

Resolution No. \_\_\_\_\_ of 2019

## THE TOWN OF FARMINGTON TOWN BOARD

### Roll Call Vote

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Introduction: November 12, 2019

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Dr. Michael Casale</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

**RE: Establishing the Update Committee for the 2020 Edition of the Town of Farmington Comprehensive Plan; and providing a charge to said Committee**

**WHEREAS**, the Farmington Town Board (hereinafter referred to as Town Board) has the authority that is granted under the provisions of Section 272-a of New York State Town Law to maintain the adopted Town of Farmington Comprehensive Plan (hereinafter referred to as Comprehensive Plan); and

**WHEREAS**, the latest edition of the Comprehensive Plan was adopted by the Town Board, by Resolution # 209 of 2011, on July 26, 2011; and

**WHEREAS**, the Town Board also has the authority under the provisions of Section 272-a of New York State Town Law to appoint a committee and to give said committee a specific charge to undertake, prepare and present to the public an update to the Comprehensive Plan; and

**WHEREAS**, the Town Board has considered the recommendations received at tonight's meeting from the Town Operations Committee for creating a Comprehensive Plan Committee to be comprised of eleven (11) members; and

**WHEREAS**, the Town Board has also considered the recommendations received from the Town Director of Planning and Development to have a staff of town advisors to attend workshop meetings of the Update Committee; and

**WHEREAS**, the Town Board desires to have a final draft of the update to the Comprehensive Plan officially submitted to the Town Board at its first meeting in May, 2020; and

**WHEREAS**, the Town Board has already directed the Town Director of Planning and Development (hereinafter referred to as Director) to begin working on updates to the various maps contained in the 2011 Edition of the Comprehensive Plan.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board does hereby establish a Comprehensive Plan Update Committee that is to be comprised of a total of eleven (11) members.

**BE IT FURTHER RESOLVED** that the Update Committee shall be comprised of the following members: Steven Holtz from the Town Board; Shauncy Maloy from the Town Planning Board; Thomas Yourch from the Town Zoning Board of Appeals; Susan Hilton from the Town Conservation Board; Henry Adams, III from the Town

Agriculture Advisory Committee; Donna Herendeen, Town Historian; and the following Town Residents - Bryan Adams, Susan Hopkins Charland, Tim DeLucia, David Plante and Aaron Sweeney.

**BE IT FURTHER RESOLVED** that the following individuals are hereby appointed to serve as advisors to the Update Committee: Don Giroux, Town Highway & Parks Superintendent; Robin MacDonald, Town Water & Sewer Superintendent; Julie LaRue, Town Recreation Advisory Committee; Dan Delpriore, Town Code Enforcement Officer; John Robortella, Clerk of the Update Committee; and Ronald Brand, Town Director of Planning & Development.

**BE IT FURTHER RESOLVED** that the Comprehensive Plan Update Committee shall work directly with the Director of Development in making the various amendments to the adopted Town of Farmington Comprehensive Plan for presentation to the Town Board for its consideration and acceptance; and for the commencement of the official amendment process required under New York State Town Law.

**BE IT FURTHER RESOLVED** that John Robortella is hereby appointed to serve as the Clerk to the Update Committee and to assist the Director of Development in making the final editing changes to the 2020 Edition of the Town of Farmington Comprehensive Plan.

**BE IT FINALLY RESOLVED** that the Director of Planning and Development shall serve as the chairperson of said Committee and shall be responsible for preparing meeting agendas, meeting notices, various updates to the chapters of the Comprehensive Plan and provide periodic reports to the Town Board.



Resolution No. \_\_\_\_\_ of 2019

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

**RESOLUTION ADOPTING THE 2020 TOWN BUDGET**

WHEREAS, a Public Hearing was held October 22, 2018, for the 2020 Town Budget, and

WHEREAS, the Town's tax rate will increase by .09% to 1.103 per thousand dollars of assessed property value and the total tax levy of all funds is over the New York State Property Tax Cap by \$92,737.00 and,

WHEREAS, the Town Board nevertheless voted at its annual Organizational Meeting, held in January 2019, to override the state's 2 percent Property Tax Cap as a precautionary measure should any errors in calculation be found subsequent to the budget's adoption, or changes in interpretation of the state legislation occur after the Town Budget's adoption, now therefore be it

RESOLVED, the Farmington Town Board adopts the 2020 Town Budget as attached, and further be it

RESOLVED, that the Town Clerk is directed to furnish two copies to Ontario County along with a certified copy of this resolution adopting the budget.

