

At the Farmington Town Board Meeting, held in the Town Hall on the 12<sup>th</sup> day of March 2019, at 7:00 PM, there were:

**PRESENT:** Peter Ingalsbe – Supervisor  
Mike Casale – Councilman  
Steven Holtz – Councilman  
Nate Bowerman – Councilman  
Ron Herendeen – Councilman  
Michelle Finley – Town Clerk

Also present were: **Don Giroux** – Highway/Parks Superintendent, **Dave Degear** – Water & Sewer Superintendent, **Dan Delpriore** – Code Enforcement Officer, **Adrian Bellis** – Planning Board Member, **Bill Davis** – MRB Group, and **Ed Hemminger** – Planning Board Chairman.

#### **PUBLIC HEARINGS**

##### **APPROVAL OF MINUTES:**

A motion was made by **Councilman Casale** and seconded by **Councilman Holtz**, that the minutes of the February 26, 2019, Town Board Meeting, and given to members for review, be approved. All Voting “Aye” (Herendeen, Casale, Holtz, Bowerman, and Ingalsbe). Motion Carried.

##### **PRIVILEGE OF THE FLOOR:**

##### **PUBLIC CONCERNS:**

##### **REPORTS OF STANDING COMMITTEES:**

###### **Public Works Committee: Councilman Herendeen reported:**

1. Discussed Control Building #1 - Belt Press Building #7A and Influent Building #10.
2. Discussed Building #1, Boiler Replacement.
3. Discussed Building #7A Belt Press.
4. Discussed Influent #10, Hydro-Dyne #2.
5. Discussed various pumpstations.
6. Discussed Town of Victor 2018 Sanitary Conveyance Improvements.
7. Discussed Sewer Flow Meters.
8. Discussed Sewer Transmission Development Capacity Study.
9. Discussed BCI, Koch Container Division Pre-Treatment.
10. Water Breaks – one on NYS Rt. 332.
11. Discussed Beaver Creek 12” Waterline Replacement, Section 2.
12. Discussed Ivory Road Extension.
13. Discussed Beaver Creek Park- Water and Sewer Supplies.
14. Discussed 4<sup>th</sup> quarter water shut offs.
15. Discussed 1<sup>st</sup> quarter 2019 Water Shut-Offs.
16. Discussed resolutions on agenda.

###### **Highway & Parks:**

1. Current projects- Highway – salting and snowplowing, equipment maintenance, salt ordered, hauling stone, chipping brush along trail, and fixing lawn damage in subdivisions.
2. Parks – salting/plowing, building maintenance, updating SDS Books, and equipment Maintenance.

###### **Town Operations Committee: Councilman Bowerman reported:**

1. Report from Director of Planning and Development on file and on the website.
2. Discussed resolutions on agenda.
3. Discussed Pintail Crossing, Rt. 332 Mini Storage, Auburn Meadows Section 6N and 9, Alicia Sturm DDS, Aldi’s, Farmington Gardens II, and Hathaways Corners project.

###### **Town Personnel Committee: None.**

###### **Town Finance Committee: Supervisor Ingalsbe reported:**

###### **Town Public Safety Committee: Councilman Holtz reported:**

##### **REPORTS OF TOWN OFFICIALS:**

###### **Supervisor Peter Ingalsbe reported:**

1. Acknowledged that the Town Historian has filed her 2018 Annual Report and it is in the Reports and Minutes folder to read.
2. Discussed job announcement for Assessor position- he stated that they wish her well in her new position, she will do well.
3. Discussed water rate change for the Town and Village of Manchester.

**Highway & Parks Superintendent Giroux reported:**

1. Discussed the Hook and Curran Roads bid opening tomorrow.

**Town Clerk Michelle Finley reported:**

1. Acknowledgment of the 30 day waiver for liquor license for El Jimador's Restaurant.

**Water & Sewer Superintendent Dave Degear reported: None.****Code Enforcement Officer Dan Delpriore reported:**

1. Fire Marshall is at training this week.
2. Storm Water management meeting.

**Fire Marshall Jamie Kincaid reported: None.****Director of Planning and Development Ron Brand reported: None.****Assessor Donna LaPlant reported: None.****Town Engineer reported: Bill Davis reported:**

1. Still waiting approval form DOH on Beaver Creek Park water, same with Collett Road water.
2. Meeting setup in April for Beaver Creek Park.

