

At the Farmington Town Board Meeting, held in the Town Hall on the 10th day of March 2020, at 7:00 PM, there were:

PRESENT: Peter Ingalsbe – Supervisor
Mike Casale – Councilman
Steven Holtz – Councilman
Nate Bowerman – Councilman
Ron Herendeen - Councilman
Michelle Finley – Town Clerk

Also present were: **Don Giroux** – Highway/Parks Superintendent, **Dan Delpriore**- Code Enforcement Officer, **Ed Hemminger** – Planning Board Chairman, **Bill Davis** – MRB Group, and John Piper – HR Consultant.

PUBLIC HEARINGS-

APPROVAL OF MINUTES:

A motion was made by **Councilman Holtz** and seconded by **Councilman Herendeen**, that the minutes of the February 25, 2020, Town Board Meeting, and given to members for review, be approved.

Four Voting “Aye” (Herendeen, Holtz, Bowerman, and Ingalsbe), One Abstention (Casale). Motion Carried.

PRIVILEGE OF THE FLOOR:

PUBLIC CONCERNS: Kathy Llewellyn – 607 Kelly Drive

Ms. Llewellyn expressed her concern over the number of accidents at the intersection of State Route 332 and State Route 96 and inquired about the possibility of having a roundabout at that intersection. Supervisor Ingalsbe replied that intersection is state owned. Ms. Llewellyn stated that the State told her that the town owns it. Supervisor Ingalsbe stated that the town had asked the NYSDOT to reduce the speed limit and the town was turned down. He added that a number of years ago the State DOT lengthened the amount of time between signals changing between red and green. Councilman Holtz asked Ms. Llewellyn if she could get them the name of the person she spoke to at DOT, she replied that she would do so.

REPORTS OF STANDING COMMITTEES:

Public Works Committee: Councilman Holtz reported:

1. Discussed installation of heater in Chlorine room.
2. Discussed Vaughn Pump.
3. Discussed SCADA work.
4. Watermain breaks – none.
5. Discussed boiler room floor – rust removal/repaint.
6. Discussed O’Connell Electric completed pressure reducing vault electric repairs.
7. Discussed resolution on agenda.

Highway & Parks:

1. Highway- plowing roads, salting roads, equipment maintenance, truck maintenance, grader work and berms, Beaver Creek park installing water main, Straw stabilization at Beaver Creek park, Vac All cleaning gutters, and cleaning up lawn damage.
2. Parks- building and park maintenance, plowing and salting of roads, and equipment maintenance, removal of old playground at Town Hall, and grade work for installation.
3. Discussed resolutions on agenda.

Town Operations Committee: Councilman Casale reported:

1. Discussed resolutions on agenda.
2. Discussed Stormwater Management System.
3. Discussed Delaware River Solar Project.
4. Discussed Cobblestone Arts Center Fundraising Event.
5. Discussed Microtel Project.
6. Discussed Auburn Trail Project.
7. Discussed No Parking chapter of the Town Code.
8. Discussed Stop Work Orders.
9. Discussed new Town Code Truck arriving.
10. Discussed scanning project.

Town Personnel Committee: None.

Town Finance Committee: Supervisor Ingalsbe reported: None.

Town Public Safety Committee: Councilman Holtz reported: None.

REPORTS OF TOWN OFFICIALS:**Supervisor Peter Ingalsbe reported:**

1. Discussed shared services with the City and Town of Canandaigua for a bucket truck.
2. Discussed Newsletter.
3. Discussed Association of Towns Finance School – Geneva, May 21st and 22nd.

Highway & Parks Superintendent Giroux reported:

1. Discussed cap on culvert wall.
2. Fuel Tank Update.
3. Playground Update.

Town Clerk Michelle Finley reported: None.**Water & Sewer Superintendent Robin MacDonald reported: None.****Code Enforcement Officer Dan Delpriore reported:**

1. Reported 30 permits for February – 68 total for year, inspections for February 119, total for year is 276, fire inspections for February is 7, total for year is 35.

Director of Planning and Development Ron Brand reported: None.**Assessor Michelle Nicodemus reported: None.****Town Engineer reported: Bill Davis reported:**

1. Update on projects: Beaver Creek Park site design, North Road project, Manhole Rehab project.

Fire Chief reported: None.**Planning Board Chairman Ed Hemminger reported:**

1. Next Meeting – Delaware River Solar, Earl Johnson 2 lot subdivision project, Auburn Meadows Sections 7N & 8N, and Yellowmills Road site plan.

Zoning Board of Appeals Tim Delucia reported: None.**Recreation Advisory Committee Bryan Meck reported: None.****Ontario County Planning Board Member reported: None.****Conservation Board Chairman Hilton reported: None.****Town Historian Donna Herendeen reported: None.****Swap Shop Update: Councilman Holtz: None.****Agricultural Advisory Committee Chairman Hal Adams: None.****COMMUNICATIONS:**

1. Letter to the Town Clerk from NYS Assemblyman Brian Kolb. Re: Receipt of Resolution #101-2020 requesting the State to restore video lottery terminal (VLT) funding to local governments in the 2020-2021 State Budget.
2. Memo to Polling Place Proprietors from the Ontario County Board of Elections. Re: Request for use of facilities for the upcoming Elections.
3. Letter to the Town Supervisor from Cornell Cooperative Extension, Ontario County. Re: Ontario County Agriculture Appreciation Banquet.
4. Letter to the Town Supervisor from Kendall Larsen of the NYS Department of Health. Re: Public Water Supply, CFWD, 2019 Routine Sanitary Survey.
5. Letter to the Town Clerk from Tessa LaBrake of the Farmington Volunteer Fire Association, Inc. Re: Change in Member Status.
6. Email to the Town Clerk from Melissa Liberatore of MRB Group. Re: Signed time extension change order GC-01 for Iversen (ADA Bathrooms).
7. Ontario County Board of Supervisors Resolution #50-2020. Re: Authorization to participate in defense of real property tax assessment challengers against the 2019 final assessment roll.
8. Letter to Andrew Tavolette from the Town Supervisor. Re: Seneca Waterways Council 2019 Eagle Project of the Year.

