

At the Farmington Town Board Meeting, held in the Town Hall or by Phone/Video Conferencing on the 8th day of June, 2021, at 7:00 PM, there were:

PRESENT: Peter Ingalsbe – Supervisor
Mike Casale – Councilman
Steven Holtz – Councilman
Nate Bowerman – Councilman
Ron Herendeen – Councilman
Michelle Finley – Town Clerk

Also present in person: **Don Giroux** – Highway and Parks Superintendent, **Dan Delpriore** – Code Enforcement Officer, and **Ron Brand**- Director of Planning and Development.

Also present by telephone/video conferencing were: **Bill Davis** – MRB Group.

PUBLIC HEARINGS: None.

APPROVAL OF MINUTES:

A motion was made by **Councilman Holtz** and seconded by **Councilman Casale**, that the minutes of the May 25, 2021, Town Board Meeting, and given to members for review, be approved. All Voting “Aye” (Holtz, Casale, Herendeen, Bowerman, and Ingalsbe). Motion Carried.

PRIVILEGE OF THE FLOOR: None.

PUBLIC CONCERNS: None.

REPORTS OF STANDING COMMITTEES:

Public Works Committee: Councilman Herendeen reported:

1. Discussed Hydro-Dyne #1 – Quarterly Maintenance.
2. Discussed replacing batteries in ¼ of the plants UPS’s.
3. Pressure test Wangum Road force main -should be completed this week.
4. Gathered data from flow meters on Loomis Road and East Victor Road.
5. Discussed quotes for PS-31 electrical service for new E-One Pumpstation.
6. Performing maintenance on our UV system.
7. Installing new aerator system in aerator pond.
8. Discussed the restoration of lawns.
9. Discussed installation of new watermain at the Rt. 96 and Mertensia Road project.
10. Discussed quotes for tree and stump removal at 1240 Mertensia Road.
11. Water main breaks – Coral Drive.

Highway & Parks:

1. Highway- Equipment Maintenance, binder course completed on driveways on CFTL, shoulders placed on Empire Drive, spot paved on Dalton Drive and Elizabeth Way, and drop in lets repaired on Doe Haven Drive.
2. Parks- mowing at all town buildings and parks, P-5 truck arrived before holiday, trimming in parks, application of Roundup, cleaned up Veteran’s Memorial before holiday, and working on repairs per Code memo.
3. Resolution to for rectangular rapid flashing beacons and mid-year rate increase for Highway and Parks departments.

Town Operations Committee: Councilman Bowerman reported:

1. Discussed various projects: BeaverCreek Park, Deleware River Solar, Hathaway’s Corners, Town Comprehensive Plan Update, working on zoning code amendments and zoning map amendments, and Black Creek drainage issue.

Town Personnel Committee: None.

Town Finance Committee: Supervisor Ingalsbe reported: None.

Town Public Safety Committee: Councilman Holtz reported: None.

REPORTS OF TOWN OFFICIALS:

Supervisor Peter Ingalsbe reported:

1. Received 1st mortgage tax from Ontario County.
2. Mary Gates , Ontario County Director of Finance, reported that April and May sales tax receipts look encouraging.
3. The contracted Grade 4 Operator started at the WWTP working a minimum of four hours per week, 16 hours per month.
4. Still no word on the allocation of ARP funds to the town.

5. Attended a town hall meeting with Congressman Jacobs and six other supervisors.

Highway & Parks Superintendent Giroux reported:

1. Discussed AC issue at the Town Court – sensor will be changed out.
2. Discussed kiosk at fuel station.
3. Discussed camera issues at Beaver Creek Park. Ball fields and Soccer fields are updated. Sealer on pavilion roof is looking good.
4. Discussed getting quotes for tree on Harlowe Lane.

Town Clerk Michelle Finley reported:

1. Attended 2 hour Zoom meeting – New York State Association of Tax Collectors and Receiver.
2. Busy with various scanning projects.

Water & Sewer Superintendent Robin MacDonald reported: None.**Code Enforcement Officer Dan Delpriore reported:**

1. Permits issued in May – 85. Total Permits issued to May 31st – 448.
2. Permit inspections completed in May – 236, total completed to May 31st – 1146.
3. Total fire inspections completed in May – 34.
4. Total Stormwater/MS4 inspections completed in May – 24.
5. 102 permits for new homes.

Director of Planning and Development Ron Brand reported:

1. Report available on website and filed with the Town Clerk.
2. The decommissioning plan was sent to the Code Enforcement Officer and Town Engineers for review and comments, then it will go to the Planning Board for review. (Delaware River Solar)

Assessor Michelle Nicodemus reported: None.**Town Engineer Bill Davis reported:**

1. Update on Manhole Rehab project.
2. Tank project.
3. Working on Sewer work plan for DEC.
4. Update on Rt. 96 and 332 design.

Fire Chief reported: None.**Planning Board Chairman Ed Hemminger reported:**

1. Next Meeting – Cline Road – 2 lot subdivision preliminary, Autowash, Meyers RV, Delaware River Solar Decommissioning Plan review.

