

At the Farmington Town Board Meeting, held in the Town Hall on the 8<sup>th</sup> day of October 2019, at 7:00 PM, there were:

**PRESENT:** Peter Ingalsbe – Supervisor  
Mike Casale – Councilman  
Steven Holtz – Councilman  
Nate Bowerman – Councilman  
Ron Herendeen – Councilman  
Michelle Finley – Town Clerk

Also present were: **Don Giroux** – Highway/Parks Superintendent, **Dave Degear** – Water & Sewer Superintendent, **Dan Delpriore** – Code Enforcement Officer, **Ron Brand** – Director of Planning and Development, **Bill Davis** – MRB Group, **Adrian Bellis** – Planning Board Member, **Ed Hemminger** – Planning Board Chairman, and **John Piper** – HR Consultant, **Jane Barry** – Swap Shop Volunteer, **Karen Kasprzak** – Swap Shop Volunteer, **Alice Kirschner** – Swap Shop Volunteer.

**PUBLIC HEARINGS-** None.

**APPROVAL OF MINUTES:**

A motion was made by **Councilman Herendeen** and seconded by **Councilman Casale**, that the minutes of the September 27, 2019, Town Board Meeting, and given to members for review, be approved. Three Voting “Aye” (Herendeen, Holtz, and Ingalsbe). Two Abstentions (Bowerman and Casale). Motion Carried.

**PUBLIC CONCERNS:**

**REPORTS OF STANDING COMMITTEES:**

**Public Works Committee: Councilman Holtz reported:**

1. Discussed Control Building #1 Vaugh Chopper Pump Rebuilt.
2. Discussed UV Building #14.
3. Discussed various pumpstations.
4. Discussed Town of Victor 2018 Sanitary Conveyance Improvements.
5. Watermain Breaks: None.
6. Discussed Rt. 96 and Mertensia Road-Collett Road West Watermain Replacement design.
7. Discussed North Road 8” Watermain Replacement Project, Phase 3, 4, & 5.
8. Discussed 2019 Fire Hydrant Replacement Project.
9. Discussed personnel additions.
10. Discussed resolutions on agenda.

**Highway & Parks:**

1. Highway Projects: road sweeping, truck maintenance, reworking CFTL culvert, roadside mowing, and drainage work on Latting, Sandhill and Shortsville roads.
2. Parks Projects: building and park maintenance, mowing of all town parks and cemeteries, table and bench repairs, and truck maintenance, elevator maintenance.
3. Discussed resolution on agenda.

**Town Operations Committee: Councilman Casale reported:**

1. Discussed resolutions on agenda.
2. Discussed various projects.
3. Reports on file in Town Clerk’s Office and on the website.

**Town Personnel Committee: None.**

**Town Finance Committee: Supervisor Ingalsbe reported:**

**Town Public Safety Committee: Councilman Holtz reported:**

**REPORTS OF TOWN OFFICIALS:**

**Supervisor Peter Ingalsbe reported:**

1. Budget workshops have been completed.
2. Discussed tax rate history.

**Highway& Parks Superintendent Giroux reported:**

1. Striping completed today.
2. Canandaigua Farmington box culvert project came to a stop due to rising water.

**Town Clerk Michelle Finley reported:**

1. Presented the 2020 Preliminary Budget to the Town Board. Supervisor Ingalsbe filed it with the Town Clerk on October 4, 2019.
2. Records Management Workshop – October 10<sup>th</sup> in Canandaigua.
3. Working on delinquent dogs list.

**Water & Sewer Superintendent Dave Degear reported:**

1. Discussed Canandaigua Farmington Box Culvert project.

**Code Enforcement Officer Dan Delpriore reported:**

1. Discussed political signs – can be placed out now due to early voting dates.

**Director of Planning and Development Ron Brand reported:**

1. Discussed GTC Grant Application for the Sidewalk Master Plan.

**Assessor Michelle Nicodemus reported: None.****Town Engineer reported: Bill Davis reported:**

1. Discussed re-bid of the North Road Watermain Replacement project.

**Fire Chief reported: None.****Planning Board Chairman Ed Hemminger reported:**

1. Next Meeting – DeFelice project, Malvaso project, Delaware River Solar project, Cobblestone Arts project, Letter of credits.

**Zoning Board of Appeals Tim Delucia reported: None.****Recreation Advisory Committee Bryan Meck reported:**

1. Trunk and Treat – October 26<sup>th</sup> from noon to 2 p.m.
2. Christmas Party – December 6<sup>th</sup> at 6 p.m.
3. Discussed finding a senior citizen to be a liaison with the Recreation Commission.

