

At the Farmington Town Board Meeting, held in the Town Hall or by Phone/Video Conferencing on the 22<sup>nd</sup> day of May, 2023, at 7:00 PM, there were:

**PRESENT:** Peter Ingalsbe – Supervisor  
Mike Casale – Councilman  
Steven Holtz – Councilman  
Nate Bowerman – Councilman-Necessarily Absent  
Ron Herendeen – Councilman  
Michelle Finley – Town Clerk

Also present in person: **Tim Ford** – Highway and Parks Superintendent, **Dave Conti** – Water & Sewer Superintendent, **Dan Delpriore** – Code Enforcement Officer, **Ron Brand** – Director of Planning and Development, **Adrian Bellis** – Planning Board Member, **Ed Hemminger** – Planning Board Chairman – **Larry Potter** – resident, **Dave Herman** – MRB Group, **Ryan Destro** – BME Associates, **Brian Mahoney** and **Rob Brenner** – Canandaigua Development Company

Also present by telephone/video conferencing were: **Tonia Ettinger** – resident, **John Piper** – HR Consultant

## **PUBLIC HEARINGS:**

### **Powers Incentive Zoning Request –**

Supervisor Ingalsbe opened the public hearing at 7:00 p.m. The Town Clerk read the legal notice. Mr. Destro, BME Associates, gave a brief overview of the project along with Brian Mahoney and Rob Brenner, the applicants. Mr. Destro stated that following their last appearance before the board they have made substantial changes to the incentive zoning concept plan based on the board's input at that meeting. He stated that the first thing they have done was to increase the minimum residential lot width from 70 feet to 80 feet, this resulted in a reduction of 30 lots from the previous incentive zoning concept plan, in which 186 lots are now shown which is down from the 216 lots under the previous plan. They also increased the rear setback from 10 ft to 30 ft on all of the residential lots, and the side setback which was previously 10 feet of both sides is now 10 ft and 15 ft for a combined 25 feet for the side setback. He stated that based on these substantial changes they appeared before the Planning Board on May 17<sup>th</sup>, and they approved and certified by resolution that substantial changes in the design had been made which merits a rehearing by the Town Board. Mr. Destro stated that also at that meeting, the Planning Board passed a resolution which also stated that the design changes shown on the updated incentive zoning concept plan "will have a positive impact affect on the town". He added that while the residential portion of this project has changed the LI/GB component of this project has remained the same along Rt. 96 corridor with up to 50,000 sq. ft. of commercial area proposed.

Supervisor Ingalsbe asked Mr. Brand if the town reached out to environmental interested parties and Ontario County Planning. Mr. Brand stated that was correct and at the last meeting the Board passed a resolution scheduling tonight's public hearing and directing a submission of a revised application to the County Planning Board, and initiated a SEQR coordinated review process that ends at noon on June 9<sup>th</sup> and the Board will declare themselves as lead agency at the June 13<sup>th</sup> Town Board meeting and then address SEQR at the June 28<sup>th</sup> meeting. Mr. Brand stated that he would add to Mr. Destro's presentation is that the values of the amenities have gone down with the reduction of lots but to his knowledge is still acceptable to the Town Board but other than that all the other amenities that were proposed such as the sidewalks, pumpstation and things of that nature are all anticipated in the amenities going into this project.

Supervisor Ingalsbe asked if anyone had any questions or comments on the proposed project, hearing none, the public hearing was extended to next month [June 28<sup>th</sup>].

### **202-b CFWD Brickyard Road –**

Supervisor Ingalsbe opened the public hearing at 7:06 p.m. The Town Clerk read the legal notice. Supervisor Ingalsbe stated that the Town of Canandaigua Town Board will also be going through the same process as us and approving the 202-b resolution, then the engineering firm and the finance people will handle the estoppel process and then hopefully go out to bid this Fall. Supervisor Ingalsbe asked if anyone had questions or comments, hearing none, he closed the public hearing at 7:08 p.m.

