farmington, NY 14425.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Holtz), the Resolution was **CARRIED**.

**RESOLUTION #90-2019:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING THE TOWN OF FARMINGTON FIRE MARSHALL, JAMIE KINKAID TO ATTEND THE FINGER LAKES BUILDING OFFICIALS ASSOCIATION EDUCATIONAL CONFERENCE MARCH 11<sup>TH</sup> -13<sup>TH</sup>**

**WHEREAS**, The Code Enforcement Officers and Fire Marshalls are required to receive annual training and The Finger Lakes Building Officials are providing certified training for the uniform residential and building code; and

**WHEREAS**, The Fire Marshall Jamie Kinkaid, is requesting approval to attend said training at a cost not to exceed \$390.00 for the 3 day uniform code training conference;

**NOW THEREFORE, BE IT RESOLVED**, that the Town Board of Farmington does herein approve the attendance of Jamie Kinkaid to the Uniform Code Training Conference at a cost not to exceed \$390.00, and

**BE IT FURTHER RESOLVED**, that the Town Clerk provide copies of this resolution to the Building Department, the Confidential Secretary and the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Holtz), the Resolution was **CARRIED**.

**RESOLUTION #91-2019:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION WAIVING THE PARK RESERVATION FEE FOR AMVETS 332**

**WHEREAS**, Amvets Post 332 has scheduled their 2019 meetings and have requested the use of the Mertensia Lodge for Veterans Luncheons on the 2<sup>nd</sup> Wednesday of every month; Mertensia Lodge for Women Veterans dinners on March 20<sup>th</sup>, July 24<sup>th</sup> and October 23<sup>rd</sup>, and the Town Park for Post Picnic on August 10<sup>th</sup>, and

**WHEREAS**, they have asked that the reservation fees be waived, therefore be it

**RESOLVED**, that the Farmington Town Board waives reservation fees to Amvets 332 for use of Mertensia Lodge for Veterans Luncheons on the 2<sup>nd</sup> Wednesday of every month, Mertensia Lodge for Women Veterans dinners on March 20<sup>th</sup>, July 24<sup>th</sup> and October 23<sup>rd</sup>, and the Town Park for Post Picnic on August 10<sup>th</sup>, and be it

**FURTHER RESOLVED**, that the Town Clerk provide copies of this resolution to Edward Hemminger at 5900 King Hill Drive, Farmington, NY 14425.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Holtz), the Resolution was **CARRIED**.

**RESOLUTION 92-2019:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AUTHORIZING THE SUPERVISOR TO SIGN THE 2019 AGREEMENT FOR DOG CONTROL SERVICES WITH ONTARIO COUNTY**

**RESOLVED**, the Farmington Town Board authorizes the Town Supervisor to sign the 2019 Agreement for Dog Control Services with Ontario County and further be it

**RESOLVED**, that the Town Clerk forward a certified resolution along with the Agreement to Ontario County Board of Supervisors, 20 Ontario Street, Canandaigua, NY 14424 and, Ontario County Administrator, 20 Ontario Street, Canandaigua, NY 14424.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Holtz), the Resolution was **CARRIED**.

**RESOLUTION #93-2019:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING THE BUILDING DEPARTMENT TO USE EBIZDOCS FOR CONVERTING MIRCROPHISH AND BUILDING DEPARTMENT RECORDS**

**WHEREAS**, the conversion of MicroPhish and Building Department records within the Building department was budgeted in 2019

**WHEREAS**, quotes were obtained from Biels and eBizDocs

**WHEREAS**, eBizDocs has the ability to input the files directly into the IPS program and provide a flash drive,

**NOW, THEREFOR BE IT RESOLVED**, that the Town Board of Farmington authorizes using eBizDocs at a cost not to exceed \$5000.00 using expense code A3620.4

**FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk, and the Building Office Department Head.

All Voting "Aye" (Ingalsbe, Casale, Holtz, and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION 94-2019:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION CLASSIFYING THE FAIRDALE GLEN PUMPING STATION PS 2 CAPITAL IMPROVEMENT PROJECT AS A TYPE II ACTION UNDER PARTS 617.4 AND 617.5 OF ARTICLE 8 OF THE NEW YORK STATE ENVIRONMENTAL CONSERVATION LAW, THE STATE'S ENVIRONMENTAL QUALITY REVIEW (SEQR) REGULATIONS**