Zoning Board of Appeals Jeremy Marshall reported: None.**Recreation Advisory Committee Bryan Meck reported: None.****Recreation Director Mark Cain reported: None.**

Supervisor Ingalsbe stated that he reached out to our Recreation Director, Mark Cain, to see if the town can put together a fireworks celebration for the 1st Saturday in August since the town had to postpone the July 3rd Fireworks Celebration.

Ontario County Planning Board Member reported: None.**Conservation Board Chairman Hilton reported: None.****Town Historian Donna Herendeen reported: None.****Swap Shop Update: Councilman Holtz reported: None.****Agricultural Advisory Committee Chairman Hal Adams: None.****COMMUNICATIONS:**

1. Letter to the Town Supervisor from Kathy Ammari and Pradeep Jangbari of the NYS DEC. Re: Approval of Plans – Sanitary Sewer Extension, PW#2330.
2. Commercial Fire Policy Summary Declaration. Re: Victor Band Boosters.

3. Town of Victor Town Board Resolution #158. Re: Purchase unleaded gasoline and diesel fuel – Town of Farmington.
4. Letter to Honorable William Kocher, Victor Town Justice, from Dan Delpriore, Code Enforcement Officer. Re: Case Number 21040094.
5. Letter to Karen Bodine, Town Clerk, Town of Victor from Michelle Finley, Town Clerk, Town of Farmington. Re: Planning Board Preliminary Application, 415/417 Cline Road.
6. Notice of Democratic Party Caucus on June 17, 2021.
7. Letter to the Town Supervisor from Excellus. Re: Notice of proposed premium rate change.
8. Letter to Anthony DiPrima from the Director of Development. Re: Monarch Manor Section 2, Final Plat Maps.
9. Certificates of Liability Insurance from: L&O Plumbing and Heating, Inc.; J David Schlossnagle.
10. Certificate of Workers' Compensation Insurance from: Allstate Roofing & More, LLC.

REPORTS & MINUTES:

1. Ontario County Sheriff Traffic Report – May 2021.
2. ZBA Meeting Minutes – April 26, 2021.

ORDER OF BUSINESS:**RESOLUTION 213-2021:**

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION APPOINTING PAUL DUREUS AS A MEMBER OF THE CONSERVATION BOARD

WHEREAS, there is currently two vacancies on the Conservation Board, and

WHEREAS, Sue Hilton, Chairperson of the Conservation Board, has recommended that Paul Dureus fill the vacancy, and

NOW, THEREFORE, BE IT **RESOLVED**, that the Town Board hereby appoints Paul Dureus to the Conservation Board for a term ending December 31, 2022; and be it

FURTHER RESOLVED, that the Town Clerk provide copies of this resolution to the Confidential Secretary and Paul Dureus at pedemploy@gmail.com.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #214-2021:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY REPORT OF THE SUPERVISOR FOR MAY 2021

WHEREAS, Town Law states the Town Board must approve/reject the Supervisor's Monthly Report, and

WHEREAS, the Principal Account Clerk submitted the Monthly Report of the Supervisor for May 2021 to the Town Supervisor on June 2, 2021, and

WHEREAS, the Town Supervisor approved and executed the Monthly Report of the Supervisor for May 2021 on June 2, 2021,

WHEREAS, the Town Supervisor submitted said Monthly Report to the Town Board for approval via email,

NOW, THEREFORE, BE IT **RESOLVED**, that the Town Board hereby accepts the Monthly Report of the Supervisor for May 2021, and be it further

RESOLVED, that the Town Clerk give a copy of this resolution to the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #215-2021:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION WAIVING THE PARK RESERVATION FOR GIRL SCOUT TROOPS 60131 AND 61787

WHEREAS, Susan Bellis has requested the use of the Town Park on July 18, 2021, for a year-end celebration and bridging ceremony and has requested a waiver of the park reservation fee, therefore be it

RESOLVED, that the Farmington Town Board authorizes the waiver of the park reservation for the Girl Scouts year-end celebration and bridging ceremony on July 18, 2021.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #216-2021:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE GENERAL FUND

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the following budget amendment:

From: A8020.48 AG Zoning Amendments \$5,000
 To: A8020.49 Town Comprehensive Plan \$5,000

BE IT RESOLVED, that the Principal Account Clerk transfers the amount above

FURTHER RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

RESOLUTION 217-2021:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING THE TOWN SUPERVIOR TO SIGN FOR ONTARIO COUNTY APPROVAL DOCUMENTATION FOR RECTANGULAR RAPID FLASHING BEACONS AT THE AUBURN TRAIL CROSSING ON COUNTY ROAD #41

WHEREAS, concerns have been raised for safety at the Auburn Trail Crossing on County Road #41, and

WHEREAS, Fisher and Associates has completed a final design, and

WHEREAS, Chris Day and Ontario County Staff have reviewed and provided comments for consideration, and

WHEREAS, Ontario County has sent the Town of Farmington the necessary documentation to move forward, and