**Ontario County Planning Board Member reported: None.****Conservation Board Chairman Hilton reported: None.****Town Historian Donna Herendeen reported: None.****Agricultural Advisory Committee Chairman Hal Adams: None.**

**Swap Shop:** Jane Barry reported: 13,575 items have come in and 10,542 items have gone out, 258 bikes have come in and 228 bikes have gone out. 1,229 total volunteer hours. She expressed her concern as to where to put the bikes and although she knows that she was told to stop taking the bikes, she stated that other towns have places to store the bikes. Supervisor Ingalsbe asked her what towns, Mrs. Barry did not answer. She asked what was in the old garage, Supervisor Ingalsbe replied that building is now the Parks Department and they have their vehicles and equipment in there. Supervisor Ingalsbe explained that when the Highway Department was in that building, the Parks equipment was kept outside and when they built the new highway garage they knew the old garage would be used for the Parks Department and over the past 8-10 years more equipment has been purchased, there is a wood shop in there as well, and in the winter time one bay has the sewer vac all truck to keep it warm during the winter months. Mrs. Barry asked if they needed both the buildings there. Mr. Giroux stated that both building house equipment. He added that despite the fact that they were told that they were not going to be storing items in any of the buildings other than the swap shop but has seen wheelchairs in the barn next to the shop. Mrs. Barry stated that was a mistake and it was only for that one night. Supervisor Ingalsbe stated that winter is coming and people don't need bikes in the winter and to stop taking in bikes from Rob and to get rid of what they have. Mrs. Barry stated that they are looking for a place to at least store them until after Christmas because they are looking into having some type of an event where people can come and get things for their kids for Christmas gifts. Supervisor Ingalsbe asked if the bikes are stored in the swap shop now, Mrs. Barry replied yes. Mr. Giroux stated that he is not in the mindset to leave a \$70,000 wood chipper and a \$150,000 grader outdoors so they can store bikes when the town built a facility for them. He added that when they started this they were assured that it would be regulated as to what the swap shop building could house and on a regular basis there are items between the two buildings. Mrs. Barry stated that those items will be taken away. Mr. Giroux stated that his thought process is that there needs to more regulations as to what is accepted and they need to work within the facility that was given to them.

Councilman Holtz asked if they could just tarp some of the bikes to keep them from getting wet. Mrs. Barry questioned having room at the new Highway Facility. Supervisor Ingalsbe replied that the Highway Garage is for

highway equipment not to for the swap shop. Mrs. Barry replied that she didn't say she wanted it for the swap shop. Supervisor Ingalsbe stated that she is asking for room in the building. Mrs. Barry stated that the equipment that is stored at the Parks Shop should be stored over at the Highway Garage, right? Supervisor Ingalsbe stated that the Town Board spent 5 million dollars on the Highway Garage and Mr. Giroux manages that building as an elected official as well as managing the Parks Department Shop and the property where the swap shop is located. He added to not ask them or the Highway Superintendent why some equipment here and not there when it is not part of the plan. He stated that they already have a building bigger than the one in Victor and the volunteers do a great job managing it with the amount of activity on the facebook page is unreal. Supervisor Ingalsbe stated that even our swap shop is being talked about to other counties now but they need to have some constraints. Mr. Giroux stated that everything was to be contained within the building other than when it was open and not between the buildings so they have expanded beyond what the original scope of the project was to be. He stated that he can't believe that the stuff between the buildings anyone would want. Mrs. Barry stated that they had problems in the past with people dropping things off when they weren't open and then they were stuck with it. Supervisor Ingalsbe stated that they would buy a few tarps if they want to put tarps over the bicycles until Christmas time. Mrs. Barry asked if they could put up an awning. Supervisor Ingalsbe replied that they weren't going to spend any more money. He added that if they did that it would be another area of things that belong on the inside of the wall. Councilman Holtz asked them that wouldn't it be easier to cover the bikes versus moving them in and out of the building. Mrs. Barry replied probably.

Supervisor Ingalsbe thanked them for the stats.

### **COMMUNICATIONS:**

1. Letter to Auburn Creek Apartments, LLC from the Town Supervisor and Water & Sewer Superintendent. Re: Morgan Management late payments.
2. Email to the Town Supervisor from Tracey Hitchen Boyd of the NYS Comptroller's Office. Re: Completion of 2018 Annual Update Document (AUD).
3. Class Action Notice from the United States District Court for the Northern District of Ohio. Re: Opioids Negotiation Class.
4. Letter to the Town Supervisor from David Bodkin of NOCO. Re: Federal Excise Taxes on Motor Fuel and Diesel Motor Fuel Exemption.
5. Operations and Maintenance Article. Re: Asset management puts smart metering within reach of small communities.
6. Letter to the Assessor from John Zappia of the Victor Central School District. Re: Real Property Tax Law §487.
7. FLI Insurance Company Status Inquiry. Re: Fairdale Pump Station PS-2 Improvements.
8. Email to the Town Supervisor from the W&S Superintendent. Re: NYS Alert Notifier Agreement.
9. Memo to all employees from the Town Supervisor. Re: Flu shot clinic.
10. Letter to Robin Sedgwick from the Town Historian. Re: Lyons National Bank.
11. Thank you letter from the McClurg Family. Re: Resolution of Sympathy.
12. Email to the Highway Superintendent from Matt Griffiths of NYS DEC. Re: Notice of Violation Abatement.
13. Letter to the Town Supervisor from Sheryl Robbins of the NYS Department of Health. Re: CFWD Approval – Redfield Grove Phase 2.
14. Ontario County Public Health Notice and Demands Letters that NYSDOH Geneva District Office sends to landlords.
15. Certificates of Liability Insurance from: Matzan Construction, LLC; Walworth Hardware Services, LLC; Nowak Homes, LLC; Lowe North Construction, Inc.; T Bell Construction Corp.; John Welch Enterprises, Inc.
16. Certificate of Workers' Compensation Insurance from: Allstate Roofing & More, LLC.

