

At a regular meeting of the Town Board of the Town of Farmington held at the Farmington Town Hall of said Town on the 27th day of February, at 7:00 PM, there were:

PRESENT: Peter Ingalsbe – Supervisor
Michael Casale – Councilman
Steven Holtz – Councilman
Ron Herendeen – Councilman-Necessarily Absent
Nate Bowerman – Councilman
Michelle Finley – Town Clerk

Also present were: **Don Giroux** – Highway/Parks Superintendent, **Dave Degear** – Water & Sewer Superintendent, **Jim Morse** – Code Enforcement Officer, **Adrian Bellis** – Planning Board Member, **Ed Hemminger** – Planning Board Chairman, **Bill Davis** – MRB Group, **Mr. Walton** - resident, **Mr. Whittaker** – resident, **Tim DeLucia** – **ZBA Chairman**, **Mark Stevens**-Developer-Ashley Companies, Ryan Del Re – Create A Scape Enterprises.

PUBLIC HEARINGS:

APPROVAL OF MINUTES:

A motion was made by **Councilman Casale** and seconded by **Councilman Holtz**, that the minutes of the February 13, 2018, and given to members for review, be approved. All Voting “Aye” (Ingalsbe, Holtz, Bowerman, and Casale). Motion Carried.

PRIVILEGE OF THE FLOOR:

REPORTS OF STANDING COMMITTEES:

Public Works Committee: Councilman Holtz reported:

Water & Sewer:

1. Discussed WWTP Disinfection UV Project & Outfall and Bank Stabilization Project.
2. Discussed Control Building #1 – Lunch/Breakroom renovation.
3. Discussed Control Building #1 – Gas Sensor Calibration.
4. Discussed Main Office Building #2 and Building #16.
5. Discussed Building #9, NYSDEC Notice of Violation-Chemical Bulk Storage.
6. Discussed ICS Survey & FROSI Submission.
7. Discussed Pumpstations.
8. Water Breaks – (5) Rt. 96 by ParkPlace, 6163 Hunters Drive, 1676 County Road 8, 1658 & 1666 County Road 8.
9. Discussed Beaver Creek 12” Waterline Replacement, Section 1 and 2.
10. Discussed Emergency Repair, NYS State Rt. 332 and Canandaigua-Farmington Townline Road.
11. Discussed Northeast Water District.
12. Discussed unpaid CFWD 4th Quarter Water and Sewer bills.

Highway & Parks:

1. Current projects- Highway –cleanup of lawn damage on open roads, Snow removal/cleaning lawn damage along sidewalk edge, trimming brush, and sign work.
2. Parks – cleaning lawn damage, restoration of benches and picnic tables, SOS Sheets, and Building Maintenance.
3. Discussed generator/downstairs records room at Town Court, training refresher courses, and Generac Generator.
4. Discussed resolution on agenda.

Town Operations Committee: Councilman Casale reported:

1. Discussed resolutions on agenda.
2. Discussed DeFelice Industrial Park.
3. Discussed new office park in front of Farmbrook.
4. Discussed TOPS Market Center.
5. Reports on file and on the website.

Town Personnel Committee: None.

Town Finance Committee: None.

Town Public Safety Committee: None.

REPORTS OF TOWN OFFICIALS:

Supervisor Ingalsbe reported:

1. Discussed – Finance Meeting – 2017 expenses and findings- 2018 capital projects and looked at VLT monies they have and where they will disburse some of that money.
2. Discussed – at the County level – resolution to close out the round a bout at County Road 8 and Shortsville Road, and a resolution to fund the engineering for County Road 28 and Shortsville Road, so hopefully in late 2019 the round a bout can be put out to bid.

Highway& Parks Superintendent Giroux reported: None.

Town Clerk Michelle Finley reported:

1. 92% Collected for Town and County Taxes.

Water & Sewer Superintendent Dave Degear reported: None.

Code Enforcement Officer Jim Morse reported:

1. Endus Project (Taco Bell/MicroTel project)- ZBA will be hearing the 8 variances for the project on March 19th and depending on those variance then move to Planning Board on March 21st.

Director of Planning and Development Ron Brand reported: None.

Assessor Donna LaPlant reported: None.

Town Engineer reported: Bill Davis reported:

1. Update on pedestrian bridges – waiting for the Phase 1A – Archeological Investigation-to be completed. Supervisor Ingalsbe stated that it went out to bid for the Auburn Trail Connector, had 6 bids, resolution tonight to award the contract. He added that after that, hopefully out to bid for the two bridges.

Fire Chief reported: None.

Planning Board-Ed Hemminger reported:

1. Meeting discussions on – Taco Bell/MicroTel project will approve the SEQR with no issues, mitigation is a left turn only lane, no data that supports anything beyond that is needed.