## **APPROVAL OF MINUTES:**

A motion was made by **Councilman Holtz** and seconded by **Councilman Casale**, that the minutes of the May 9, 2023, Town Board Meeting and given to members for review, be approved. All Voting "Aye". (Casale, Holtz, Herendeen, and Ingalsbe). Motion Carried.

## **PRIVILEGE OF THE FLOOR:**

Councilman Steven Holtz stated that he attended the little league opening day ceremony and parade and was presented with a plaque for the Town for going above and beyond in 2020 so they could continue to play during COVID.

## **PUBLIC CONCERNS: None.**

## **REPORTS OF STANDING COMMITTEES:**

### **Public Works Committee: Councilman Herendeen reported:**

1. Discussed Digester #1 -epoxy coating to start May 11<sup>th</sup>.
2. Discussed HMI – replacement parts.

3. Discussed basin aerator.
4. Discussed watermain replacement project at the intersection of State Route 332 and 96 is complete and fully operational.
5. Discussed flow meter – to be installed in manhole V-2749, southwest of 6437 Murphy Drive on May 12<sup>th</sup>.
6. Discussed smoke testing the sanitary sewer for I & I at Doe Haven. Results will follow from MRB Group.
7. Discussed Hook Road watermain repair at I90 has been disinfected.
8. Discussed resolution on agenda.

**Highway & Parks:**

1. Highway- equipment maintenance, roadside mowing, work on sidewalk in Monarch Manor, trucks helping Manchester and Victor, replacing CB's and pipe on Fallow Lane, and continue working on detour signs for Cline/Brownsville Road.
2. Parks- Building and Park Maintenance, mowing parks, striping ball fields, redoing landscape at Mertensia Lodge, and new grill installed at Farmbrook Park.
3. Buildings – servicing generators, bi-annual heating/cooling services, and life safety inspection.
4. Discussed streetlights.
5. Discussed resolutions for meeting.

**Town Operations Committee: Councilman Casale reported:**

1. Building Department has started their mobile home inspections.
2. Two Welcome to Farmington signs are being landscaped.
3. Reminders sent out not to dump lawn clippings in storm water facilities.
4. There will be a meeting on May 31<sup>st</sup> with new developer for property where the old water park once was proposed.

**Town Finance Committee: Supervisor Ingalsbe reported: None.****Town Public Safety Committee: Councilman Holtz reported: None.****REPORTS OF TOWN OFFICIALS:****Supervisor Peter Ingalsbe reported:**

1. Attended Law Enforcement Day at the County, Councilman Bowerman received accommodation.
2. Attended Office of the Aging Annual recognition of seniors for volunteering, Former Supervisor Ted Fafinski received a nomination.
3. Attended GTC meeting in Rochester.
4. Attended Ontario County Public Works meeting-three projects to bid.
5. Meeting with the City of Canandaigua-proposed water rates structure.
6. Wednesday – Weighs and Means Committee meeting at County.
7. Excess file cabinets – waiting to see if any other towns or villages need any. Will send out another email.
8. Received cost estimate to have work done on the lower level at the Town Hall.
9. Memorial Day Ceremony at North Farmington Cemetery at 9: 00 a.m.

**Highway& Parks Superintendent Tim Ford reported:**

1. Servicing the generators this morning, potential problem with the highway generator, oil leak and plugged it.

**Town Clerk Michelle Finley reported:**

1. New law requiring towns to issue one day marriage officiant licenses, cost is \$25 and the town keeps the money.

**Water & Sewer Superintendent Dave Conti reported:**

1. Annual Water Quality Report- published in the Pennysaver.

**Code Enforcement Officer Dan Delproire reported:**

1. Letters sent to residents on Jasper Drive about dumping lawn clippings on the trail.
2. Letters sent to Auburn Meadows residents that back up to the stormwater pond about dumping lawn clippings next to or in the ponds.

