

At the Farmington Town Board Meeting, held in the Town Hall or by Phone/Video Conferencing on the 25th day of October, 2022, at 7:00 PM, there were:

PRESENT: Peter Ingalsbe – Supervisor
Mike Casale – Councilman
Steven Holtz – Councilman-Necessarily Absent
Nate Bowerman – Councilman
Ron Herendeen – Councilman
Michelle Finley – Town Clerk

Also present in person: **Tim Ford** – Highway and Parks Superintendent, **Dan Delpriore** – Code Enforcement Officer, **Dave Conti** – Water & Sewer Superintendent, **Ron Brand** – Director of Planning and Development, **Adrian Bellis** – Planning Board Member, and **Tim Hannan** – Conservation Board Member, **Michael Montalto** – Costich Engineering, **Larry Potter** – resident, and **Tonia Ettinger** – resident. Rosalie Bona – Farmington Fire Department and Byron

Also present by telephone/video conferencing were: **John Piper** – HR Consultant

PUBLIC HEARINGS: FARMINGTON MARKET CENTER REZONING

This public hearing is a continuation from the October 11, 2022, meeting. Mr. Brand brought everybody up to date. He stated that he received tonight the Fishers Traffic Study and attachments. He added that it will be filed with the Town Clerk's Office in the morning. Mr. Brand stated that they will also send this to NYS DOT. He added that he very quickly scanned through it and there is a lot of detail in it that he is not prepared to talk about tonight. Mr. Brand stated that they do have a commitment from Fishers to have the traffic engineer attend the Town Board Meeting on November 22, 2022, to discuss the findings of the report and hopefully in the interim the parties involved will have the opportunity to review the findings and inclusions of the study. He thanked Fishers Associates. He added that hopefully this traffic study will resolve the issues of what is involved here and move forward with the public hearing on the rezoning.

Supervisor Ingalsbe asked if anyone was online or in person that wanted to make a comment, hearing none, the Public Hearing was continued to the November 22, 2022, Town Board Meeting.

PUBLIC HEARING: 2023 TOWN BUDGET

Supervisor Ingalsbe opened the public hearing at 7:03 p.m. The Town Clerk read the legal notice. Supervisor Ingalsbe stated that he filed the preliminary budget with the Town Clerk on October 17, 2022, and that were the budget numbers came from for the legal notice. He stated that most part-time employees received a 2% rate increase and full-time employees received 4% or more. He stated that the insurance on their vehicles in buildings increased 8-9% this year, medical insurance jumped 11-13% (\$928,661.00), the retirement program only had a 5.5% increase (\$95,759.00). Supervisor Ingalsbe broke down the 23-million-dollar budget by funds. Supervisor Ingalsbe stated that the town just received the medical insurance costs, and that there might be a slight change for the final budget and that the board does not intend to approve the 2023 budget tonight due to that and they will pass the budget at their November 9th meeting, and the second reason for that is because on November 1st the Board will be meeting with the towns of Canandaigua and Hopewell to review and approve the water budget.

Supervisor Ingalsbe asked if anyone wanted to speak for or against the 2023 budget, hearing none the Supervisor closed the public hearing at 7:08 p.m.

PUBLIC HEARING – 2023 FIRE CONTRACTS

Supervisor Ingalsbe opened the public hearing at 7:08 p.m. The Town Clerk read the legal notice. Supervisor Ingalsbe stated that Shortsville Fire Department signed off last year for monies for 2023 which is \$17,106.00 and that is not part of the public hearing tonight. Supervisor Ingalsbe noted that the Board gave an extra \$45,000 to the Farmington Fire Department to purchase 5" hoses. Supervisor Ingalsbe asked if anyone wanted to speak for or against the fire contracts, hearing none, the Supervisor closed the public hearing at 7:11 p.m.

APPROVAL OF MINUTES:

A motion was made by **Councilman Bowerman** and seconded by **Councilman Herendeen**, that the minutes of the October 11, 2022, Town Board Meeting, and given to members for review, be approved. All Voting "Aye". (Bowerman, Herendeen, and Ingalsbe), One Abstention (Casale). Motion Carried.