Zoning Board of Appeals Tim Delucia reported:

1. Next Meeting – review 8 variance for Taco Bell/MicroTel project.

Recreation Advisory Committee Brian Meck reported: None.

Ontario County Planning Board Member reported: None.

Conservation Board Chairman Hilton reported: None.

Town Historian Donna Herendeen reported: None.

Agricultural Advisory Committee Chairman Hal Adams:

COMMUNICATIONS:

1. Letter to the Town Supervisor from Gerry Geist of the NYS Association of Towns. Re: New York Municipal Energy Program (NYMEP).
2. Letter to the Water & Sewer Superintendent from Joseph Gavin of the NYS DEC. Re: Notice of Violation.
3. Letter to the Town Supervisor from Gregory MacLean of the NYS Dec. Re: Notice of Intent to Enter Property.
4. Letter to the Town Supervisor from Edward Hampston of the NYS DEC. Re: POTW Facility Design, Planning and Flow Management – Annual Certification Form – SPDES Permit #NY0023531.
5. Letter to the Preservation League of NYS from the Town Supervisor. Re: Grant Request.
6. Letter to the Town Supervisor from Chelly Knobel of the Ontario County Purchasing Department. Re: Request for insurance certificates.
7. Letter to the Town Supervisor from the Ontario County Cooperative Extension. Re: Ontario County Agriculture Appreciation Banquet.
8. Letter to the Town Supervisor from John Goodwin of the City of Canandaigua. Re: 2018 Final Water Rate Meeting.
9. Letter to Matt Tomlinson from the Highway Superintendent. Re: Quentonshire Drive.
10. Letter to the Town Supervisor from the Ontario County Board of Elections. Re: Request for use of facilities for Federal Primary Election on June 26th, 2018.
11. Revised meeting schedule for Farmington Seniors.
12. Letter to Senator Helming from the Town Supervisor. Re: VLT Community Impact Aid Report for Year 2017.
13. Letter to the Town Supervisor from Susan Henning of the Ontario County Department of Finance. Re: Snow Contracts 2019.
14. Notice of Commencement of Chapter 11 Cases and Agenda for First Day Hearing – Tops Holding II Corporation.
15. Certificate of Liability Insurance from: Class A Construction, LLC; Indus Development, LLC; Village of Manchester and Village of Manchester Fire Department; Pettis Pools, Inc.
16. Certificate or Workers' Compensation Insurance from: Pettis Pools, Inc.; Home Depot USA, Inc.

REPORTS & MINUTES:

1. Incident Run Log – Manchester Fire Department – January 2018.
2. Report to Town Operations for Town Board Meeting – February 13, 2018.
3. Planning Board Meeting Minutes – January 17, 2018.

4. Farmington Senior Citizens Meeting Minutes – February 5, 2018.
5. Town Historian Annual Report – 2017.
6. Planning Board Meeting Minutes – February 14, 2018.
7. Report to Town Operations for Town Board Meeting – February 27, 2018.
8. ZBA Meeting Minutes – January 8, 2018.
9. Northeast Farmington Water District Extension Town Board Workshop – February 20, 2018.

RESOLUTION #117-2018:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

LETTER OF CREDIT PARTIAL RELEASE – MONARCH MANOR SUBDIVISION, SECTION 1 - RELEASE # 4 IN THE TOTAL AMOUNT OF \$ 40,585.20

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has received from the Town Planning Board a resolution dated February 7, 2018 recommending that the above referenced Letter of Credit Release # 4 be approved in the total amount of \$ 40,585.20 for work completed in Section 1 of the Monarch Manor Subdivision Tract; and

WHEREAS, the Planning Board has reviewed the documentation submitted for the partial release of the Letter of Credit, including the Town Letter of Credit Release Form No. 4 for the Monarch Manor Subdivision, Section 1 Project, signed by all of the town department heads; and

WHEREAS, the total amount of this Letter of Credit is \$ 908,746.57; and

WHEREAS, there will be a balance of \$154,728.84 remaining in the Letter of Credit after Release # 4; and

WHEREAS, the Town Clerk has reviewed this requested release finding the amounts contained therein to be accurate.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the Town Supervisor, to execute the release of the requested amount from the above referenced Letter of Credit.

BE IT FURTHER RESOLVED, that the Director of Development is to be provided a copy of this resolution.

FINALLY BE IT RESOLVED, that a copy of this resolution is to be issued to the Letter of Credit holder, Anthony DiPrima, A&D Real Estate Development Corporation, LLC, to Walt Baker, D.S.B. Engineers & Architects and to the Director of Planning & Development for the project file.

