

At the Farmington Town Board Meeting, held in the Town Hall on the 14<sup>th</sup> day of January 2020, at 7:00 PM, there were:

**PRESENT:** Peter Ingalsbe – Supervisor  
Mike Casale – Councilman  
Steven Holtz – Councilman  
Nate Bowerman – Councilman  
Ron Herendeen – Councilman  
Michelle Finley – Town Clerk

Also present were: **Don Giroux** – Highway/Parks Superintendent, **Dan Delpriore** – Code Enforcement Officer, **Ron Brand** – Director of Planning and Development, **Adrian Bellis** – Planning Board Member, **Ed Hemminger** – Planning Board Chairman.

**PUBLIC HEARINGS- None.**

**APPROVAL OF MINUTES:**

A motion was made by **Councilman Casale** and seconded by **Councilman Holtz**, that the minutes of the December 30, 2019, Town Board Meeting, and the Organizational Meeting held on January 7, 2020. and given to members for review, be approved.

All Voting “Aye” (Herendeen, Holtz, Bowerman, Casale, and Ingalsbe). Motion Carried.

**PRIVILEGE OF THE FLOOR: ED HEMMINGER – Commander of Farmington AMVETS Post 332**

Mr. Hemminger stated that they finished up their 2019 financials and wanted to share that they put \$20,000 back into the community directly supporting veteran programs. They provided 14 weighted blankets to veterans at the VA Medical Center.

**PUBLIC CONCERNS: None.**

**REPORTS OF STANDING COMMITTEES:**

**Public Works Committee: Councilman Holtz reported:**

1. Discussed North Gate Install.
2. Discussed Lockport UV tour.
3. Discussed Plant Generator.
4. Discussed Boiler.
5. Discussed SCADA work.
6. Discussed UV Replacement.
7. Discussed Brickyard tank vault.
8. Discussed PS-2 – work started.
9. Watermain breaks – none.
10. Discussed resolutions on agenda.

**Highway & Parks:**

1. Highway- plowing roads, salting roads, equipment maintenance.
2. Parks- building and park maintenance, plowing and salting of roads, equipment maintenance.
3. Discussed resolutions on agenda.

**Town Operations Committee: Councilman Casale reported:**

1. Discussed resolutions on agenda.
2. Discussed Delaware River Solar, Lyons National Bank, Beaver Creek Park Project.

**Town Personnel Committee: None.**

**Town Finance Committee: Supervisor Ingalsbe reported: None.**

**Town Public Safety Committee: Councilman Holtz reported: None.**

**REPORTS OF TOWN OFFICIALS:**

**Supervisor Peter Ingalsbe reported:**

1. Supervisor Marren appointed Supervisor Ingalsbe as a voting member of the GTC.
2. Building 74 renovations are moving along.
3. Update on Fuel Station.
4. Update on Employee Handbook updates.

**Highway& Parks Superintendent Giroux reported:**

1. Follow-up on Hunters Drive. Thanked the Water Department for their assistance.

**Town Clerk Michelle Finley reported:**

1. Town Clerk Fees collected for 2019 was \$328,437.95, Total Water and Sewer collection was over 6.6 million dollars, and Tax collector to date has collected \$1,416,198.40.
2. The Town Board acted on 555 resolutions in 2019.

**Water & Sewer Superintendent Robin MacDonald reported: None.****Code Enforcement Officer Dan Delpriore reported:**

1. 2019 wrap-up: 623 permits issued, 1,599 inspections, 106 fire inspections, 72 houses they did C of O's for and 168 apartment units.

**Director of Planning and Development Ron Brand reported:**

1. Report on file and on the website.
2. Working on close out of the Auburn Trail project.
3. Working on the Delaware River Solar Article 78 filing.