**Fire Chief reported: None.****Planning Board Chairman Ed Hemminger reported:**

1. Next meeting – possibly on agenda – Home Powers, Bement residential site plan final, Aldi's, and DiFelice project.
2. Second meeting in April – Public hearing for solar and probably won't decide anything due to not having comments back from State Department of Ag and Markets. Mary Neale and himself are going to go through everything again and make sure everything that needs to be answered is answered.

**Zoning Board of Appeals Tim Delucia reported: None.****Recreation Advisory Committee Brian Meck reported:****Ontario County Planning Board Member reported: None.****Conservation Board Chairman Hilton reported: None.****Town Historian Donna Herendeen reported: None.****Agricultural Advisory Committee Chairman Hal Adams: None.****COMMUNICATIONS:**

1. Letter to the Planning Board, Zoning Board and Town Board from residents. Re: Delaware River Solar.
2. Letter to Senator Helming from the Town Supervisor. Re: VLT Community Impact Aid Report for Year 2018.
3. Letter to Timothy Randall of NYMIR from the Town Supervisor. Re: Recommendations for Town of Farmington.
4. Letter to the Town Supervisor from the Clerk of the Boards. Re: ZBA 2019 Rules of Procedure.
5. Letter to Kristine Wheeler of the NYS Department of Health from the Town Supervisor. Re: Town of Farmington water supply emergency plan update – CFWD PWS ID #NY3401151.
6. Letter to the Town Supervisor from Senator Helming. Re: NYS Senate Women of Distinction Award.
7. Letter from the Town Supervisor. Re: RFP for heating and cooling service/maintenance.
8. Rescind notice from Erie Insurance Company. Re: Create A Scape Enterprise, LLC.
9. Ontario Insurance Company Renewal Certificate. Re: Farmington Historical Society.
10. Letter to the Town Supervisor from Sheryl Robbins of the NYS Department of Health. Re: Public Water Supply – CFWD Approval – Ivory Drive WM.
11. Letter to Raymond F. Wager, CPA from Sheila Chalifoux of Chalifoux Law, pc. Re: Tax Certiorari Matters.
12. Sewer Transmission Development Capacity Study – Original filed with Town Clerk.
13. Ontario County Board of Supervisors Resolution No. 152-2019 Declaring lead agency status for the inclusion of viable agricultural land in Ontario County proposed during the 2018 annual review period.
14. Ontario County Board of Supervisors Resolution No. 151-2019 Resolution to establish a public hearing for the inclusion of viable agricultural land in Ontario County proposed during the 2018 annual review period.
15. Letter to Raymond F. Wager, CPA from Sheldon W. Boyce, Jr. of Brenna Boyce. Re: 2018 litigation.
16. NYS DEC Permit – Hook Road and Curran Road intersection.
17. Letter to the Town Code Enforcement Officer from Luke Scannell of the NYS DEC. Re: Town of Farmington Municipal Separate Storm Sewer System. SPDES No. GP-0-15-003, Notice of Program Evaluation NOI No. NYR20A110.

18. Letter to the Town Supervisor from Kendall Larsen of the NYS Department of Health. Re: Public Water Supply – CFWD Approval – Pintail Crossing watermain.
19. Certificate of Liability Insurance from: Class A Construction, LLC; Ontop Home Improvements; Pettis Pools, Inc.; Serenity Pool and Spa, LLC; Daniel Green Construction, LLC; Empire Fence Co., Inc., Mallo Home Improvements, Inc.; E and V Energy Corporation; Decks Unlimited of Western New York, Inc.
20. Certificate of Workers' Compensation Insurance from: John Betlem Heating & Cooling, Inc.; Serenity Pool and Spa, LLC; Mallo Home Improvements, Inc.; Decks Unlimited of Western NY, Inc.; E and V Energy Corporation.