9. Letter to the Town Supervisor from the NYS DEC. Re: Notice of Violation.
10. Letter to the Town Supervisor from Mary Krause, Ontario County Administrator. Re: Ontario County Youth Court.
11. ZBA 2020 Rules of Procedure.
12. RG&E Station 127 Project – substation footprint expansion.
13. Notice of Tentative Telecommunications Ceiling.
14. Notice of Tentative Special Franchise Full Value.
15. Letter to Robert Thomas of United Casualty & Surety Insurance Company from the Director of Development. Re: Auburn Trail Connector Project.
16. Letter to John Mintel, Resident, from the Town Supervisor. Re: Request for waive of penalty/late fee.
17. Letter to the Town Board from Melody Kuzniar-Giglio, Resident. Re: Request for waive of penalty/late fee.
18. 2020 Local Update of Census Addresses Project Results.
19. Letter to the Town Supervisor from Patricia Famiglietti of NYS Agriculture and Markets. Re: Municipal Shelter Inspection Report.
20. Letter to the Town Supervisor from Sheryl Robbins of the NYS Department of Health. Re: Public Water Supply, CFWD Approval – Monarch Manor Phase 2 Watermain.
21. Testimonial letter from the Town Supervisor for Cellular Lease Consultants.
22. Genesee County Resolution #110-2020. Re: Resolution opposing elimination of video lottery terminal (VLT) revenue.
23. Insurance Renewal – Farmington Historical Society.
24. Letter to the Town Clerk from the Town Supervisor. Re: Request for information for audit of financial statements of the Town of Farmington for the year ended December 31, 2019.
25. Lime NYSEG/RG&E Small Business Direct Install Program Warranty Information. Re: LED upgrade WWTP.
26. Certificates of Liability from: Ewing Lettering & Graphics, Inc.; Village of Manchester Fire Department; Tomra of North America, Inc.; Decks Unlimited of Western NY, Inc.; Class A Construction, LLC; Alpco Recycling, Inc.; Indus Group, Inc.
27. Certificates of Workers Compensation Insurance from: Decks Unlimited of Western NY, Inc.; Indus Group, Inc.
28. Certificate of Disability and Paid Family Leave Benefits Insurance from: Decks Unlimited of Western NY, Inc.
29. Cancellation of Insurance from: Rose & Kiernan, Inc.; Frey Street, Inc.

REPORTS & MINUTES:

1. Ontario County Sheriff Monthly Traffic Report – January 2020.
2. Ontario County Sheriff Monthly Traffic Report – February 2020.
3. Finance Meeting Minutes – October 1, 2019.
4. Report to Town Public Works and Town Operations for Town Board Meeting – February 25, 2020.
5. ZBA Meeting Minutes – January 27, 2020.
6. Historian 2019 Annual Report.
7. Comprehensive Plan Committee Meeting Minutes – February 20, 2020.
8. Monthly Report – Judge Lew – February 2020.
9. Monthly Report – Judge Gligora – February 2020.
10. Manchester Fire Department Incident Run Log – February 2020.
11. Planning Board Meeting Minutes – February 19, 2020.

ORDER OF BUSINESS:

RESOLUTION #120-2020:

Councilmen Holtz, Casale, Bowerman, and Herendeen, and Supervisor Ingalsbe offered the following Resolution, seconded by **Councilmen Bowerman, Holtz, Casale, and Herendeen and Supervisor Ingalsbe**:

RESOLUTION OF SYMPATHY FOR THE OPETT FAMILY

WHEREAS, the Town Board was deeply saddened to learn of the untimely passing of former ZBA member, Cyril Opett, Jr., on March 5, 2020; and

WHEREAS, Cy was employed for over 7 years in the Town of Farmington as member of the Zoning Board of Appeals serving residents of the Town of Farmington;

NOW THEREFORE BE IT RESOLVED that the Town Board adopts this resolution extending its sincere sympathy to the Opett family and spreading his memory upon the minutes of this board meeting, and be it

FURTHER RESOLVED that the Town Clerk forward a copy of this resolution to Cy's brothers, Stephen at 74 Canandaigua Avenue, Canandaigua, NY 14424 and James at 6495 Foster Street, Jupiter, FL 33458.

All Voting "Aye" (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #121-2020:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING THE SUPERVISOR TO SIGN CONTRACT WITH YOUNG EXPLOSIVES FOR JULY 3 FIREWORKS DISPLAY

WHEREAS, the Recreation Director, Mark Cain, has received a contract for the town's July 3 fireworks display, to be launched across from the Town Park on the property of Royal and Nancy Purdy, and

WHEREAS, Young Explosives Corp. has verified in the contract that they will provide \$2 million in liability insurance and will charge the town \$4,500 for the exhibition of fireworks including all technicians, now therefore be it

RESOLVED, that the Town Board authorizes the Supervisor to sign the contract and therefore be it further

RESOLVED, that the Town Board authorizes the Town Clerk to waive the permit fee for Young Explosives to provide this firework display and therefore be it

RESOLVED, that the Town Clerk forward the signed contract to Young Explosives and make copies of the contract and this resolution for the Recreation Director and Highway/Parks Superintendent.