**Assessor Michelle Nicodemus reported:****Town Engineer reported: Bill Davis reported:****Fire Chief reported: None.****Planning Board Chairman Ed Hemminger reported:**

1. Next Meeting – Delaware River Solar, Comprehensive Plan update, review of a preliminary subdivision plan, American Equipment sign plan, and Yellow Mills Subdivision preliminary/final plan, concept plan for Home Power Systems.

**Zoning Board of Appeals Tim Delucia reported: None.****Recreation Advisory Committee Bryan Meck reported: None.****Ontario County Planning Board Member reported: None.****Conservation Board Chairman Hilton reported: None.****Town Historian Donna Herendeen reported: None.****Swap Shop Update: Councilman Holtz: None.****Agricultural Advisory Committee Chairman Hal Adams: None.****COMMUNICATIONS:**

1. Temporary Construction Easement with Ontario County. Re: County Road 28 at Shortsville Road Intersection Improvement.
2. Legal Notice. Re: Waste Materials Policy.
3. Letter to Residents that border future Beaver Creek Park property. Re: Construction material and equipment.
4. Letter to the Town Supervisor from Allied Financial. Re: Annual Privacy Notice.
5. Letter to the Town Supervisor from David Chico of NYS Department of Agriculture and Markets. Re: Municipal Shelter Inspection Report.
6. Letter to the Town Supervisor from Patricia Famiglietti of the NYS Department of Agriculture and Markets. Re: Dog Control Officer Inspection Report.
7. Agreement to Purchase Real Property. Re: County Road 28 and Shortsville Road Intersection Improvement.
8. Email to the Finance Clerk from the Town Supervisor. Re: Final billing.
9. Email to the Town Supervisor from Charles Patnode of Phelps, NY. Re: NYS Bail Reform.
10. Letter to the Acting Secretary to the Commission of the NYS Public Service Commission from Lori Cole of RG&E/NYSEG. Re: Notification of Agreement for Purchase and Sale of Street Lighting Facilities to the Town of Farmington pursuant to Public Service Law Section 70.
11. Letter to the Town Assessor from Terance Walsh of Nixon Peabody. Re: Ontario County Industrial Development Agency (5829 County Road LLC/Badger Technologies, Inc. 2011 Facility); Straight Lease Termination.
12. Letter to the Town Supervisor from Michael Libby of Amerimail. Re: Amerimail Merger.

13. Letter to the Town Supervisor from Gary Baxter of Ontario County. Re: Properties to be sold in May, 2020 at the County Tax Foreclosure Sale.
14. Letter to the NYS Office of the State Comptroller from the Town Supervisor. Re: Request for extension for the filing of the AUD.
15. Letter to the Town Supervisor from Sheryl Robbins of the NYS Department of Health. Re: Public Water Supply, CFWD Approval – Empire North Compressor Station Watermain.
16. Letter to the Town Clerk from Mary Gates of the Ontario County Department of Finance. Re: Report of all monies paid by Ontario County to the Town of Farmington for 2019.
17. Status Inquiry from RLI Insurance Company. Re: Fairdale Pump Station (PS-2) Improvements.
18. Letter to the Town Supervisor from Lawrence Marks of the State of New York Unified Court System. Re: 2019 Court Records Audit Report.
19. Certificates of Liability Insurance from: Charter Communications, Inc.; DGA Builders, LLC; Economy Paving Co., Inc.; Patriot Towers, Inc.; Unlimited Encl, Inc.; NVR, Inc.; Lowe North Construction, Inc.; Saxton Corporation of Albany; Indus Group, Inc.; Expert Environmental & Construction Group, LLC.
20. Certificates of Workers' Compensation Insurance from: NVR, Inc.; Patriot Towers, Inc.; Indus Group, Inc.
21. Certificate of Disability and Paid Family Leave Benefits Law from: Unlimited Enclosures Hart, Inc.