**Director of Planning and Development Ron Brand reported:**

1. Town Operations Report available on website and filed with the Town Clerk.
2. Completed the Federal form for the sidewalk project as well as the State Smart Growth form and the social environmental services form, which all required documentation.
3. Update on Farmington Market Center – Mavis Tires called inquiring about a building permit and what they needed to do to get a building permit for over there and they were told the best thing they could do was to talk with the owner of the property to see if he can the project to move along.
4. Update on Loomis Road Industrial Park on Jet Drive and lot 4 approved. They informed the town they already have one lot sold.

**Assessor Donna LaPlant reported: None.**

Supervisor Ingalsbe stated that they have been very busy the past three weeks. BAR meetings start.

**Town Engineer Dave Herman reported:**

1. Update on Cline/Brownsville Road-detour to start after July 4<sup>th</sup> weekend. Will be closed for most of July and August.

**Fire Chief reported: None.****Planning Board Chairman Ed Hemminger reported:**

1. Next Meeting – June 7<sup>th</sup> – Electric Car Corner and two lot subdivision.

**Zoning Board of Appeals reported: None.****Recreation Advisory Committee Bryan Meck reported: None.****Recreation Director Mark Cain reported: None.**

Supervisor Ingalsbe stated 240 kids have already signed up for Summer recreation. Beaver Creek Park is full already.

**Ontario County Planning Board Member reported: None.****Conservation Board Chairperson reported: None.****Town Historian Donna Herendeen reported: None.****Swap Shop Update: Councilman Holtz reported: None.****Agricultural Advisory Committee Chairman Adams: None.****COMMUNICATIONS:**

1. Letter to involved and interested agencies from the Director of Development. Re: Power Incentive Rezoning Project – Revised Concept Plan.
2. Letter to the Town of Farmington from FirstLight. Re: Billing Notification.
3. Finger Lakes Visitors Connection – 2023 Tourism Industry Fast Facts.
4. ShelterPoint Life Insurance Company Privacy Policy.
5. Pitney Bower Purchase Power Terms and Conditions.
6. Erie Insurance Company of New York Cancellation Notice – Serenity Pool and Spa, LLC.
7. Certificate of Liability Insurance from: Finger Lakes Roofing Co., Inc.; DRM Builders; Long Construction NY, LLC; Master Peace Painting, LLC; Expert Environmental & Construction Group, LLC; T-Mobile US, Inc.; Allstate Fencing Enterprises, LLC.
8. Certificate of Workers' Compensation Insurance from: Allstate Fencing Enterprises, LLC.

**REPORTS & MINUTES:**

1. Planning Board Meeting Minutes – May 3, 2023.
2. NYS Transportation Alternatives Project (TAP) Sidewalk/Trail Connection/Bike Lane Grant Information Meeting Minutes – May 4, 2023.
3. Building Department – Inspection Schedule – April 2023.
4. Building Department – Permit Report by Type – April 2023.
5. Building Department – Inspections Report – Weidenborner – April 2023.
6. Building Department – Inspections Report – Gordner – April 2023.
7. Victor-Farmington Volunteer Ambulance Report – April 2023.
8. ZBA Meeting Minutes – April 24, 2023.
9. Historic Preservation Meeting Minutes – April 13, 2023.
10. Farmington Volunteer Fire Association Chief's Report – May 2023.

**ORDER OF BUSINESS:****RESOLUTION 201-2023:**

**Councilmen Casale, Holtz, Herendeen, and Supervisor Ingalsbe** offered the following Resolution, seconded by **Councilmen Holtz, Casale, Herendeen, Holtz, and Supervisor Ingalsbe:**

**RESOLUTION OF SYMPATHY FOR THE PAYNE FAMILY**

**WHEREAS**, the Town Board was deeply saddened to learn of the untimely passing of George Payne, on May 7<sup>th</sup>, 2023; and

**WHEREAS**, George was the Town Assessor for 12 years, from 1975 until 1987, and a longtime resident of the Town of Farmington;

**NOW THEREFORE BE IT RESOLVED**, that the Town Board adopts this resolution extending its sincere sympathy to the Payne family and spreading his memory upon the minutes of this board meeting, and be it

FURTHER RESOLVED, that the Town Clerk forward a copy of this resolution to George’s son, Doug Payne at 1523 County Road 8, Farmington, NY 14425.

