

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Ron Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael J. Casale</b>				
Total				

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

**RESOLUTION AUTHORIZING THE TOWN OF FARMINGTON FIRE MARSHALL, JAMIE KINKAID TO ATTEND THE FINGER LAKES BUILDING OFFICIALS ASSOCIATION EDUCATIONAL CONFERENCE MARCH 9<sup>TH</sup> - 11<sup>TH</sup> & PAY ANNUAL DUES**

**WHEREAS,** The Code Enforcement Officers and Fire Marshalls are required to receive 24 hours of annual training and The Finger Lakes Building Officials are providing certified training for the uniform residential and building code; and

**WHEREAS,** The Fire Marshall Jamie Kinkaid, is requesting approval to attend said training at a cost not to exceed \$390.00 for the 3-day uniform code training conference and \$55.00 for annual dues;

**NOW THEREFORE, BE IT RESOLVED** That the Town Board of Farmington does herein approve the attendance of Jamie Kinkaid to the Uniform Code Training Conference at a cost not to exceed \$390.00 and to pay for annual dues at a cost not to exceed \$55.00, for a total resolution not to exceed \$445.00

**MAY IT BE FURTHER RESOLVE** that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk and to Building Department.

**THE TOWN OF FARMINGTON  
TOWN BOARD**

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Ron Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael J. Casale</b>				
Total				

**RESOLUTION AUTHORIZING THE BUILDING DEPARTMENT  
TO PURCHASE PROJECTS MODULE FROM BAS (BUSINESS  
AUTOMATION SERVICE) FOR THE IPS SOFTWARE**

**WHEREAS**, all Building Department Head budgeted for this upgrade to the existing IPS software for the building department

**WHEREAS**, in compliance with the current purchasing policy for the Town, this software and training to be at a cost not to exceed \$4,300.00, now therefore be it

**RESOLVED**, that the Town Board authorizes the Building Department to purchase projects module for the IPS system per the approved 2020 budget,

**BE IT FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Bookkeeper and the Building Department.

**THE TOWN OF FARMINGTON  
TOWN BOARD**

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Ron Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael J. Casale</b>				
Total				

**RESOLUTION AUTHORIZING THE BUILDING DEPARTMENT TO PURCHASE ONE RICOH MPC WIDE FORMAT PRINTER/SCANNER FROM BRIAN PARISI COPIER SYSTEMS INC.**

**WHEREAS**, all Building Department Head budgeted for a wide format printer scanner for the building department

**WHEREAS**, The Building department did a trail period using this unit which found it to perform to the department satisfaction.

**WHEREAS**, maintenance agreement would include parts, PM items, on-site service/labor/travel, firmware upgrades, repairs, routine and emergency service, paper(24" & 36" wide plain paper rolls), Ink (Black & Color) and Print heads at a cost not exceed \$120.00 a month.

**WHEREAS**, in compliance with the current purchasing policy for the Town, this printer/scanner to be at a cost not to exceed \$7350.00, now therefore be it

**RESOLVED**, that the Town Board authorizes the Building Department to purchase one Ricoh MPC wide format printer/scanner per the approved 2020 budget,

**BE IT FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Bookkeeper and the Building Department.

**THE TOWN OF FARMINGTON  
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Roll Call Vote

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor <b>Peter Ingalsbe</b>				
By _____	Councilman <b>Steven Holtz</b>				
Sec'd by _____	Councilman <b>Michael Casale</b>				
Date of Adoption _____	Councilman <b>Ronald Herendeen</b>				
	Councilman <b>Nathan Bowerman</b>				
January 14, 2020					

**CONFIRMING RESOLUTION AUTHORIZING APPROVAL OF THE HIRING OF A  
FULL TIME LABORER FOR THE WATER AND SEWER DEPARTMENT**

**WHEREAS**, the Laborer position in the Water and Sewer Department is currently vacant, and

**WHEREAS**, The Laborer will need to preform various labor tasks in the Water and Sewer Department, and

**WHEREAS**, the Town received an application from Ontario County Department of Human Resources and interviewed the candidate and the Water and Sewer Department is in agreement on the hiring of this candidate, and

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board, authorizes the Farmington Water and Sewer Acting Superintendent to hire Hunter Ruthven as a Laborer, full time, at hourly rate of \$13.75 per hour effective on December 30, 2019

**BE IT FURTHER RESOLVED that** funds for said laborer position is budgeted for 2020

**BE IT FURTHER RESOLVED** that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, the Confidential Secretary and the Principal Account Clerk.