**REPORTS & MINUTES:**

1. Farmington Community Swap Shop Final Report – 2019.
2. Report to Public Works and Town Operations for Town Board Meeting on December 30, 2019.
3. Building Department – Inspection Schedule – December 2019.
4. Building Department – Inspection Report – December 2019.
5. Building Department – Permit Report by Type – December 2019.
6. Judge Gligora – Monthly Report – December 2019.
7. Judge Lew – Monthly Report – December 2019.
8. Farmington Comprehensive Plan Committee Meeting Minutes – December 17, 2019.
9. Project Review Committee Meeting Minutes – January 3, 2020.
10. Manchester Fire Department Incident Run Log – December 2019.
11. Building Department – Inspection Report – January through December 2019.
12. Building Department – Inspection Schedule – January through December 2019.
13. Building Department – Permit Report by Type – January through December 2019.

**ORDER OF BUSINESS:****RESOLUTION #52-2020:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING THE TOWN OF FARMINGTON FIRE MARSHALL, JAMIE KINKAID TO ATTEND THE FINGER LAKES BUILDING OFFICIALS ASSOCIATION EDUCATIONAL CONFERENCE MARCH 9<sup>TH</sup> -11<sup>TH</sup> & PAY ANNUAL DUES**

**WHEREAS**, The Code Enforcement Officers and Fire Marshalls are required to receive 24 hours of annual training and The Finger Lakes Building Officials are providing certified training for the uniform residential and building code; and

**WHEREAS**, The Fire Marshall Jamie Kinkaid, is requesting approval to attend said training at a cost not to exceed \$390.00 for the 3-day uniform code training conference and \$55.00 for annual dues;

**NOW THEREFORE, BE IT RESOLVED**, That the Town Board of Farmington does herein approve the attendance of Jamie Kinkaid to the Uniform Code Training Conference at a cost not to exceed \$390.00 and to pay for annual dues at a cost not to exceed \$55.00, for a total resolution not to exceed \$445.00

**MAY IT BE FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk and to Building Department.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #53-2020:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING THE BUILDING DEPARTMENT TO PURCHASE PROJECTS MODULE FROM BAS (BUSINESS AUTOMATION SERVICE) FOR THE IPS SOFTWARE**

**WHEREAS**, all Building Department Head budgeted for this upgrade to the existing IPS software for the building department

**WHEREAS**, in compliance with the current purchasing policy for the Town, this software and training to be at a cost not to exceed \$4,300.00, now therefore be it

**RESOLVED**, that the Town Board authorizes the Building Department to purchase projects module for the IPS system per the approved 2020 budget,

**BE IT FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Bookkeeper and the Building Department.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #54-2020:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AUTHORIZING THE BUILDING DEPARTMENT TO PURCHASE ONE RICOH MPC WIDE FORMAT PRINTER/SCANNER FROM BRIAN PARISI COPIER SYSTEMS INC.**

**WHEREAS**, all Building Department Head budgeted for a wide format printer scanner for the building department

**WHEREAS**, The Building department did a trail period using this unit which found it to perform to the department satisfaction.

**WHEREAS**, maintenance agreement would include parts, PM items, on-site service/labor/travel, firmware upgrades, repairs, routine and emergency service, paper (24" & 36" wide plain paper rolls), Ink (Black & Color) and Print heads at a cost not exceed \$120.00 a month.

**WHEREAS**, in compliance with the current purchasing policy for the Town, this printer/scanner to be at a cost not to exceed \$7350.00, now therefore be it

**RESOLVED**, that the Town Board authorizes the Building Department to purchase one Ricoh MPC wide format printer/scanner per the approved 2020 budget,

**BE IT FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Bookkeeper and the Building Department.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #55-2020:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Holtz**:

**CONFIRMING RESOLUTION AUTHORIZING APPROVAL OF THE HIRING OF A FULL TIME LABORER FOR THE WATER AND SEWER DEPARTMENT**

**WHEREAS**, the Laborer position in the Water and Sewer Department is currently vacant, and

**WHEREAS**, The Laborer will need to preform various labor tasks in the Water and Sewer Department, and

**WHEREAS**, the Town received an application from Ontario County Department of Human Resources and interviewed the candidate and the Water and Sewer Department is in agreement on the hiring of this candidate, and