PRIVILEGE OF THE FLOOR: STEVE AND PAMELA HELTEMES – REQUEST FOR CHICKENS IN RESIDENTIAL AREAS

Mr. Heltemes stated that about a year ago he and his wife looked into having chickens in his backyard. He highlighted some things that were sent to the board previously. He stated that the size of a chicken coop is about the same size as a swing set, chickens are quieter than the bullfrogs and geese they have in their backyard, chickens are no messier than the three dogs they have now. He stated that the coop has a nice system where there is no smell and that they stuff that comes out of the coop can actually be composted in their garden. Mr. Heltemes stated that he looked at other towns and what the requirements were. He added that Perinton had the best example for the process on how people can have chickens, they have a permitting process that the town follows along with a learning process (online courses) that must be taken. Mr. Heltemes stated that the eggs that come from chickens in your backyard are healthier for you than the ones you buy in the store and him and his wife are trying to eat more organically. He added that he would like to get the boards approval.

Councilman Casale asked if they had planned on having any roosters, Mr. Heltemes replied no. Supervisor Ingalsbe asked that if him and his wife are no longer eating foods that contain soy, what food is fed to the chickens. Mr. Heltemes replied that there are some mixes that do not have soy in them. Supervisor Ingalsbe asked what are some of the regulations or requirements are to get rid of the waste. Mr. Heltemes replied that is a size requirement that depends on how much property you, they will limit on how many chickens you can have, and so many chickens will decide what is size coop you can have. He stated that him and his wife are looking at having 6 chickens. He added that with 6 chickens they can supply his whole family with eggs. Mr. Heltemes stated that Perinton also requires a Short Environmental Assessment form and Special Use Permit. Councilman Casale asked about possible diseases, Mr. Heltemes replied none that he is aware of. Mr. Hannan inquired about the location of the coop. Mr. Heltemes replied that most of the coops are required to be a least 10-15 feet away from the house, towards the back of the house as oppose to the side or front of the house. He added that the town would have to look at how far they would want it from the fence line. Mr. Heltemes stated that he has no problem putting behind the house between the patio and the house. Mr. Brand asked how they will keep the chickens from running around on the property and staying on the property. Mr. Heltemes replied that they won't have free ranging chickens, they will stay in the coop which will have a chicken run for them. He added that the coop is setup to where they have a place to lay and keep warm then there is a chicken run that is attached to the coop, that is all part of the footprint of the swing set. Supervisor Ingalsbe stated that in the letter they are looking for a 16ft x 24ft coop, Mr. Heltemes replied yes. Mr. Hannan asked how often is the coop cleaned. Mr. Heltemes replied that due to the material that is used, the coop is cleaned every 6 months, which is a compost that keeps the smell down.

Supervisor Ingalsbe stated that the board will refer this to the Building Department, Planning Board, and Zoning Board of Appeals for feedback.

PUBLIC CONCERNS:

REPORTS OF STANDING COMMITTEES:

Public Works Committee: Councilman Herendeen reported:

1. Discussed clay valve for influent building has been installed.
2. Discussed Bio Screw pilot has been transferred to the NW Facility in Monroe County. Sludge cake was delivered to NW Facility.
3. Discussed Low Lift Pump VFD cooling fans need to be replaced.
4. The Bell and Gossett pump has been delivered and ready to be installed.
5. Discussed replacement parts for the UV Disinfection system.
6. Discussed quotes from Cook Iron for new fall arrest equipment.
7. Discussed switchgear for the generator – will be tested by Colacino Industries.
8. Discussed watermain replacement at the intersection of Rt. 332 and Rt. 96.
9. Discussed watermain replacement at Townline Road.
10. Watermain breaks – 0.
11. Discussed Flow Testing.
12. Discussed Dakksco – waiting for parts for Wangum Rd PS-25.
13. Discussed DOH Inspection Report- several critical violations have been addressed and others are in progress.
14. Discussed grading and drainage project at WWTP – will be engineered this year.
15. Discussed resolutions for meeting.

Highway & Parks:

1. Highway- equipment maintenance, roadside mowing, cleaning ditches, cleared areas for welcome signs on Rt. 96 & Rt. 332, and plow equipment.
2. Parks- Building and Park Maintenance, mowing parks and trails, painting crosswalks, and putting down infield mix on ball fields, and getting plows ready and salter ready.
3. Discussed resolutions for meeting.

Town Operations Committee: Councilman Casale reported:

1. Discussed various projects-TAP Grant, Farmington Market Center Traffic Study, No Parking Signs, and Short-Term rentals.
2. Report filed with Town Clerk and posted on website.