All Voting “Aye”(Bowerman, Holtz, Casale, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #118-2018:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING THE TOWN CLERK’S OFFICE TO WAIVE THE RESERVATION FEE FOR THE MERTENSIA LODGE FOR THE FARMINGTON-VICTOR KIWANIS CLUB “MEET & GREET”

WHEREAS, the Farmington-Victor Kiwanis Club has requested the use of the Mertensia Lodge on May 16th, 2018 for their “Meet & Greet”, and

WHEREAS, they have requested that the reservation fee be waived, and

WHEREAS, the Town Clerk’s Office has that date available and is agreeable to the fee waiver, and

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby authorizes the Town Clerk’s Office to waive the reservation fee for the Farmington-Victor Kiwanis Club on May 16th, 2018, and be it

FINALLY RESOLVED, that the Town Clerk keeps a copy of this resolution for her office and provides a copy to David Vadney at 183 Bittersweet Drive, Farmington, NY 14425.

All Voting “Aye”(Bowerman, Holtz, Casale, Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #119-2018:

Councilman Holtz offered the following Resolution, seconded by **Councilman Bowerman**:

REIMBURSEMENT OF OVERPAYMENT OF WATER AND SEWER ACCOUNT

WHEREAS, the property owner of 6294 Mallard Pointe, Farmington New York, Petra Anderson was charged \$110.00 on their account 01003023 on January 1, 2018, and

WHEREAS, Petra Anderson stated in their letter dated 2/16/18 that their water and sewer bill was paid at the time of the final closing date being December 18, 2017 by the home owner and was also paid by the closing attorney, thus a duplicate payment of \$110.00 was made on account 01003023, Invoice # B-00128962, and

THEREFORE BE IT RESOLVED, that the Farmington Town Board authorizes the Water & Sewer Superintendent to reimburse the overpayment of \$110.00 to Petra Anderson, Post Office Box 417, Palmyra, NY 14522, and

BE IT FURTHER RESOLVED, that the Town Clerk provides copies of this resolution to the Town Clerk, the Principal Account Clerk and the Water & Sewer Superintendent.

All Voting “Aye”(Bowerman, Casale, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #120-2018:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION APPOINTING ERIC BILETZKY TO THE RECREATION ADVISORY BOARD

WHEREAS, there is a vacancy on the Recreation Advisory Board, and

WHEREAS, Eric Biletzky has expressed interest in filling the Recreation Advisory Board vacancy, and

WHEREAS, Julie LaRue, Chairperson of the Recreation Advisory Board has recommended Eric Biletzky to fill the vacancy on the Recreation Advisory Board effective February 28, 2018 and ending December 31, 2022, now therefore be it

RESOLVED, the Farmington Town Board hereby appoints Eric Biletzky to fill the Recreation Advisory Board vacancy with a term ending December 31, 2022, and be it further

RESOLVED, that the Town Clerk provide copies of this Resolution to the Confidential Secretary, Julie LaRue, Recreation Advisory Board Chairperson at 6217 Buckskin Drive, Farmington, NY 14425 and Eric Biletzky at 1791 Estate Drive, Farmington, NY 14425.

All Voting "Aye"(Bowerman, Holtz, Casale, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #121-2018:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AWARDDING THE CANANDAIGUA-FARMINGTON WATER DISTRICT'S (CFWD) BEAVER CREEK ROAD 12" WATERMAIN REPLACEMENT PROJECT- WATER SUPPLIES AND MATERIALS – SECTION 2

WHEREAS, by Resolution #219 of 2017 dated May 9, 2017 at the Farmington Town Board authorized the Town Supervisor to sign a proposal for Professional Services with the MRB Group for the design of the Beaver Creek Water Main Replacement and Sidewalk Improvements from New York State Route 96 to County Road 41 and New York State Route 332 , and

WHEREAS, the Water and Sewer Supt. had requested the purchase of watermain pipe and water supplies for Section 2 of this project starting at the Beaver Creek crossing and continuing southeastward to County Road 41 and westward to NYS Route 332 by PRV-1, and

WHEREAS, by Resolution #89 of 2018 dated January 23, 2018 the Farmington Town Board authorized the Public Bidding of the water materials for the project with bids being received until 10:00 A.M. on Tuesday, February 13, 2018 at the Farmington Town Hall, 1000 County Road 8, Farmington, New York 14425, and

WHEREAS, three (3) seal bids were received, reviewed and accepted by the Water and Sewer Supt. with the total combined cost of all items being \$100,674.75 (see attached Summary and Final Bid tabulation), and

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Farmington acting on behalf of the Canandaigua-Farmington Water District hereby authorizes the Water and Sewer Superintendent to award the water supply bid items to the lowest bidder per unit price/items based on availability and compatible department components requirements as follows:

1. Blair Supply for Items #5, 12, 16, 17, 18, 20, 21, and 23 for a total award amount being \$62,611.55.
2. Core & Main (formally HD Supply Waterworks LTD) for Items #1, 6, 14,15,19, 24 and 26 for the total award amount being \$17,075.00.
3. Martisco Corporation for Items #2, 3, 4, 7, 8, 9, 10, 11, 13, 22, 25, 27 and 28 for a total award amount being \$20,988.20.