### REPORTS & MINUTES:

1. Report to Town Public Works and Town Operations for Town Board Meeting on February 26, 2019.
2. ZBA Meeting Minutes – January 28, 2019.
3. Agricultural Advisory Committee Meeting Minutes – February 21, 2019.
4. Judge Gligora – February 2019 Monthly Report.
5. Recreation Board Meeting Minutes – February 12, 2019.
6. Manchester Fire Department Incident Run Log – February 2019.
7. Planning Board Meeting Minutes – February 20, 2019.
8. Building Department – Permit Report by Type – February 2019.
9. Senior Citizens Meeting Minutes – February 18, 2019.
10. Judge Lew – February 2019 Monthly Report.
11. Town Historian 2018 Annual Report.
12. Report to Town Public Works and Town Operations – March 12, 2019.

### ORDER OF BUSINESS:

#### RESOLUTION #128-2019:

**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

#### **AUTHORIZATION TO ESTABLISH SUMMER WORKING HOURS FOR THE WATER AND SEWER DEPARTMENT FOR THE SUMMER OF 2019 FROM SUNDAY APRIL 7, 2019 THROUGH SATURDAY OCTOBER 19, 2019**

**WHEREAS**, The Water and Sewer Department is requesting that the working hours for the Summer of 2019 be established as starting at 7:00 AM and ending at 3:30 PM for all employees including the Town Construction Inspector with the exception being the Office Administrative personnel with their starting and quitting hours being determined by the Water and Sewer Supt. from 7:30 AM to 5:00 PM, and

**WHEREAS**, the Summer Working Hours will be established for the Pay Period #9 beginning Sunday, April 7, 2019 through Pay Period #22, ending on Saturday, October 19, 2019 at which time the working hours for the Water and Sewer Department will return to the established department starting time being 7:30 AM and quitting time being 4:00 PM, and

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington acting on behalf of the Water and Sewer Districts, hereby authorizes the Water and Sewer Superintendent to establish the 2019 Summer Working Hours being established as 7:00 AM to 3:30 PM, and

**LASTLY LET IT BE FURTHER RESOLVED**, that a copy of this Resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, the Confidential Secretary and the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

#### RESOLUTION #129-2019:

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Herendeen**:

#### **RESOLUTION RECOGNIZING THE TRANSFERRING OF OBSOLETE COURT RECORDS FROM THE TOWN CLERK TO THE TOWN COURT**

**WHEREAS**, there are 19 boxes containing old court files in the vault located in the downstairs at the Town Hall and

**WHEREAS**, the Town Clerk acting as the Records Management Officer, received approval from New York State Court Administration to destroy these records as they have reached the retention date, and

**WHEREAS**, the Town Clerk is no longer responsible for keeping these records, and

**WHEREAS**, the Town Court office has requested to keep the 19 boxes in their office, and

**WHEREAS**, the Town Clerk has spoken with the Town Board Members regarding the transferring of the boxes, therefore be it

**RESOLVED**, the Farmington Town Board recognizes the transfer of 19 boxes of old court files from the vault located in the Town Hall basement to the Town Court Building located on Hook Road and further be it

**RESOLVED**, that a copy of this resolution be sent to the Town Court.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #130-2019:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING THE AWARD OF WATER AND SEWER MATERIALS FOR THE TOWN OF FARMINGTON BEAVER CREEK PARK PROJECT**

**WHEREAS**, the MRB Group has prepared and developed the Beaver Creek Utility Plan, North and South, with a listing of the quantities need for installation of both the water and sewer utilities, and

**WHEREAS**, as required under the Town's Procurement Policy, Public Bidding of the water materials are required with the Legal Notice for Bidding for the Beaver Creek Park Water and Sewer Materials for the Canandaigua-Farmington Water District and the Farmington Sewer District, and

**WHEREAS**, by Resolution 101 of 2019 dated 3/12/19 the Town Board established the Public Bidding for the purchase of various water materials required for the 8" PVC DR-14 water main with water valves and fire hydrants, plus the 8" SDR-35 and the 4" SDR-21 sanitary sewer main with 48" diameter precast concrete sewer manholes with frames and covers, and

**WHEREAS**, on Tuesday, March 5, 2019 at 10:00 AM three (3) public bids were opened and with two being read and the third bid being rejected due to bidder failure to sign the Non-Collusive Bidding Certificate as required in the Bid Contract documents, and

**WHEREAS**, the two (2) accepted seal bids were reviewed and accepted by the Water and Sewer Supt. with the total combined cost of all items being \$41,134.46 (see attached Summary & Bid tabulation), and