WHEREAS, attached are the following documents that The Farmington Town Board needs to approve, and , *now therefore be it*

RESOLVED, that the Town Board authorizes the Town Supervisor to sign the attached agreements **Right of Way Encroachment Agreement and the Combined Real Estate Transfer Tax Return, Credit Line Mortgage Certificate, and Certification of Exemption from the Payment of Estimated Personal Income Tax** (TP-584 NYS), and be it further

RESOLVED, that the Town Clerk send originals to Chris Day at Ontario County and forward the copies to the Highway/Parks Department, Emily Smith of Fisher Associates 180 Charlotte Street, Rochester, NY 14607, and the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

RESOLUTION 218-2021:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

Abstract 11-2021

TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS

TO: MARCY DANIELS FROM: J. MARCIANO

ABSTRACT NUMBER 11
 DATE OF BOARD MEETING 6/8/2021

FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS
A	GENERAL FUND	\$144,187.36	912,913,915-948,950-954,966, 970
HG	MERTENSIA WATERLINE	6,000.00	939
DA	HIGHWAY FUND	41,146.06	932,933,940,947,948,956-958, 963-965
HA	AUBURN TRAIL PROJ	6,300.00	922
HB	BEAVER CREEK PARK	15,027.36	911,914,939,949,971
SF	FIRE PROTECTION DISTRICT	0	
HW	WATER TANK REPAIR	9,267.00	939
HZ	TOWNLINE CAP PROJ	96,871.32	932,939,960-964
SD	STORM DRAINAGE	1,587.89	897,939,959
SL1	LIGHTING DISTRICT	1,887.22	944
SS	SEWER DISTRICT	26,769.80	877-902,912,939,940,947,952, 959
SW1	WATER DISTRICT	11,276.63	878,879,882,884,885,888,892- 894,897-900,903-910,912,921, 939,940,947,952,959
TA93	LETTER OF CREDIT (CASH)	0	
TA200	PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86)	299.70	898,899,950,967-969
	TOTAL ABSTRACT	\$ 360,620.54	

Councilman Herendeen abstained from Voucher 924, and Supervisor Ingalsbe abstained on Voucher 925. All Voting “Aye” (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

WAIVER OF THE RULE: No Objections.

RESOLUTION #219-2021:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

MID YEAR PAY INCREASES – HIGHWAY AND PARKS DEPARTMENT

WHEREAS, there are funds in the Highway and Park Departments for mid -year pay increases effective June 27th, 2021, and

WHEREAS, the Highway Superintendent has discussed the wages increases with Public Works on, May 25th, and

WHEREAS, the Highway increases will be funded via budgeted wages in the Highway and Park departments, and

RESOLVED, that the Town Board hereby grant wage increases as follows effective June 27th, 2021:

Employee Name	Current Rate	Increase	New Pay Rate
Jason Phillips	\$21.53	\$2.00	\$23.53
Carl Gauss	\$24.79	\$1.00	\$25.79
Shane Quance	\$25.04	\$1.45	\$26.49
Mike Williamson	\$19.97	\$1.25	\$21.22
Sean Murphy	\$17.50	\$1.00	\$18.50
Bruce Williams	\$18.00	\$2.00	\$20.00
Dan Ronk	\$24.09	\$.50	\$24.59
Jeff Ransco	\$24.09	\$.50	\$24.59
Trevor Wendt	\$19.94	\$.75	\$20.69
Brent Bardun	\$22.26	\$.50	\$22.76
Charlie Bowe	\$16.50	\$1.00	\$17.50
Susie Shafer	\$18.20	\$.30	\$18.50

BE IT FURTHER **RESOLVED**, that the Town Clerk provides copies of this resolution to the Highway/Parks Department, the Supervisor’s Confidential Secretary and the Principal Account Clerk.

All Voting “Aye” (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

TRAINING UNDER \$100:

1. John Weidenborner, August Gordner and Leland Cody to attend Crowd Manager training at a cost not to exceed \$19.95 per person.

DISCUSSION:

1. Susan Ross – Lambert Drive, Victor – requested waiver of late fee on sewer bill due to never receiving it or being informed by previous owner. Board discussion was to have her contact the closing attorney; no waiver granted.
2. 1022 Hook Road – high water bills, town looked into it and meter is in a pit and it was frozen, must have a leak somewhere. Supervisor Ingalsbe will reach out to property owners to work out a payment plan.

Supervisor Ingalsbe stated that he worked with Jane and the Town Attorney on the wording for the bills for hardship cases.

EXECUTIVE SESSION:

Councilman Casale made a motion to go into executive session at 7:33 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation, Councilman Bowerman seconded the motion. Motion **CARRIED**.

Councilman Bowerman made a motion to exit executive session at 8:15 p.m., Councilman Herendeen seconded the motion. Motion **CARRIED**.

With no further business before the Board, **Councilman Bowerman** offered a motion to adjourn the meeting at 8:16 p.m., seconded by **Councilman Casale**. Motion **CARRIED**.

Michelle A. Finley, MMC, RMC -Town Clerk: _____