### **REPORTS & MINUTES:**

1. Report to Public Works and Town Operations for Town Board Meeting on September 27, 2019.
2. Judge Lew – Monthly Report – September 2019.
3. Building Department – Inspection Search Report – September 2019.
4. Building Department – Permit Report by Type – September 2019.
5. Building Department – Inspection Schedule – September 2019.
6. Manchester Fire Department Incident Run Log – September 2019.

### **ORDER OF BUSINESS:**

#### **RESOLUTION #406-2019:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

#### **RESOLUTION SETTING A PUBLIC HEARING FOR THE 2020 TOWN BUDGET**

**WHEREAS**, the Farmington Town Board has completed the budget workshops and has filed the 2020 Preliminary Budget with the Town Clerk, therefore be it

**RESOLVED**, the Farmington Town Board sets the Public Hearing for the 2020 Town Budget for October 22, 2019, at 7:00 p.m. at the Farmington Town Hall, 1000 County Road 8, Farmington, NY 14425, and further be it

**RESOLVED**, that the Town Clerk submit legal notice to the Daily Messenger.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #407-2019:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION SETTING A PUBLIC HEARING FOR THE 2020 FIRE CONTRACTS: FARMINGTON AND MANCHESTER**

**WHEREAS**, the Town Board has met with the Farmington and Manchester Fire Departments to discuss the 2020 budget, and

**WHEREAS**, the contracts expire on December 31, 2019, therefore be it

**RESOLVED**, the Farmington Town Board sets the Public Hearing for the 2020 Fire Contracts for October 27<sup>th</sup>, at 7:01 p.m. at the Farmington Town Hall, and further be it

**RESOLVED**, that the Town Clerk post the Notice of Public Hearing in the Daily Messenger, and further be it

**RESOLVED**, that the Town Clerk forward a copy of this resolution to the Farmington and Manchester Fire Departments, Supervisor's Office and the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #408-2019:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Bowerman**:

**RESOLUTION ALLOWING CONTRACTORS TO WORK ON OCTOBER 14<sup>th</sup>, COLUMBUS DAY AND NOVEMBER 11<sup>th</sup>, VETERANS DAY**

**WHEREAS**, the Town Board established Town of Farmington Code for Hours of Operations by Resolution #265-2008 stating that "there shall be no construction work on Sundays and national holidays, and

**WHEREAS**, due to weather conditions and other obstacles, construction has fallen behind schedule on several projects, therefore be it

**RESOLVED**, the Farmington Town Board hereby allows contractors to work on Monday, October 14<sup>th</sup>, Columbus Day and Monday, November 11<sup>th</sup>, 2019, which is Veterans Day Observed, and further be it

**RESOLVED**, that the Town Clerk provide copies of this resolution to the Supervisor, Building Department, Construction Inspector, Water & Sewer Superintendent, Highway Superintendent, Bill Davis of MRB Group and Lance Brabant of MRB Group.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #409-2019:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY REPORT OF THE SUPERVISOR FOR SEPTEMBER 2019**

**WHEREAS**, Town Law states the Town Board must approve/reject the Supervisor's Monthly Report, and

**WHEREAS**, the Principal Account Clerk submitted the Monthly Report of the Supervisor for September 2019 to the Town Supervisor on October 1, 2019, and

**WHEREAS**, the Town Supervisor approved and executed the Monthly Report of the Supervisor for September 2019 on October 1, 2019,

**WHEREAS**, the Town Supervisor submitted said Monthly Report to the Town Board for approval via email,

NOW, THEREFORE, BE IT **RESOLVED**, that the Town Board hereby accepts the Monthly Report of the Supervisor for September 2019, and be it further

**RESOLVED**, that the Town Clerk give a copy of this resolution to the Principal Account Clerk and the Supervisor's Office.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #410-2019:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AUTHORIZING THE SUPERVISOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH PUBLIC SECTOR HR CONSULTANTS**