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board, authorizes the Farmington Water and Sewer Acting Superintendent to hire Hunter Ruthven as a Laborer, full time, at hourly rate of \$13.75 per hour effective on December 30, 2019

**BE IT FURTHER RESOLVED**, that funds for said laborer position is budgeted for 2020

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, the Confidential Secretary and the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #56-2020:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Bowerman**:

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY REPORT OF THE SUPERVISOR FOR DECEMBER 2019**

**WHEREAS**, Town Law states the Town Board must approve/reject the Supervisor's Monthly Report, and

**WHEREAS**, the Principal Account Clerk submitted the Monthly Report of the Supervisor for December 2019 to the Town Supervisor on January 9, 2020, and

**WHEREAS**, the Town Supervisor approved and executed the Monthly Report of the Supervisor for December 2019 on January 9, 2020,

**WHEREAS**, the Town Supervisor submitted said Monthly Report to the Town Board for approval via email,

NOW, THEREFORE, BE IT **RESOLVED**, that the Town Board hereby accepts the Monthly Report of the Supervisor for December 2019, and be it further

**RESOLVED**, that the Town Clerk give a copy of this resolution to the Principal Account Clerk and the Supervisor's Office.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #57-2020:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION ACKNOWLEDGING THE APPOINTMENT OF DEPUTY TOWN CLERK SARAH CERNIGLIA**

**WHEREAS**, due to the resignation received from Veronica Cupelo, there is now a vacancy in the Town Clerk's Office, and

**WHEREAS**, the Town Clerk would like to hire candidate Sarah Cerniglia, therefore be it

**RESOLVED**, the Farmington Town Board acknowledges the appointment of Sarah Cerniglia as Deputy Town Clerk effective January 27, 2020, at a rate of \$15.00 per hour, and further be it

**RESOLVED**, that copies of this resolution be given to the Confidential Secretary to the Supervisor and the Principle Account Clerk.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION 58-2020:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION TO REPLACE AND UPGRADE THE TOWN HALL SERVER WHICH INCLUDES A LENOVO SERVER (5-YEAR NBD ONSITE WARRANTY) OR EQUAL, WINDOWS SERVER ESSENTIALS OEM LICENSE WITH DOWNGRADE TO 2016 ESSENTIALS, ONSITE LABOR, 4TB EXTERNAL HARD DRIVE AND A SONIC WALL TZ500 SECURITY APPLIANCE**

**WHEREAS**, quotes were requested from four companies to upgrade the Farmington Town Hall server, and

**WHEREAS**, after three weeks of waiting for quotes with documentation, and

**WHEREAS**, the only quote received was from Keyser Computer Services, Estimate #663, now therefore be it

**RESOLVED**, the Farmington Town Board hereby authorizes the Town Supervisor contract with Keyser Computer Services for a server including installation at a cost not to exceed \$9,129.00, and further be it

**RESOLVED**, that copies of this resolution be given to the Principle Account Clerk and Shane Keyser of Keyser Computer Services.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #59-2020:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Bowerman**:

**RESOLUTION TO REPLACE AND UPGRADE THE TOWN HIGHWAY SERVER WHICH INCLUDES A LENOVO SERVER (5- YEAR NBD ONSITE WARRANTY) OR EQUAL, WINDOWS SERVER ESSENTIALS OEM LICENSE WITH DOWNGRADE TO 2016 ESSENTIALS, ONSITE LABOR, 2TB EXTERNAL HARD DRIVE AND A SONIC WALL TZ400 SECURITY APPLIANCE**

**WHEREAS**, quotes were requested from four companies to upgrade the Farmington Town Highway server, and

**WHEREAS**, after three weeks of waiting for quotes with documentation, and

**WHEREAS**, the only quote received was from Keyser Computer Services, Estimate #664, now therefore be it

**RESOLVED**, the Farmington Town Board hereby authorizes the Town Supervisor contract with Keyser Computer Services for a server including installation at a cost not to exceed \$6,821.00, and further be it

**RESOLVED**, that copies of this resolution be given to the Highway Superintendent, Principle Account Clerk and Shane Keyser of Keyser Computer Services.