Town Finance Committee: Supervisor Ingalsbe reported:

Town Public Safety Committee: Councilman Holtz reported: None.

REPORTS OF TOWN OFFICIALS:

Supervisor Peter Ingalsbe reported:

1. Trunk and Treat – October 22nd – Noon – 2 p.m.
2. Beaver Creek Park – Kiwanis Pumpkin Trek – October 22nd – 6-8:30 p.m.
3. Joint Water Meeting – November 1st 7:00 p.m. at the Farmington Town Hall.

Highway& Parks Superintendent Tim Ford reported:

1. Report on the Fall Town Clean- 349 residents attended (170 on Saturday, 179 on Friday), 98 people used the shredding services, electronics is the least they have ever seen.

Town Clerk Michelle Finley reported:

1. Busy collecting Water & Sewer payments.
2. Officiated two weddings.

Water & Sewer Superintendent Dave Conti reported:

1. Discussed watelines to be put back in service.
2. Discussed Centerpointe – attempt to fill the line in phase 3.

Code Enforcement Officer Dan Delproire reported:

1. Fire Marshall is working on getting the rest of the last two years of businesses fire inspections completed.
2. Working on a number of code updates.

Director of Planning and Development Ron Brand reported:

1. Report available on website and filed with the Town Clerk.
2. Planning Board will be getting a report to consider a recommendation for the Power Rezoning.
3. Working on Annual Report to the Town Board.
4. Two Webinars on electric vehicle charging stations.
5. Webinar on Short Term Rentals.

Assessor reported: None.**Town Engineer Bill Davis reported:**

1. Update on Rt. 332 and Rt. 96 project.
2. Discussed Rt. 332 Watermain replacement project-waiting for DOH approval, will reach back out to them to see where that stands.
3. Waiting on report Bio Solids Dryer Pilot.
4. Closing out manhole project.

Fire Chief reported: None.**Planning Board Member Adrian Bellis reported:**

1. No meeting last week.
2. Next Meeting – Powers property, and yearly report to the town.

Zoning Board of Appeals reported: None.**Recreation Advisory Committee Bryan Meck reported: None.**

Supervisor Ingalsbe stated that the Recreation Advisory Committee met and made recommendations for two new playgrounds, one at Mertensia Park and the other at Farmbrook Park.

Recreation Director Mark Cain reported: None.**Ontario County Planning Board Member reported: None.****Conservation Board Member Tim Hannan reported:**

1. Thanked Board and Staff – drumlin signs look good.
2. Final stages of the Open Space Index.
3. Adopt A Highway – Rt. 332, County Road 41 to Townline Road – 5 bags of garbage. Thanked Ace Hardware for allowing them to park in their parking lot and the Highway Department for picking up the garbage bags. Next cleanup will be sometime in the Spring of 2023.

Mr. Brand stated that Adopt A Highway signs will be coming and thanked the Conservation Board.

Town Historian Donna Herendeen reported: None.**Swap Shop Update: Councilman Holtz reported: None.****Agricultural Advisory Committee Chairman Adams: None.****COMMUNICATIONS:**

1. Letter to the Town Supervisor from Bank of Greene County. Re: Municipal Financing Program.
2. Letter to the Town Supervisor from Mark McIntyre of Merchant McIntyre Associates. Re: Federal Funding.
3. Letter to Sarah Reynolds of the Town of Canandaigua from the Town Supervisor. Re: Town of Canandaigua's 2023-2024 Genesee Transportation Council's (GTC) Unified Planning and Work Program (UPWP) Grant Application.

4. Letter to the Town Board from Kendall Larsen of the NYS DOH. Re: Public Water Supply, CFWD (MCL Violation – DBP).
5. 2023-2024 UPWP Application Form – Genesee Transportation Council.
6. Letters to residents from the Town Supervisor. Deferred Payment Plan Agreement.
7. Letter to the Town Supervisor from the NYS Department of Education. Re: Federal and State Grant Quarterly Status Report.
8. NYS Department of Education Local Gov't Records Management Grant Award Recipient.
9. Letter to the Girl Scout of NYPENN Pathways from the Town Supervisor. Re: Girl Scout Gold Award.
10. Certificates of Liability Insurance from: North Eastern Pools, Inc.; Creative Contracting; Allstate Fencing Co.; Finger Lakes Racing Association, Inc.; Douglas Patnode Enterprise; Empire Fence Co., Inc.
11. Certificates of Workers Compensation Insurance from: Finger Lakes Racing Association, Inc.; Allstate Fencing Enterprises, LLC.; Douglas Patnode Enterprise; Empire Fence Co., Inc.
12. Certificates of NYS Disability and Paid Family Leave Benefits Insurance from: Allstate Fencing Enterprises, LLC.