WHEREAS, funding for the completion of the Canandaigua-Farmington Water District, Beaver Creek Road 12" Water Replacement Project has been funded in the 2018 CFWD budget line SW1-8340.26 VLT (Transmission and Distribution-Improvements CE- Beaver Creek), and

LET IT BE FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Principal Account Clerk and the Water and Sewer Superintendent.

All Voting "Aye"(Bowerman, Holtz, Casale, Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #122-2018:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION ESTABLISHING THE BID OPENING DATE FOR THE ANNUAL 2018 CANANDAIGUA-FARMINGTON WATER DISTRICT WATER (CFWD) AND THE FARMINGTON AND VICTOR SEWER DISTRICTS- WATER & SEWER SUPPLIES AND PARTS

WHEREAS, on January 3, 2018 at the 2018 Town Organizational Meeting, the Farmington Town Board authorized the Water and Sewer Superintendent to bid water and sewer supplies, materials and equipment for the Canandaigua-Farmington Water and Sewer Districts (Board Resolution 37 of 2018) for the operation and maintenance required by the CFWD and the Farmington-Victor Sewer Districts, and

BE IT RESOLVED, this resolution established that Public Bidding will be advertised and bids will be received until 10:00 A.M. on March 20, 2018 at the office of the Farmington Town Clerk, 1000 County Road 8, Farmington, NY 14425, at which time the sealed bids will be publicly opened and read aloud, and.

BE IT FURTHER RESOLVED, that funding for the water and sewer materials have been budgeted in the approved 2018 Budget lines as follows: SW1-8340.4 (Transmission and Distribution-Contractual); SS- 8120.4 (CE); and SS-8120.4V (CE Victor), and

LET IT BE FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Principal Account Clerk and the Water and Sewer Superintendent.

All Voting "Aye"(Bowerman, Holtz, Casale, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #123-2018:

Councilman Casale offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION: STORM DRAINAGE PIPE FOR MERENSIA ROAD PROJECT

WHEREAS, the Highway/Parks Superintendent has outlined in the 2018 284 Agreement to complete Mertensia Road, and

WHEREAS, 4 (four) quotes were returned from Lane Enterprises (\$8,935.71), Northern Supply, Inc., (\$9,017.50), Blair Supply Corp. (\$9382.22) and F.W. Webb Company (\$9,233.72), now therefore be it

RESOLVED, that the Town Board authorizes the Highway/Parks Superintendent to procure drainage pipe from Lane Enterprises **in the amount not to exceed** \$9,000 to be funded from DA-5110.46 VLT Highway General Road Repairs VLT, and be it further

RESOLVED, that the Town Clerk forward copies of this Resolution to the Highway/Parks Department and the Principal Account Clerk.

All Voting "Aye"(Bowerman, Holtz, Casale, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #124-2018:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO PURCHASE EXTENDED WARRANTY FOR 410L BACKHOE AND 210G EXCAVATOR

WHEREAS, the Highway/Parks Superintendent has researched information for extended warranty and previous discussed this with the Public Works' Committee, and

WHEREAS, the general consensus is that extending the warranty is in the best interest to the public, and

WHEREAS, 410L Backhoe will utilize the comprehensive 60/2,000 Time/Hours (\$4,991) and 210G Excavator will utilize the Powertrain/Hydraulic 84/4,000 Time/Hours (\$3,409), now therefore be it

RESOLVED, that the Town Board authorizes the Highway/Parks Superintendent to purchase the warranty for the 410L Backhoe **at a price not to exceed (\$5,000)** and purchase the warranty for the 210G Excavator **at a price not to exceed (\$3,500)** to be funded from DA-5130.4 Machinery Contractual, and be it further

RESOLVED, that the Town Clerk forward copies of this Resolution to the Highway/Parks Department and the Principal Account Clerk

All Voting "Aye"(Bowerman, Holtz, Casale, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #125-2018:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION ESTABLISHING THE WATER SHUT OFF DATE FOR ALL UNPAID 2018 FIRST QUARTER WATER SERVICES LOCATED WITHIN THE CANANDAIGUA-FARMINGTON (CFWD) WATER AND SEWER DISTRICTS

WHEREAS, The Farmington Code, Chapter 159 entitled Water Rules and Regulations, Section 159-25, Shutting Off Water Services states that in event a water bill remains unpaid for more than 60 days, the Town Board may, by Resolution, cause the supply of public water to be shut off given at least 10 days written notice to the owner and occupant of the premises, and

WHEREAS, A written notice will be given by first-class mail that will be addressed to both the owner and occupant at least 10 days prior to the proposed shut off date, and

