

Resolution No. _____ of 2020

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

CONFIRMING RESOLUTION AUTHORIZING THE TOWN JUSTICES TO APPLY FOR A JUSTICE COURT ACTION PLAN GRANT

Whereas, the Town of Farmington Court has asked for the Town Board’s support in obtaining a Justice Court Action Plan grant to help maintain its level of efficiency and

Whereas, the Justices as looking to add and or update office equipment as follows:

Storage room Dehumidifier and warranty	\$394.89
IP Conference Center Phone	\$379.95
Lobby floor repairs/renovations	\$1635.62

The total we are seeking from the state grant is \$ 2410.46

Whereas, the total being sought is \$ 2410.46

Now therefore be it resolved that the Town Board hereby supports the Town Justices in their application for a grant for \$ 2410.46 and authorizes Town Supervisor Peter Ingalsbe to sign the attached application, and be it

Further resolved that the Town Clerk provide a copy of this resolution to the Town Court and the Principal Account Clerk.

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**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Michael Casale				
Councilman Steven Holtz				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

**CONFIRMING RESOLUTION ALLOWING CONTRACTORS TO WORK ON
OCTOBER 12th, COLUMBUS DAY AND NOVEMBER 11th, VETERANS DAY**

WHEREAS, the Town Board established Town of Farmington Code for Hours of Operations by Resolution #265-2008 stating that “there shall be no construction work on Sundays and national holidays, and

WHEREAS, due to weather conditions and other obstacles, construction has fallen behind schedule on several projects, therefore be it

RESOLVED, the Farmington Town Board hereby allows contractors to work on Monday, October 12th, Columbus Day and Wednesday, November 11th, 2020, which is Veterans Day, and further be it

RESOLVED, that the Town Clerk provide copies of this resolution to the Supervisor, Building Department, Construction Inspector, Acting Water & Sewer Superintendent, Highway Superintendent, Bill Davis of MRB Group and Lance Brabant of MRB Group.

Resolution No. _____ of 2020

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

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By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Michael Casale				
Councilman Steven Holtz				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN
THE DOCUMENTS INCLUDED WITH THE UNDERWRITING
PACKAGE WITH EXCELLUS**

WHEREAS, Brown and Brown has asked that the Town Supervisor sign documents included in the underwriting package with Excellus for Platinum 2, Gold 17, and Bronze HSA Plans for 2021 as per attached rates, and therefore

BE IT RESOLVED, that the Town Board authorizes the Supervisor to sign the documents included in the underwriting package from Excellus, and

BE IT FURTHER RESOLVED, that the Town Clerk is to provide copies of this Resolution and the original Summaries of benefits to the Confidential Secretary and a copy of the resolution to the Principal Account Clerk.

Resolution No. _____ of 2020

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Michael Casale				
Councilman Steven Holtz				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

**RESOLUTION AUTHORIZING THE ACTING WATER & SEWER
SUPERINTENDENT TO PAY INVOICE #9990000460950 FROM THE NYS
DEPARTMENT OF ENVIRONMENTAL CONSERVATION TO RENEW
SPDES PERMIT ID #0023531**

WHEREAS, the Sewer Department has received an invoice from the NYS Department of Environmental Conservation in the amount of \$8,000.00, now therefore

BE IT RESOLVED, that the Town Board authorizes the Acting Water & Sewer Superintendent to pay said invoice in the amount of \$8,000.00 from account SS8130.43, and

BE IT FURTHER RESOLVED, that the Town Clerk is to provide copies of this Resolution to the Acting Water & Sewer Superintendent and the Principal Account Clerk.

Resolution No. _____ of 2020

THE TOWN OF FARMINGTON TOWN BOARD

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption: October 13, 2020

Names	Ayes	Nays	Abstain	Absent
Supervisor Mr. Ingalsbe				
Councilman Mr. Holtz				
Councilman Dr. Casale				
Councilman Mr. Herendeen				
Councilman Mr. Bowerman				
Total				

RE: Approval of a request for the final release of funds (Release #2) from the Letter of Credit for off-site improvements a part of Phase 1 of the Hathaway’s Corners Project - in the total amount of \$ 30,598.26.