All Voting "Aye" (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION 60-2020:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN PROPOSAL FOR PROFESSIONAL SERVICES WITH MRB GROUP FOR PRELIMINARY ENGINEERING REPORT FOR SANITARY SEWER CAPACITY IMPROVEMENTS (PS-1 FORCE MAIN, MERTENSIA ROAD)**

**WHEREAS**, MRB Group has submitted a Proposal for Professional Services for preliminary engineering report for sanitary sewer capacity improvements (PS-1 force main, Mertensia Road) at a cost not to exceed \$21,500.00, now therefore be it

**RESOLVED**, the Farmington Town Board hereby authorizes the Town Supervisor to sign the Proposal for Professional Services for preliminary engineering report for sanitary sewer capacity improvements (PS-1 force main, Mertensia Road) at a cost not to exceed \$21,500.00, and further be it

**RESOLVED**, that copies of this resolution be given to the W&S Department and the Principle Account Clerk.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #61-2020:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION TO AWARD ELECTRICAL WORK ON THE NORTH GATE OPERATOR SYSTEM**

**WHEREAS**, a new North Gate Entrance is being installed and the WWTP requires an automatic opening device to operate the gate, and

**WHEREAS**, two quotes were received from JD Rogers for \$2,100.00 and the second from O'Connell Electric for \$1,999.00, now therefore be it

**RESOLVED**, the Farmington Town Board hereby authorizes the lowest quote from O'Connell Electric to be awarded the work and copies of this resolution to the Acting W&S Superintendent, Andrew Perry of O'Connell Electric and the Principle Account Clerk.

Four Voting "Aye" (Ingalsbe, Herendeen, Casale, and Bowerman), One Abstention (Holtz), the Resolution was **CARRIED**.

**RESOLUTION #62-2020:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION TO PERFORM UPGRADES TO VARIOUS WATER PRESSURE RELIEF VALVES (PR-1, 2, 4 AND 6)**

**WHEREAS**, the Acting Water & Sewer Superintendent requested quotes to upgrade and make repairs to four PRV's, and

**WHEREAS**, two quotes were received, one from JD Rogers for a total of \$23,907.00 and the second from O'Connell Electric for \$17,356.00, now therefore be it

**RESOLVED**, the Farmington Town Board hereby authorizes the acceptance of the lowest quote from O'Connell Electric, and further be it

**RESOLVED**, that copies of this resolution be given to the W&S Department, Andrew Perry of O'Connell Electric and the Principle Account Clerk.

Four Voting "Aye" (Ingalsbe, Herendeen, Casale, and Bowerman), One Abstention (Holtz), the Resolution was **CARRIED**.

**RESOLUTION #63-2020:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION TO APPOINT HEARING OFFICER TO CONDUCT NEW YORK CIVIL SERVICE LAW SECTION 75 PROCEEDING**

**WHEREAS**, Town Supervisor Peter V. Ingalsbe has commenced a proceeding and requested a hearing pursuant to Section 75 of the New York State Civil Service Law regarding employee D.D. on December 13, 2019; and

**WHEREAS**, Section 75(2) of the New York State Civil Service Law requires that a hearing upon New York State Civil Service Law Section 75 charges shall be held by the officer or body having the power to remove the person against whom such charges are preferred, or by a deputy or other person designated by such officer or body in writing for that purpose; and