All Voting "Aye" (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #122-2020:

Councilman Casale offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN PROCLAMATION WITH THE INTERNATIONAL CODE COUNCIL DECLARING THE MONTH OF MAY 2020 AS BUILDING SAFETY MONTH

WHEREAS, our Town is committed to recognizing that our growth and strength depends on the safety and economic value of the homes, buildings and infrastructure that serve our citizens, both in everyday life and in times of natural disaster, and;

WHEREAS, our confidence in the structural integrity of these buildings that make up our community is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers, plumbers and others in the construction industry—who work year-round to ensure the safe construction of buildings, and;

WHEREAS, these guardians are dedicated members of the International Code Council, a nonprofit that brings together local, state and federal officials that are experts in the built environment to create and implement the highest-quality codes to protect us in the buildings where we live, learn, work, play, and;

WHEREAS, our nation benefits economically and technologically from using the International Codes that are developed by a national, voluntary consensus codes and standards developing organization, our government is able to avoid the high cost and complexity of developing and maintaining these codes, which are the most widely adopted building safety and fire prevention codes in the world;

WHEREAS, these modern building codes include safeguards to protect the public from natural disasters such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquake; which, according to a FEMA commissioned study by the National Institute of Building Sciences, provide \$11 in future mitigation benefits for every dollar invested, and;

WHEREAS, Building Safety Month is sponsored by the International Code Council to remind the public about the critical role of our communities' largely unknown protectors of public safety—our local code officials—who assure us of safe, efficient and livable buildings that are essential to America's prosperity, and;

WHEREAS, "Safer Buildings, Safer Communities, Safer World," the theme for Building Safety Month 2020, encourages all Americans to raise awareness about the importance of safe and resilient construction; fire prevention; disaster mitigation, and new technologies in the construction industry. Building Safety Month 2020 encourages appropriate steps everyone can take to ensure the safety of our built environment, and recognizes that the implementation of safety codes by local and state agencies has saved lives and protected homes and businesses, and;

WHEREAS, each year, in observance of Building Safety Month, Americans are asked to consider the commitment to improve building safety and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

NOW, THEREFORE, I, Peter Ingalsbe, Supervisor of the Town of Farmington, New York, do hereby proclaim the month of May 2020 as Building Safety Month. Accordingly, I encourage our citizens to join with their communities in participation in Building Safety Month activities., and

BE IT FURTHER RESOLVED, that the Town Clerk provide the original signed Proclamation to the Building Department for submission to the ICC.

All Voting "Aye" (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #123-2020:

Councilman Holtz offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING THE TOWN OF FARMINGTON SUPERVISOR SIGN THE ANNUAL SOFTWARE SUPPORT AND MAINTENANCE CONTRACT FOR THE PERIOD OF 4/1/2020 TO 3/31/2021 WITH BUSINESS AUTOMATION SERVICES (BAS)

WHEREAS, The Town Code Enforcement Office is responsible for maintaining the equipment necessary to perform the duties of the Building Department and its employees; and

WHEREAS, The Code Enforcement officer, Daniel Delpriore has requested that the Town Supervisor sign the Business Automation Services (BAS) for the IPS software and annual service contract.

NOW THEREFORE, BE IT RESOLVED That the Town Board of Farmington does herein authorize the Town Supervisor to sign the annual service contract with Business Automation Services at a cost not to exceed \$6,470.00

MAY IT BE FURTHER RESOLVE that the Town Clerk send the original signed contract with the check and copies to the Principal Account Clerk and to Building Department.

All Voting "Aye" (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #124-2020:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING THE TOWN OF FARMINGTON TOWN BOARD TO REFUND THE ZONING BOARD FEES IN REGARD TO THE AREA VARIANCE REQUESTED FOR 1375 HATHAWAY DRIVE FOR \$100.00 TO MARK DIMARTINO

WHEREAS, The Town received the \$100.00 Zoning Board fee from Mark DiMartino of 1375 Hathaway Drive for area variance regarding building mounted,

WHEREAS, after review by the zoning officer there would be no need for a area variance for one of the submitted building mounted signs,

NOW THEREFORE, BE IT RESOLVED, That the Town Board of Farmington does herein approve the refund of \$100.00 to Mark DiMartino of 1375 Hathaway Drive.

MAY IT BE FURTHER RESOLVED, that copies of this resolution be submitted by the Town Clerk to Mark DiMartino at 1375 Hathaway Drive, Farmington NY 14425, the Principal Account Clerk, the Confidential Secretary and to Building Department for the property file.

All Voting "Aye" (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #125-2020:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY REPORT OF THE SUPERVISOR FOR FEBRUARY 2020

WHEREAS, Town Law states the Town Board must approve/reject the Supervisor's Monthly Report, and

WHEREAS, the Principal Account Clerk submitted the Monthly Report of the Supervisor for February 2020 to the Town Supervisor on March 3, 2020, and

WHEREAS, the Town Supervisor approved and executed the Monthly Report of the Supervisor for February 2020 on March 3, 2020,

WHEREAS, the Town Supervisor submitted said Monthly Report to the Town Board for approval via email,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby accepts the Monthly Report of the Supervisor for February 2020, and be it further

RESOLVED, that the Town Clerk give a copy of this resolution to the Principal Account Clerk and the Supervisor's Office.

All Voting "Aye" (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was **CARRIED**.