WHEREAS, Such notice shall advise the owner and occupants that the water supply to such property shall be shut off on the specified dated for nonpayment of the water bill unless the unpaid water bill and penalty are paid in full to the Town Clerk prior to the specified dated, and

WHEREAS, the water supply to such property shall not be restored after the shutoff date until the unpaid water bill and late fee penalties, including shutoff fees, are paid in full, and

WHEREAS, payment for the 1st Quarter 2018 CFWD water and sewer bills are due on close of business day at the Farmington Town Clerks Office located at the Farmington Town Hall, 1000 County Road 8 on Monday, April 30, 2018 with the 20% late fee penalty being applied and posted on all unpaid accounts on Wednesday, May 2, 2018 at 12:00 midnight, and

THEREFORE BE IT RESOLVED, that the Town Board of Farmington acting on behalf of the Canandaigua-Farmington Water District hereby authorizes the Water Superintendent to establish the last day for payment of the CFWD 1st Quarter 2018

and Victor Sewer District without the 20% penalty being applied is Monday, April 30, 2018, and any payments with US mail postmarks being accepted as of 12:00 PM on Tuesday, May 1, 2018, and

NOW, THEREFORE BE IT RESOLVED, that the water shutoff date being established by this Resolution as being Wednesday, **June 6, 2018**, with administrative fees being added, and

FURTHER RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Supervisor's Secretary and the Water and Sewer Superintendent.

All Voting "Aye"(Bowerman, Holtz, Casale, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #126-2018:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

WASTE WATER TREATMENT PLANT- CHEMICAL BUILDING #9 NYSDEC REQUIRED FIVE YEAR CHEMICAL TANK INSPECTIONS

WHEREAS, the Wastewater Treatment Plant was designed to have the ability to add Ferric Chloride; Aluminum Sulfate (Alum); Liquid Sodium Hypochlorite (Hypo); and most recently the PAC- EPIC 525 to its treatment process, and

WHEREAS, The NYS Department of Environmental Conservation requires registration of Chemical Bulk Storage Tanks which was noted in their recent bulk storage inspection and Notice of Violation letter dated January 31, 2018, and

WHEREAS, Before any re-certification can be issued, a Spills Prevention Plan and in accordance with the NYSDEC requirement set forth in 6NYCRR Parts 598 and 599, Bulk Storage Chemical Tank Inspections must also be in place, and

WHEREAS, quotations were requested for the 5-Year inspection of a 5,000 gallon aluminum sulfate service FRP storage tank and a 3,200 gallon sodium hypo-chlorite service, plastic tank, with the only written response being from Applus RTD dated 2/19/15(See attached) and,

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington acting on behalf of the Sewer District hereby authorizes the Water and Sewer Superintendent to contract with Quality Inspections Services, Inc., Division of Applus RTD USA. Inc. 3 Sugar Creek Blvd, Sugar Land TX at a cost of \$2,500.00 per tank, and not to exceed a total cost of \$ 5,000.00, and.

BE IT FURTHER RESOLVED, that the chemical tank testing is in accordance with the 2013 Spills Prevention Plan as prepared by the MRB Group with funds for the chemical tank testing will be taken from the 2018 budget line for SS1-8130.4.

LET IT BE FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Principal Account Clerk and the Water and Sewer Superintendent.

All Voting "Aye"(Ingalsbe, Bowerman, Holtz, and Casale), the Resolution was **CARRIED**.

RESOLUTION #127-2018:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION RECALLING CANANDAIGUA-FARMINGTON CONSOLIDATED WATER DISTRICT VILLAGE OF MANCHESTER WATER METER REPLACEMENT – 2018

WHEREAS a written quote dated January 9, 2018 has been received from Blair Supply Corporation, the Area Representative for Badger and Itron, for the following water meter and reader for the Village of Manchester State Street meter pit as follows:

- 1 Each Part #BM 9009 Badger 6" T2000 Turbo Series Meter with test plug, Bare Meter at a cost of \$3,520.00.
- 1 Each Part #BM 9009 Badger 6" T2000 HR-E Encoder with Itron 5" Inline connection and a 100 W Pit endpoint gal.at a cost of \$258.00.
- 1 Each Part No. WSBS-1316 Badger 6 FF Rubber 1/8 flange gasket at a cost of \$10.48.
- Total Cost being \$3,788.48

WHEREAS, by Resolution 66 of 2018 dated January 9, 2018 the Water and Sewer Department was authorized to purchase a new 6" Badger compound meter for replacing an existing water meter being used for selling water to the Village of Manchester at a cost of \$2,788.48 which was a typo error, and

WHEREAS, funding for the purchase of water meters is appropriated under expense line SW1-8340.41 (Contractual Meters), and

BE IT FINALLY RESOLVED, that this resolution recalls Resolution 66 of 2018 and amends the authorized payment amount as being \$3,788.48.