**WHEREAS**, the Town of Farmington Town Board (hereinafter referred to as Town Board) has determined a need exists to replace the public sanitary sewer pumping station PS 2, the Fairdale Glen Pumping Station (hereinafter referred to as Action); and

**WHEREAS**, the replacement of the existing structure is an Action proposed on the same site, including upgrading of these facilities to meet energy codes; and

**WHEREAS**, the Town Board has compared the above referenced Action against the criteria listed in Parts 617.4 and 617.5 of the SEQR Regulations; and

**WHEREAS**, the Town Board finds that Section 617.4 (b) (6) of the SEQR Regulations identifies activities, other than the construction of residential facilities, that meet or exceed any of the thresholds listed in said Section are classified as being a Type I Action; and

**WHEREAS**, the Town Board further finds that there are no thresholds listed in Section 617.4 (b) (6) that involve the proposed Action; and

**WHEREAS**, the Town Board further finds that Part 617.5 (c) (2) of the SEQR Regulations identifies the proposed Action as being ... "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes unless such action meets or exceeds any of the thresholds in section 617.4 of the SEQR Regulations."

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board does hereby classify the proposed Action for Capital Project (HS 8120.2) to be a Type II Action under the above referenced sections of the SEQR Regulations.

**BE IT FURTHER RESOLVED**, that Type II Actions are not subject to review under 6 CRR-NY 617.5 (Codes, Rule and Regulations – New York), Part 617, State Environmental Quality Review, a part of article 8 of the New York State Environmental Conservation Law.

**BE IT FURTHER RESOLVED**, that the Town Board in making this determination has satisfied the procedural requirements of the SEQR Regulations.

**BE IT FINALLY RESOLVED**, that certified copies of this resolution are to be provided to:

David Herman and William Davis, MRB Group, D.P.C., the Town's Engineering Firm, 145 Culver Road, Suite 160, Rochester, New York 14610; to David Degear, Farmington Water & Sewer Superintendent; Jeannine Marciano, Farmington Principal Account Clerk; Matthew Heilmann, Town Construction Inspector; and the Town Project File.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Holtz), the Resolution was **CARRIED**.

**RESOLUTION #95-2019:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING APPROVAL OF THE ANNUAL SERVICE CONTRACT WITH BUSINESS AUTOMATION SERVICES, INC. (BAS)**

**WHEREAS**, The Town Code Enforcement Office is responsible for maintaining the equipment necessary to perform the duties of the Building Department and its employees

**WHEREAS**, The Code Enforcement officer, Daniel Delpriore has requested that the Town Board approve the Business Automation Services annual service contract.

**WHEREAS**, the annual service contract includes software support, hosting, & maintenance for the period 4/1/2019 to 3/31/2020

**NOW THEREFORE, BE IT RESOLVED**, That the Town Board of Farmington does herein approve the Business Automation Services annual service contract at a cost not to exceed \$6,170.00.

**MAY IT BE FURTHER RESOLVED**, That the Town Clerk of Farmington provides copies to the Building Department and Principal Account Clerk

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Holtz), the Resolution was **CARRIED**.

**RESOLUTION #96-2019:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY REPORT OF THE SUPERVISOR FOR JANUARY 2019**

**WHEREAS**, Town Law states the Town Board must approve/reject the Supervisor's Monthly Report, and

**WHEREAS**, the Bookkeeper submitted the Monthly Report of the Supervisor for January 2019 to the Town Supervisor on February 4, 2019, and

**WHEREAS**, the Town Supervisor approved and executed the Monthly Report of the Supervisor for January 2019 on February 4, 2019,

**WHEREAS**, the Town Supervisor submitted said Monthly Report to the Town Board for approval via email,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby accepts the Monthly Report of the Supervisor for January 2019, and be it further

**RESOLVED**, that the Town Clerk give a copy of this resolution to the Principal Account Clerk and the Supervisor's Office.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Holtz), the Resolution was **CARRIED**.