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Farmington acting on behalf of the Canandaigua-Farmington Water District hereby authorizes the Water and Sewer Superintendent to award the water supply bid items to the lowest bidder per unit price/items based on availability and compatible department components requirements as follows:

1. Core & Main (formally HD Supply Waterworks LTD) for water Items #1, 3, 4, 5, 8, 9, 13, 15, 16,17,18, 22, 23,25,26,28, 30 and #31 for the total amount being \$31,370.70 and sewer Item #1, 2, 3, 4, 5, and 8 for the total amount being \$4,164.28.
2. Martisco Corporation for water Items # 2, 6, 7, 10, 11, 12,14,19, 20, 21 and 24 for a total amount being \$5,572.58 and sewer items 5 and 6 for a total amount being \$26.90.
3. Blair Supply- Disqualified

**BE IT FURTHER RESOLVED**, that funding for said water and sewer supplies materials will be from the 2019 Budget Code HB 7110.22 (Beaver Creek Park) and

**LASTLY LET BE IT FURTHER RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, and the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #131-2019:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

**LETTER OF CREDIT MADDIE'S MOTOR SPORTS PROJECT – IN THE TOTAL AMOUNT OF \$11,005.53**

**WHEREAS**, the Farmington Town Board (hereinafter referred to as Town Board) has received a request from the Town Planning Board, recommending the Town Board take action to approve the establishment of a letter of credit for site improvements to be located within the above referenced Project; and

**WHEREAS**, the Planning Board's recommendation is based upon their review and acceptance of the recommendations from the Town Construction Inspector and the Town's Engineers on the establishing said Letter of Credit; and

**WHEREAS**, the quantities and unit prices identified in the Applicant's Engineer's Estimates of Values were found to be consistent with the approved site plan improvements and the private contractor pricing respectively.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby accepts the Planning Board's recommendation and approves the establishment of the above referenced letter of credit for this project, in the total amount of \$11,005.53.

**BE IT FURTHER RESOLVED**, that the Town Clerk is hereby directed to notify tomorrow, by U.S. Mailing of certified copies of this resolution to Graham Marcus, Marcus Development LLC , Farmington, New York 14425 and Rocco Venezia, P.L.S., Venezia & Associates, 5120 Laura Lane, Canandaigua, New York 14424.

**BE IT FINALLY RESOLVED**, that certified copies of this resolution are to be provided to the Town Highway Superintendent, Town Water & Sewer Superintendent, Town Code Enforcement Officer, the Town Director of Planning and Development, the Town Construction Inspector and the Town Engineer.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #132-2019:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Bowerman**:

**RESOLUTION AUTHORIZING RENTAL OF SPECIALIZED EQUIPMENT FOR ROCK REMOVAL FOR THE BEAVER CREEK ROAD 12" WATERLINE PROJECT PHASE 2 FROM COUNTY ROAD 41 TO NYS ROUTE 332 AT PRV-1 FOR THE CANANDAIGUA FARMINGTON WATER DISTRICT (CFWD)**

**WHEREAS**, by Resolution #219 of 2017 dated May 9, 2017 at the Farmington Town Board authorized the Town Supervisor to sign a proposal for Professional Services with the MRB Group for the design of the Beaver Creek Water Main Replacement and Sidewalk Improvements from New York State Route 96 to County Road 41 and New York State Route 332 at PRV-1 and

**WHEREAS**, the Beaver Creek Road watermain replacement project requires the installation of 12" diameter DR-14 PVC water pipe from the intersection of Beaver Creek Road and County Road 41 in a westward direction toward the CFWD PRV-1 located at the intersection of NYS Route 332, and

**WHEREAS**, during the installation of the 12" PVC DR-14 watermain, solid bed rock has been encountered which requires the rental of a specialized Cat model 314 ELCR track excavator with a Okada ORV 1300 311-314 rock hammer hoe ram being needed for the period of March 4, 2019 through March 5, 2019 for a period of one (1) week at a rate of \$3,000.00 per week and the rental of a specialized Cat model 320 track excavator with a Top 270 rock hammer hoe ram being required for the hard dolomite rock for the period of March 11, 2019 through March 29, 2019 for a period of three (3) week at a cost of \$4,050.00 per week, and

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Farmington acting on behalf of the Canandaigua-Farmington Water District hereby authorizes the rental of a specialized track excavator with a rock hammer attachment from American Equipment, LLC Farmington New York at a not to exceed \$15,150.00, and