All Voting “Aye” (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was CARRIED.

**RESOLUTION #202-2023:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF FARMINGTON APPROVING A REVISED COST ESTIMATE FOR INCREASES AND IMPROVEMENTS OF FACILITIES TO THE CANANDAIGUA-FARMINGTON CONSOLIDATED WATER DISTRICT**

WHEREAS, the Town Board of the Town of Farmington, by Resolution No. 278-2017, previously approved increases and improvements of the facilities of the Canandaigua-Farmington Consolidated Water District, consisting of the replacement of the existing Brickyard Road water storage tank, located on Brickyard Road in the Town of Canandaigua, New York, with an elevated storage tank that includes a mixing system and the construction of a dedicated transmission main and valve vaults that connect the new tank to hydraulic grade Zone 2A (the “Improvements”) at a total estimated cost to said District of \$9,036,000; and

WHEREAS, MRB Group, the Town’s Engineer, had previously prepared a map, plan and cost estimate, dated July 2016, showing the proposed Improvements; and

WHEREAS, because of increased costs since the Town’s original approval and, supported by a revised cost estimate prepared by MRB Group dated December 2021, the Town Board of the Town of Farmington, by Resolution No. 68-2022, previously approved an increase in the total estimated cost to said District for the Improvements of \$13,000,000; and

WHEREAS, because of inflation of costs since the Town Board approved Resolution No. 68-2022, the previously approved increase of costs for the Improvements of \$13,000,000 is now insufficient to pay for these Improvements; and

WHEREAS, MRB Group has prepared another revised cost estimate, dated May 1, 2023, taking into account the higher, inflationary costs of the Improvements showing the revised estimated costs of the Improvements to now be \$15,000,000; and

WHEREAS, the Town Board of the Town of Farmington duly adopted a resolution on May 9, 2023, calling a public hearing to consider said revised cost estimate for the Improvements, to be held at the Farmington Town Hall, 1000 County Road 8, Farmington, New York, on the 22<sup>nd</sup> day of May, 2023, at 7:00 p.m.; and

WHEREAS, notice of said public hearing was duly published and posted in the manner provided by law and proof thereof has been submitted to the Town Board; and

WHEREAS, said public hearing was duly held at the time and place aforesaid, at which all persons interested were duly heard; and

WHEREAS, the Town Board has considered all the evidence given at such public hearing.

WHEREAS, in a May 2, 2023 memo from Ronald L. Brand, Town of Farmington Director of Development, Mr. Brand informed the Town that he finds “that there are no design changes identified from the original approved design plans for this project prepared by MRB Group” and that, “Since there are no changes to the identified physical conditions that may likely affect the environment by the above-described Action, the previous Negative Declaration issued June 13, 2017, by the Farmington Town Board remains in effect and in full compliance with Part 617 NYCRR Provisions.”

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Farmington, on behalf of the Canandaigua-Farmington Consolidated Water District, that, it is hereby found and determined to be in the public interest to provide for the aforesaid Improvements of the facilities of the Canandaigua-Farmington Consolidated Water District, as described in the preambles hereof, at a total estimated cost to said district of \$15,000,000, and the same is hereby authorized.

I, Michelle Finley, Town Clerk of the Town of Farmington do hereby certify that the Town Board of the Town of Farmington on May 22, 2023 adopted the aforementioned resolution by the following vote:

	<u>Aye</u>	<u>Nay</u>
Peter Ingalsbe	X	_____
Michael Casale	X	_____
Steven Holtz	X	_____
Ronald Herendeen	X	_____
Nathan Bowerman	Absent	_____

**RESOLUTION 203-2023:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION TO CONTINUE A PUBLIC HEARING UPON AN APPLICATION FOR INCENTIVE REZONING FOR THE PROPOSED POWER PROPERTY INCENTIVE ZONING PROJECT, INVOLVING ZONING MAP AMENDMENTS (TAX MAP ACCOUNTS 29.00-2-13.1 [52.5 ACRES] AND 29.00-2-14.0 [93.3 ACRES]) FROM RS-25, RESIDENTIAL SUBURBAN AND LI LIMITED INDUSTRIAL TO IZ INCENTIVE ZONE, SAID PARCELS LOCATED ALONG THE NORTH SIDE OF STATE ROUTE 96, TO WEDNESDAY EVENING JUNE 28, 2023**