**RESOLUTION #97-2019:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AWARDED CFWD WATER MATERIALS FOR THE IVORY DRIVE EXTENSION 12" WATERLINE PROJECT AT STATION 0+75 TO 4+75 LOCATED AT CARMEN WAY TO FARMINGTON POINT ROAD, TOWN OF FARMINGTON**

**WHEREAS**, the Auburn Meadows subdivision on Canandaigua-Farmington Town Line Road is in the final stages in the area of Ivory Drive and opposite Auburn Meadows on NYS Route 332 is Carmen Way which terminates approximately 300 feet from Auburn Meadow's Ivory Drive by Farmington Point Road and the Town desires to connect these two dead ends to provide additional ingress and egress via an Ivory Drive connection, and

**WHEREAS**, by letter dated November 2, 2017 the MRB Group submitted a proposal for Professional Services for the Ivory Drive Connection Design, and have provided a list of materials needed to connect the Canandaigua-Farmington Water District (CFWD) to provide a watermain loop, thus eliminating any dead-end water connections, and

**WHEREAS**, by Resolution 54 of 2019 dated 1/9/19, the Town Board authorized the Water and Sewer Supt. for the Public Bidding for the purchase of various water materials required for the 8" watermain for the Ivory Drive Extension, and

**WHEREAS**, sealed bids were opened at 10:00 A.M. on Tuesday, January 29, 2019 at the office of the Farmington Town Clerk, 1000 County Road 8, Farmington, New York 14425 , and

**WHEREAS**, three (3) seal bids were received, reviewed and accepted by the Water and Sewer Supt. with the total combined cost of all items being \$16,737.09 (see attached Summary& Bid tabulation), and

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Farmington acting on behalf of the Canandaigua-Farmington Water District hereby authorizes the Water and Sewer Superintendent to award the water supply bid items to the lowest bidder per unit price/items based on availability and compatible department components requirements as follows:

1. Core & Main (formally HD Supply Waterworks LTD) for Items #10, 11, 12, and 14 for the total amount being \$1,255.00.
2. Martisco Corporation for Items #1, 2, 3, 4, 5, 6, 7, 8, and 9 for a total amount being \$15,008.09.
3. Blair Supply for Items #13, 14 and 15 for a total amount being \$474.00.

**BE IT FURTHER RESOLVED**, that funding for said water supply materials will be from the expense Code SW1-8340.24 (Ivory Drive Waterline) with funds being transferred to this line, and

**LASTLY LET BE IT FURTHER RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, and the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Holtz), the Resolution was **CARRIED**.

**RESOLUTION #98-2019:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AUTHORIZING THE TOWN BOARD TO CREATE A ZONING POSITION FOR THE BUILDING DEPARTMENT**

**WHEREAS**, the Building Department has a need for a Zoning Enforcement Officer, and

**WHEREAS**, the Town Supervisor has filed a New Position Duties Statement with Ontario County Human Resources in order to create the position, now therefore

**BE IT RESOLVED**, that the Town Board hereby authorizes creating a Zoning Enforcement Officer position for the Building Department, and be it further

**RESOLVED**, that the Town Clerk provides a copy of this resolution to the Building Department, the Supervisor's Office, Ontario County Dept. of HR (Michelle Secor) and the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Holtz), the Resolution was **CARRIED**.

**RESOLUTION #99-2019:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION APPROVING PROPOSED UPDATE TO THE TOWN OF FARMINGTON EMPLOYEE HANDBOOK SECTION 803 – SICK LEAVE**

**WHEREAS**, a Memo was sent out to all Town employees and Town Board members with a proposed update to Section 802 – Sick Leave of the Town of Farmington Employee Handbook on January 29<sup>th</sup>, 2019, therefore

**BE IT RESOLVED**, that the Town Board hereby approves the proposed update to Section 803 – Sick Leave of the Town of Farmington Employee Handbook, hereto attached, and

**BE IT FURTHER RESOLVED**, that the Town Clerk forward copies of this resolution to the Supervisor's Office, the Principal Account Clerk, the W&S Superintendent, the Highway Superintendent, the Assessor, Town Court and the Code Enforcement Officer.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Holtz), the Resolution was **CARRIED**.