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY  
REPORT OF THE SUPERVISOR FOR DECEMBER 2019**

WHEREAS, Town Law states the Town Board must approve/reject the Supervisor's Monthly Report, and

WHEREAS, the Principal Account Clerk submitted the Monthly Report of the Supervisor for December 2019 to the Town Supervisor on January 9, 2020, and

WHEREAS, the Town Supervisor approved and executed the Monthly Report of the Supervisor for December 2019 on January 9, 2020,

WHEREAS, the Town Supervisor submitted said Monthly Report to the Town Board for approval via email,

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby accepts the Monthly Report of the Supervisor for December 2019, and be it further

RESOLVED that the Town Clerk give a copy of this resolution to the Principal Account Clerk and the Supervisor's Office.

Resolution No. \_\_\_\_\_ of 2020

## THE TOWN OF FARMINGTON TOWN BOARD

### Roll Call Vote

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

### **RESOLUTION ACKNOWLEDGING THE APPOINTMENT OF DEPUTY TOWN CLERK SARAH CERNIGLIA**

**WHEREAS**, due to the resignation received from Veronica Cupelo, there is now a vacancy in the Town Clerk's Office, and

**WHEREAS**, the Town Clerk would like to hire candidate Sarah Cerniglia, therefore be it

**RESOLVED**, the Farmington Town Board acknowledges the appointment of Sarah Cerniglia as Deputy Town Clerk effective January 27, 2020, at a rate of \$15.00 per hour, and further be it

**RESOLVED**, that copies of this resolution be given to the Confidential Secretary to the Supervisor and the Principle Account Clerk.

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

**Resolution to replace and upgrade the Town Hall server which includes a Lenovo Server (5-year NBD onsite warranty) or equal, Windows server essentials OEM license with downgrade to 2016 essentials, onsite labor, 4TB External hard drive and a Sonic Wall TZ500 security appliance**

**WHEREAS**, quotes were requested from four companies to upgrade the Farmington Town Hall server, and

**WHEREAS**, after three weeks of waiting for quotes with documentation, and

**WHEREAS**, the only quote received was from Keyser Computer Services, Estimate #663, now therefore be it

**RESOLVED**, the Farmington Town Board hereby authorizes the Town Supervisor contract with Keyser Computer Services for a server including installation at a cost not to exceed \$9,129.00, and further be it

**RESOLVED**, that copies of this resolution be given to the Principle Account Clerk and Shane Keyser of Keyser Computer Services.

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

**Resolution to replace and upgrade the Town Highway server which includes a  
Lenovo Server (5- year NBD onsite warranty) or equal, Windows server essentials  
OEM license with downgrade to 2016 essentials, onsite labor, 2TB External hard  
drive and a Sonic Wall TZ400 security appliance**

**WHEREAS**, quotes were requested from four companies to upgrade the Farmington Town Highway server, and

**WHEREAS**, after three weeks of waiting for quotes with documentation, and

**WHEREAS**, the only quote received was from Keyser Computer Services, Estimate #664, now therefore be it

**RESOLVED**, the Farmington Town Board hereby authorizes the Town Supervisor contract with Keyser Computer Services for a server including installation at a cost not to exceed \$6,821.00, and further be it

**RESOLVED**, that copies of this resolution be given to the Highway Superintendent, Principle Account Clerk and Shane Keyser of Keyser Computer Services.







Resolution No. \_\_\_\_\_ of 2020

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

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Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

**RESOLUTION TO PERFORM UPGRADES TO VARIOUS WATER PRESSURE RELIEF  
VALVES (PR-1, 2, 4 AND 6)**

**WHEREAS**, the Acting Water & Sewer Superintendent requested quotes to upgrade and make repairs to four PRV's, and

**WHEREAS**, two quotes were received, one from JD Rogers for a total of \$23,907.00 and the second from O'Connell Electric for \$17,356.00, now therefore be it

**RESOLVED**, the Farmington Town Board hereby authorizes the acceptance of the lowest quote from O'Connell Electric, and further be it

**RESOLVED**, that copies of this resolution be given to the W&S Department, Andrew Perry of O'Connell Electric and the Principle Account Clerk.