**WHEREAS**, the Town has various human resource management related issues including updates to the Employee Handbook, which require the assistance of an outside human resource firm,

NOW THEREFORE BE IT **RESOLVED**, that the Town Board hereby authorizes the Supervisor to sign the attached contract with Public Sector HR Consultants LLC of Glenville, NY, and be it further

**RESOLVED**, that the Town Clerk provide copies of this resolution to the Supervisor's Secretary and the Principle Account Clerk.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #411-2019:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING THE ADOPTION OF A WASTE MATERIALS POLICY**

**WHEREAS**, the Town has a need for a Waste Materials Policy, and

**WHEREAS**, the Policy has been reviewed by the Town Attorney and recommended changes have been made,

NOW THEREFORE BE IT **RESOLVED**, that the Town Board hereby authorizes the adoption of the attached Waste Materials Policy, and be it further

**RESOLVED**, that the Town Clerk provide copies of this resolution to the Highway Superintendent, the Water & Sewer Superintendent and the Building Department.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION 412-2019:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Herendeen**:

**APPROVAL TO PURCHASE PARTS FOR REBUILDING VAUGHAN MODEL PE6U8CSEC-115, SERIAL #78936 CHOPPER PUMPS- WWTP CONTROL BUILDING #1**

**WHEREAS**, on November 10, 2016 the WWTP Chief Plant Operator and the W&S Supt. met with the Factory Representatives from Calkins Technical Products and the Vaughan Pump Regional Sales Representative, G.P. Jager Associates to discuss excessive wear due to rags and plugging of the Vaughn Chopper pumps #1, 2 and 3 which are located in the basement of the WWTP Control Building #1, and

**WHEREAS**, due to the hours of actual usage and wear on the chopper pumps, the Vaughan Company suggested that one of the three Vaughan pumps be rebuilt annually with the scope of work that included replacement of the 4-Finger Cutter Bar Plate.E4R/6U, External Cutters, mechanical end and lip seals, shims and labor cost, and

**WHEREAS**, on July 31, 2019 the Chief WWTP Operator and Plant Mechanic notified the Water and Sewer Supt. that the Vaughan chopper pump is currently experiencing a unusual loud sound and have recommended that the pump be taken out of service until repairs can be made, and

**WHEREAS**, by quote dated December 16, 2016 Pioneer Pump Systems offered Vaugh replacement parts for rebuilding the Vaughan replacement parts at a cost \$5,333.60 with installation being done at CTP (Calkins Technical Products) and per Quote #8/5/19 PB, CTP will rebuild the pump at cost of \$11,748.67, and  
**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington acting on behalf of the Farmington Sanitary Sewer District hereby authorizes the Water and Sewer Superintendent to pay all invoices from Pioneer Pump, Syracuse NY for Vaugh pump parts and Calkins Technical Products, Inc. #96 Alliance Drive, Rochester, New York, who is the sole regional representative for Vaughan pumps, for the rebuilding of one (1) Vaughan Model PE6LU8CSEC-115, Serial Number 78936 with installing the Vaughn pump parts, plus the labor costs, at a combined total cost not to exceed \$11,850.00, and

**BE IT FURTHER RESOLVED**, budgeted as part of the ongoing maintenance this expenditure is from the Sanitary Sewer Budget lines SS-8130.4, Sewage Treatment-CE, and

**LASTLY LET BE IT FURTHER RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, and the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #413-2019:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING THE REQUEST TO FILL A FULL TIME LABORER POSITION FOR THE WATER & SEWER DEPARTMENT- NICHOLAS K PARKER**

**WHEREAS**, review of manpower needs have been identified by the Water and Sewer Superintendent for one (1) vacancy's currently that currently exists in the Water and Sewer Department for the position Laborer, and.

**WHEREAS**, on August 7, 2019 the Ontario County Department of Human Resources provided a list of three approved applicants that met the minimum qualifications for the position of full-time laborer, and

**WHEREAS**, one of the approved applicants has worked for the Water and Sewer Department for the past two years as a summer seasonal laborer gaining experience in the operation of the department, and

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington acting on behalf of the Water and Sewer Districts, hereby authorizes the Water & Sewer Superintendent to fill the vacant position and hire one (1) laborer at an hourly rate of \$16.00 per hour, and

**FURTHER RESOLVED**, that the Town Board, authorizes the Water and Sewer Superintendent to hire Nicholas Parker, full time, at an hourly rate of \$16.00, effective at the start of the 2019 Pay Period #23 beginning on October 20, 2019, and

**BE IT FURTHER RESOLVED**, that this position is budgeted under the Water & Sewer District budget lines SW1- 8340.1, SS-8120.1 and SS-8130.1, and

**FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Supervisor's Secretary and the Water and Sewer Superintendent.

All Voting "Aye" (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION 414-2019:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING THE ASPHALT PAVING OF NORTH GATE ACCESS ROAD AT THE WWTP FOR THE WATER & SEWER DEPARTMENT**

**WHEREAS**, the Five-Year Capital Improvement Plan for the Waste Water Treatment Plant located at #1216 McMahon Road had identified the need to replace and reconstruct the aging service road locate at the North Gate running westward to the Chemical Building #9, and

**WHEREAS**, the asphalt surface improvement is being required for proper operations at the Sewer Plant including access for chemical deliveries and the hauling of sludge, and

**WHEREAS**, in accordance with the Town of Farmington Purchasing Policy, the Water and Sewer Supt. has requested three (3) written quotes for the asphalt paving of 8,300 square feet for the placement and compaction of 3 inches of base course and 3 inches of #1 dense binder with the lowest quote being accepted from Floyd Frye Inc. #710 Quaker Road, Macedon New York, and

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Farmington acting on behalf of the Canandaigua-Farmington Water District hereby authorizes the payment of the invoice for asphalt driveway restoration work to Floyd Frye Inc. Macedon New York at a cost not to exceed \$9,000.00, and

**BE IT FURTHER RESOLVED**, that funding for said driveway restoration will be from a split of 25% from Budget Code SW1 8340.4 (CE) and 75% from SS-8130.464 (CE), and

**LASTLY BE IT FURTHER RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent and the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #415-2019:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF A SLIDING GATE WITH OPERATOR UNIT FOR THE WATER & SEWER DEPT NORTH ENTRANCE ACCESS TO WASTE WATER TREATMENT PLANT**

**WHEREAS**, the Five-Year Capital Improvement Plan for the Waste Water Treatment Plant located at #1216 McMahon Road had identified the need to replace the aging North entrance sliding security gate for the service road running westward to the Chemical Building #9, and

**WHEREAS**, the existing north entrance gate is required for proper operations at the Sewer Plant including access for chemical deliveries and egress for the hauling of sludge, and

**WHEREAS**, in accordance with the Town of Farmington Purchasing Policy, the Water and Sewer Supt. has requested three (3) written quotes for the removal of the existing 20' wide double swing gate and to furnish & install a 24' wide by 7' high dual track aluminum cantilever slide gate with a Liftmaster 1 hp, 208 single phase electric gate operator with the electric and conduit work being provided by the Farmington Water and Sewer Department, and

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Farmington acting on behalf of the Canandaigua-Farmington Water District and the Farmington/Victor Sewer Districts hereby authorizes the

payment of the invoices for this work to New York State Fence, Inc. Hilton New York at a cost not to exceed \$16,000.00, and

**BE IT FURTHER RESOLVED**, that funding for the north security gate will be from a split of 25% from Budget Code SW1 8340.4 (CE) and 75% from SS-8130.463 (CE), and

**LASTLY BE IT FURTHER RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent and the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #416-2019:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING THE REQUEST TO FILL A FULL TIME LABORER POSITION FOR THE WATER & SEWER DEPARTMENT- JAMES TUTTLE JR.**

**WHEREAS**, review of manpower needs has been identified by the Water and Sewer Superintendent for vacancy's currently that now exists within the Water and Sewer Department for the position Laborer, and,

**WHEREAS**, on September 11, 2019 the Ontario County Department of Human Resources provided a list of approved applicants that met the minimum qualifications for the position of full-time laborer, and

**WHEREAS**, one of the approved applicants has been working construction as a laborer and a pipe layer with the experience necessary for the water and sewer department, and

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington acting on behalf of the Water and Sewer Districts, hereby authorizes the Water & Sewer Superintendent to fill the vacant position and hire one (1) laborer at an hourly rate of \$19.00 per hour, and

**FURTHER RESOLVED** that the Town Board, authorizes the Water and Sewer Superintendent to hire James Tuttle Jr. full time, at an hourly rate of \$19.00, effective at the start of the 2019 Pay Period #23 beginning on October 20, 2019, and

**BE IT FURTHER RESOLVED**, that this position is budgeted under the Water & Sewer District budget lines SW1- 8340.1, SS-8120.1 and SS-8130.1, and

**FURTHER RESOLVED** that copies of this resolution be submitted by the Town Clerk to the Supervisor's Secretary and the Water and Sewer Superintendent.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #417-2019:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**ESTABLISHING A TWO YEAR MAINTENANCE BOND, IN THE TOTAL AMOUNT OF \$11,272.80 FOR THE DEDICATION OF TOP COAT ASPHALT SITE IMPROVEMENTS WITHIN AUBURN MEADOWS SUBDIVISION, SECTIONS 6N AND 6S**

**WHEREAS**, the Farmington Town Board (hereinafter referred to as Town Board) has received a request from Lance S. Brabant, CPESC, Director of Planning Services, MRB Group, D.P.C., the Town Engineers, dated July 23, 2019, to accept a Maintenance Bond or other form of surety for certain site improvements to be dedicated to the Town, that are to be located upon property within Section 9 of the Auburn Meadows Subdivision Tract; and

**WHEREAS**, Town Code, Chapter 165, Section 33. C., requires a maintenance bond be established for all newly constructed improvements that are to be offered to the Town for dedication.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board does hereby accept the amount of the above referenced Maintenance Bond, in the total amount of \$85,956.35.