**RESOLUTION #100-2019:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING SAMPLING AND TESTING OF METHANE GAS AT THE WASTE WATER TREATMENT PLANT**

**WHEREAS**, the Waste Water Treatment Plant Chief Operator and Plant Mechanic have notified the Water and Sewer Superintendent of leaking boiler tubes within the boiler unit installed in 2004 at the Control Building #1, and

**WHEREAS**, that a Five- and Ten-Year Capital Improvement and Maintenance Plan has been developed which identified the need to replace the aging boiler unit, and

**WHEREAS**, the adopted 2019 Budget included funding for replacement of the 15-year-old boiler and discussion has been held with the Public Works Committee to develop specifications for replacement, and

**WHEREAS**, the adverse condition and deterioration of the boiler tubes is caused by the production and burning of the methane gas produced at the Waste Water Treatment Plant and need for a gas scrubber may extend the life of the boiler tubes, and

**WHEREAS**, the Water and Sewer Supt. has requested that the testing of the methane gases be performed with a complete analysis for BTU by ASTM 3588; Fixed Gas Series and Normalized Fixed Gas Series per EPA Method 3; Siloxane Series and Sulfur Series by Method TO-15; VOC's by Method TO15 and major gases per Method TO15 + TIC, and

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Farmington hereby authorizes the Water and Sewer Superintendent to contract for methane gas testing with two samples at a cost not to exceed \$3,520.00, and

**BE IT FURTHER RESOLVED**, that funding for said methane testing will be from the expense Code SS-8130.4 (CE), and

**LASTLY LET BE IT FURTHER RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, and the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Holtz), the Resolution was **CARRIED**.

**RESOLUTION #101-2019:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING THE PUBLIC BIDDING FOR WATER AND SEWER MATERIALS FOR THE BEAVER CREEK PARK PROJECT**

**WHEREAS**, the MRB Group has prepared and developed the Beaver Creek Utility Plan, North and South, with a listing of the quantities need for installation of both the water and sewer utilities, and

**WHEREAS**, as required under the Town's Procurement Policy, Public Bidding of the water materials are required with the Legal Notice for Bidding for the Beaver Creek Park Water and Sewer Materials for the Canandaigua-Farmington Water District and the Farmington Sewer District, and

**WHEREAS**, the Water and Sewer Supt. has requested a bid opening date be established by the Town Board for the Public Bidding for the purchase of various water materials required for the 8" PVC DR-14 water main with water valves and fire hydrants, plus the 8" SDR-35 and the 4" SDR-21 sanitary sewer main with 48" diameter precast concrete sewer manholes with frames and covers, and

**WHEREAS, BE IT RESOLVED**, that bids will be received until 10:00 A.M. on Tuesday, March 5, 2019 at the office of the Farmington Town Clerk, 1000 County Road 8, Farmington, New York 14425, and

**BE IT FURTHER RESOLVED**, that funding for said water and sewer supplies materials will be from the 2019 Budget Code HB 7110.22 (Beaver Creek Park) and

**LASTLY LET BE IT FURTHER RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, and the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Holtz), the Resolution was **CARRIED**.

**RESOLUTION #102-2019:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**DESIGNATING LEAD AGENCY STATUS, UNDER THE PROVISIONS OF ARTICLE 8 OF NEW YORK STATE ENVIRONMENTAL CONSERVATION LAW, PART 617, STATE ENVIRONMENTAL QUALITY REVIEW (SEQR) REGULATIONS, FOR THE COLLETT ROAD LAND ACQUISITION PROJECT; AND MAKING A DETERMINATION OF SIGNIFICANCE THEREON**

**WHEREAS**, the Farmington Town Board (hereinafter referred to as Town Board) intends to submit a purchase offer to acquire title to approximately 55 acres of land, identified as Tax Map # 17.00-2-14.000, located on the north side of Collett Road, approximately 500 feet west of County Road 8; and

**WHEREAS**, the intent to acquire said real property is identified as a Type I Action under Part 617.4 (10) of article 8 of the New York State Environmental Conservation Law, in that it involves land acquisition greater than the 25% threshold (or 25 acres); and

**WHEREAS**, the Action that involves only a local legislative decision to submit a purchase offer to acquire said land with technical requirements set forth in the Real Property Law; and

**WHEREAS**, a decision by the Town Board upon this Action does not entitle or permit the Town to commence an Action on said site until all requirements of Part 617 have been fulfilled.