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has received a resolution from the Town Planning Board (hereinafter referred to as Planning Board), recommending the Town Board take action to accept the requested final release of funds remaining in the letter of credit for this action with a condition that said release not be authorized until a two-year maintenance bond has been received, accepted by the Town Board and a copy thereof placed on file with the Town Clerk; and

WHEREAS, the Planning Board’s recommendation is based upon their review and acceptance of the recommendations received from the Town Construction Inspector and the Town’s Engineers, and the signed Town Final Release Form (G-1.1) and the partially completed Town Surety Release Form (G-2.); and

WHEREAS, the total amount of this letter of credit is \$ 174,383.17; and

WHEREAS, there is a balance of \$30,598.26 remaining in the letter of credit; and

WHEREAS, the Town Clerk has reviewed this requested final release of funds finding the amounts contained herein to be accurate.

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby accepts the Planning Board’s recommendation and approves the final release of funds from the letter of credit for the above referenced project, in the total amount of \$ 30,598.26 with the following conditions. The Town Board receives a two-year maintenance bond from the Applicant, for Town Board acceptance at a future meeting and which has been previously reviewed and recommended by the Town Construction Inspector and the Town Engineer.

BE IT FURTHER RESOLVED that the Town Board authorizes the Town Supervisor to sign and date Form G-2.0, Town Letter of Credit Final Release Form, upon being notified by the Town Clerk that a two-year maintenance bond, in an amount accepted by the Town Board, has been filed in the Office of the Town Clerk.

BE IT FURTHER RESOLVED that the Town Clerk is hereby directed not to release the final amount in the subject letter of credit until the Town Supervisor’s signature has been affixed to Town Form G-2.0.

BE IT FURTHER RESOLVED that the Town Clerk is hereby directed to notify tomorrow, by U.S. Mailing, certified copies of this resolution to: Ryan Destro, P.E., BME Associates, 10 Lift Bridge Lane East, Fairport, New York 14450; and Mark Stevens, S.B. Ashley Group and Shawn Skivington, S.B. Ashley Group, 16 West Main Street, Suite 700, Rochester, New York 14614.

BE IT FINALLY RESOLVED that certified copies of this resolution are also to be provided to the Town Highway Superintendent, Acting Town Water & Sewer Superintendent, Town Code Enforcement Officer, the Town Director of Planning and Development, the Town Construction Inspector and the Town Engineer.

Resolution No. _____ of 2020

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names	Ayes	Nays	Abstain	Absent
Supervisor Mr. Ingalsbe				
Councilman Dr. Casale				
Councilman Mr. Holtz				
Councilman Mr. Herendeen				
Councilman Mr. Bowerman				
Total				

The following was presented

By _____

Sec'd by _____

Date of Adoption:

RESOLUTION SETTING A PUBLIC HEARING FOR THE 2021 TOWN BUDGET

WHEREAS, the Farmington Town Board has completed the budget workshops and has filed the 2021 Preliminary Budget with the Town Clerk, therefore be it

RESOLVED, the Farmington Town Board sets the Public Hearing for the 2021 Town Budget for October 27, 2020, at 7:00 p.m. at the Farmington Town Hall, 1000 County Road 8, Farmington, NY 14425, and further be it

RESOLVED, that the Town Clerk submit legal notice to the Daily Messenger.

Resolution No. _____ Of 2016

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

**RESOLUTION AUTHORIZING ACCEPTANCE OF QUOTES FOR
CARPET CLEANING IN VARIOUS TOWN BUILDINGS**

WHEREAS, the Supervisor has received quotes for carpet cleaning from three (3) vendors, and

WHEREAS, the lowest price for the Town Hall and Town Court carpets was received by ACS, and

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby authorizes the acceptance of the quote from ACS for the Town Hall and Town Court carpets, Option 2, which is a three year bi-annual agreement at a cost not to exceed \$1,657.00, and be it further

RESOLVED, that the Town Clerk provide copies of this Resolution to ACS Carpet & Upholstery at PO Box 732, Fairport, NY 14450 and the Principal Account Clerk.