LET IT BE FURTHER RESOLVED, that funding for the purchase of water meters is appropriated under the 2018 Budget expense line SW1-8340.41 (Contractual Meters), and

LASTLY LET IT BE FURTHER RESOLVED, that a copy of this Resolution will be supplied from the Town Clerk to the Principal Account Clerk and the Water and Sewer Superintendent.

All Voting "Aye"(Ingalsbe, Bowerman, Holtz, and Casale), the Resolution was **CARRIED**.

RESOLUTION #128-2018:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

CONFIRMING RESOLUTION AUTHORIZING HIGHWAY SUPERINTENDENT TO PAY TENCO INVOICES TOTALING \$3,123.55

WHEREAS, Tenco Industries invoices (2) two invoices totaled \$3,123.55, and

WHEREAS, Tenco invoices were for parts for trucks #2, 8 and 11 that were needed for snow clearing operations at the Highway Department, and

NOW THEREFORE BE IT RESOLVED, that the Town Board authorize the Highway/Parks Superintendent to pay for chains, sliding plates, 17” push arm cylinder, and miscellaneous parts to be expended from DA-5130.4 Machinery - Contractual, and

BE IT FURTHER RESOLVED, that the Town Clerk forward copies of the Resolution to the Highway/Parks Superintendent, Principal Account Clerk and the Supervisor’s Office.

All Voting “Aye”(Ingalsbe, Bowerman, Holtz, and Casale), the Resolution was **CARRIED**.

RESOLUTION #129-2018:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING EMERGENCY GENERATOR REPAIR BY PENN OIWER SYSTEM FOR VICTOR SEWER DISTRICT LIFT STATON PS-11 LOCATED AT 440 COUNTY ROAD #9

WHEREAS, on October 25, 2005 the Town Board of Farmington authorized in installation of an emergency standby generator be purchased from Newark Electric for the sewer lift station PS-11 located in the Victor Sewer District located at #440 County Road #9, and

WHEREAS, by Board Resolution #277 of 2015 dated 7/28/15, the Town of Farmington entered into a maintenance agreement with Penn Power System, and

WHEREAS, following a recent annual maintenance review of this generator by Penn Power Systems, the Water and Sewer Supt, was notified of a critical repair that is needed for the operation of the generator, and

WHEREAS, Penn Power has provided Proposal # 1B49-9D49-DD dated 2/15/18 in the amount of \$2,710.73 with a cost breakdown being Parts: \$1,926.73; Labor: \$600.00; and Mileage:\$184.00, and

THEREFORE BE IT RESOLVED, that the Farmington Town Board authorizes the Water & Sewer Superintendent to accept the cost proposal of \$2,710.73 for critical operation of the emergency genitor at PS-11 from Penn Power Systems,7044 Interstate Island Road, Syracuse NY 13209, and

BE IT FURTHER RESOLVED, the funds are appropriated in the 2018 budget line for sewer collection, SS-8120.4V (CE-Victor), for repairs, and

LASTLY BE IT FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Principal Account Clerk and the Water and Sewer Superintendent

All Voting “Aye”(Ingalsbe, Bowerman, Holtz, and Casale), the Resolution was **CARRIED**.

RESOLUTION #130-2018:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION TO ACCEPT THE FORMAL BID RECEIVED FROM CREATE A SCAPE, IN THE TOTAL AMOUNT OF \$1,210,221.25 TO PURCHASE MATERIALS AND TO INSTALL SAID MATERIALS AND MAKE OTHER SPECIFIED IMPROVEMENTS AS PART OF THE CONSTRUCTION OF THE AUBURN TRAIL CONNECTOR PROJECT, IDENTIFIED AS P.I.N. 4755.96; AND TO AUTHORIZE THE TOWN SUPERVISOR TO ENTER INTO A CONTRACT AGREEMENT FOR THE CONSTRUCTION OF SAID TRAIL PROJECT

WHEREAS, the Town of Farmington and the Federal Highway Administration (FHWA) and the New York State Department of Transportation (NYSDOT) have executed a Master Federal Aid Agreement known as the Auburn Trail Connector Project, identified as P.I.N. 4755.96 in the total amount of \$ 1,969,592.00 for the design and construction of said Project; and

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as Town Board) has Provided legal notice in accordance with the requirements of Section 103 of the General Municipal Law of the State of New York, in the Town’s Official Newspaper, the Canandaigua Daily Messenger, on Wednesday, January 31, 2018 soliciting sealed bids for the Auburn Trail Connector – PIN 4755.96; and

WHEREAS, input was also made, on January 30, 2018 to the State Contract Reporter for publishing notice on February 1, 2018; and

WHEREAS, the State Contract Reporter did publish notice of the proposal identified as the Auburn Trail Connector – PIN 4755.96 on February 1, 2018; and