REPORTS & MINUTES:

1. Manchester Fire Department Incident Run Log – September 2022.
2. Historic Preservation Meeting Minutes (Corrected) – July 14, 2022.
3. Farmington Senior Citizens Meeting Minutes – October 3, 2022.
4. Conservation Board Meeting Minutes – September 26, 2022.

ORDER OF BUSINESS:

RESOLUTION 407-2022:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION TO CONTINUE THE PUBLIC HEARING AND FURTHER DELIBERATIONS UPON THE FARMINGTON MARKET CENTER INCENTIVE REZONING ACTION TO TUESDAY EVENING, NOVEMBER 22, 2022, COMMENCING AT 7:00 P.M. EASTERN STANDARD TIME

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as Town Board) has by adopting Town Board Resolution Number 336 of 2022 (hereinafter referred to as Resolution) dated August 24, 2022, authorized Fisher Associates to review three (3) trip generation and trip distribution reports related to the environmental record under review by the Town Board for the Farmington Market Center (FMC) rezoning project; and

WHEREAS, said Resolution also continued the public hearing upon the above referenced Rezoning Action to tonight, Tuesday, October 25, 2022; and

WHEREAS, the Town Director of Planning & Development has tonight informed the Town Board that said trip generation and trip distribution report from Fisher Associates is not yet complete.

NOW, THEREFORE BE IT RESOLVED, the Town Board does hereby declare it to be in the best interests of the Town to table any further deliberations upon the FMC rezoning project, and does hereby move to continue the public hearing upon the above referenced Action to Tuesday evening, November 22, 2022, commencing at 7:00 p.m. Eastern Standard Time, in the Farmington Town Hall, 1000 County Road 8, Farmington, New York 14425.

BE IT FURTHER RESOLVED, that the Town Clerk is hereby directed to provide a certified copy of this resolution to the identified involved agencies under the State Environmental Quality Review (SEQR) regulations thereby keeping them informed of the ongoing deliberations upon the proposed Action and the status of a pending determination of significance to be made under SEQR.

BE IT FINALLY RESOLVED, that the Town Clerk is hereby directed to provide certified copies of this resolution and the attachments thereto to the Applicant, the Applicant's Engineer and the Applicant's Attorney.

All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Casale), the Resolution was **CARRIED**.

RESOLUTION #408-2022:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING ACCEPTANCE OF EASEMENTS FROM THE MARRANO/MARC-EQUITY CORPORATION

WHEREAS, the Town of Farmington, by its officers or representatives, has engaged in discussions with THE MARRANO/MARC-EQUITY CORPORATION ("Owner") regarding the Town's obtaining Sanitary Sewer, Water and Sidewalk Easements over portions of its properties in The Villas at Hathaway's Corners, Phase 1C, as shown on a map prepared by BME Associates dated July, 2021; and

WHEREAS, Town of Farmington officials have recommended to the Town Board that said Owner grant to the Town these easements over said lands of said Owner; and

WHEREAS, said easements have been offered by Owner to the Town of Farmington; and

WHEREAS, the Town Board of the Town of Farmington is desirous of accepting said offered easements on behalf of said Town; and

WHEREAS, the Town Board of the Town of Farmington has examined said instruments and finds the consideration described in said easements to be fair and reasonable; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Farmington does hereby accept the Easements attached hereto as Exhibit 1 from Owner in accordance with the terms and conditions contained in said instruments and directs that the same be recorded in the Office of the Clerk of the County of Ontario, the fees for said recording to be borne by Owner, and be it further

RESOLVED, that the Town Supervisor shall be and hereby is authorized to take any and all further action necessary to carry forth the intent of this resolution, including but not limited to the execution of all documents necessary to complete the conveyance of the premises referenced herein.

All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Casale), the Resolution was **CARRIED**.