RESOLUTION: 126-2020:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING THE PURCHASE OF A RADIO AND CHARGER FOR THE CODES DEPARTMENT TRUCK FROM FINGER LAKES COMMUNICATIONS

WHEREAS, the Highway Superintendent has received a quotation from Finger Lakes Communications Co., Inc. for radio for trucks and equipment, and

WHEREAS, the Buildings and Codes Department has budgeted for a radio and charger, and therefore be it

BE IT RESOLVED, that the Town Board hereby authorizes the Highway/Parks Superintendent to have the order placed by the Highway/Parks Account Clerk Typist for the radio and charger to be paid from the following codes, **Building Department Contractual (A-3620.4) \$1,819.76**, and be it further

RESOLVED, that the Town Clerk provide a copy of this Resolution to the Confidential Secretary, Principal Account Clerk, the Highway/Park Department, and the Building Department

All Voting "Aye" (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #127-2020:

Councilman Holtz offered the following Resolution, seconded by **Councilman Bowerman**:

LETTER OF CREDIT RELEASE #1 (PARTIAL RELEASE) – AUBURN MEADOWS SUBDIVISION – SECTIONS 7S, IN THE TOTAL AMOUNT OF \$472,456.88

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has received from the Town Planning Board (hereinafter referred to as Planning Board) a resolution dated March 4, 2020, recommending the above referenced Letter of Credit Release #1 be approved, in the total amount of \$472,456.88 for work completed in Section 7S of the Auburn Meadows Subdivision Tract; and

WHEREAS, the Planning Board has reviewed the documentation submitted for the partial release of the Letter of Credit, including the Town Letter of Credit Release Form (Appendix G-2.0) Release No. 1, for Section 7S of the Auburn Meadows Subdivision, signed by all of the town department heads; and

WHEREAS, the Planning Board's conditions of approval have been determined to have been completed to the satisfaction of all the Town Department Heads; and

WHEREAS, the total amount of this Letter of Credit is \$647,740.86; and

WHEREAS, there will be a balance remaining of \$175,283.98 in the Letter of Credit after Release #1; and

WHEREAS, the Town Clerk has reviewed this requested release finding the amounts contained therein to be accurate.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the Town Supervisor, to execute the partial release of the requested amount from the above referenced Letter of Credit.

BE IT FURTHER RESOLVED, that the Town Clerk is to be provided copies of this resolution to: Matt Heilmann, Town Construction Inspector; Don Giroux, Town Highway & Parks Superintendent; Robbin MacDonald, Town Water & Sewer Superintendent; Lance S. Brabant, CPESC, Director of Planning Services, MRB Group, D.P.C.; Dan Delpriore, Town Code Enforcement Officer; and Ronald L. Brand, Town Director of Planning and Development.

FINALLY BE IT RESOLVE,D that a copy of this resolution is to be issued to the Letter of Credit holder, Anthony DiPrima, A&D Real Estate Development Corporation, LLC, 7 Beauclair Drive, Fairport, New York 14450; Walt Baker, DSB Engineers & Architects, 2394 Ridgeway Avenue, Rochester, NY 14626; and Frank Affronti, 104 Contractors, P.O. Box 205, Union Hill, NY 14563.

All Voting "Aye" (Ingalsbe, Holtz, Bowerman, Casale, and Herendeen), the Resolution was **CARRIED**.

RESOLUTION 128-2020:

Councilman Casale offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION OF SUPPORT FOR THE GENESEE LAND TRUST'S APPLICATION FOR A GRANT FROM THE NEW YORK STATE DEPARTMENT OF AGRICULTURE & MARKETS (NYSDAM) FOR THE GERLOCK FARM PROPERTIES LOCATED IN THE TOWN OF FARMINGTON

WHEREAS, the Town of Farmington Agriculture Advisory Committee has, at their February 13, 2019 meeting, recommended an application be submitted to NYSDAM for funding the purchase of an Agricultural Conservation Easement upon the Gerlock Farm properties located in the Town of Farmington; and

WHEREAS, Todd and Charles Gerlock have expressed their interest, to Lorna Wright, Deputy Executive Director, Genesee Land Trust, in continuing their father's efforts to permanently protect the Gerlock Farm properties and have requested of said Land Trust, that their property be considered for a Purchase of Development Rights Grant; and

WHEREAS, the Town of Farmington Agriculture Advisory Committee did, at their October 17, 2019 meeting, act unanimously in support of the application being submitted to NSYDAM, on behalf of the Gerlocks; and

WHEREAS, the Gerlock Farm properties located in the Town of Farmington lies within the Strategic Farmland Protection Area, shown on Map No. 8, within the adopted "Town of Farmington Farmland Protection Plan;" and

WHEREAS, Map No. 8 of the above referenced Plan identifies the areas of the community wherein: there is a majority of productive agricultural land resources; there are viable farming operations deemed important to protect in order to sustain this sector of the economy; and there currently are no pressures for non-farm development; and

WHEREAS, if awarded, the grant funds will cover 87.5% of the project costs, including the transaction costs, and project staff time, with the additional 12.5% of the project costs being provided by the landowner, typically as in-kind through a "bargain sale donation."

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby strongly endorse and supports the Genesee Land Trust's application to NYSDAM for the Gerlock Farm properties.

BE IT FINALLY RESOLVED, that the Board directs that certified copies of this resolution are to be provided to: Lorna Wright, Deputy Executive Director, Genesee Land Trust, 46 Prince Street, Suite LL005, Rochester, New York 14607; Henry Adams, Chairperson, Town of Farmington Agriculture Advisory Committee; and the Town's Director of Planning & Development.