Resolution No. \_\_\_\_\_ of 2019

**THE TOWN OF FARMINGTON  
TOWN BOARD**

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Ron Herendeen				
Councilman Nathan Bowerman				
Councilman Steven Holtz				
Councilman Michael J. Casale				
Total				

**RESOLUTION AUTHORIZING DANIEL DELPRIORE TO ATTEND THE  
NEW YORK WATER ENVIROMENT ASSOCIATION STORMWATER  
SPECIALTY CONFERENCE AT THE MARRIOTT SYRACUSE  
DOWNTOWN ON NOVEMBER 19, 2019**

**WHEREAS**, this conference will be going over changes in the MS4 General Permit.

**WHEREAS**, the Town of Farmington as being a MS4 area with DEC is required to know and use the MS4 General Permit.

**WHEREAS**, this training is approved and recommended by NYS DEC

**WHEREAS**, the cost of this training is \$230.00 per person for a non-member of the New York Water Environment Association

**NOW, THEREFOR BE IT RESOLVED**, that the Town Board of Farmington authorizes Daniel Delpriore to attend the New York Water Association Stormwater Specialty Conference on November 19, 2019 at a cost not to exceed \$230.00.

**MAY IT BE FURTHER RESOLVE**, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk and to Building Department.



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**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY REPORT  
OF THE SUPERVISOR FOR OCTOBER 2019**

WHEREAS, Town Law states the Town Board must approve/reject the Supervisor's Monthly Report, and

WHEREAS, the Principal Account Clerk submitted the Monthly Report of the Supervisor for October 2019 to the Town Supervisor on November 4, 2019, and

WHEREAS, the Town Supervisor approved and executed the Monthly Report of the Supervisor for October 2019 on November 4, 2019,

WHEREAS, the Town Supervisor submitted said Monthly Report to the Town Board for approval via email,

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby accepts the Monthly Report of the Supervisor for October 2019, and be it further

RESOLVED that the Town Clerk give a copy of this resolution to the Principal Account Clerk and the Supervisor's Office.

Resolution No. \_\_\_\_\_ of 2019

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

**RESOLUTION AUTHORIZING THE SUPERVISOR TO SIGN ANNUAL CONTRACTS  
FOR DOG CONTROL SERVICES FOR 2020**

WHEREAS, the Town of Farmington budgeted monies in the 2020 Budget for Dog Control Services, and

WHEREAS, Ontario County has submitted the annual contracts for signature, therefore be it

RESOLVED, the Farmington Town Board authorizes the Supervisor to sign annual contracts for Dog Control Services with Ontario County for 2020, and further be it

RESOLVED, that the Town Clerk forward 2 signed originals and notarized Municipal Acknowledgment to the Ontario County Administrator, Mary Krause.



Resolution No. \_\_\_\_\_ of 2019

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor <b>Peter Ingalsbe</b>				
By _____	Councilman <b>Steven Holtz</b>				
Sec'd by _____	Councilman <b>Michael Casale</b>				
Date of Adoption _____	Councilman <b>Ronald Herendeen</b>				
	Councilman <b>Nathan Bowerman</b>				

**November 12, 2019**

**AUTHORIZATION TO PURCHASE NEW BADGER WATER METERS, ITRON METER READER ENCODERS AND ERTS WITH INLINE CONNECTORS FOR VARIOUS LOCATIONS WITHIN THE CANANDAUGUA-FARMINGTON WATER DISTRICT**

**WHEREAS**, in 1998 the Farmington Water and Sewer Department was authorized by Board Resolution #153-98 and #154-98 to make improvements to its billing and meter-reading capabilities, and

**WHEREAS**, the Water and Sewer Department has purchased and installed New Billing Software including the Itron Automated Meter Reading System for usage of the CFWD, and

**WHEREAS**, in 1998 the Water and Sewer Superintendent was authorized by Resolution #201-98 to begin a CFWD Meter Replacement Program with standardization of the purchase of the Badger and Itron AMR System, and