RESOLUTION #409-2022:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING THE LAST DAY OF PAYMENT FOR ALL 2022 THIRD QUARTER WATER AND SEWER SERVICES LOCATED WITHIN THE CANANDAIGUA-FARMINGTON (CFWD) WATER AND SEWER DISTRICT AND VICTOR SEWER DISTRICT ACCOUNTS

WHEREAS, payment for the 3rd Quarter 2021 CFWD water and sewer bills and Victor Sewer District sewer bills are due on the close of business day at the Farmington Town Clerks Office located at the Farmington Town Hall, 1000 County Road 8 or can be placed in the drop box located at the front of the building by midnight on Monday, October 31, 2022; now therefore

BE IT RESOLVED, that the Town Board of Farmington acting on behalf of the Canandaigua-Farmington Water District and Victor Sewer District, hereby authorizes the Water Superintendent to establish the last day for payment of the CFWD 3rd Quarter 2021 and Victor Sewer District without the 20% penalty applied as being by 8am on Tuesday, November 1, 2022, and any payments with US mail postmarks as of 12:00 AM on Monday, October 31, 2022 being accepted without penalty; and

BE IT FURTHER RESOLVED, that the On-Line payment option is also available for water and sewer payments which will be accepted up until 8am on Tuesday, November 1, 2022 without the 20% penalty being applied; and

BE IT FURTHER RESOLVED, no payments shall be received after Wednesday, November 2, 2022, any unpaid water and sewer accounts will be Passed to the Ontario County Property with penalties; and

BE IT FINALLY RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent and the Accountant I.

All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Casale), the Resolution was **CARRIED**.

RESOLUTION #410-2022:

Councilman Casale offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN THE SOFTWARE LICENSE AGREEMENT AND THE SCHEDULE A FROM MUNI-LINK

WHEREAS, an updated utility billing system is needed for the Canandaigua-Farmington Water District as well as the Victor Sewer district quarterly water and sewer billings; and

WHEREAS, Town of Farmington personnel received presentations from two vendors for utility billing software and support; and

WHEREAS, Muni-Link offers a cloud based software package with excellent customer service and inspection tracking capability as confirmed by other local municipalities currently utilizing it for their billing; now

THEREFORE BE IT RESOLVED, that the Town Board authorizes the Supervisor to sign both the software license agreement and the schedule A agreement; and be it

FURTHER RESOLVED, that the invoice for 50% of the \$15,000 implementation and conversion fee will be paid after the implementation project kick off call and the remaining 50% will be paid after the results of the data conversion are delivered to the Town; and be it

FULLY RESOLVED, that the Town Clerk provides a copy of the resolution and the signed agreements to the Confidential Secretary and provide a copy of the resolution to the Accountant I and the Water and Sewer Department.

All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Casale), the Resolution was **CARRIED**.

RESOLUTION #411-2022:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Bowerman**:

CONFIRMING RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO ELECTRONICALLY SIGN THE SUBSCRIPTION SERVICES CONTRACT FORMS FROM VERIZON FOR THE GPS UNITS ON TOWN VEHICLES

WHEREAS, Verizon is migrating its vehicle GPS customers to the Reveal Platform under a GSA contract; and

WHEREAS, the vehicle tracking subscription will result in a \$.24 per month per vehicle savings with the same road side assistance package as well as some added features including a faster refresh time; and

WHEREAS, there will be no charge for the new wiring harness units and the installation of the units by Verizon Crew to the 54 Town vehicles; now

THEREFORE BE IT RESOLVED, that the Town Supervisor electronically signs the subscription services documents provided by Verizon so that the installation of the new harnesses can begin in November 2022, and be it

FULLY RESOLVED, that the Town Clerk provides a copy of the resolution to the Accountant I and the Highway Department.

All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Casale), the Resolution was **CARRIED**.

RESOLUTION #412-2022:

Councilman Casale offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION ACCEPTING THE PROPOSAL FOR 2 DOOR ACCESS CONTROLS FOR BUILDING #2 AT 1216 MCMAHON RD VICTOR NY

WHEREAS, the existing Security access control for Building # 2 at 1216 McMahan Rd. Needs to be upgraded; and

WHEREAS, A proposal for said upgrade from Lantek Security & Automation in the amount of \$4,634.80; now therefore

BE IT RESOLVED, that the Town Board of the Town of Farmington acting on behalf of the Farmington/Victor Sewer Districts hereby authorizes the proposal from Lantek Security & Automation not to exceed \$4,634.80; and

BE IT FURTHER RESOLVED, that funding for this project will be 50/50 split from Budget Codes SS-8110.4 and SWI-8310.4; and

BE IT FINALLY RESOLVED, that the Town Clerk send the signed agreement to Eric Hunt @ eric@lanteksecurity.com and copies of this resolution to the Water and Sewer Superintendent and the Accountant I.