Resolution No. _____ of 2020

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY REPORT
OF THE SUPERVISOR FOR SEPTEMBER 2020**

WHEREAS, Town Law states the Town Board must approve/reject the Supervisor's Monthly Report, and

WHEREAS, the Principal Account Clerk submitted the Monthly Report of the Supervisor for September 2020 to the Town Supervisor on October 2, 2020, and

WHEREAS, the Town Supervisor approved and executed the Monthly Report of the Supervisor for September 2020 on October 2, 2020,

WHEREAS, the Town Supervisor submitted said Monthly Report to the Town Board for approval via email,

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby accepts the Monthly Report of the Supervisor for September 2020, and be it further

RESOLVED that the Town Clerk give a copy of this resolution to the Principal Account Clerk.

Resolution No. _____ of 2020

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names	Ayes	Nays	Abstain	Absent
Supervisor Mr. Ingalsbe				
Councilman Dr. Casale				
Councilman Mr. Holtz				
Councilman Mr. Herendeen				
Councilman Mr. Bowerman				
Total				

The following was presented

By _____

Sec'd by _____

Date of Adoption:

RESOLUTION CREATING A THIRD CODE ENFORCEMENT OFFICER POSITION

WHEREAS, The Town has identified that an additional Code Enforcement Officer position is needed, and

WHEREAS, a new position duties statement was sent to Ontario County Human Resources for their review and approval, and

WHEREAS, Ontario County Human Resources sent the Town Supervisor a letter dated September 22, 2020 enclosing a copy of Classification Certification No. 112-2041-2020 which classifies one position of Code Enforcement Officer for the Town of Farmington and has directed the Town to create the position,

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby authorizes the creation of a third Code Enforcement Officer position, and be it further

RESOLVED that the Town Clerk forward a copy of this resolution to Michele Smith, Director of Ontario County Human Resources, the Building Department, the Principal Account Clerk and the Supervisor's Secretary.

**RESOLUTION AUTHORIZING ACCEPTANCE OF A SIDEWALK EASEMENT
FROM SYDNEY BALTRUSAITIS**

WHEREAS, the Town of Farmington, by its officers or representatives, has engaged in discussions with Sydney Baltrusaitis ("Owner") regarding the Town's obtaining a Sidewalk Easement over portions of its property known as 1165 Mertensia Road bearing tax account parcel number 29.00-1-66.100, as shown on Map No. M-4 prepared by MRB Group dated January 2020 and to be filed in the Ontario County Clerk's Office; and

WHEREAS, Town of Farmington officials have recommended to the Town Board that said Owner grant to the Town the easement over said lands of said Owner; and

WHEREAS, said easement has been offered by Owner to the Town of Farmington; and

WHEREAS, the Town Board of the Town of Farmington is desirous of accepting said offered easement on behalf of said Town; and

WHEREAS, the Town Board of the Town of Farmington has examined said instruments and finds the consideration described in said easement to be fair and reasonable.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Farmington does hereby accept the Easement attached hereto as Exhibit 1 from Owner in accordance with the terms and conditions contained in said instrument and directs that the same be recorded in the Office of the Clerk of the County of Ontario, the fees for said recording to be borne by Owner, and be it further

RESOLVED, that the Town Supervisor shall be and hereby is authorized to take any and all further action necessary to carry forth the intent of this resolution, including but not limited to the execution of all documents necessary to complete the conveyance of the premises referenced herein.