All Voting "Aye" (Ingalsbe, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #129-2020:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING A CHANGE TO THE WATER RATE SCHEDULE FOR THE TOWN OF AND VILLAGE OF MANCHESTER

WHEREAS, the City of Canandaigua issued on February 17, 2020 a 2020 final water rate email, now

THEREFORE, BE IT RESOLVED, this resolution hereby sets a new water rate for the Village of and Town of Manchester that is \$2.31 for the 1st 40,000,000 gallons and \$2.22 for additional gallons, and for the CFWD water rate that is \$4.10/4.55.

MAY IT BE FURTHER RESOLVED, that the Town Fee Schedule and the W&S Department make the necessary adjustments to reflect this new price schedule, and

BE IT FINALLY RESOLVED, that the Town Clerk provide copies of this resolution to the Principal Account Clerk, Water & Sewer Superintendent and the Water & Sewer Billing Clerk.

All Voting "Aye" (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #130-2020:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION TO RECALL AND AMEND RESOLUTION #62-2020

WHEREAS, on January 14, 2020 the Town Board passed Resolution #62-2020 authorizing upgrades to various water pressure relief valves, and

WHEREAS, it was found that two existing meter cans were rusted out and needed replacement, now

THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Farmington authorizes to recall and amend Resolution #62-2020 to include an additional \$1,238.00 in material and labor costs to replace the rusted-out meter cans, and

BE IT FINALLY RESOLVED, that the Town Clerk provide copies of this resolution to the Principal Account Clerk and Acting Water & Sewer Superintendent.

All Voting "Aye" (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #131-2020:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO ATTEND LOCAL GOVERNMENT LOBBY DAY

WHEREAS, the Town Supervisor has requested to attend Local Government Lobby Day at the Renaissance Albany Hotel on March 23rd, 2020, now

THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Farmington authorizes the Town Supervisor to attend Local Government Lobby Day at the Renaissance Albany Hotel on March 23rd, 2020 at a cost not to exceed \$250.00 plus meals and mileage, and

BE IT FINALLY RESOLVED, that the Town Clerk provide copies of this resolution to the Principal Account Clerk and the Town Supervisor.

All Voting “Aye” (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #132-2020:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING THE TOWN HISTORIAN AND HISTORIC PRESERVATION COMMITTEE MEMBER TO ATTEND NYS PRESERVATION CONFERENCE

WHEREAS, the Town Historian has requested that she and Historic Preservation Committee Member Cindy Ingalsbe attend the NYS Preservation Conference in Syracuse, NY March 26-28, 2020 at the Marriott Syracuse Downtown at a cost not to exceed \$105.00 per person plus lunch and mileage, now

THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Farmington authorizes the Town Historian and Historic Preservation Committee Member Cindy Ingalsbe to attend the NYS Preservation Conference in Syracuse, NY at a cost not to exceed \$105.00 per person plus lunch and mileage, and

BE IT FINALLY RESOLVED, that the Town Clerk provide copies of this resolution to the Principal Account Clerk and the Town Historian.

Three Voting “Aye” (Bowerman, Casale, and Holtz), Two “Absentions” (Ingalsbe and Herendeen), the Resolution was **CARRIED**.

RESOLUTION #133-2020:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION ESTABLISHING THE WATER SHUT OFF DATE FOR ALL UNPAID 2020 FIRST QUARTER WATER SERVICES LOCATED WITHIN THE CANANDAIGUA-FARMINGTON (CFWD) WATER AND SEWER DISTRICTS

WHEREAS, The Farmington Code, Chapter 159 entitled Water Rules and Regulations, Section 159-25, Shutting Off Water Services states that in event a water bill remains unpaid for more than 60 days, the Town Board may, by Resolution, cause the supply of public water to be shut off given at least 10 days written notice to the owner and occupant of the premises and that a written notice will be given by first-class mail that will be addressed to both the owner and occupant at least 10 days prior to the proposed shut off date, and

WHEREAS, such notice shall advise the owner and occupants that the water supply to such property shall be shut off on the specified dated for nonpayment of the water bill unless the unpaid water bill and penalty are paid in full to the Town Clerk prior to the specified dated, and

WHEREAS, the water supply to such property shall not be restored after the shutoff date until the unpaid water bill and late fee penalties, including administrative fees, are paid in full, and

WHEREAS, payment for the 1ST Quarter 2020 CFWD water and sewer bills and Victor Sewer District sewer bills are due on the close of business day at the Farmington Town Clerks Office located at the Farmington Town Hall, 1000 County Road 8 on Thursday, April 30, 2020, and

LET IT BE RESOLVED, that the Town Board of Farmington acting on behalf of the Canandaigua-Farmington Water District hereby authorizes the Water Superintendent to establish the last day for payment of the CFWD 1st Quarter 2020 and Victor Sewer District without the 20% penalty applied as being Thursday, April 30, 2020, and any payments with US mail postmarks as of 12:00 AM on Friday, May 1, 2020 being accepted without penalty, and

LET IT BE RESOLVED, that the On-Line payment option are also available for water and sewer payments which will be accepted up until midnight of April 30, 2020 without the 20% penalty being applied and

LET IT BE FURTHER RESOLVED, that any payment received after May 1, 2020 for all unpaid water and sewer accounts will be assessed with a 20% late fee being applied to the bill, and

NOW, THEREFORE BE IT RESOLVED, that the water shutoff date being established by this Resolution as being Wednesday, June 3, 2020, with administrative fees also being added, and

LASTLY BE IT FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent and the Principal Account Clerk.