**BE IT FURTHER RESOLVED**, that said Maintenance Bond is to remain in effect for a period of two years from the date of issuance.

**BE IT FURTHER RESOLVED**, that said Maintenance Bond is to be filed in the Office of the Town Clerk prior to the issuance of the fifth Certificate of Occupancy for a dwelling located within Section 9 of the Auburn Meadows Subdivision Tract.

**BE IT FINALLY RESOLVED**, that the Clerk of the Board is hereby directed to provide certified copies of this resolution to the following parties: Farmington Town Board; Farmington Town Clerk; Farmington Town Principal Account Clerk; Farmington Town Code Enforcement Officer; Anthony DiPrima, A&D Real Estate Development Corporation, LLC, 7 Beauclaire Drive, Fairport, New York 14450; Frank Affronti, President, 104 Contractors, P.O. Box 205, Union Hill, New York 14563; Walt Baker, D.S.B. Engineers & Architects, P.C., 2394 Ridgeway Avenue, Rochester, New York 14626.

All Voting "Aye" (Herendeen, Ingalsbe, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #418-2019:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Casale**:

**ESTABLISHING A TWO YEAR MAINTENANCE BOND, IN THE TOTAL AMOUNT OF \$6,735.60 FOR THE DEDICATION OF TOP COAT OF ASPHALT LOCATED WITHIN AUBURN MEADOWS SUBDIVISION, SECTION 9**

**WHEREAS**, the Farmington Town Board (hereinafter referred to as Town Board) has received a request from Lance S. Brabant, CPESC, Director of Planning Services, MRB Group, D.P.C., the Town Engineers, dated September 27, 2019, to accept a Maintenance Bond for the above referenced site improvements to be dedicated to the Town, that are located within Section 9 of the Auburn Meadows Subdivision Tract; and

**WHEREAS**, Town Code, Chapter 165, Section 33. C., requires a maintenance bond be established for all newly constructed improvements that are to be offered to the Town for dedication.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board does hereby accept the amount of the above referenced Maintenance Bond, in the total amount of \$6,735.60.

**BE IT FURTHER RESOLVED**, that said Maintenance Bond is to remain in effect for a period of two years from the date of issuance which is to be after the date of this resolution.

**BE IT FINALLY RESOLVED**, that the Clerk of the Board is hereby directed to provide certified copies of this resolution to the following parties: Farmington Town Board; Farmington Town Clerk; Farmington Town Principal Account Clerk; Farmington Town Code Enforcement Officer; Anthony DiPrima, A&D Real Estate Development Corporation, LLC, 7 Beauclaire Drive, Fairport, New York 14450; Frank Affronti, President, 104 Contractors, P.O. Box 205, Union Hill, New York 14563; Walt Baker, D.S.B. Engineers & Architects, P.C. , 2394 Ridgeway Avenue, Rochester, New York 14626.

All Voting "Aye" (Herendeen, Ingalsbe, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #419-2019:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING THE TRANSFER OF REVENUE TO THE EXPENDITURE LINE WITHIN THE TOWNLINE ROAD CAPITAL PROJECT:**

**WHEREAS**, Canandagua is contributing 50% toward the Townline Road Capital Project Expenditure costs,

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the following budget amendment which transfers this revenue to the Construction expenditure line

**Townline Road Capital Project:**

|        |                                    |           |           |
|--------|------------------------------------|-----------|-----------|
| Debit: | HZ2397 Capital Projects, Other Gov | \$155,000 |           |
| Credit | HZ5197.22 Construction             |           | \$155,000 |

**FULLY RESOLVED**, that the Town Clerk forward a copy of this resolution to the Principal Account Clerk and the Highway Superintendent.

All Voting "Aye" (Herendeen, Ingalsbe, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #420-2019:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Herendeen**:

**AUBURN MEADOWS SIGNAGE CHANGES AT CLOVER TRAIL DRIVE AND AMBER DRIVE**

**WHEREAS**, the Highway Superintendent sees the need to add stop signs to the Auburn Meadows subdivision, and

**WHEREAS**, the subdivision cross walks should be accommodated by a 3 way stop at **Clover Trail Drive** and **Amber Drive**, and

**WHEREAS**, the stop sign will serve the purpose for traffic calming thru the subdivision as well as crosswalk safety, and

**THEREFORE BE IT RESOLVED**, that the Town Board authorizes the Highway Superintendent to place the necessary signage in Auburn Meadows, and be it further

**RESOLVED**, that the Town Clerk forward copies of this Resolution to the Highway/Parks Department and the Principal Account Clerk and Supervisor's office.