WHEREAS, a total of six (6) sealed bids were received by the Farmington Town Clerk, in her office, on or before noon on Friday, February 23, 2018; and

WHEREAS, a total of six (6) sealed bids were publicly opened by the Farmington Town Clerk, in the Main Meeting Room, at the Farmington Town Hall, at 1:00 p.m., on Friday, February 23, 2018; and

WHEREAS, the firms submitting bid proposals include: Pooler Enterprises; Nardozzi Paving & Construction; Hewitt Young Electric; Ramsey Construction; Villager Construction and Create-A-Scape Enterprises; and

WHEREAS, the bids have been reviewed by the Town’s Consultant, Fisher Associates, P.E., L.S., L.A., D.P.C., as to the completeness of all bid documents; and

WHEREAS, Fisher Associates has provided the Town Board with a report listing the completeness of all bid documents, dated Monday, February 26, 2018.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby move to accept the above referenced Fisher Associates report.

BE IT FURTHER RESOLVED, that the Town Board, after having reviewed said Fisher Associates report, does hereby find that Create A Scape is the lowest responsible bidder meeting all specifications as defined in the bid documents; and

BE IT FURTHER RESOLVED, that pending completion of items called for in the Contract Documents including insurance certificates and bonding, that Create A Scape be awarded a Contract Agreement for purchasing and completing the installations of all items specified in this bid, at a cost of \$1,210,221.25; and

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to execute a Contract Agreement with Create A Scape in an amount not to exceed \$1,210,221.25 upon approval of their Civil Rights paperwork; and

BE IT FINALLY RESOLVED, that certified copies of this resolution are to be provided to: Emily Smith, P.E., Fisher Associates, 135 Calkins Road, Suite A, Rochester, New York 14623; Ryan DelRe, Create A Scape, 6162 Route 96, Farmington, NY 14425; Jay Riesenger, Regional Local Projects Liaison, NYSDOT, Region 4 Office, 1530 Jefferson Road, Rochester, New York 14623; Don Giroux, Town Highway Superintendent; Jeannine Marciano, Town Principal Account Clerk; James Morse, Town Code Enforcement Officer; and Ronald Brand, Town Project Manager.

All Voting “Aye”(Ingalsbe, Bowerman, Holtz, and Casale), the Resolution was **CARRIED**.

Jim Morse stated that there would be a pre-construction meeting on March 2nd.

RESOLUTION #131-2018:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

Abstract 4-2018

TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS

TO: MARCY DANIELS

FROM: J. MARCIANO

ABSTRACT NUMBER	<u>4</u>
DATE OF BOARD MEETING	<u>2/27/2018</u>

FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS
A	GENERAL FUND	99,344.58	290-332,333,345,346,401
CV	VETERANS MEMORIAL	0	0
DA	HIGHWAY FUND	92,572.75	300-301,308,309,313,319,334-344
HB	BEAVER CREEK PARK	0	0
HL	LILIBROOK PED BRIDE PROJ	555.00	346
HA	AUBURN TRAIL PROJECT	0	0
HT	TOWN FACILITY CAP PROJ	296.10	293
HU	WWTP DIS IMP CAP PROJ	233,754.62	390,391
HW	WATER TANK REPAIR	0	
SF	FIRE PROTECTION DISTRICT	0	
SD	STORM DRAINAGE	2,427.07	300
SL1	LIGHTING DISTRICTS	7,131.97	326
SS	SEWER DISTRICT	66,115.77	300,319,325,333,346-389,402
SW1	WATER DISTRICT	21,670.56	300,319,325,333,346,347,349,355,358-366,371,372,375,378,379,382,383,386-398,402
TA30	BUILDER GUARANTEE	0.00	
TA235	COMMERICAL REVIEW	0	
TA85C	CODE COMPLIANCE REVIEW	0.00	
TA93	LETTER OF CREDIT (CASH)	0.00	
TA200	PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86)	8,375.21	299,300,319,331,358-360,399,400
	TOTAL ABSTRACT	\$ 532,243.21	

All Voting “Aye”(Bowerman, Holtz, Casale, and Ingalsbe), the Resolution was **CARRIED**.

TRAINING UNDER \$100: None.

WAIVER OF THE RULE: No Objections

RESOLUTION #132-2018:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION REAPPOINTING ANDREW PURDIE TO THE HISTORIC PRESERVATION COMMISSION

WHEREAS, Andrew Purdie's term expired on December 31, 2017, and

WHEREAS, he is interested in continuing his appointment on the Historic Preservation Commission, now be it

RESOLVED, that the Town Board reappoints Mr. Andrew Purdie to the Historic Preservation Commission for a term effective February 28, 2018 through December 31, 2020, and

RESOLVED, that the Town Clerk forward a copy of this resolution to the Town Historian and Andrew Purdie at 93 Old Mill Road, Farmington, NY 14425.