**WHEREAS**, Type I Actions are subject to environmental review and a determination of significance by a lead agency; and

**WHEREAS**, this Type I Action does not involve any other agency.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board is the designated lead agency for making a determination of significance under Part 617 of the State SEQR Regulations.

**BE IT FURTHER RESOLVED**, that the Town Board does hereby determine that a coordinated review of this proposed Action is not required.

**BE IT FURTHER RESOLVED**, that the Town Board has prepared, reviewed and does hereby accept the Parts 1 and 2 of the Full Environmental Assessment Form for said Action.

**BE IT FURTHER RESOLVED**, that the Town Board does hereby make a Determination of Non-Significance upon said Action.

**BE IT FURTHER RESOLVED**, that the Town Board does hereby direct the Town Supervisor to complete the Part 3 – Evaluation of the Magnitude and Importance of Project Impacts and Determination of Non-Significance to the State Environmental Notice Bulletin for recording.

**BE IT FURTHER RESOLVED**, that the Town Board in making this Determination acknowledges that prior to making a determination to accept any counter-offer to acquire said land that a Phase I Environmental Audit of the subject property shall be completed and filed with the Town Clerk.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board does hereby designate itself as the Lead Agency for making the Determination of Significance upon the above referenced Action.

**BE IT FINALLY RESOLVED**, that the Board directs that copies of this determination be filed as provided for under the SEQR Regulations.

All Voting “Aye” (Ingalsbe, Casale, Herendeen, Holtz), the Resolution was **CARRIED**.

**RESOLUTION #103-2019:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION TO DISOLVE THE LIBRARY CAPITAL RESERVE ACCOUNT**

**WHEREAS**, the library reserve account was established in 1992 for Library use and is maturing in March 2019

**WHEREAS**, after the completion of a 30 day permissive referendum, the reserve account will be closed and the funds used for the 2019 budgeted contractual expense to the Macedon Library,

**RESOLVED**, that the Town Clerk of the Town of Farmington publish a notice of the permissive referendum and forward a copy of it and a copy of the approved resolution to the Principal Account Clerk.

All Voting “Aye” (Ingalsbe, Casale, Herendeen, Holtz), the Resolution was **CARRIED**.

**RESOLUTION #104-2019:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO HIRE ASSA ABLOY TO INSTALL ADA LOW ENERGY OPERATORS ON ENTRANCE DOORS**

**WHEREAS**, the Highway/Parks Superintendent the court building needs to add ADA Low Energy Operators on entrance doors to court building, and

**WHEREAS**, three quotes were received from the following Tri-Co Door NY, Inc. (\$5,128), A 24 Hour Door National, Inc. (\$4,900) and Assa Abloy (\$4,800), and therefore be it

**RESOLVED**, that the **cost will not exceed** \$4,800 being funded from (A-1620.4) for the ADA Court Doors, now therefore be it

**RESOLVED**, that the Highway Superintendent is allowed the operators to be installed on the court entrance doors and that the Town Clerk forward copies of this Resolution to The Court, the Confidential Secretary, Highway/Parks Department and the Principal Account Clerk.

All Voting “Aye” (Ingalsbe, Casale, Herendeen, Holtz), the Resolution was **CARRIED**.

**RESOLUTION #105-2019:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO PURCHASE ONE (1) JOHN DEERE DIAMOND MOWERS 50" HD BOOM FLAIL**

**WHEREAS**, the Highway/Parks Superintendent sees the need to add an additional Boom Flail, and

**WHEREAS**, the John Deere is the sole provider of the attachment to the arm, and therefore be it

**RESOLVED**, that the **cost will not exceed** \$13,125 being funded from the combination of (DA-5130.2) in the amount of \$2,150.70 and (SD-8540.2) in the amount of \$10,974.30 for the Boom Flail, now therefore be it

**RESOLVED**, that the Highway Superintendent is allowed to purchase one Boom Flail Mower, and that the Town Clerk forward copies of this Resolution to the Confidential Secretary, Highway/Parks Department and the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Holtz), the Resolution was **CARRIED**.