I, Michelle Finley, Town Clerk of the Town of Farmington do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Farmington on _____, 2020, by the following vote:

	<u>Aye</u>	<u>Nay</u>
Peter Ingalsbe	_____	_____
Michael Casale	_____	_____
Steven Holtz	_____	_____
Ronald Herendeen	_____	_____
Nathan Bowerman	_____	_____

Dated: _____, 2020

Michelle Finley, Town Clerk

SEAL

Resolution No. _____ Of 2020

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

10/13/20

**RESOLUTION AUTHORIZING HIGHWAY SUPERINTENDENT TO
HIRE HOLTZ FOREST AND SHADE TREE, LLC TO REMOVE TWO
TREES ON MERTENSIA ROAD**

WHEREAS, the Highway/Parks Superintendent has discussed the need to remove two (2) dead trees located on Mertensia Road by the park, and

WHEREAS, we reached out to 3 vendors for quotes Holtz Forest and Shade Tree, LLC (\$1,500), R&M Tree Service (**unable to quote more business at this time**), and localtreeservicespros.com (**hasn't responded to emails or voicemails**), and

NOW THEREFORE BE IT RESOLVED, that the Town Board authorizes the Highway Superintendent to hire Holtz Forest and Shade Tree, LLC. to remove the tree on the Auburn Trail at a cost **not to exceed \$1,600**, to be funded from DA-5140.4 (**Highway Misc. Brush and Weeds**), and

BE IT FURTHER RESOLVED, that the Town Clerk provide copies of this Resolution to the Highway/Parks Department and the Principal Account Clerk

Resolution No. _____ of 2020

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

9/30/20

**AUTHORIZE HIGHWAY SUPERINTENDENT TO MOVE FORWARD ON
THE PROJECT TO INSTALL A SLIP LINE ON
COLLETT ROAD**

WHEREAS, the Highway has reached out to three (3) vendors with the intent to slip line on Collett Road, and

WHEREAS, the vendors The Precision Group (\$9,750.40), Porretta Excavating (unable to quote at this time) and Nu-Flow Update NY (didn't reply with a quote), and

WHEREAS, the Highway Department is working on drainage on Collett Road, and is asking for a quote for slip Lining Molded in Place 2 sections of 80' in length each, 12" pipe, and

WHEREAS, the Highway Superintendent is requesting that the Town Board allow the Town Supervisor to sign the attached quote from **The Precision Group** allowing the Highway Superintendent to move forward with the slip lining project at a cost, **not to exceed \$ 10,500 to be paid for from DA-5110.4**, and be it

RESOLVED, that the Town Clerk forward copies of this Resolution to the Highway/Parks Department, the Confidential Secretary and the Principal Account Clerk

Resolution No. _____ of 2020

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

10/05/20

**DECLARE EQUIPMENT SURPLUS TO BE
DISPOSED OF APPROPRIATELY**

WHEREAS, the Town Highway/Parks Superintendent is asking that the Town Board declare the following items as surplus so that he can have them disposed appropriately.

- 1994 – INTERNATIONAL – TRACTOR –1HSGGC6T5RH564827- HWY DEPT -H-20**
- 2002 – EAGER BEAVER – TRAILER - 112SFZ4502L060236 – HWY DEPT – H-20A**
- 2009 – INTERNATIONAL -DUMP - 1HTWZahr49J109628 – HWY DEPT – H-11**
- 2011 – CHEVEROLET-SILVERADO - 1GCNCPEA2BZ395188 - HWY DEPT – H-29**
- 2009 – JOHN DEERE 6330 CAB TRACTOR -L06330H575543– HWY DEPT – H-18**
- 2002 – NEW HOLLAND – TS10 TRACTOR & BROOM – 189022B – HWY DEPT – H-40**

WHEREAS, the following pieces of equipment along with P-5 (2012 Ford F550 previously declared surplus on resolution #135 of 2020) were sent to the Roy Teitsworth, Inc, Fall Municipal Auction held on October 10, 2020, and

RESOLVED, that the Town Board authorizes the above listed equipment be declared surplus and to be disposed of appropriately, and

RESOLVED, that the Town Clerk provide copies of this Resolution to the Principal Account Clerk, Confidential Secretary and the Highway/Parks Department

Resolution No. _____ of 2020

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nathan Bowerman				
Councilman Ronald Herendeen				

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

October 13, 2020

**HUNTER RUTHVEN AND JAMES R. RICKEY IV
Successful Completion of Probationary Period, Plus Increase**

WHEREAS, Hunter Ruthven and James R. Rickey IV has successfully completed the required six-month time line for the Probationary Period in the position of Laborer, and