All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Casale), the Resolution was **CARRIED**.

RESOLUTION #413-2022:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING THE SUPERVISOR TO SIGN A RELEASE OF EASEMENT REGARDING PROPERTY LOCATED AT 155 HUCKLEBERRY ROAD

WHEREAS, Robert E. Zimmerman and Peggy A. Zimmerman are the owners of 155 Huckleberry Road, Farmington, New York 14425 known as Lot 16 (the "Lot") of Briar Patch Subdivision as shown on a Subdivision filed in the Ontario County Clerk's office at Map Number 5284 (attached hereto hereinafter the "Map"); and

WHEREAS, the Map evidences a 20 foot drainage easement to the Town along the east boundary line of the Lot; and

WHEREAS, there is no recorded evidence in the Ontario County Clerk's Office of any Drainage Easement on Lot; and

WHEREAS, the Town has determined that it has no need and/or necessity for a Drainage Easement on the Lot; and

WHEREAS, this release was drafted and reviewed by the parties' attorneys; now therefore

BE IT RESOLVED, the Town hereby releases and quitclaims any right it may have to any drainage easement on the Lot as shown on the Map; and

BE IT FURTHER RESOLVED, that the Town Board authorizes the Town Supervisor to sign the Release of Easement regarding property located at 155 Huckleberry Road.

All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Casale), the Resolution was **CARRIED**.

RESOLUTION #414-2022:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING DEPARTMENT HEADS TO PLACE ALL ORDERS FOR EQUIPMENT LISTED IN THE 2023 PRELIMINARY BUDGET AND CAPITAL PLANS

WHEREAS, the preliminary budget was presented to the Town Board on 10/11/22 and the capital plan equipment sheets were discussed in the 2023 budget workshops; and

WHEREAS, lead times for equipment purchases are extremely long; now therefore

THEREFORE BE IT RESOLVED, that the department heads place orders for the following pieces of equipment and provide resolutions at the board meetings in November for each piece providing price and delivery details:

Building Department: C6 Vehicle

Parks Department: Compact Loader, Trailer, Ground Master D

Highway Department: 10 Wheeler with snow plow equipment and dump body, Cat Loader, Boom Mower, ¾ ton pick-up with liftgate

Water and Sewer Department: F550, Mini Excavator

AND BE IT FULLY RESOLVED, that a copy of this resolution be supplied to the Department Heads in Building, Parks, Highway and Water and Sewer and the Accountant I.

All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Casale), the Resolution was **CARRIED**.

RESOLUTION #415-2022:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION: AUTHORIZING THE TOWN SUPERVISOR TO SIGN A CONSULTANT AGREEMENT FOR PROFESSIONAL SERVICES TO BE PROVIDED FOR THE FARMINGTON SIDEWALK/TRAIL CONNECTION – PHASE 1 PROJECT, PIN 4761.41, BY FISHER ASSOCIATES, DATED OCTOBER 19, 2022

WHEREAS, the Town Board Resolution No. 377 of 2022, dated September 27, 2022 authorized the Town Supervisor to negotiate a draft contract agreement with Fisher Associates for the above referenced Phase 1 Project and to bring said draft agreement to the Town Board for its' review and approval; and

WHEREAS, the Town Project Manager, reviewed said draft agreement which is hereby attached to and thereby made part of this Resolution, has coordinated with Jon Harman, Regional Local Projects Liaison, Region 4 Office of the New York State Department of Transportation, regarding the Town Board's authority to sign said Agreement; and

WHEREAS, in an email to the Town Project Manager dated October 20, 2022, Jon Harman notified the Town that they [New York State Department of Transportation] have received authorization for design and right-of-way incidentals for the above referenced project allowing the Town to execute said Consultant Agreement; and

WHEREAS, the Town Project Manager has determined that the proposed Consultant Agreement amount is consistent with the Cost Categories contained in the executed August 2022, U.S. Department of Transportation Federal Highway Administration Transportation Initial Project Proposal (IPP) Report, for Project Identification Number (PIN) 4761.41; and

WHEREAS, the above referenced draft Consultant Agreement provides for the preparation of Preliminary Design, Detailed Design and Construction Inspection Services; and

WHEREAS, the Town Board desires to advance the commencement of work on this TAP Project to allow for the timely completion of field survey work this fall to in turn enable preparing the Preliminary Design for this Project.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board, does hereby acknowledge receipt of the above referenced Contract Agreement document from Fisher Associates for engineering and professional services for the above referenced TAP Project identified as PIN 4761.41.