**BE IT FURTHER RESOLVED**, that funding for said directional drilling work will be from Budget Code SW-8340.26VLT and SW1-8340.4 (CE), and

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent and the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION 133-2019:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING BUDGET AMENDMENTS FOR ENGINEERING EXPENSES**

**WHEREAS**, additional funding is needed in the Sewer Engineering-Victor line and the Highway Engineering line to track expenditures,

**NOW, THEREFOR BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the following budget amendments:

From: SS8120.44 Engineering	\$5,000	
To: SS-8120.44V Engineering-Victor		\$5,000

From: DA5110.4 General Repairs	\$10,000	
To: DA5110.41 General Repairs-Engineering		\$10,000

**BE IT RESOLVED**, that the Principal Account Clerk completes the budget amendments,

**FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk, the Water and Sewer Superintendent and the Highway Superintendent.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #134-2019:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING A BUDGET AMENDMENTS WITHIN THE FOLLOWING CAPITAL PROJECTS:**

**WHEREAS**, a 2019 budgeted transfer of VLT reserve funding for these capital projects has been approved

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the following budget amendments:

**Pump Station 2 Capital Project:**

Debit:	HS 5031	Interfund Transfer	\$100,000	
Credit:	HS 1440.2	Engineering		\$ 4,000
Credit:	HS 8120.2	PS 2 Capital Outlay		\$96,000

**Town Park Improvements Capital Project:**

Debit:	HP 5031	Interfund Transfer	\$100,000	
Credit:	HP 7110.2	Park Improvements		\$100,000

**Townline Road Capital Project:**

Debit:	HZ 5031	Interfund Transfer	\$100,000	
Credit:	HZ 5197.21	Engineering		\$13,000
Credit:	HZ 5197.22	Construction		\$87,000

**FULLY RESOLVED**, that the Town Clerk forward a copy of this resolution to the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Casale, Holtz, Bowerman, and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION 135-2019:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE BEAVER CREEK PARK CAPITAL PROJECT**

**WHEREAS**, a 2019 budgeted transfer of VLT reserve funding for this capital project has been approved,

**WHEREAS**, a transfer from the closeout of the Pedestrian Bridge capital project has been approved,

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the following budget amendments:

Debit:	HB 5031	Interfund Transfer	\$337,999.38	
Credit:	HB 1440.2	Engineering		\$ 25,000.00
Credit:	HB 7110.2	Park Construction		\$237,999.38
Credit:	HB 7110.22	Water&Sewer Infrastructure		\$75,000.00

**FULLY RESOLVED**, that the Town Clerk forward a copy of this resolution to the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #136-2019:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**WASTEWATER TREATMENT PLANT FACILITY MAINTENANCE- AUTHORIZATION TO REPLACE VOGELSANG VX 186 ROTARY LOBE PUMP FOR BELT PRESS LOCATED IN BUILDING #7A**

**WHEREAS**, the Farmington Town Board authorized the Award of Contracts to expand the Wastewater Treatment Plant (Board Resolution #230 of 2004) and the Contractor for Phase II was on site performing the contract work during the years of 2008 and 2009 and during the WWTP upgrades, a BP model belt press with the Vogelsan VX 186 rotary lobe pump was installed and has been functioning for the past 15 years without any maintenance issues, and

**WHEREAS**, the WWTP Chief Operator and Plant Mechanic have reported that sludge is being found in the oil reservoir due to a failing seal in the Vogelsan VX 186 rotary lobe pump, and

**WHEREAS**, by Board Resolution 509 of 2018 dated 12/11/18 the Water and Sewer Supt. received authorization to contact Koester Associates for their opinion and quote for repairing pump and/or replacing the seal with a VX 186 Seal Cartridge Kit at a cost not to exceed \$3,900.00, and

**WHEREAS**, upon attempting to install the seal kit on 2/28/19 the service representative for Koester Associates informed the Chief Plant Operator, Plant Mechanic and W&S Supt. that the entire pump requires replacement due to the poor condition of the Vogelsang Rotary Lobe pump, and