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has tonight opened a public hearing upon an amended rezoning application, dated May 8, 2023, from BME Associates on behalf of their client Canandaigua Development Company, LLC, for the rezoning of land identified above, from RS-25 Residential Suburban and LI Limited Industrial to IZ Incentive Zoning, for the Power Property Incentive Zoning Project; and

WHEREAS, the Town Board understands that this action is first subject to compliance

with the provisions contained in Part 6 NYCRR, §617.6, of the State's Environmental Conservation Law [the State's Environmental Quality Review Act (SEQRA)], and it has started, a coordinated review with involved agencies and has provided for a public review and comment period under SEQRA, on Wednesday, May 10, 2023 and will end at noon on Friday, June 9, 2023; and

**WHEREAS**, the Town Board understands that this action is subject further to a review and recommendation from the Ontario County Planning Board (OCPB), under the provisions of Sections 239-l and -m of the New York State General Municipal Law, and which is scheduled for their meeting on Wednesday, June 14, 2023; and

**WHEREAS**, the Town Board has, on May 9, 2023, declared its' intent to be designated as the lead agency at their scheduled meeting on Tuesday, June 13, 2023, under the SEQRA provisions, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board does hereby move to continue any further deliberations upon the above referenced Action until its' scheduled public meeting on Wednesday, June 28, 2023, starting at 7:00 p.m., Eastern Day Light Savings Time, and at said time agrees to continue this public hearing.

**BE IT FINALLY RESOLVED**, that certified copies of this resolution are to be provided to the Town Planning Board, the Town Director of Planning & Development, the Town Code Enforcement Officer, the Applicants: Robert J. Brenner and Brian W. Mahoney, Partners Canandaigua Development Company, LLC, 83 South Main Street, Canandaigua, New York 14424; and the Applicants Engineer, Ryan Destro, P.E., BME Associates, 10 Lift Bridge Lane East, Fairport, New York 14450.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was **CARRIED**.

#### **RESOLUTION #204-2023:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Holtz**:

#### **AARON SMITH SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD**

**WHEREAS**, Aaron Smith was hired by the W&S Superintendent with a start date of November 15, 2022 and on May 15, 2023 he successfully completed the required six-month probationary period, and

**WHEREAS**, Aaron Smith has shown that he possesses the required knowledge base and per employee policy, upon the successful completion of a probationary period, the hourly employee may be granted a wage adjustment, and

**WHEREAS**, the current W&S Superintendent believes that Aaron has displayed satisfactory job performance, now therefore be it

**RESOLVED**, that the Town Board hereby grants Aaron Smith a \$.55 per hour wage increase rate to be effective beginning with Payroll #12 (May 28, 2023), and

**BE IT FURTHER RESOLVED**, that the Town Clerk provides copies of this resolution to the W&S Department, the Supervisor's Confidential Secretary and Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was **CARRIED**.

#### **RESOLUTION #205-2023:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

#### **ESTABLISHMENT OF A LETTER OF CREDIT WESTERN NEW YORK COMMERCIAL WAREHOUSE FLEX SPACE PROJECT – IN THE TOTAL AMOUNT OF \$72,981.59**

**WHEREAS**, the Farmington Town Board (hereinafter referred to as Town Board) has received a request dated May 17, 2023, from Edward Hemminger, the Chairperson of the Town Planning Board, recommending the Town Board take action to approve the establishment of a letter of credit for site improvements for the above referenced Project (hereinafter referred to as Action); and

**WHEREAS**, the provisions of the Town Code require that both boards (e.g., planning board's review and recommendation and town board's acceptance) actions are to be based upon their reviews and acceptance of the proposed Action from the Town Director of Planning and Development, the Town Construction Inspector and the Town Engineers, which are contained in the Town Engineer's Letter dated May 5, 2023 on establishing said Letter of Credit; and

**WHEREAS**, the quantities and unit prices identified in the Applicant's Engineer's Estimate of Values were found to be consistent, by the above referenced town staff and officials, with the approved site plan improvements and the private contractor pricing respectively.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby accepts the Planning Board's recommendation and approves the establishment of the above referenced letter of credit for this project, in the total amount of \$ 72,981.59.