All Voting "Aye"(Bowerman, Holtz, Casale, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #133-2018:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING THE TRANSFER OF ADDITIONAL FUNDS TO THE WWTP UV CAPITAL PROJECT

WHEREAS, additional funding for the UV capital project was budgeted in the 2018 adopted budget,

WHEREAS, the vendor has submitted all required documentation for Payment Application (3) in the amount of \$218,779.40 and communication with DEC has confirmed that the reimbursement owed to the Town will not be received for several weeks,

Now, therefore, be it RESOLVED that \$55,000 will be transferred from the Sewer savings account under budgeted expense code SS9950.9 Transfer to Capital funds

Be it further RESOLVED, that the Principal Account Clerk, of the Town of Farmington, is hereby authorized and directed to transfer the funding and make the following budget adjustments within the capital project:

		Debit	Credit
HU5031	Interfund Transfer:	\$55,000	
HU8197.25	Contingency		\$55,000

Be it finally RESOLVED, that the Town Clerk, of the Town of Farmington, is to forward copies of this resolution to the Principal Account Clerk, and the Water and Sewer Superintendent.

All Voting "Aye"(Bowerman, Holtz, Casale, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #134-2018:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN PROPOSALS FOR LITE COMMERCIAL WIRELESS INTRUSION DETECTION SOLUTION WITH SMOKE & CO DETECTORS AT THE TOWN FACILITY LOCATED AT 1240 MCMAHON ROAD AND BUILDING 2 AT THE WWTP FACILITY LOCATED AT 1216 MCMAHON ROAD

WHEREAS, the Town Supervisor has received quotes from 3 vendors regarding lite commercial wireless intrusion detection solution with smoke and co detectors for the facility located at 1240 McMahan Road and Building #2 at the WWTP facility, and

WHEREAS, SecuritiSmart came in with the lowest quote of \$307.60 with a monthly monitoring fee of \$34.95 for the facility located at 1240 McMahan Road and \$508.35 with a monthly monitoring fee of \$34.95 for Building #2 located at the WWTP facility, now therefore be it

RESOLVED, that the Town Board of the Town of Farmington authorizes the Town Supervisor to sign said Proposals for lite commercial wireless intrusion detection solution with smoke and co detectors at the Town facility located at 1240 McMahan Road and Building #2 at the WWTP facility at a total cost not to exceed \$815.95 for equipment and \$69.90 per month for monitoring for a 36-month contract, and be it further

RESOLVED, that the Town Clerk supply copies of this resolution to the Supervisor's Office, the Principal Account Clerk and the Water & Sewer Superintendent.

All Voting "Aye"(Bowerman, Holtz, Casale, and Ingalsbe), the Resolution was **CARRIED**.

DISCUSSION:

Supervisor Ingalsbe gave an update on the Hathaway's Corner project. He stated that the public hearing is set for the first meeting in March. He stated that they did receive comments back from NYSDOT and Ontario County Public Works, they are still asking not only for the turn signals at the intersection but also for the two right hand turn lanes to be put in during phase two of the project and they feel that is way too early and the town feels it is a very big expense so early on in the project. He stated

the engineer for the project told him that just for the site work is \$15,000,000. Supervisor Ingalsbe stated that they will be having some meetings to see if they can work with NYSDOT and see if there is any give and take.

DISCUSSION:

Water & Sewer Superintendent, Dave Degear, stated that they have 401 accounts not paid yet for the 4th quarter water/sewer bills, penalties have been added. He stated he received three letters requesting a waiver of the late fees. The first one was from 6116 Hanover Road, lady explained that she had been out of town and forgot to pay her bill and is asking for forgiveness of the \$22, his recommendation is not to waive it. The second request is from Finger Lakes Hotel, their late fees are \$958 on the water and \$740 on the sewer and they are asking for that to be waived. Mr. Degear stated that historically they have gone back and looked at the history and they have been late several times before, the owner is stating that he did not get the bill, Mr. Degear stated that the shut off letters go to the same address the original bill goes to. Supervisor Ingalsbe stated that the owner stated in the letter that this was only the second time he has been late, Supervisor Ingalsbe stated that was not true. Mr. Degear's recommendation is not to waive the fees. The third request to waiver the late fees is from 1593 County Road 28, in this case the bank generated a check on January 31st but did not get to the town offices until February 5th which is past the due date. The board was in agreement in not waiving any of the fees. Supervisor Ingalsbe stated he would have his secretary notify the people.

EXECUTIVE SESSION:

A motion made by **Councilman Casale** to adjourn the meeting at 7:28 p.m., **Councilman Bowerman** seconded the motion. All in favor. Motion **CARRIED**.

Minutes were taken by and transcribed by:

Michelle Finley, MMC, RMC -Town Clerk