All Voting “Aye” (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #134-2020:

Councilman Casale offered the following Resolution, seconded by **Councilman Herendeen**:

MICHAEL WILLIAMSON’S SUCCESFULL COMPLETION OF PROBATIONARY PERIOD

WHEREAS, Michael Williamson was hired by the Highway/Parks Superintendent in the Fall of 2019, with a start date of September 9, 2019, and on March 9, 2020 has successfully completed the required six-month probationary period, and

WHEREAS, has shown knowledge base and per employee policy, upon the successful completion of a probationary period, the hourly employee maybe granted a wage adjustment, and

WHEREAS, the current Highway Superintendent deems that Michael has displayed satisfactory job duties, now therefore be it

RESOLVED, that the Town Board hereby grants a \$.50 per hour wage increase as stated on the board approved 2020 Wage list of \$18.71 for Michael Williamson to be effective beginning with Payroll #7 pay period (March 22, 2020 – April 4, 2020), and

BE IT FURTHER RESOLVED, that the Town Clerk provides copies of this resolution to the Highway/Parks Department, the Supervisor’s Confidential Secretary and the Principal Account Clerk.

All Voting “Aye” (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #135-2020:

Councilman Holtz offered the following Resolution, seconded by **Councilman Bowerman**:

DECLARE EQUIPMENT SURPLUS TO BE DISPOSED OF APPROPRIATELY

WHEREAS, the Town Highway/Parks Superintendent is asking that the Town Board declare the following items as surplus so that he can have them disposed appropriately.

- 2018 – FORD - F150 - 1FTEW1E54JFC55988 – HIGHWAY DEPT. – H-1**
- 2012 – FORD - DUMP- 1FDUF5HTXCEA33439 – PARK DEPT. – P-5**
- 2013 - FORD - F150 -1FTFX1EF2DKF43286– CODE DEPT. C-41**

WHEREAS, the time table is to have the 2018 Ford F150, 2012 Ford Dump and 2013 Ford F150

- be advertised via a Public Notice and Bid
- Sold to Auction Direct
- Sent to RTI to be auctioned, and

WHEREAS, whichever process yields best outcome, **and now therefore be it**

RESOLVED, that the Town Board authorize the above listed equipment be declared surplus and to be disposed of appropriately, and

RESOLVED, that the Town Clerk provide copies of this Resolution to the Principal Account Clerk, Confidential Secretary and the Highway/Parks Department.

All Voting “Aye” (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #136-2020:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING A BUDGET AMENDMENT WITHIN THE TOWN PARK IMPROVEMENTS CAPITAL PROJECT

WHEREAS, additional money is needed in the engineering expense line of the capital project,

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the following budget amendment within the capital project:

Debit: HP7110.2	Park Improvements	\$8,000	
Credit: HP1440.2	Engineering		\$8,000

FULLY RESOLVED, that the Town Clerk forward a copy of this resolution to the Principal Account Clerk.

All Voting “Aye” (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #137-2020:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE GENERAL FUND

WHEREAS, additional funding is needed in the contractual law line due to recent billings from the attorneys,

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the following budget amendment:

From:	A1990.4 Contingent	\$40,000	
To:	A1420.4 Contractual Law		\$40,000

BE IT RESOLVED, that the Principal Account Clerk transfers the amount above

FURTHER RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk.

All Voting “Aye” (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #138-2020:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION APPROVING THE SUPPLEMENTAL AGREEMENT #3 TO MASTER FEDERAL AID PROJECT AGREEMENT - AUBURN TRAIL CONNECTOR, TOWN OF FARMINGTON, ONTARIO COUNTY PIN:4755.96; PHASE: DESIGN, ROW AND CONSTRUCTION

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as Town Board) has received from Christopher T. Reeve, P.E., Manager, Regional Program Development and Management, Region 4 Office, New York State Department of Transportation, a cover letter dated February 25,2020 along with five (5) copies of the supplemental agreement #3 to the Master State-Local Agreement including: a.) Schedule A – a breakdown of funding for design, right of way and/or construction activities; and

WHEREAS, supplemental agreement #3 amends the previously adopted Schedule A, increasing funding for a project phase transferring balances from design [.121] and right-of-way [.221] to construction [.321]

WHEREAS, the above mentioned cover letter calls for a confirming resolution that:

- a.) Identifies who is authorized to execute Agreements, certifications and reimbursement requests on behalf of the Municipality/Sponsor;
- b.) Confirms that the Municipality/Sponsor understands and accepts the stipulations of the agreement including its associated schedule, appendices, exhibits and attachments; and
- c.) Confirms that the Municipality/Sponsor has appropriated the funding necessary to deliver the project as described in Schedule A of the Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby accept and authorizes the Town Supervisor to execute the above referenced Supplemental Agreement #3 to D034903 (Comptroller’s Contract No.) Documents in connection with the advancement of the Auburn Trail Project identified above herein.

BE IT FURTHER RESOLVED, that the Town Board understands and continues to accept the stipulations of the agreement including its associated schedule, appendices, exhibits and attachments.

BE IT FURTHER RESOLVED, that the Town Board confirms funding has been appropriated that is necessary to deliver the project as described in Schedule A of the original Agreement.

BE IT FURTHER RESOLVED, that the Town Supervisor is to sign each of the five (5) documents referenced above herein and return all five (5) signed copies with certified copies of this resolution covering the amount approved in the Agreement \$ 1,970,380 by the Town Board to Christopher T. Reeve, P.E., Manager, Regional Program Development and Management, New York State Department of Transportation, Region 4 Office, 1530 Jefferson Road, Rochester, New York 14623.