**RESOLUTION #106-2019:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AUTHORIZING THE ADVERTISING FOR PUBLIC BIDDING FOR THE RECONSTRUCTION OF THE HOOK ROAD AND CURRAN ROAD INTERSECTION IMPROVEMENTS 2018 PROJECT**

**WHEREAS**, the MRB Group has prepared and the Farmington Town Board (hereinafter referred to as Town Board) has reviewed and accepted detailed Bidding Documents (MRB Group Project No. 0610.15008) for soliciting public bidding for the project known as the "Hook Road and Curran Road Intersection Improvements 2018;" and

**WHEREAS**, as required under the Town's Procurement Policy and in accordance with Section 103 of Article 5-A of New York State General Municipal Law, Public Bidding of the proposed intersection improvements are required.

**NOW, THEREFORE, BE IT RESOLVED**, that Town Board does hereby establish a public bidding period for the above referenced intersection improvement project to commence on Friday, February 15, 2019 and to end with a formal bid opening at 10:00 AM, Eastern Daylight Savings Time, on Friday, March 13, 2019 in the Main Meeting Room, in the Farmington Town Hall, 1000 County Road 8, Farmington, New York 14425.

**BE IT FURTHER RESOLVED**, that the Town Clerk is hereby directed to publish and post, in accordance with the Town's notification procedures, the attached public notice prepared by MRB Group, for the above referenced intersection improvement project, commencing on Thursday February 14, 2019.

**BE IT FURTHER RESOLVED**, that Prospective Bidders may examine the Bidding Documents at the Issuing Office, MRB Group, The Culver Road Armory, 145 Culver Road, Suite 160, Rochester, New York 14620 on Mondays through Fridays between the hours of 8:30 a.m. and 4:30 p.m., and may obtain copies of the Bidding Documents from the Issuing Office during said hours.

**BE IT FURTHER RESOLVED**, that Bidding Documents must be obtained from the Issuing Office only and are available on compact disc (as portable document format [pdf] files) from the Issuing Office free of charge and that no print documents will be issued.

**BE IT FURTHER RESOLVED**, that the Bidder is responsible for costs associated with printing the Digital Documents listed above herein.

**BE IT FURTHER RESOLVED** that a Pre-Bid Conference will be held on Tuesday, March 5, 2019 at 10:00 a.m. Eastern Standard Time, in the Main Meeting Room, at the Farmington Town Hall, 1000 County Road 8, Farmington, New York 14425.

**BE IT FINALLY RESOLVED** that certified copies of this resolution be provided by the Town Clerk to: The Town Highway and Parks Superintendent; Greg Hotaling, P.E., Project Engineer, MRB Group, The Culver Road Armory, 145 Culver Road, Suite 160, Rochester, New York 14620; David Herman, Project Manager, MRB Group; and the Town's Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Holtz), the Resolution was **CARRIED**.

**RESOLUTION #107-2019:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION ADOPTING THE ONTARIO COUNTY MULTI-JURISDICTIONAL ALL HAZARD MITIGATION PLAN**

**WHEREAS**, the Town of Farmington, with the assistance from Ontario County and the Genesee Finger Lakes Regional Planning Council, has gathered information and prepared the Ontario County Multi-Jurisdictional All Hazard Mitigation Plan; and

**WHEREAS**, said plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

**WHEREAS**, the Town of Farmington has reviewed said plan and affirms that it will be updated no less than every five years; and

**NOW THEREFORE, BE IT RESOLVED**, that the Town of Farmington adopts the Ontario County Multi-Jurisdictional All Hazard Mitigation Plan, last updated July of 2018, as this jurisdiction's Natural Hazard Mitigation Plan.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Holtz), the Resolution was **CARRIED**.