**THE TOWN OF FARMINGTON  
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Roll Call Vote

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

The following was presented  
 By \_\_\_\_\_  
 Sec'd by \_\_\_\_\_  
 Date of Adoption \_\_\_\_\_

**RESOLUTION TO APPOINT HEARING OFFICER  
TO CONDUCT NEW YORK CIVIL SERVICE LAW  
SECTION 75 PROCEEDING**

**WHEREAS**, Town Supervisor Peter V. Ingalsbe has commenced a proceeding and requested a hearing pursuant to Section 75 of the New York State Civil Service Law regarding employee D.D. on December 13, 2019; and

**WHEREAS**, Section 75(2) of the New York State Civil Service Law requires that a hearing upon New York State Civil Service Law Section 75 charges shall be held by the officer or body having the power to remove the person against whom such charges are preferred, or by a deputy or other person designated by such officer or body in writing for that purpose; and

**WHEREAS**, in case a deputy or other person is so designated, he/she shall, for the purpose of such hearing, be vested with all the powers of such officer or body and shall make a record of such hearing which shall, with his/her recommendations, be referred to such officer or body for review and decision; and

**WHEREAS**, Town Supervisor Peter V. Ingalsbe has recommended the appointment of Brayton McK. Connard as the designated hearing officer.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Farmington hereby appoints Brayton McK. Connard as the Hearing Officer pursuant to Section 75 of the New York State Civil Service Law, with respect to the Charges brought by Town Supervisor Peter V. Ingalsbe against employee D.D. on December 13, 2019, and authorizes the Hearing Officer to hear evidence, make a transcript of the proceedings, and to issue a written report of her findings and recommendations to the Town Board.



## THE TOWN OF FARMINGTON TOWN BOARD

### Roll Call Vote

The following was presented  
 By \_\_\_\_\_  
 Sec'd by \_\_\_\_\_  
 Date of Adoption: January 14, 2020

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steve Holtz</b>				
Councilman <b>Dr. Michael Casale</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nate Bowerman</b>				

**Re: A Resolution accepting a Letter of Credit in the total amount of \$48,542.00 and directing the filing of said surety with the Town Clerk's Office; and requesting the Planning Board's recommendation thereon for the approved site improvements within the Microtel Indus Group Project located at 1290 State Route 332.**

**WHEREAS**, the Farmington Town Board (hereinafter referred to as Town Board) has received a request from Lance S. Brabant, CPESC, Director of Planning Services, MRB Group, D.P.C., the Town Engineers, dated January 13, 2020, to accept a Letter of Credit Estimate for certain site improvements to be dedicated to the Town, that are to be located upon property that is being developed as the Microtel Indus Group Project; and

**WHEREAS**, Town Code, Chapter 165, Section 33. C., requires a form of surety to be established for all proposed site improvements that are to be offered to the Town for dedication.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board does hereby accept the amount of the above referenced Letter of Credit, in the total amount of \$48,542.00.

**BE IT FURTHER RESOLVED**, that the Town Board requests the Town Planning Board's review and recommendation upon this proposed Letter of Credit to be conducted at their next meeting on Wednesday, January 15, 2020.

**BE IT FURTHER RESOLVED**, that said Letter of Credit is to be filed in the Office of the Town Clerk prior to the scheduling of a Pre-Construction Meeting by the Town Code Enforcement Officer.

**BE IT FINALLY RESOLVED** that the Town Clerk is hereby directed to provide certified copies of this resolution to the following parties: Farmington Town Board; Farmington Town Clerk; Farmington Town Principal Account Clerk; Farmington Town Code Enforcement Officer; Farmington Construction Inspector; Farmington Town Engineers, MRB Group, D.P.C., Attn: Lance S. Brabant, 145 Culver Road, Suite 160, Rochester, New York 14620; Matt Bucci, Indus Hospitality Group, 950 Panorama Trail South, Rochester, New York 14625; John Ott, Indus Hospitality Group, 950 Panorama Trail South, Rochester, New York 143625; and Matt Tomlinson, P.E., Marathon Engineering, 39 Cascade Drive, Rochester, New York 14614.