BE IT FINALLY RESOLVED, that the Board directs that certified copies of this resolution and a copy of the signed Supplemental Agreement are to be provided to: Jay Reisenger, Regional Local Projects Liaison, New York State Department of Transportation, Region 4 Office, 1530 Jefferson Road, Rochester, New York 14623; Emily Smith, P.E., Fisher Associates, 180 Charlotte Street, Rochester, New York 14607; Jeannine Marciano, Town Principal Account Clerk; and the Director of Planning & Development, the Town’s Project Manager.

All Voting “Aye” (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #139-2020:

Councilman Herendeen offered the following Resolution, seconded by Councilman Holtz:

Abstract 5-2020

TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS

TO: MARCY DANIELS FROM: J. MARCIANO

ABSTRACT NUMBER	5
DATE OF BOARD MEETING	3/10/2020

FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS
A	GENERAL FUND	128,672.77	357-400,472-473
HG	MERTENSIA WATERLINE	3,395.00	379
DA	HIGHWAY FUND	31,375.17	384,395,401-418
HA	AUBURN TRAIL PROJ	510.00	361
HB	BEAVER CREEK PARK	14,969.16	379,421,439,440
HM	FUEL STATION CAP PROJ	0	
HN	NORTH RD CAP PROJ	525.00	379
HP	TOWN PARK IMPROVEMENTS	1,966.00	379
HS	PUMP STATION 2	1,320.00	379
HW	WATER TANK REPAIR	10,023.00	379
HZ	TOWNLINE CAP PROJ	3,255.93	420
SD	STORM DRAINAGE	829.59	379,419,460
SF	FIRE PROTECTION DISTRICT	0	
SL1	LIGHTING DISTRICT	6,965.61	390
SM	SIDEWALKS	0	
SS	SEWER DISTRICT	88,588.22	370,378,379,397,400,419,422-460
SW1	WATER DISTRICT	32,379.99	370,378,379,397,400,419,422,423,427,432-435,442-443,447-448,450-455,457,459-471
TA93	LETTER OF CREDIT (CASH)		
TA200	PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86)	44.39	399,432,433
	TOTAL ABSTRACT	\$ 324,819.83	

All Voting "Aye" (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was **CARRIED**.

TRAINING UNDER \$100:

1. Dan Delpriore, Jamie Kincaid and August Gordner to attend the 2017 NEC Residential Code Change Class at the MCC Applied Technology Center on April 9th, 2020 at a cost not to exceed \$30.00 per person.
2. Dan Delpriore, Jamie Kincaid, August Gordner and John Weidenborner to attend "Crowd Manager, What the CEO Should Know" training at the Town of Victor on March 25th, 2020 at no cost.

WAIVER OF THE RULE: No Objection

RESOLUTION #140-2020:

Councilman Bowerman offered the following Resolution, seconded by Councilman Herendeen:

RESOLUTION OPPOSING AN AMENDMENT TO THE PROPOSED 2020 STATE BUDGET SUBMITTED BY GOVERNOR CUOMO, KNOWN AS "THE ENERGY SITING AMENDMENT;" AND REQUESTING THE WITHDRAWAL OF SAID AMENDMENT

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as Town Board) has received and reviewed information pertaining to a proposed amendment from Governor Cuomo, dated 2/21/2020, to the pending 2020 New York State Budget; and

WHEREAS, said proposed amendment is known as the "State Budget's Energy Siting Amendment" (hereinafter referred to as Budget Amendment); and

WHEREAS, the Budget Amendment would replace the current State Article 10 Process for siting wind and solar energy projects; and

WHEREAS, the Budget Amendment will effectively remove any meaningful input from citizens, towns, counties, local environmental groups, and community businesses regarding the siting and regulation of renewable energy projects; and

WHEREAS, the Budget Amendment is structured such that scientific data, or testimony from qualified experts, will have little bearing regarding siting regulations and approval; and

WHEREAS, New York State is a Home Rule State, which means that any and all powers of the State emanate from the people; and

WHEREAS, Article IX, of the New York State Constitution establishes statutory obligation for local government officials to protect the health, safety and welfare of citizens of our community; and

WHEREAS, the Oath of Office sworn to by all elected and appointed officials in New York State, obligates commitment to the Constitution of the United States of America and to the Constitution of the State of New York.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby determine that it is in the best interests of the citizens of New York State and all local governments in New York State to request the withdrawal of the above referenced State Budget Amendment entitled “Energy Siting Amendment.”

BE IT FURTHER RESOLVED, that the Town Board does hereby request the withdrawal of the above referenced State Budget Amendment entitled “Energy Siting Amendment” before it is voted upon.

BE IT FURTHER RESOLVED, that the Town Board directs certified copies of this resolution be sent to the Honorable Pamela Helming, 54th State Senate District and to the Honorable Brian Kolb, 131st Assembly District.

BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the Honorable John Marren, Chairperson, Ontario County Board of Supervisors and to the Ontario County Administrator.

BE IT FINALLY RESOLVED, that the Town Board does hereby make this formal petition to the State Legislature to respect our Home Rules rights; and to defend our authority to regulate renewable energy projects in the manner set forth in local land use regulations adopted in accordance with the provisions contained in New York State Town Law and article 8 of the New York State Environmental Conservation Law.

All Voting “Aye” (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #141-2020:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE GENERAL FUND

WHEREAS, the public health personnel service line was not funded for 2020 in anticipation of a contract with Ontario County

WHEREAS, the current contract with services with Dr. Zarfes is still in effect and the 2020 salary will be \$1313.12

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the following budget amendment:

From:	A1990.4 Contingent	\$1315
To:	A4010.1 Public Health-Personnel	\$1315

BE IT RESOLVED, that the Principal Account Clerk transfers the amount above

FURTHER RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk.