**BE IT FURTHER RESOLVED**, that the Town Clerk, is to provide certified copies of this resolution to: Matt Heilmann, Town Construction Inspector; Tim Ford, Town Highway & Parks Superintendent; David Conti, Superintendent, Town Water & Sewer; Lance S. Brabant, CPESC, Director of Planning Services, MRB Group, D.P.C.; Dan Delpriore, Town Code Enforcement Officer; and Ronald L. Brand, Town Director of Planning and Development.

**FINALLY BE IT RESOLVED**, that a certified copy of this resolution is to be issued to the Applicant's Engineer, John Hotta, LandTech Surveying & Planning, PLLC and Edward Samoel, Applicant.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was **CARRIED**.

**RESOLUTION #206-2023:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AUTHORIZING THE HIGHWAY SUPERINTENDENT TO ORDER 2 GOOSENECK BASKETBALL SYSTEMS FOR MERTENSIA PARK FROM BSN SPORTS**

**WHEREAS**, the Highway Superintendent has approved purchasing 2 Basketball Systems for Mertensia Park, and

**WHEREAS**, the three quotes are BSN Sports, (\$3,359.98); Denzak Recreational Design & Supply, Inc., (\$5,046.00) and MRC Recreation (Gametime), (NO RESPONSE), and

**WHEREAS**, BSN Sports has the lowest price and this purchase should be expended from Parks Contractual (A-7110.4), and

**THEREFORE BE IT RESOLVED**, that the Town Board authorizes the Highway Superintendent to purchase 2 Gooseneck Basketball Systems from BSN Sports at a cost not to exceed \$3,500.00, and be it further

**RESOLVED**, that the Town Clerk forward the original of this Resolution to the Highway/Parks Department, Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was **CARRIED**.

**RESOLUTION #207-2023:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO FILL AN MEO POSITION IN THE HIGHWAY DEPARTMENT**

**WHEREAS**, the Highway/Parks Superintendent has asked that he be allowed to fill the open MEO position in the Highway Department at a rate of \$21.00 per hour, and

**WHEREAS**, it has been verified that Devin Schoenwetter's application has been approved by Ontario County Human Resource Department, and

**RESOLVED**, that the Town Board authorizes the Highway/Parks Superintendent to fill the open MEO position in the Highway Department with Devin Schoenwetter effective on or about May 22, 2023, and be it further

**RESOLVED**, that the Town Clerk forward copies of this Resolution to the Highway/Parks Superintendent, the Accountant I, and the Supervisor's Office.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was **CARRIED**.

**RESOLUTION #208-2023:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT IN THE HIGHWAY FUND TO REFLECT THE 2023-2024 STATE AID FOR CONSOLIDATED LOCAL STREET AND HW IMPROVEMENT (CHIPS) FUNDING, PAVE NY, WINTER RECOVERY (EWR), AND PAVE OUR POTHOLES (POP)**

**WHEREAS**, a final letter has been received from NYS Dot and the Town is eligible for \$268,007.88 in CHIPS funding, \$62,867.55 in PAVE NY funding, \$52,746.24 for Winter Recovery, and \$41,911.70 for Pave our Potholes,

NOW, THEREFORE BE IT **RESOLVED**, that the Town Board of Farmington hereby authorizes the following budget amendments:

	Debit	Credit
DA3501 Consolidated Highway Aid	\$31,533.37	
DA 5112.21 PAVE NY	\$45.45	
DA 5112.24 POP	\$30.30	
Appropriated Fund Balance		\$94.00
DA 5112.2 CHIPS		\$31,514.88
DA5112.23 Winter Recovery		\$.24

**FULLY RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Accountant I and the Highway Superintendent.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was **CARRIED**.