**WHEREAS**, by Proposal-Quote Number 2019-P-12269 dated 3/6/2019 from Koester Associates, sole regional supplier for Vogelsang pumps, the VX186-13OQMOH2E2 Vogelsang Rotary Lobe pump was quoted at a cost of \$19,637.50 for the sludge pump located at the WWTP Belt Press Building #7A, and

**BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the Water and Sewer Supt. to accept the WWTP pump quote from Koester Associates located at #3101 Seneca Turnpike, Canastota, New York 13032 at a cost not to exceed \$19,750.00, and

**BE IT FURTHER RESOLVED**, that funding for said expenditure will be from Budget Code SS 8130.4 (CE), and

**LASTLY LET BE IT FURTHER RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, and the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #137-2019:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN PROPOSAL FROM MRB GROUP – NORTH ROAD WATERMAIN REPLACEMENT PHASE 3**

**WHEREAS**, MRB Group has provided the Town Supervisor with a Proposal for North Road Watermain Replacement – Phase 3,

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the Town Supervisor to sign the Proposal for North Road Watermain Replacement – Phase 3 at a cost not to exceed \$71,900.00, and be it

**FURTHER RESOLVED**, that the Town Clerk forward a copy of this resolution to the Principal Account Clerk, the W&S Superintendent and Greg Hotaling of MRB Group.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #138-2019:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION SETTING THE PUBLIC BID OPENING DATE FOR THE FAIRDALE GLEN PUMP STATION CAPITAL IMPROVEMENT PROJECT- FARMINGTON SEWER DISTRICT LIFT STATION PS-2 LOCATED AT #1041 FAIRDALE GLEN**

**WHEREAS**, in the Five and Ten Year Capital Improvement Plan the Water and Sewer Supt. had identified a need to upgrade the existing sewer lift station PS-2 that was originally constructed in 1994 and the Town of Farmington Town Board has determined the need exists to replace the public sanitary sewer pumping station PS 2, the Fairdale Glen Pumping Station, located at #1041 Fairdale Glen, and

**WHEREAS**, a proposal dated 8/23/18 was approved for the Town Engineer and MRB Group to provide Professional Services for engineering design services to upgrade the sewer lift station with improved electrical services with an emergency generator at PS-2, and

**WHEREAS**, by Resolution #94 of 2019 dated 2/12/19, the Farmington Town Board found that Section 617.4 (b) (6) of the SEQR Regulations identifies activities, other than the construction of residential facilities, that meet or exceed any of the thresholds listed in said Section are classified as being a Type I Action and that the Town Board classified the proposed Action for Capital Project (HS 8120.2) to be a Type II Action under the above referenced sections of the SEQR Regulations.

**BE IT RESOLVED**, this resolution established that Public Bidding will be advertised and sealed bids will be received until 10:30 A.M. on April 10, 2019 at the office of the Farmington Town Clerk, 1000 County Road 8, Farmington, NY 14425 at which time bids all sealed will be publicly opened and read aloud, and.

**BE IT FURTHER RESOLVED**, that funding for the PS-2 Fairdale Glen Pump Station Capital Improvement Project is funded in the 2019 Budget under line HS-8120.2, and

**LET IT BE FURTHER RESOLVED** that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent and the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #139-2019:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Bowerman**:

**Abstract 5-2019**

<b>FUND CODE</b>	<b>FUND NAME</b>	<b>TOTAL FOR EACH FUND</b>	<b>VOUCHER NUMBERS</b>
A	GENERAL FUND	43,863.06	103-444
DA	HIGHWAY FUND	37,569.66	406,413,418,423,439,445-458
HB	BEAVER CREEK PARK	4,708.50	418
HW	WATER TANK REPAIR	2,337.00	418
HS	PUMPSTATION 2	2,100.00	418
HZ	TOWNLINE CAP PROJ	750.00	418
SD	STORM DRAINAGE	1,940.87	411,418,459,490
HN	NORTH RD CAP PROJ		
HM	FUEL STATION CAPITAL PROJECT	3,191.00	418,510
SS	SEWER DISTRICT	116,530.20	418,419,427,438,441,459-490, 504,509
SL1	LIGHTING DISTRICT		
SW1	WATER DISTRICT	60,088.11	418,419,427,438,441,459,461, 465-468,471,475,477,480,482, 483,486,489-508
TA200	<b>PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86)</b>	80.07	440,467,468
	<b>TOTAL ABSTRACT</b>	\$ 273,158.47	

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**TRAINING UNDER \$100:**

1. Marcy Daniels to attend Harris Beach Labor & Employment Seminar Series 2019 at a cost not to exceed \$25.00 each.
2. Kimberly Boyd to attend the Spring 2019 Lan Use Decision Making Training Program at no cost.