WHEREAS, the Town Personnel Policy allows an increase at this point with recommendation of the Department Head, and

WHEREAS, this increase was budgeted as part of the position review during the probationary period and is keeping within the 2020 budget limits, and

NOW THEREFORE, BE IT RESOLVED, that the Farmington Town Board acting on behalf of the Water and Sewer Districts hereby authorizes a \$.50 increase (from \$13.75 to \$14.25 per hour) for Hunter Ruthven and James R. Rickey IV effective October 18, 2020 which is the start of the Town's Pay Period #23 of 2020, and

BE IT FURTHER RESOLVED, that the Town Clerk provides a copy of this resolution to the Water/Sewer Supervisor, the Principal Account Clerk, and the Supervisor's Confidential Secretary.

Resolution No. _____ of 2020

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

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Sec'd by _____

Date of Adoption _____

October 13, 2020

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Ronald Herendeen				
Councilman Michael Casale				
Councilman Nathan Bowerman				

RESOLUTION AUTHORIZING THE ACTING WATER AND SEWER SUPERINTENDENT TO PURCHASE ONE (1) NEW AND UNUSED WESTERN SNOW PLOW FOR THE TOWNS 2020 FORD F-350 XL CREW CAB 4X4

Whereas, the Acting Water and Sewer Superintendent has established a Five (5) and Ten (10) Year Vehicle and Equipment Replacement Program for the Farmington Water and Sewer Department, and

Whereas the Water and Sewer Department has budgeted for Vehicle and Equipment Replacement for the water and sewer department's Snow Plow to be installed on the towns new 2020 Ford F-350 to be replaced within 2020 Budget under line SS 8130.2 (Equipment) and the SW1 8340.2 (Equipment), and

Whereas, in compliance with the current purchasing policy for the Town allowing Best Value Contracts, the Acting Water and Sewer Superintendent has asked to be authorized to purchase one (1) new and unused 2020 Western Snow Plow Model 9.5' MVP-3 Under the quotation from Unicell Truck Equipment for the amount of \$6,135.30, and

Be it resolved the Farmington Town Board authorizes the Acting Water and Sewer Superintendent to purchase one (1) new and unused 2020 Western Snow Plow Model #9.5' MVP-3 The purchase cost including lights/HH Control and installation at quoted price of \$6,135.30 and

Be it further resolved the funds are appropriated in the 2020 budget lines at a 50/50 shared cost for the Water Dept. SW1-8340.2 (equipment), the Sewer Dept. SS-8120.2 (equipment), and

Be it further resolved that the Town Clerk provides a copy of this resolution to the Acting Water/Sewer Superintendent and the Principle Account Clerk.

Resolution No. _____ of 2020

**THE TOWN OF FARMINGTON
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Roll Call Vote

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By _____
Sec'd by _____
Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Ronald Herendeen				
Councilman Michael Casale				
Councilman Nathan Bowerman				

October 13, 2020

RESOLUTION AUTHORIZING WAGE INCREASE FOR TWO WATER & SEWER EMPLOYEES

Whereas, due to an evaluation of duties and staffing, the Acting Water & Sewer Superintendent, in conjunction with the Town Board, have identified two employees that need an adjustment to their current wages, and

Whereas, Nathan Cooley was appointed as a Motor Equipment Operator effective July, 2019 and has completed the probationary period for this title and requires an incremental wage increase to \$20.00 per hour; and

Whereas, Matthew Thompson has been the only full-time employee in the WWTP since September and has taken on extra duties due to the staffing vacancies and therefore requires a wage increase to \$23.78 per hour, now therefore be it

Be it resolved the Farmington Town Board authorizes the wage increases for both Nathan Cooley and Matthew Thompson effective for Payroll 22; and

Be it further resolved that the Town Clerk provides a copy of this resolution to the Acting Water/Sewer Superintendent, the Confidential Secretary and the Principle Account Clerk.