**WHEREAS** written quote #Q126508 dated October 7, 2019 has been received from Schmidt’s Wholesale, Inc. who is now the Area Representative for Badger and Itron for the following water meters and readers as follows:

- 1 each Badger RCDL 170 2” bare meters-Long- less encoder at a cost of \$627.44
- 2 each Badger RCDL 170 2” bare meters-Short- less encoder at a cost of \$627.44 each for a total cost of \$1,254.88
- 3 each Badger RCDL 120 1-1/2” bare meters-Long- less encoder at a cost of \$418.00 for a total cost of \$1,254.00
- 2 each Badger RCDL 120 1-1/2” bare meters-Short- less encoder at a cost of \$418.00 each for a total cost of \$836.00
- 24 each Badger 25, 5/8x3/4” bare meters less encoder at a cost of \$53.90670 each for a total cost of \$1,293.76.
- 24 each #BM9009 Badger model M55 HR-E, 6 dial with Itron inline connectors and Itron 100W ERT, Gallon, Less body at a cost of 230.12 each for a total cost of \$5,522.88.
- 5 each Badger RCDL 120 HR-E, 6 dial with Itron inline connectors and Itron 100W ERT, Gallon, Less body at a cost of 234.96 each for a total cost of \$1,174.80
- 3 each Badger RCDL 170 HR-E, 6 dial with Itron inline connectors and Itron 100W ERT, Gallon, Less body at a cost of 234.96 each for a total cost of \$704.88

**NOW, THEREFORE BE IT RESOLVED**, that the Farmington Town Board acting on behalf of the Canandaigua–Farmington Water District (CFWD) hereby authorizes the Water and Sewer Superintendent to purchase various Badger/Itron water meters from Schmidt’s Wholesale, Inc. Post Office Box 5100, Monticello, New York for at a total cost not to exceed \$13,000.00, and

**BE IT FURTHER RESOLVED**, that funding for the purchase of water meters is appropriated in the approved 2019 Budget under expense line SW1-8340.41 (Contractual Meters), and

**LASTLY LET BE IT FURTHER RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, and the Principal Account Clerk.

Resolution No. \_\_\_\_\_ of 2019

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Mr. Ingalsbe</b>				
Councilman <b>Mr. Holtz</b>				
Councilman <b>Dr. Casale</b>				
Councilman <b>Mr. Herendeen</b>				
Councilman <b>Mr. Bowerman</b>				
Total				

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption: November 12, 2019

**RE: Acceptance of the request for the final release of funds, Release #4, from the Letter of Credit for site improvements Route 332, MIII Incentive Zoning Project, Phase I, in the total amount of \$78,567.98.**

**WHEREAS**, the Farmington Town Board (hereinafter referred to as Town Board) has received from the Town Planning Board, a resolution dated November 6, 2019 recommending the Town Board accept the above referenced final release (Release #4) from the Letter of Credit for approved site improvements within the Route 332, MIII Incentive Zoning Project – Phase I, in the total amount of \$78,567.98; and

**WHEREAS**, the Town Construction Inspector, Town Engineer and Town Department Heads have all reviewed and accepted the quantities and unit prices identified in the letter of credit release #4, dated July 2, 2019; and

**WHEREAS**, with this release of funds there will be a zero balance remaining in this Letter of Credit; and

**WHEREAS**, the Town Clerk has verified the remaining balance in this Letter of Credit after this fourth and final release of funds; and

**WHEREAS**, a two (2) year maintenance bond has been filed with the Town Clerk’s Office for the dedicated site improvements for this project.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board hereby authorizes the fourth and final release of funds from the above referenced Letter of Credit Estimate, in the total amount of \$ 78,567.98.

**BE IT FURTHER RESOLVED** that the Town Board does hereby direct the Town Clerk to provide certified copies of this resolution to: Michael Cerone, MIII Enterprises, LLC, P.O. Box 509, Webster, New York 14580; Paul Colucci, Executive Vice President, DiMarco Group, 1950 Brighton Henrietta Town Line Road, Rochester, New York 14623; the Town Planning Board Chairperson; the Town Highway and Parks Superintendent; the Town Water and Sewer Superintendent; the Town Code Enforcement Officer; the Town Construction Inspector; the Town Engineer; the Director of Planning & Development; and John Robortella, Clerk of the Planning Board.