BE IT FURTHER RESOLVED, that the Town Board, based upon its' review of said document and the above referenced Initial Project Proposal (IPP) dated August 2022, does hereby find the Project Costs proposed by Fisher Associates for the professional services specified above herein are consistent.

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby directed to sign the October 19, 2022, Contract Agreement with Fisher Associates for the above referenced PIN 4761.41.

BE IT FURTHER RESOLVED, that the Town Supervisor is to provide the notarized signed original of the above referenced Contract Agreement to Emily Smith, P.E., Fisher Associates, for their execution purposes.

BE IT FURTHER RESOLVED, that upon execution by Fisher Associates, the original document is to be returned to the Farmington Town Clerk for filing.

BE IT FURTHER RESOLVED, that upon receipt of the executed document, the Town Clerk is to make two (2) copies thereof and provide one to the Town Project Manager and the other to the Town Principal Account Clerk.

BE IT FINALLY RESOLVED, that certified copies of this resolution are to be provided to: Emily Smith, P.E., Fisher Associates; Jon Harman, RLPL, NYSDOT; the Town Supervisor; the Town Accountant I; and the Town Project Manager.

All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Casale), the Resolution was **CARRIED**.

RESOLUTION #416-2022:

Councilman Casale offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION AUTHORIZING THE PURCHASE OF TWO PLAYGROUND UNITS AND RUBBER MULCH BY THE PARKS DEPARTMENT

WHEREAS, a playground unit and rubber mulch were budgeted for Mertensia Park in 2022 and Farmbrook Park in 2023; and

WHEREAS, the recreation advisory board recommended the Mountain Pass PT16009 for each of the Parks and a quote was submitted by MRC under NYS contract PC67834 for \$129,421.58 for the two units and 28 tons of Terra Cotta mulch, and installation costs were quoted by Titan Development, Inc a certified installer for MRC at \$19,500 for each unit; now

THEREFORE BE IT RESOLVED, that a copy of the resolution and the signed proposal be forwarded to the Highway and Parks department for submission to MRC, and a copy of the resolution be forward to the Accountant I.

All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Casale), the Resolution was **CARRIED**.

RESOLUTION #417-2022:

Councilman Casale offered the following Resolution, seconded by Councilman Herendeen:

Abstract 20 – 2022

TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS

ABSTRACT NUMBER		20	
DATE OF BOARD MEETING		10/25/2022	
FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS
A	GENERAL FUND	94,776.98	1941-1945,1948-1949,1951-1975,1977,1981-1988,2037
DA	HIGHWAY FUND	24,843.50	1948,19660,1963,1969-1971,1974,1986,1989-1993
HD	TOWN SIGNS CAP PROJECT	365.40	1946
HB	BEAVER CREEK PARK	185.69	1978,1980
HH	ROUTE 332/96 WATERLINE	630,728.75	1979
HK	SIDEWALK CAP PROJECT	120.00	1950
HZ	TOWNLINE CAPITAL PROJECT		
HT	TOWNHALL CAPITAL PROJ		
HW	WATER TANK REPAIR	5,084.02	2025
SL1	LIGHTING DISTRICT	1,621.71	1976
SD	STORM DRAINAGE	2,329.15	1948,1960,1974,2019
SS	SEWER DISTRICT	234,039.44	1942,1948,1960,1969,1970,1974,1975,1986,1988,1994-2024,2036
SW1	WATER DISTRICT	67,700.43	1942,1948,1960,1969,1970,1974,1975,1986,1988,1994,1999-2002,2004-2007,2010,2013,2019-2035
TA200	PAYROLL DEDUCTIONS	6,814.47	1947,1948,1969,1974,1984,2023
	TOTAL ABSTRACT	\$ 1,068,609.54	

All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Casale), the Resolution was **CARRIED**.