**RESOLUTION #209-2023:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION ACCEPTING THE FINAL REPORTS FROM MENGEL METZGER BARR & CO FOR THE JUSTICE COURTS AND TOWN CLERK 2022 YEAR END AUDITS**

**WHEREAS**, representatives from Mengel Metzger Barr & Co. have sent the reports for the agreed upon procedures for the Justice Accounts and the Town Clerk Accounts from the year ended December 31, 2022 audit, now therefore be it

**RESOLVED**, that the Town Board of Farmington accepts the reports and that the Town Clerk file one copy of each set with the resolution, and be it

**FURTHER RESOLVED**, that a copy of the Justice reports and resolution be mailed to Daniel Johnson, Chief Internal Auditor, NYS Unified Court System, 185 Jordan Road, Suite 1, Troy, NY 12180, and be it

FULLY RESOLVED, that a copy of the resolution be sent to the Town Court, and Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was CARRIED.

RESOLUTION #210-2023:

Councilman Holtz offered the following Resolution, seconded by Councilman Casale:

RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE GENERAL FUND

WHEREAS, Resolution 451-2022 authorized the Town to enter into contracts with InStream and NYS IND using funds totaling \$74,959 from the Local Government Records Management Improvement Fund grant to the consultant for the preparation, scanning and indexing of small and large format documents,

WHEREAS, fifty percent of the grant funds were received in the 2022 fiscal year, and the remaining funding from the grant is anticipated to be received in the 2023 fiscal year,

NOW, THEREFORE BE IT RESOLVED, that the grant revenue be transferred to the expense line for the contractor payments with the following budget amendment:

A3060 Records Management State Aid	\$37,480	
A599 Appropriated Fund Balance	\$37,479	
A1460.41 Grant Funding Contractual		\$74,959

FURTHER RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Accountant I and the Building Department.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was CARRIED.

RESOLUTION #211-2023:

Councilman Casale offered the following Resolution, seconded by Councilman Herendeen:

RESOLUTION APPOINTING CAROL MARVEL TO THE RECEPTIONIST POSITION

WHEREAS, Carol Marvel has been employed by the Town as a Part-Time Clerk since June 1, 2022 and has taken several training classes to expand her knowledge base; and

WHEREAS, the Town received Ontario County Department of Human Resources Classification Certification No. 35-2023 which classifies one position of Receptionist and directed the Town to create the position; and

WHEREAS, the Town Board created the Receptionist position by Town Board Resolution #188-2023; now therefore

BE IT RESOLVED, that the Town Board of Farmington authorizes appointing Carol Marvel to the Receptionist position effective with PR#12 (May 28, 2023) at a rate of \$18.18 per hour; and

BE IT FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Building Department, the Confidential Secretary, and the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was CARRIED.

RESOLUTION #212-2023:

Councilman Holtz offered the following Resolution, seconded by Councilman Casale:

RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT AND THE W&S SUPERINTENDENT TO HIRE INTERNS

WHEREAS, the Highway/Parks Superintendent and W&S Superintendent have asked that they be allowed to fill one (1) position in the Highway Department for the CAMP (Cornell Asset Management Program) as an Intern and one (1) position in the W&S Department for the LSLI Project as an Intern at a rate of \$16.69 per hour, and

WHEREAS, the 2023 Budget allows for a seasonal Highway Intern and W&S Intern and,

WHEREAS, the Cornell Local Roads trains summer interns through their CAMP (Cornell Asset Management Program) to work with local municipalities, therefore be it

RESOLVED, that the Town Board authorizes the Highway/Parks Superintendent and W&S Superintendent to fill Summer Intern Positions in both the Highway Department and the W&S Department, and be it further

RESOLVED, that the Town Clerk forward copies of this Resolution to the Highway/Parks Superintendent, W&S Superintendent, Accountant I, and the Supervisor's Office.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was CARRIED.