Resolution No. \_\_\_\_\_ of 2019

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor <b>Peter Ingalsbe</b>				
By _____	Councilman <b>Steven Holtz</b>				
Sec'd by _____	Councilman <b>Michael Casale</b>				
Date of Adoption _____	Councilman <b>Ronald Herendeen</b>				
	Councilman <b>Nathan Bowerman</b>				
November 12, 2019					

**CONFIRMING RESOLUTION TO PURCHASE NECESSARY CHEMICALS FOR THE  
OPERATION OF THE VICTOR, FARMINGTON SEWER TREATMENT PLANT LOCATED  
AT 1216 MCMAHON ROAD VICTOR NY**

**WHEREAS**, the Victor-Farmington Sewer Treatment Plant has received shipment of chemicals for the daily operation of the Sewer Treatment Plant, and

**WHEREAS**, the chemicals are used in the belt pressing process to remove water from the sludge, and

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington acting on behalf of the Victor- Farmington Sanitary Sewer District hereby authorizes the Water and Sewer Superintendent to pay the invoice 10539 dated 9/30/19 for a 450 lb. drum of Praestol K290FLX from Clean Waters Inc. 26808 County Route 3 Plessis, New York 13657 for the total cost of 3,286.44, and

**BE IT FURTHER RESOLVED** that funds for said chemicals will from Budget Code SS8130.42, and

**BE IT FURTHER RESOLVED** that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent and the Principal Account Clerk.

Resolution No. \_\_\_\_\_ of 2019

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor <b>Peter Ingalsbe</b>				
By _____	Councilman <b>Steven Holtz</b>				
Sec'd by _____	Councilman <b>Michael Casale</b>				
Date of Adoption _____	Councilman <b>Ronald Herendeen</b>				
	Councilman <b>Nathan Bowerman</b>				
November 12, 2019					

**CONFIRMING RESOLUTION FOR NECESSARY REPAIRS TO THE TRAFFIC LOOPS AND CONDUIT AT THE NORTH WEST CORNER OF MERTENSIA ROAD AND RT. 332 IN THE TOWN OF FARMINGTON N.Y.**

**WHEREAS**, the Farmington Water District had a water main break that required unscheduled repairs to the water main that caused damage to the traffic loops and conduit at the north west corner of Mertensia Rd. and State Route 332, and

**WHEREAS**, the repairs were completed by a state qualified contractor (Power & Construction Group) and reset the traffic signal so it functions properly, and

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington acting on behalf of the Farmington Water District hereby authorizes the Water and Sewer Superintendent to pay the invoice TS00845 dated 10/16/19 in the amount of (4,450.00) from Power & Construction Group, Inc. Traffic Division at 96 West River Road, PO box 30, Scottsville NY 14546-030 , and

**BE IT FURTHER RESOLVED** that funds for said rebuilding and repairs parts will be from Budget Code SW1-8340.4, and

**BE IT FURTHER RESOLVED** that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent and the Principal Account Clerk.

Resolution No. \_\_\_\_\_ of 2019

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor <b>Peter Ingalsbe</b>				
By _____	Councilman <b>Steven Holtz</b>				
Sec'd by _____	Councilman <b>Michael Casale</b>				
Date of Adoption _____	Councilman <b>Ronald Herendeen</b>				
	Councilman <b>Nathan Bowerman</b>				
November 12, 2019					

**RESOLUTION AUTHORIZING THE PURCHASE OF THE ASPHALT MATERIALS FOR THE PAVING OF THE NORTH GATE ACCESS ROAD AT THE WWTP FOR THE WATER AND SEWER DEPARTMENT**

**WHEREAS**, the Five Year Capital Improvement Plan for the Waste Water Treatment Plant located at #1216 McMahan had identified the need to replace and reconstruct the aging service road located at the North Gate running westward to the Chemical Building #9, and

**WHEREAS**, the asphalt surface improvement is being required for the proper operation at the Sewer Plant including access for chemical deliveries and the hauling of sludge, and

**WHEREAS**, the asphalt material will be 4" of #1 Compacted Dense Binder to cover 8,950 square feet of surface which equals 210 ton of material at \$66.62 per ton with a total cost of \$13,990.02 and not to exceed \$14,200.00, and

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington acting on behalf of the Canandaigua Farmington Water District hereby authorizes the Water and Sewer Superintendent to purchase the material at a not to exceed price of \$14,200.00

**BE IT FURTHER RESOLVED** that funds for said driveway restoration will be from a split of 25% from Budget Code SW1 8340.4 (CE) and 75% from SS-8130.464 (CE), and

**LASTLY BE IT FURTHER RESOLVED** that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent and the Principal Account Clerk.