**WAIVER OF THE RULE: No Objection.**

**RESOLUTION #140-2019:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION ESTABLISHING THE WATER SHUT OFF DATE FOR ALL UNPAID 2019 FIRST QUARTER WATER SERVICES LOCATED WITHIN THE CANANDAIGUA-FARMINGTON (CFWD) WATER AND SEWER DISTRICTS**

**WHEREAS**, The Farmington Code, Chapter 159 entitled Water Rules and Regulations, Section 159-25, Shutting Off Water Services states that in event a water bill remains unpaid for more than 60 days, the Town Board may, by Resolution, cause the supply of public water to be shut off given at least 10 days written notice to the owner and occupant of the premises and that a written notice will be given by first-class mail that will be addressed to both the owner and occupant at least 10 days prior to the proposed shut off date, and

**WHEREAS**, Such notice shall advise the owner and occupants that the water supply to such property shall be shut off on the specified dated for nonpayment of the water bill unless the unpaid water bill and penalty are paid in full to the Town Clerk prior to the specified dated, and

**WHEREAS**, the water supply to such property shall not be restored after the shutoff date until the unpaid water bill and late fee penalties, including administrative fees, are paid in full, and

**WHEREAS**, payment for the 1st Quarter 2019 CFWD water and sewer bills and Victor Sewer District sewer bills are due on the close of business day at the Farmington Town Clerks Office located at the Farmington Town Hall, 1000 County Road 8 on Thursday, April 30, 2019, and

**LET IT BE RESOLVED** that the Town Board of Farmington acting on behalf of the Canandaigua-Farmington Water District hereby authorizes the Water Superintendent to establish the last day for payment of the CFWD 1st Quarter 2019 and Victor Sewer District without the 20% penalty applied as being on the date of Tuesday, April 30, 2019, and any payments with US mail postmarks dated April 30, 2019 being accepted without penalty, and

**LET IT BE RESOLVED**, that the On-Line payment option is also available for water and sewer payments which will be accepted up until midnight of April 30, 2019, without the 20% penalty being applied and

**LET IT BE FURTHER RESOLVED** that any payment received on or after May 1, 2019 for all unpaid water and sewer accounts will be assessed with a 20% late fee being applied to the bill, and

**NOW, THEREFORE BE IT RESOLVED** that the water shutoff date being established by this Resolution as being Wednesday, June 5, 2019 with administrative fees also being added, and

**LASTLY BE IT FURTHER RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent and the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.



**RESOLUTION #141-2019:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE GENERAL FUND**

**WHEREAS**, due to the recent resignation in the building department, there has been increased overtime for the current personnel,

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the following budget amendment:

From:	A3620.1 Personnel Services	\$1,000
To:	A3620.12 Personnel Services – OT	\$1,000

**BE IT RESOLVED**, that the Principal Account Clerk transfers the amount above

**FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk.

All Voting “Aye” (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #142-2019:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING APPOINTMENT OF DANIEL DELPRIORE AS DEPARTMENT HEAD**

**WHEREAS**, there was a Code Enforcement officer/Department Head vacancy in the Building Department created by Jim Morse resignation February 1, 2019, and

**WHEREAS**, the Town requested a canvass for a Code Enforcement Officer from Ontario County, and

**WHEREAS**, several interviews were conducted from the Certification of Eligibles and it is the recommendation of the Town Board that Daniel Delpriore fill the vacancy and be appointed as the Building Department Head with a salary increase to \$55,000.00 per year, and

**WHEREAS**, said appointment shall be contingent upon a signed agreement which shall be negotiated between the Town Board and Daniel Delpriore,

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the appointment of Daniel Delpriore as the Building Department Head with a salary increase to \$55,000.00 per year, and be it

**FURTHER RESOLVED**, that the Town Clerk forward a copy of this resolution to the Principal Account Clerk, the Building Department and the Confidential Secretary.