All Voting "Aye" (Herendeen, Ingalsbe, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.



**RESOLUTION #421-2019:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Bowerman**:

**RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS TO THE WATER TANK REPAIR CAPITAL PROJECT FROM THE WATER CAPITAL RESERVE ONCE THE PUBLIC REFERENDUM PERIOD IS COMPLETE, AND ALSO FROM THE WATER SAVINGS TO THE CAPITAL PROJECT**

**WHEREAS**, the Town of Farmington Town Board discussed funding for the Water Tank Capital Project at the last two finance meetings and agreed to contribute additional funding in the amount of \$915,000 toward the 9-Million-dollar project. These funds will be added to the amount received from the WIIA grant to offset the balance of the project costs that will need to be financed.

**Now, therefore, be it RESOLVED**, that \$457,500 will be transferred from the Water Capital Reserve SW1-232, subject to a permissive 30-day public referendum period, and \$457,400 will be transferred from the Water Savings account,

**Be it further RESOLVED**, that the Town Board approves the following budget amendments:

|   |           |              |
|---|-----------|--------------|
| SW1-599 Appropriated Fund Balance       | \$457,500 |              |
| SW1-511 Appropriated Reserve            | \$457,500 |              |
| Transfer to Capital Projects            |           | \$915,000    |
| <br>                                    |           |              |
| HW5031 Interfund Transfer               | \$915,000 |              |
| HW1440.4 Engineering                    |           | \$698,706.50 |
| HW8397.21 Administrative Fees (Fin adv) |           | \$51624      |
| HW8397.22 Bond/Local Counsel            |           | \$70,000     |
| HW8397.23 Special Inspections           |           | \$40,000     |
| HW8397.24 Scada                         |           | \$50,000     |
| HW8397.25 Land Acquisition              |           | \$4669.50    |

**Be it finally RESOLVED**, that the Town Clerk, of the Town of Farmington, is to forward copies of this resolution and the notice to the public to the Principal Account Clerk, Bill Davis of MRB Group and the Water and Sewer Superintendent.

All Voting "Aye" (Herendeen, Ingalsbe, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #422-2019:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION ACCEPTING THE PROPOSAL FROM BROWN & BROWN CONSULTING FOR GASB 75 ACTUARIAL SERVICES**

**WHEREAS**, the auditors for the Town of Farmington have requested the Town utilize an independent actuary to perform an actuarial valuation of the current retiree health care plan in accordance with GASB 75,

**WHEREAS**, quotes were requested from Brown and Brown Consulting, The Burke Group and Milliman,

**WHEREAS**, Brown and Brown was the lowest quote with an amount not to exceed \$3500 for the services

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington approves that the Town Supervisor signs the proposal from Brown and Brown,

All Voting "Aye" (Herendeen, Ingalsbe, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #423-2019:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Bowerman**:

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN THE DOCUMENTS INCLUDED WITH THE UNDERWRITING PACKAGE WITH EXCELLUS**

**WHEREAS**, Brown and Brown has asked that the Town Supervisor sign documents included in the underwriting package with Excellus for Platinum 2, Gold 17, and Bronze HSA Plans for 2020 as per attached rates, and therefore

**BE IT RESOLVED**, that the Town Board authorizes the Supervisor to sign the documents included in the underwriting package from Excellus, and

**BE IT FURTHER RESOLVED**, that the Town Clerk is to provide copies of this Resolution and the original Summaries of benefits to the Confidential Secretary and a copy of the resolution to the Principal Account Clerk.

All Voting "Aye" (Herendeen, Ingalsbe, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #424-2019:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN THE GROUP CUSTOMER QUOTES WITH MVP HEALTH PLAN, INC.**

**WHEREAS**, Brown and Brown has asked that the Town Supervisor sign a Group Customer Quotes with MVP Health Plan, Inc. for Preferred Gold HMO-POS for 2020 as per attached rates, and therefore

**BE IT RESOLVED**, that the Town Board authorizes the Supervisor to sign the Group Customer Quotes with MVP Health Plan, Inc., and

**BE IT FURTHER RESOLVED**, that the Town Clerk is to provide copies of this Resolution and the original summary of benefits to the Confidential Secretary and a copy of the resolution to the Principal Account Clerk.

