

At the Farmington, Canandaigua, and Hopewell Joint Water Meeting, held in the Farmington Town Hall or by Phone/Video Conferencing on the 1st day of November, 2022, at 7:00 PM, there were:

PRESENT: **Town of Farmington**
Peter Ingalsbe – Supervisor
Mike Casale – Councilman
Steven Holtz – Councilman
Nate Bowerman – Councilman
Ron Herendeen – Councilman
Michelle Finley – Town Clerk

Town of Canandaigua
Jared Simpson – Supervisor
Karen DeMay, Councilwoman
Adeline Rudolf - Councilwoman
Jim Fletcher – Highway/Water Superintendent

Town of Hopewell
William Namestnik – Supervisor
Joe Eckam- Water Superintendent

Also present in person: **Dave Conti** – Water & Sewer Superintendent, and **Bill Davis** – MRB Group, **Greg Hotelling** – MRB Group, **Ron Brand** – Director of Planning and Development, **August Gordner** – Code Enforcement Officer, **Tim Hannan** – Conservation Board Member,

Also present by telephone/video conferencing were: **Doug Finch** – Canandaigua Town Manager, **Terrance Fennelly** – Canandaigua Town Councilman

Supervisor Ingalsbe stated that the 2023 CFWD water budget is \$4,564,038, which is up \$718,813. The budget is scheduled to use \$104,234 of fund balance. Major expenses are wages (\$588,609), health insurance (\$165,450), source of supply (what we pay the City of Canandaigua) (\$1,407,500), equipment (\$134,500), water meters (\$65,000), and capital project and a building reserve (\$450,000). He added that water revenues of metered sales will increase an estimated \$322,000 and the estimated real property tax across will increase approximately \$27,246 or \$.015 per thousand (\$.86785) for Farmington and \$14,971 or \$.035 per thousand (\$.88803) for Canandaigua. Supervisor Ingalsbe stated that the City of Canandaigua notified the town that the water rate will increase by almost 14%, which will cause an increase in the water usage rates.

Water & Sewer Superintendent, Dave Conti, discussed the 2022 projects completed.

Review of 2022 Water Projects:

- NYS Route 96 and Mertensia Watermain Replacement Phase 1 is completed to just North of the apartments.
- Brickyard Water Tank Replacement Project- with bids coming in at \$4,000,000 over the estimates for the project was put on hold. They agreed to move forward with a rebid if MRB can confirm that their IMG Grant of \$3,614,400 can be extended for the new time schedule once an award is made. The balance that will have to be bonded is approximately \$8.3 million. Mr. Davis stated that the original grant agreement was signed December 5, 2019, and it will expire December 5, 2024, they estimated construction timeframe could be anywhere from 18 to 24 months, they would want to award anytime between December 2022 and June of next year, the sooner the better. He added that they have not reached out to EFC yet but when they do, they will check to see if they will grant an extension. Difficulty right now is lead time on getting steel and everything.
- North Road – two phases remaining, bid early winter of 2022 (\$300,000) from the 2022 budget and \$300,000 is needed from the 2023 budget.
- Design waterline on County Road 8 from NYS 332 going north to NYS Route 96.
- Hook Road Waterline that goes under the NYS Thruway is currently shut off. The line was spray lined and they have a very small leak. The spray lining contractor will be back to camera the line and respray if needed.
- NYS 332 and 96 Watermain Replacement \$1.2 million. The boring and pipe installation is completed. Testing and disinfection is going on now so they can put the line in service.
- Phase 3 of Canandaigua Farmington Townline Road 1100' of 12" Dr14- was installed by town forces and is being tested.
- Continue valve maintenance, fire hydrant flushing, painting, and maintenance in the northwest and southwest quadrants of the Canandaigua Farmington Water District.
- Continue replacement of older Badger/Itron water meters due to the 15-year battery life expectancy. Research with Badger and Neptune for encoders and endpoints.
- Purchased Muni-Link Billing Software to replace BAS Billing Software.

New Watermain Installed by Contracts in 2022:

- Monarch Manor 2 – 1340 LF
- GLN Farmington – 1130 LF
- Villas at Hathaways – 1450 LF
- Auburn Meadows 8 South – 1220 IF
- Reliant Federal Credit Union – 350 LF

Future projects 2023 & beyond:

- Mertensia Road North from the apartments to Elizabeth Road (\$150,000)
- Collett Road & Rt. 332 (ARPA Funds) \$188,000
- North Road Waterline- \$300,000 in 2022 budget and \$300,000 in the 2023 budget
- Cranberry Drive (Farmbrook) \$125,000
- Meter Pit – County Road 8 & Wayne County (\$55,000)
- Rebid of Brickyard Road tank and transmission line

Beyond 2023:

- Yerkes Road – replace in kind as time permits
- Balance of Mertensia/Collett/Rt. 332
- County Road 8 (multiple phases)
- Dalton Drive (Farmbrook) (multiple phases)

Review of 2023 Proposed Budget Sheets & Tax Rate Table

Supervisor Ingalsbe stated that source of supply will be up due to what they pay for water, engineering fees increased, and there is \$400,000 in BAN interest for the Brickyard Road Project. He added that meter sales will increase because they will be charging more, and it is projected to use \$104,234 of fund balance.