All Voting “Aye” (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #142-2020:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

TOWN OF FARMINGTON STORMWATER MANAGEMENT PROGRAM (SWMP) PLAN STATE ENVIRONMENTAL QUALITY REVIEW (SEQR) – DETERMINATION OF SIGNIFICANCE RESOLUTION – TYPE II ACTION

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) is in the process of adopting the Town of Farmington Stormwater Management Program (SWMP) which has been prepared by the Town of Farmington in an ongoing effort to reduce the discharge of pollutants to the maximum extent possible and practicable via better management of the Town’s Municipal Separate Storm Sewer System (MS4) and to meet the requirements under the MS4 General Permit governed by the New York State Department of Environmental Conservation (NYSDEC); and

NOW, THEREFORE, BE IT RESOLVED THAT, the Town Board does hereby classify the above referenced Action to be a Type II Action under Section 617.5 (c) of the State Environmental Quality Review (SEQR) Regulations; and

BE IT FURTHER RESOLVED THAT, Type II Actions are not subject to further review under Part 617 of the SEQR Regulations; and

BE IT FURTHER RESOLVED THAT, the Town Board in making this classification has satisfied the procedural requirements under SEQR and directs this Resolution to be placed in the file on this Action.

BE IT FINALLY RESOLVED, that certified copies of this resolution are to be provided to the Town Highway Superintendent, Town Water & Sewer Superintendent, Town Code Enforcement Officer, the Town Director of Planning and Development, the Town Construction Inspector and the Town Engineer.

All Voting “Aye” (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #143-2020:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Herendeen**:

INTRODUCING THE TOWN OF FARMINGTON STORMWATER MANAGEMENT PROGRAM (SWMP) PLAN AND CALLING FOR A PUBLIC HEARING

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board), after due deliberation, finds it in the best interests of the Town to schedule a public hearing to solicit public comment upon the proposed adoption of the Town of Farmington Stormwater Management Program (SWMP) Plan; and

WHEREAS, the Town of Farmington SWMP Plan has been prepared by the Town of Farmington in an ongoing effort to reduce the discharge of pollutants to the maximum extent possible and practicable via better management of the Town's Municipal Separate Storm Sewer System (MS4) and to meet the requirements under the MS4 General Permit governed by the New York State Department of Environmental Conservation (NYSDEC); and

WHEREAS, the Town Board of the of the Town of Farmington has reviewed the draft of the aforementioned proposed Town of Farmington SWMP Plan and deems it in the best interests of the Town of Farmington to proceed in accordance with the Code of the Town of Farmington and the Laws of the State of New York in adopting said SWMP Plan; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Clerk be, and is hereby directed to schedule a public hearing to be held on March 24, 2020 at 7:00 p.m. at the Town of Farmington Town Hall, 1000 County Road 8, Farmington, New York; and be it further

RESOLVED, that the Town Clerk, be and hereby is authorized to forward to the official newspapers of the Town a Notice of Public Hearing; and be it further

RESOLVED, that the Town Clerk be, and is hereby directed to post a copy of the proposed SWMP Plan on the Town of Farmington website and make available a hard copy at the Town of Farmington Town Hall and all other necessary actions to properly bring the aforementioned SWMP Plan before the Tow Board of the Town of Farmington for its consideration; and be it further

RESOLVED, that the Town Clerk be, and is hereby authorized to provide all other notices as required by law for the adoption of the Town of Farmington Stormwater Management Program (SWMP) Plan.

All Voting "Aye" (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #144-2020:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING INVESTMENTS IN THE NYCLASS (NEW YORK COOPERATIVE LIQUID ASSETS SECURITIES SYSTEM)

WHEREAS, NY CLASS the Town Board of Farmington wishes to invest portions of its available investments funds in cooperation with other corporations and or/districts pursuant to the NYCLASS Municipal Cooperation Agreement amended and restated as of March 14, 2014

WHEREAS, the balances and interest earned in following accounts which are currently invested in CDs maturing on 3/25/20 will be invested in NYCLASS:

- 2017 VLT Reserve (A232V17)
- 2018 VLT Reserve (A232V18)
- 2019 VLT Reserve (A232V19)
- Canandaigua Farmington Water Reserve (SW1-232)

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington hereby authorizes Supervisor to sign the Municipal Cooperation Resolution and authorized contact form that is part of the NYCLASS registration packet

FURTHER RESOLVED, that a copy of the certified resolution and the registration packet be emailed to Kathy Saville: kathy.saville@newyorkclass.org as well as clientservices@newyorkclass.org and a copy of the resolution and the packet be submitted by the Town Clerk to the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was **CARRIED**.

DISCUSSION: REQUEST TO WAIVE LATE FEE

Supervisor Ingalsbe stated that Mr. Capezzota, 1229 The Grove, emailed requesting that the late fee be waived on his sewer bill as he didn't get the bill until March 2nd. Supervisor Ingalsbe asked the Board if they still want to take the stance that they do not waiver the fees. The Board replied yes. Supervisor Ingalsbe stated they will send him a letter to that effect.

EXECUTIVE SESSION: None.

With no further business before the Board, **Councilman Casale** offered a motion to adjourn the meeting at 7:48 a.m., seconded by **Councilman Bowerman**. Motion Carried.

Michelle A. Finley, MMC, RMC -Town Clerk: _____