All Voting “Aye” (Herendeen, Ingalsbe, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #425-2019:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

Abstract 19-2019

**TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS**

**TO: MARCY DANIELS**

**FROM: J. MARCIANO**

|                       |           |
|-----------------------|-----------|
| ABSTRACT NUMBER       | 19        |
| DATE OF BOARD MEETING | 10/8/2019 |

| FUND CODE | FUND NAME                                   | TOTAL FOR EACH FUND | VOUCHER NUMBERS  |
|-----------|---|---------------------|--|
| A         | GENERAL FUND                                | 21,485.82           | 1978-2015,2070-2071  |
| HG        | MERTENSIA WATERLINE                         | 0                   |  |
| DA        | HIGHWAY FUND                                | 253,996.45          | 1978,2017-2027,2068,2071                                     |
| HA        | AUBURN TRAIL PROJ                           | 340.00              | 2014   |
| HB        | BEAVER CREEK PARK                           | 2,522.47            | 2038,2055  |
| HM        | FUEL STATION CAP PROJ                       | 0.00                |  |
| HN        | NORTH RD CAP PROJ                           |                     |  |
| HP        | TOWN PARK IMPROVEMENTS                      | 0                   |  |
| HS        | PUMP STATION 2                              | 0.00                |  |
| HW        | WATER TANK REPAIR                           | 0                   |  |
| HZ        | TOWNLIN CAP PROJ                            | 54,506.66           | 2027-2030,2069   |
| SD        | STORM DRAINAGE                              | 286.06              | 2061,2071  |
| SF        | FIRE PROTECTION DISTRICT                    | 0.00                |  |
| SL1       | LIGHTING DISTRICT                           | 0                   |  |
| SM        | SIDEWALKS                                   | 0.00                |  |
| SS        | SEWER DISTRICT                              | 99,792.83           | 1996,2001,2011,2031-2061,2068,2073                           |
| SW1       | WATER DISTRICT                              | 8,272.95            | 2001,2032,2039-2041,2046-2048,2050, 2051,2060-2068,2072-2073 |
| TA93      | LETTER OF CREDIT (CASH)                     | 0.00                |  |
| TA200     | PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86) | 38.80               | 2008,2009,2040   |
|           | <b>TOTAL ABSTRACT</b>                       | \$ 441,242.04       |  |

All Voting “Aye” (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**TRAINING UNDER \$100: None.**

**WAIVER OF THE RULE: No Objection**

**RESOLUTION #426-2019:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF A DONATION**

**WHEREAS**, the Farmington Historical Society submitted a check in the amount of \$200 to be used for the Power Cemetery Restoration,

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington accepts the donation and approves the budget amendment to transfer the revenue to the Historical Property expense account,

|                |          |          |
|----------------|----------|----------|
|                | Debit    | Credit   |
| A2705 Donation | \$200.00 |          |
| A7520.4        |          | \$200.00 |

**RESOLVED**, that the Town Clerk forward copies of this resolution to the Principal Account Clerk and Donna Herendeen, Town Historian.

All Voting “Aye” (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #427-2019:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION OF RECEIPT, REVIEW AND REJECTION OF BID RECEIVED ON WEDNESDAY, OCTOBER 2, 2019 FOR THE PHASE 3, 4 AND 5 NORTH ROAD WATERMAIN REPLACEMENT PROJECT**

**WHEREAS**, the Farmington Town Board (hereinafter referred to as Town Board) did on August 27, 2019 authorize the advertise for bids for the Phase 3, 4 and 5 North Road Watermain Replacement Project; and

**WHEREAS**, at the time of bid opening, nine (9) general contractors had picked up plans however only a single bid was received, and

**WHEREAS**, at the Public Works Meeting on October 8, 2019, options for moving forward with the project were discussed and it was determined that the project would be rebid;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby rejects the sole bid received for the above referenced Phase 3, 4 and 5 North Road Watermain Replacement Project, and

**BE IT FURTHER RESOLVED**, that the Town Clerk send copies of this resolution to the W&S Superintendent, Bill Davis, Greg Hotaling and David Herman of MRB Group and the Principle Account Clerk.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**DISCUSSION:**

1. Received email from Canandigua Airport/IDA regarding water bill, normal bill is \$63.25, they had a watermain break on a 1" line and didn't realize it and used over a million gallons of water that ran through the meter. The bill is over \$4,800. Crews were sent out there, second time it was discovered that the meter was just spinning fast. They would like the town to reduce the rate to the \$26.00. Supervisor stated that this has been discussed in Public Works and Town Operations. He added that it is no difference than if this was a resident who had a high water bill. Councilman Holtz stated that it was unfortunate but the water did go through the meter. Councilman Bowerman stated that it took them (Airport personnel) two weeks to have someone fix it. Supervisor Ingalsbe stated that they will send a letter stating that they owe the money.

**EXECUTIVE SESSION: None.**

With no further business before the Board, **Councilman Bowerman** offered a motion to adjourn the meeting at 7:42 p.m., seconded by **Councilman Herendeen**. Motion **CARRIED**.

Michelle A. Finley, MMC, RMC -Town Clerk: \_\_\_\_\_