**RESOLUTION #108-2019:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING THE SUPERVISOR TO ENTER INTO A PURCHASE CONTRACT AND EXPENDING MONEY FROM THE GENERAL FUND FOR PROPERTY LOCATED AT 5648 COLLETT ROAD**

**WHEREAS**, property located at 5648 Collett Road is available for sale,

**WHEREAS**, the Town Board of Farmington has expressed interest in acquiring this property,

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the Supervisor to enter into a purchase contract for this property with a \$2500 deposit, and authorizes funds to be expended from the General fund for the purchase price and closing costs,

**FURTHER RESOLVED**, that the Town Board authorizes the following budget transfer to track these expenses in the appropriate expense line:

From: A599 Appropriated Fund Balance	\$255,000	
To: A1940.2 Purchase of Land		\$255,000

**BE IT RESOLVED** that the Principal Account Clerk completes the budget transfer,

**FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk, the Town Supervisor, and Jeff Graff.

**DISCUSSION:** Supervisor Ingalsbe stated that the purchase price is \$212,500, the resolution cost of \$255,000 includes any closing costs and other fees. He added that they can let the fire department use the house for training and they can burn down the building but they would need to remove the metal roof and remove the shingles and the siding of the house they are not sure of yet. He stated that one of the things they discussed in Town Operations is approving the resolution with the contingency to hire a firm to give them an asbestos report so they know how much is in the house and how much it will cost to remove it. Councilman Holtz asked the Supervisor if he wanted to amend the resolution to put that contingency condition in it. Supervisor Ingalsbe replied that he just wanted to add it the discussion. He added that in the contract itself is where he will enter the contingency block subject to this resolution tonight, subject to the review of the contract by lawyers, and subject to the town testing the building for asbestos. Councilman Holtz stated that it seems like a big contingency to add on. Supervisor Ingalsbe stated that he had talked with the lawyer today and told her one of two things could happen, (1) they could hold off until the 26<sup>th</sup> and try and get the test done in two weeks or (2) add the contingency in now and then not move forward, other than the \$2,500 deposit, with the contract until they get the report back from the asbestos testing. Councilman Casale stated that purchase contracts are not as binding as everyone thinks, you can walk away from it. Mr. Brand stated that the resolution of determination on the SEQR covered that for the phase 1 of the property as a condition. Mr. Brand stated that it is standard procedure before the town buys any land that they get a report giving them the clean and green and ready to go. Councilman Holtz stated he is under the assumption that they know the house has asbestos in it. Councilman Casale stated that he wants to know how to get rid of it, much it will cost to get rid of it.

Supervisor Ingalsbe stated that he had a conversation with Mr. Harloff, Emergency Management Office, who told him that the town could burn it down, the shingles have to be removed first. Supervisor Ingalsbe stated that Mr. Harloff suggested that he call Jim Fletcher, Canandaigua Highway Superintendent, because they had torn down their highway garage and also a house and Mr. Harloff thought there was asbestos in that house as well. Supervisor Ingalsbe spoke with Mr. Fletcher and said the same thing, that the shingles would need to be removed but in his case the siding had asbestos so they had remove that and place it in a separate bin and disposed of differently than the rest of the house. Supervisor Ingalsbe asked if the board wanted the contingency placed in the resolution or just trust him that he will put it in the contract. Councilman Herendeen stated that he thinks they should try to purchase the property but they also need to protect themselves if there is any asbestos. He thinks they are buying the property cheap enough to cover the difference in the cost of taking the asbestos. Councilman Holtz stated that if the board wanted to make it contingency it needs to be somewhere. Supervisor Ingalsbe stated that it will be in the minutes.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Holtz), the Resolution was **CARRIED**.

**RESOLUTION #109-2019:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

**Abstract 3-2019**

<b>FUND CODE</b>	<b>FUND NAME</b>	<b>TOTAL FOR EACH FUND</b>	<b>VOUCHER NUMBERS</b>
A	GENERAL FUND	100,965.14	139-185,198,253,271-273,277
DA	HIGHWAY FUND	78,702.43	150,158,160,161,168,186-195
HS	PUMP STATION 2	240.00	168
HW	WATER TANK REPAIR	3,161.00	32,64
HA	AUBURN TRAIL PROJECT	12,527.96	154
HZ	TOWNLIN CAP PROJ	2,470.00	168
SD	STORM DRAINAGE	216.89	197,254
HN	NORTH RD CAP PROJ	109.00	168
HM	FUEL STATION CAPITAL PROJECT	2,835.00	168,196
SS	SEWER DISTRICT	83,254.90	153,168,169,181,183,197,199-254,274-276
SL1	LIGHTING DISTRICT	7,343.50	177
SW1	WATER DISTRICT	49,149.34	153,168,169,181,183,197,204,206,209-217, 219,223,224,227,229,232-234,242-245, 253-270,275-276
TA200	<b>PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86)</b>	139.86	182,209-211
	<b>TOTAL ABSTRACT</b>	\$ 337,954.02	

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Holtz), the Resolution was **CARRIED**.