**WHEREAS**, in case a deputy or other person is so designated, he/she shall, for the purpose of such hearing, be vested with all the powers of such officer or body and shall make a record of such hearing which shall, with his/her recommendations, be referred to such officer or body for review and decision; and

**WHEREAS**, Town Supervisor Peter V. Ingalsbe has recommended the appointment of Brayton McK. Connard as the designated hearing officer.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Farmington hereby appoints Brayton McK. Connard as the Hearing Officer pursuant to Section 75 of the New York State Civil Service Law, with respect to the Charges brought by Town Supervisor Peter V. Ingalsbe against employee D.D. on December 13, 2019, and authorizes the Hearing Officer to hear evidence, make a transcript of the proceedings, and to issue a written report of her findings and recommendations to the Town Board.

All Voting "Aye" (Herendeen, Ingalsbe, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #64-2020:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING THE ELECTRONIC WITHDRAWAL OF PAYCHEX MONTHLY ANALYSIS FEES**

**WHEREAS**, Paychex withdraws a monthly electronic payment out of the Town of Farmington's General account to cover administration costs

**WHEREAS**, the administration costs were appropriated in the General 2020 budget expenditure line A1670.4 at an amount not to exceed \$4200

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the Principal Account Clerk to complete the monthly Journal Entries to record the electronic withdrawals

**FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk.

All Voting "Aye" (Herendeen, Ingalsbe, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #65-2020:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**A RESOLUTION ACCEPTING A LETTER OF CREDIT IN THE TOTAL AMOUNT OF \$48,542.00 AND DIRECTING THE FILING OF SAID SURETY WITH THE TOWN CLERK'S OFFICE; AND REQUESTING THE PLANNING BOARD'S RECOMMENDATION THEREON FOR THE APPROVED SITE IMPROVEMENTS WITHIN THE MICROTTEL INDUS GROUP PROJECT LOCATED AT 1290 STATE ROUTE 332**

**WHEREAS**, the Farmington Town Board (hereinafter referred to as Town Board) has received a request from Lance S. Brabant, CPESC, Director of Planning Services, MRB Group, D.P.C., the Town Engineers, dated January 13, 2020, to accept a Letter of Credit Estimate for certain site improvements to be dedicated to the Town, that are to be located upon property that is being developed as the Microtel Indus Group Project; and

**WHEREAS**, Town Code, Chapter 165, Section 33. C., requires a form of surety to be established for all proposed site improvements that are to be offered to the Town for dedication.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board does hereby accept the amount of the above referenced Letter of Credit, in the total amount of \$48,542.00.

**BE IT FURTHER RESOLVED**, that the Town Board requests the Town Planning Board's review and recommendation upon this proposed Letter of Credit to be conducted at their next meeting on Wednesday, January 15, 2020.

**BE IT FURTHER RESOLVED**, that said Letter of Credit is to be filed in the Office of the Town Clerk prior to the scheduling of a Pre-Construction Meeting by the Town Code Enforcement Officer.

**BE IT FINALLY RESOLVED**, that the Town Clerk is hereby directed to provide certified copies of this resolution to the following parties: Farmington Town Board; Farmington Town Clerk; Farmington Town Principal Account Clerk; Farmington Town Code Enforcement Officer; Farmington Construction Inspector; Farmington Town Engineers, MRB Group, D.P.C., Attn: Lance S. Brabant, 145 Culver Road, Suite 160, Rochester, New York 14620; Matt Bucci, Indus Hospitality Group, 950 Panorama Trail South, Rochester, New York 14625; John Ott, Indus Hospitality Group, 950 Panorama Trail South, Rochester, New York 143625; and Matt Tomlinson, P.E., Marathon Engineering, 39 Cascade Drive, Rochester, New York 14614.