TRAINING UNDER \$100:

1. Cameron Knorr, Scott Karge and Jacob Spence to attend Certified Excavator Program (CEP) in Canandaigua on October 27, 2022 at a cost not to exceed \$25.00 per person.
2. David Conti, Robin MacDonald, Josh Fagner, Thomas Parker and David Orians to attend the Finger Lakes Water Works Conference Winter Meeting on December 1, 2022 at a cost not to exceed \$33.00 per person.

WAIVER OF THE RULE: No Objections

RESOLUTION #418-2022:

Councilmen Bowerman, Herendeen, and Casale and Supervisor Ingalsbe offered the following Resolution, seconded by Councilmen Herendeen, Bowerman, and Casale and Supervisor Ingalsbe:

RESOLUTION OF SYMPATHY FOR THE BELLIS FAMILY

WHEREAS, the Town Board was deeply saddened to learn of the untimely passing of Ruth Bellis, on October 21st, 2022; and

WHEREAS, Ruth's son, Adrian has served as a member of both the Zoning Board of Appeals and the Planning Board for over 10 years;

NOW THEREFORE BE IT RESOLVED, that the Town Board adopts this resolution extending its sincere sympathy to the Bellis family and spreading her memory upon the minutes of this board meeting, and be it

FURTHER RESOLVED, that the Town Clerk forward a copy of this resolution to Ruth's family at 104 Gannett Road, Farmington, NY 14425.

All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Casale), the Resolution was **CARRIED**.

RESOLUTION #419-2022:

Councilman Bowerman offered the following Resolution, seconded by Councilman Herendeen:

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN INTERMUNICIPAL AGREEMENT REGARDING COOPERATION TO COMPLY WITH THE FEDERAL PHASE II STORMWATER REGULATION IN ONTARIO AND WAYNE COUNTIES

WHEREAS, Ontario-Wayne Stormwater Coalition has supplied the Town with an Intermunicipal Agreement regarding cooperation to comply with the Federal Phase II Stormwater Regulation in Ontario and Wayne Counties, and

WHEREAS, the 2023-2028 Membership Fee will be \$5,000.00, now therefore

BE IT RESOLVED, that the Town Board of the Town of Farmington authorized the Town Supervisor to sign an Intermunicipal Agreement for regarding cooperation to comply with the Federal Phase II Stormwater Regulation in Ontario and Wayne Counties, and

BE IT FURTHER RESOLVED, that the Town Clerk supply a copy of this resolution and agreement to the Supervisor's Office and send the executed original agreement to Diana Thorn at the Ontario-Wayne Stormwater Coalition, 480 North Main Street, Canandaigua, NY 14424. All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Casale), the Resolution was **CARRIED**.

RESOLUTION #420-2022:

Councilman Casale offered the following Resolution, seconded by **Councilman Herendeen**:

AUTHORIZATION FOR HIGHWAY SUPERINTENDENT TO PURCHASE PIPE FROM LANE ENTERPRISES, INC. FOR PROJECT ON RAUSLER ROAD

WHEREAS, the Highway/Parks Department has a project planned to add 24” HDPE pipe this fall on Rausler Road; and

WHEREAS, a quote was received from Lane Enterprises, Inc. and Lane’s County Bid is equal to the lowest price in the current Ontario County Bid Book; and

WHEREAS, Lane Enterprises’ quote comes in at \$5,064.00; now

THEREFORE BE IT RESOLVED, that the Town Board authorizes the Highway/Parks Superintendent to purchase necessary supplies from Lane Enterprises, **not to exceed \$5,100 to be paid for from DA-5110.4**; and be it

FURTHER RESOLVED, that the Town Clerk forward copies of this Resolution to the Highway/Parks Department and the Accountant I.

All Voting “Aye” (Ingalsbe, Bowerman, Herendeen, and Casale), the Resolution was **CARRIED**.

DISCUSSION: Request for waiving late fees for 1145 Cunningham Drive, Victor. – Board voted not to waive fees.

EXECUTIVE SESSION: None.

With no further business before the Board, **Councilman Casale** offered a motion to adjourn the meeting at 7:52 p.m., seconded by **Councilman Bowerman**. Motion **CARRIED**.

Michelle A. Finley, MMC, RMC -Town Clerk