**TRAINING UNDER \$100:**

1. Rick Wolack, Shane Quance, Jason Mark and Trevor Wendt to attend an excavator training certification class at the Town of Victor on March 26<sup>th</sup> at a cost not to exceed \$25.00 per person.
2. Dan Delpriore and Jamie Kincaid to attend Free lead Training provided by Cornell University in Rochester on February 20<sup>th</sup> at no cost.
3. Eric Feistel, Mike Abraham, Jr., Paul Fleig, Matt Thompson and David Degear to attend NYWEA Training Class on the Fundamentals of Occupational Chemical Exposure on February 22<sup>nd</sup> in Macedon at a cost not to exceed \$40.00 per person.
4. Shawn Foster to attend NYS Comptroller Introduction to Governmental Accounting at the Pittsford Community Library March 19-21 at a cost not to exceed \$85.00.

**DISCUSSION:**

1. 2019 Proposed Legislative Program – Association of Towns – Town Board members reviewed all proposed resolutions prior the meeting and directed Ron Brand, Voting Delegate to vote yes to all of them.
2. Town Health Insurance Process- Todd Koneski from Brown & Brown spoke with Board on the Teamster Union taking over the administration of paying the towns health insurance bill and what would be the benefit. The town would still work with their broker as far as selecting the policies. Supervisor Ingalsbe stated that the Teamster Union has offered money to go into an account for the union employees, the second portion was that all the other employees could be included and offered \$200 to put into an account. Supervisor Ingalsbe asked what would be the downfall if the town did this. Mr. Koneski stated the billing piece of this is simply the administration of the bill so the bill would go the Teamsters to pay and they would charge the town a fee to do that. He stated that if the town feels that is a more efficient way of paying the bill than what is done today. He added that it either makes sense or it doesn't. The other piece of this is the health reimbursement account (self-funded health reimbursement plan) so the IRS says that the town or any employer can take the money and keep it an account and if an employee has a health care expense they can use that money, so that is money the town is giving their employees for out of pocket expenses which is mostly co-pays. He stated that any employer can put those plans in place specifically those place are funded by the employer, so his question would be who is paying for this? He stated someone has to pay for the HRA Account and he doesn't understand where the \$200 would be coming from. He added that there is always some sort of compliance required with these plans, for instance a plan document, which is a plan that details how it will work for the employees. Mr. Koneski stated that nobody can explain where this money is coming from. Councilman Casale stated that they were told by the Teamsters that they have a lot of money invested and they have to get rid of it and this is one way they do it. Mr. Koneski stated that the town should get that in writing should they opt for this plan, which should be in the document plan he mentioned earlier. He added another thing to think about is how can Teamsters members give money to non-members. Councilman Holtz stated that it is not a contract and it can be cancelled with a 30 day notice, which is odd. Town Clerk Finley asked if the Teamsters would have control on what plans are offered. Supervisor Ingalsbe replied no they would not. Supervisor Ingalsbe suggested that the Board email any questions to Mr. Koneski.
3. Solar Moratorium – Supervisor Ingalsbe stated that most moratoriums that are put in place and whatever that effective date (whether that is 6 months, a year, ect.) is anything from that date on. He added that the concern group would like to see a moratorium go back to include this project and he has had that discussion with the Town Attorney and it is suggested that they not do it that way. Supervisor Ingalsbe suggested having the Town Attorney come to the next meeting and go into executive session to discuss options. The

Board Members agreed. Councilman Herendeen stated that he wasn't against looking at the law again and getting more information.

4. Clear Gov Marketing- Marketing Company -look at examples.

**WAIVER OF THE RULE:**

**EXECUTIVE SESSION:**

With no further business before the Board, **Councilman Casale** offered a motion to adjourn the meeting at 8:05 p.m., seconded by **Councilmen Herendeen**. Motion **CARRIED**.

Michelle A. Finley, MMC, RMC -Town Clerk: \_\_\_\_\_