All Voting “Aye” (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #143-2019:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY REPORT OF THE SUPERVISOR FOR FEBRUARY 2019**

**WHEREAS**, Town Law states the Town Board must approve/reject the Supervisor’s Monthly Report, and

**WHEREAS**, the Bookkeeper submitted the Monthly Report of the Supervisor for February 2019 to the Town Supervisor on March 1, 2019, and

**WHEREAS**, the Town Supervisor approved and executed the Monthly Report of the Supervisor for February 2019 on March 8, 2019,

**WHEREAS**, the Town Supervisor submitted said Monthly Report to the Town Board for approval via email,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby accepts the Monthly Report of the Supervisor for February 2019, and be it further

**RESOLVED**, that the Town Clerk give a copy of this resolution to the Principal Account Clerk and the Supervisor’s Office.

All Voting “Aye” (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #144-2019:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE TOWN OF FARMINGTON 5 YEAR CAPITAL IMPROVEMENT PLAN (2019-2023)**

**WHEREAS**, the Town of Farmington 5 Year Capital Improvement Plan has been completed with input from Department Heads and their assistants based on past years expenses and what they deemed to be required going forward, and

**WHEREAS**, this 5 Year Capital Improvement Plan has been reviewed by the Town Board and the Principal Account Clerk, and

**WHEREAS**, this process will start in June 2019 with departments providing updated financial information for the next five years with a review by a small committee in July and August to make adjustments and recommendations to the Town Board for approval by the end of September of each year,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby accepts the Town of Farmington 5 Year Capital Improvement Plan, and be it further

**RESOLVED**, that the Town Clerk give a copy of this resolution to the Principal Account Clerk, the W&S Superintendent, and the Highway Superintendent.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #145-2019:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING THE BUILDING DEPARTMENT TO USE EBIZDOCS FOR CONVERTING THE 2<sup>ND</sup> HALF OF THE MIRCROPHISH DEPARTMENT RECORDS**

**WHEREAS**, the conversion of Building Department MicroPhish records has been started by eBizDocs under resolution No. 93 of 2019

**WHEREAS**, the quote dated 3/12/2019 for MicroPhish scanning was given through NYSID Preferred Source Solutions a corporate partner with eBizDocs

**WHEREAS**, NYSID Preferred Source Solutions is list with New York State office of General Services as a Preferred Source Offerings. To advance special social and economic goals, certain providers have "preferred source" status under the law. The acquisition of commodities and/or services from preferred sources is exempted from statutory competitive procurement requirements.

**WHEREAS**, eBizDocs has the ability to organize the files so they can be directly inputted into the IPS program and provide a flash drive,

**NOW, THEREFOR BE IT RESOLVED**, that the Town Board of Farmington authorizes using eBizDocs at a cost not to exceed \$6,250.00.

**MAY IT BE FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk and to Building Department.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #146-2019:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING A CHANGE TO THE WATER RATE SCHEDULE FOR THE TOWN OF AND VILLAGE OF MANCHESTER**

**WHEREAS**, the City of Canandaigua issued on February 15, 2019 a 2019 final water rate email, and

**WHEREAS**, the 2019 water sales agreement and new rate is a reduction of approximately 8.65% to the wholesale water purchase rate,

**NOW, THEREFOR BE IT RESOLVED**, this resolution hereby sets a new water rate for the Village of and Town of Manchester that is \$2.26 for the 1<sup>st</sup> 40,000,000 gallons and \$2.18 for additional gallons, and

**MAY IT BE FURTHER RESOLVED**, that the Town Fee Schedule and the W&S Department make the necessary adjustments to reflect this new price schedule, and

**BE IT FINALLY RESOLVED**, that the Town Clerk provide copies of this resolution to the Principal Account Clerk, Water & Sewer Superintendent and the Water & Sewer Billing Clerk.

All Voting "Aye" (Ingalsbe, Casale, Herendeen, Bowerman, and Holtz), the Resolution was **CARRIED**.

**DISCUSSION: None.**

**EXECUTIVE SESSION: None.**

With no further business before the Board, **Councilman Casale** offered a motion to adjourn the meeting at 7:30 p.m., seconded by **Councilmen Bowerman**. Motion **CARRIED**.

Michelle A. Finley, MMC, RMC -Town Clerk: \_\_\_\_\_