All Voting "Aye" (Herendeen, Ingalsbe, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #66-2020:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

Abstract 25-2019

**TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS**

**TO: MARCY DANIELS** **FROM: J. MARCIANO**

ABSTRACT NUMBER	<u>25</u>
DATE OF BOARD MEETING	<u>1/14/2020</u>

FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS
A	GENERAL FUND	31,049.34	2664,2666-2689,2691-2693,2703,2707,2708, 2754-2756
HG	MERTENSIA WATERLINE	0	
DA	HIGHWAY FUND	27,477.17	2690,2694-2701,2704-2706,2753
HA	AUBURN TRAIL PROJ	189,996.48	2665,2673,2757
HB	BEAVER CREEK PARK	0	
HM	FUEL STATION CAP PROJ	2,097.02	2754
HN	NORTH RD CAP PROJ	0	
HP	TOWN PARK IMPROVEMENTS	0	
HS	PUMP STATION 2	0	
HW	WATER TANK REPAIR	2,969.36	2663
HZ	TOWNLIN CAP PROJ	0	
SD	STORM DRAINAGE	204.31	2702,2733
SF	FIRE PROTECTION DISTRICT	0	
SL1	LIGHTING DISTRICT	6,845.87	2684
SM	SIDEWALKS	0.00	
SS	SEWER DISTRICT	52,899.22	2681,2690,2691,2702,2709-2736,2751-2752, 2756
SW1	WATER DISTRICT	347,773.47	2681,2690,2691,2702,2713-2716,2724,2726, 2730,2733,2737-2750,2752,2756
TA93	LETTER OF CREDIT (CASH)		
TA200	<b>PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86)</b>	36.35	2689,2714,2715
	<b>TOTAL ABSTRACT</b>	<b>\$ 661,348.59</b>	

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #67-2020:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Herendeen**:

Abstract 1-2020

**TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS**

**TO: MARCY DANIELS** **FROM: J. MARCIANO**

ABSTRACT NUMBER	<u>1</u>
DATE OF BOARD MEETING	<u>1/14/2020</u>

FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS
A	GENERAL FUND	88,736.71	01-36,49
DA	HIGHWAY FUND	26,205.62	19,27,32,37-39
HA	AUBURN TRAIL PROJ	578.00	5
HB	BEAVER CREEK PARK	3,418.50	19
HG	MERTENSIA WATERLINE	757.50	19
HM	FUEL STATION CAP PROJ	1,190.00	50
HN	NORTH RD CAP PROJ	175.00	19
HP	TOWN PARK IMPROVEMENTS	2,866.50	19
HW	WATER TANK REPAIR	14,424.00	19
HZ	TOWNLIN CAP PROJ	120.00	19
SD	STORM DRAINAGE	7,627.50	19,27
SS	SEWER DISTRICT	36,947.08	19,27,32,33,40-47
SW1	WATER DISTRICT	20,885.51	19,27,32,33,40-48
TA93	LETTER OF CREDIT (CASH)		
TA200	<b>PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86)</b>	13.27	43
	<b>TOTAL ABSTRACT</b>	<b>\$ 203,945.19</b>	

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**TRAINING UNDER \$100:**

1. Dan Delpriore to attend the 2020 AWMA/NYWEA Joint Seminar on February 12, 2020 at the Burgundy Basin Inn in Pittsford, NY at a cost not to exceed \$65.00.

**DISCUSSION:**

Association of Towns 2020 Proposed Legislative Program – the Town Board reviewed all proposed resolutions and voted yes to all of them.



**EXECUTIVE SESSION:**

**Councilman Casale** motioned to enter into executive session at 7:33 p.m. to discuss the employment history of a particular individual, **Councilman Holtz** seconded the motion, motion **CARRIED**.

**Councilman Bowerman** motioned to exit executive session at 7:57 p.m. and **Councilman Casale** seconded the motion, motion **CARRIED**.

With no further business before the Board, **Councilman Casale** offered a motion to adjourn the meeting at 7:58 p.m., seconded by **Councilman Bowerman**. Motion Carried.

Michelle A. Finley, MMC, RMC -Town Clerk: \_\_\_\_\_