

# TOWN OF FARMINGTON



## Planning Board Final Application

- This Application must be filled out completely and submitted to the building department.

### Application Checklist

Incomplete applications will not be accepted

- Completed Application
- Drawings of all proposed work
- Provide detailed sizing and final material specification of all required improvements.
- All required SEQR Forms
- Plot plan showing existing property and structures
- Provide an estimated project construction schedule.

According to Article VIII, Section 165-100 of the Code of the Town of Farmington all maps and plans must be prepared by a licensed engineer, architect or surveyor.

Request for:  **Special Use Permit**     **Site Plan Application**     **Subdivision Application**

**Other** ( \_\_\_\_\_ )

Address of Job Site \_\_\_\_\_

Work Start Date \_\_\_\_\_

Estimated Value of Work \_\_\_\_\_

Estimated End Date \_\_\_\_\_

Tax Map Number: \_\_\_\_\_

Zoning District: \_\_\_\_\_

State and Federal Permits needed:  Yes  No  Unsure

Will the development be staged?  **Yes**  **No**

Total Site Area: \_\_\_\_\_

Proposed use(s) of Site: \_\_\_\_\_

Current land use and condition of site: \_\_\_\_\_

Describe proposed use, including primary and secondary uses; ground floor area; height and number of stories for each building: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Applicant's Name \_\_\_\_\_ Best phone # \_\_\_\_\_

Applicant's Address \_\_\_\_\_

Applicant's Email \_\_\_\_\_

Owner's Name \_\_\_\_\_ Best phone # \_\_\_\_\_

Owner's Address \_\_\_\_\_

Owner's Email \_\_\_\_\_

Contractor's Name \_\_\_\_\_ Best phone # \_\_\_\_\_

Contractor's Address \_\_\_\_\_

Contractor's Email \_\_\_\_\_

**PLEASE DOUBLE CHECK EMAIL ADDRESSES.**

The Applicant Shall, as part of this application, agree to:

- ALL EXPENSES INCURRED IN SECURING LEGAL, ENGINEERING, AND/OR PROFESSIONAL ASSISTANCE IN CONNECTION WITH THE REVIEW OF A PROPOSED SITE PLAN SHALL BE CHARGED TO THE APPLICANT. THESE FEES ARE COLLECTED BY THE TOWN SUPERVISOR'S OFFICE.
- Notify the Building Department of any change in the information contained in the application or approved plans and specifications.
- Prominently display on the premises the building permit issued and authorize the inspector access for the purpose of inspections during construction.
- Not use any portion of the project, in whole or in part, until the structure meets all applicable codes, conditions, all inspections have been made, approvals granted and a certificate of compliance has been issued.
- Abide by Planning Board, Zoning Board of Appeals, Town Board approval resolutions, if required, and all plan amendments made by the Building Department.
- At the time of the issuance of a permit, a copy of approved plans will be kept at the work site, available for inspection throughout the progress of the work.
- Work may **NOT** Commence prior to the issuance of a building permit.
- Must Notify the Building Department **24 hours** in advance for all required inspections and must receive approval before any building element, equipment, or system is covered or enclosed.

*Acceptance does not relieve the agent, applicant, architect, builder, engineer, or owner from complying with any of the provisions of the NYS Building Code, Energy Code, SEQR Act, Local Zoning, etc., whether stated, implied, or omitted in the plans and specifications submitted for the building permit. Incorrect information may result in revocation of permit.*

Signature of Applicant: \_\_\_\_\_

Date \_\_\_\_\_