RESOLUTION #213-2023:

Councilman Herendeen offered the following Resolution, seconded by Councilman Holtz:

RESOLUTION TO PURCHASE ONE (1) 5 HP TORNADO AERATOR WITH 460V, 3PH 60HZ MOTOR

WHEREAS, The Water and Sewer Superintendent has identified the need to purchase of said Aerator, and

WHEREAS, The Water and Sewer Superintendent has received 2 quotes for said Aerator . The low Quote from Fluence USA was \$ 5,824.00, and

**NOW, THEREFORE BE IT RESOLVED**, that the Farmington Town Board authorizes the Water and Sewer Superintendent to purchase said Aerator for a cost not to exceed \$5,824.00 from 2023 account codes SS8130.4 and

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, and the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was **CARRIED**.

**RESOLUTION #214-2023:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

Abstract 10 – 2023

**TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS**

ABSTRACT NUMBER		10	
DATE OF BOARD MEETING		5/22/2023	
FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS
A	GENERAL FUND	128,246.52	886-897,899-910,912-926,928-934,936-941,944-951,1002-1004
DA	HIGHWAY FUND	21,039.05	901,905,908,920,926,939,945,947,952-955
HK	SIDEWALK CAP PROJECT	28,571.20	911
HB	BEAVER CREEK PARK	2,212.57	926,943,979
HG	COUNTY RD 8 WATERLINE	2,100.00	926
HH	ROUTE 332/96 WATERLINE	61,237.00	942
SM	SIDEWALKS	3,719.65	890,935
HP	TOWN PARK IMPROVEMENTS	4,225.00	926
HN	NORTH ROAD CAP PROJ	2,100.00	926
HW	WATER TANK REPAIR	230.00	926
SD	STORM DRAINAGE	2,823.86	901,907,908,926,939,982
SS	SEWER DISTRICT	65,178.09	905,907,908,920,926,939,947,948,950,956-978,980-986,1001
SW1	WATER DISTRICT	47,278.68	905,907,908,920,926,936,939,947,948,950,956,958,962-963,965,966,968-970,976,978,980,982-1000
SL1	LIGHTING DISTRICT	1,358.97	906,940
TA200	PAYROLL DEDUCTIONS	8,234.30	898,905,908,927,939,984,1004
	<b>TOTAL ABSTRACT</b>	\$ 378,554.89	

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was **CARRIED**.

**TRAINING UNDER \$100:** Mike Abraham, Jr., Cameron Knorr, Scott Karge and Chris VanOrden to attend the Finger Lakes Water Works Conference on June 6, 2023 at a cost not to exceed \$40.00 per person.

**WAIVER OF THE RULE: (No Objection)**

**RESOLUTION #215-2023:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**TOWN BOARD AUTHORIZES THE TOWN SUPERVISOR TO SIGN AGREEMENT TO HIRE AG PAVING, INC., FOR PAVING LOT AT FARMINGTON GRANGE LOCATED AT 130 HOOK ROAD**

**WHEREAS**, it has been decided to pave the stone parking lot at Farmington Grange located at 130 Hook Road, and

**WHEREAS**, three quotes were requested from AG Paving, Inc., (\$6,900), Floyd Frey, Inc., (\$7,000) and RoadTek, (\$9,150), and

**WHEREAS**, AG Paving, Inc., has the lowest price and should be expensed to Contingency A1620.4, and

**THEREFORE BE IT RESOLVED**, that the Town Board authorizes the Town Supervisor to sign the agreement with a cost not to exceed \$6,900, and be it further

**RESOLVED**, that the Town Clerk forward the original agreement and a copy of this Resolution to the Highway/Parks Department and copies to the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was **CARRIED**.

**DISCUSSION:** Request to waive penalty for 1286 and 1290 Blossom Drive. Town Board agreed to not waive the fee as they have done in the past with others.

**EXECUTIVE SESSION: None.**

With no further business before the Board, **Councilman Casale** offered a motion to adjourn the meeting at 7:37 p.m., seconded by **Councilman Herendeen**. Motion **CARRIED**.