Supervisor Ingalsbe stated that the debts for Emerson-Allen and Hopewell Townline Road will be paid off in 2023, Fox Road in 2024, Ellsworth in 2025, and Sheldon Road in 2027.

Reviewed the 5-Year Capital Improvement Plan for the Water Projects.

Councilman Bowerman made a motion to approve the 2023 Canandaigua-Farmington Water District Budget, Councilman Rudolf seconded the motion. All three Town Boards voted “Aye”.

Brickyard Road Tank & Transmission Line Rebid and Timeline

Mr. Davis stated that are a few decisions that both towns need to make when they are ready to rebid. He stated that there were a few interior finishes and things in the bid to make space to use it so they will need to decide if they want to bid it the same or make some changes. Supervisor Ingalsbe stated that one thing that can be backed out of the bid for replacing the 12” waterline on Canandaigua-Farmington Townline Road as far as a contractor for that project because both towns will use their own workforce and is already completed. As far as the Bond, he will share that information once the Bonding Company gets back to him.

Mr. Fennelly asked if Canandaigua LCD was discussed to do a more comprehensive study of the water from the lake to the user. Supervisor Ingalsbe replied that it had not yet. He added that Mr. Davis and himself had a brief discussion with Dave Conti and Marty Aman from Wayne County, and Kevin Lyke, Manchester Water Superintendent, to have a united front with all the users that purchase water from the City of Canandaigua and ask them to now only look at how do they get more capacity in the Canandaigua-Farmington Water District but also because there are a lot of the districts that have been served by the Department of Health because there THM’s are up. They need to have the City of Canandaigua work with them on that also. He added that MRB would draft a letter and share it with everyone then have all the Supervisors sign it then send it to the City of Canandaigua to get the ball going. Supervisor Ingalsbe stated that Mr. Davis will touch base back in office with Matt Horn who is part of the LCD and see if they can do a separate proposal for the water volume project. Councilman Fennelly stated that at the LCD meeting he suggested to the Board of Directors that since they have three major thrusts, one being infrastructure such as water, sewer, gas and electric as one of the major efforts that they start looking at and to convene some type of round table discussion to get all of the ideas out on the table and to what the future volume could be. He added that he asked the LCD if they would fund some of the efforts, and they told him they would because it is one of their major concerns with future development throughout the area. Supervisor Ingalsbe asked Councilman Fennelly if the LCD would fund some of engineering costs for the study, Mr. Fennelly replied yes.

Councilwoman Rudolf asked if they had to have it completed by December 5, 2024 to get the IGA grant. Mr. Davis replied yes and if not closed out by that deadline in 2024 then the money that is left is forfeited. He added that it is in everyone’s best interest to have it completed by that time. Mr. Davis stated that this is the first time they

had asked for extension of time because the ability to get material was difficult and he doesn't even know what it would be today, hopefully not longer, but they will have to see how the timeframe will go and to understand that the bond resolution and 202-b must be updated and completed. He imagines that it would all have to be done all over again and they would look over the overall project cost based on the bids and information they have to date, and any updates on steel prices from the first time, and to make sure the bond resolution is sufficient enough, so they do not have to go back again and do that. Mr. Davis stated that most contractors and tank manufactures will not hold their bid for very long, so they need to be ready to award as soon as they took bids. Supervisor Ingalsbe asked Mr. Davis and Mr. Hotelling based on their experience do they think is a chance that the timeframe could be extended once they are in the construction process. Mr. Hotelling stated that he doesn't think they have ever asked for extension, but they will reach out tomorrow and check. Councilman Holtz asked Mr. Davis what is the turnaround time on getting everything ready, Mr. Davis replied that depending on the changes that they would want to make, a month to a month and a half. Mr. Hotelling stated that they had talked about realigning how some of the site work was to be done regarding the tanks because the tank contractors themselves need subcontractors to do the site work. He added that he would like to bid the transmission work first then a week later do the tank work.

Mr. Finch stated that they are in the process of having a traffic analysis and should be completed in the next 30 days and he believes that will help them with the construction of the roadway. Supervisor Ingalsbe asked if Canandaigua expects Farmington (CFWD) to pay for the gravel for the road base, Mr. Finch replied no.

Councilman Holtz stated that they have been under time crunch for a long time to get this done and they don't want to lose the over three million dollars, and it sounds like the Town of Canandaigua has stuff they are waiting to get back before they are willing to make a commitment to move forward with this, where are we on a commitment for this? Mr. Simpson stated that they are ready to move forward they just want to make sure going forward that they know all the parts as far as the water use study for the town area, and the extra road that they're putting in is a separate issue.

Supervisor Ingalsbe stated that the engineers will look at everything and then have a public works meeting between the two towns and see if they can get in a December/January bid time. Mr. Davis stated that he assumes that between the two town boards they would like to see updated project budget, cash flow, and any potential changes to provide some savings. Both towns replied yes.

Councilman Bowerman made a motion to adjourn the meeting at 6:44 p.m., Supervisor Simpson seconded the motion. Motion Carried.

Michelle Finley, MMC, RMC
Farmington Town Clerk