Resolution No. \_\_\_\_\_ of 2019

## THE TOWN OF FARMINGTON TOWN BOARD

### Roll Call Vote

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption: November 12, 2019

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Mr. Ingalsbe</b>				
Councilman <b>Mr. Holtz</b>				
Councilman <b>Dr. Casale</b>				
Councilman <b>Mr. Herendeen</b>				
Councilman <b>Mr. Bowerman</b>				
Total				

**RE: Establishment of a two (2) year maintenance bond for Landscaping & Final Site Stabilization within Farmington Gardens II Project, Phase 1 – in the total amount of \$10,800.00.**

**WHEREAS**, the Farmington Town Board (hereinafter referred to as Town Board) has received a request from the Town Planning Board, dated November 6, 2019, recommending the Town Board take action to approve the establishment of a two (2) year maintenance bond for landscaping and site stabilization improvement located within Phase 1 of the above referenced Project; and

**WHEREAS**, the Planning Board’s recommendation is based upon their review and acceptance of the recommendations from the Town Construction Inspector and the Town’s Engineers on the establishing said maintenance bond; and

**WHEREAS**, the quantities and unit prices identified in the Applicant’s Engineer’s Estimates of Values were found to be consistent with the approved site plan improvements and the private contractor pricing respectively; and

**WHEREAS**, the applicant (Home Leasing, LLC) has submitted a two (2) year maintenance bond, from the Hartford Fire Insurance Company (Bond No. 42BSBHN0212), in the total amount of \$10,800.00, effective October 31, 2019.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board hereby accepts the Planning Board’s recommendation and approves and accepts the two (2) year maintenance bond submitted from Home Leasing LLC, identified as being from The Hartford Fire Insurance Company (Bond No. 42BSBHN0212), with an effective date of October 31, 2019, in the total amount of \$10,800.00.

**BE IT FURTHER RESOLVED** that the Town Clerk, is to be provided copies of this resolution to: Matt Heilmann, Town Construction Inspector; Don Giroux, Town Highway & Parks Superintendent; David Degear, Town Water & Sewer Superintendent; Lance S. Brabant, CPESC, Director of Planning Services, MRB Group, D.P.C.; Dan Delpriore, Town Code Enforcement Officer; and Ronald L. Brand, Town Director of Planning and Development.

**FINALLY BE IT RESOLVED** that a certified copy of this resolution is to be issued to: Meghan Houppert, Home Leasing, LLC, 180 Clinton Square, Rochester, New York 14604; Michael Bonacchi, Controller, Home Leasing, LLC, 180 Clinton Square, Rochester, New York 14604; Kevin Wuest, Project Manager, Home Leasing, LLC, 180 Clinton Square, Rochester, New York 14604; and to Greg McMahon, P.E., McMahon LaRue Associates, P.C., 822 Holt Road, Webster, New York 14580.

Resolution No. \_\_\_\_\_ of 2019

## THE TOWN OF FARMINGTON TOWN BOARD

### Roll Call Vote

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption:

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Mr. Ingalsbe</b>				
Councilman <b>Mr. Holtz</b>				
Councilman <b>Dr. Casale</b>				
Councilman <b>Mr. Herendeen</b>				
Councilman <b>Mr. Bowerman</b>				
Total				

**RE: Resolution to Adopt the various amendments to sections of the Town of Farmington Site Design and Development Criteria Manual, last dated July 23, 2019, as set forth herein; directing copies of said amended sections to be provided to Town Staff; and directing the posting of the above referenced Manual upon the Town’s Official Website.**

**WHEREAS,** the Town of Farmington Town Board (hereinafter referred to as Town Board) has reviewed the proposal amendments to the Site Design and Development Criteria Manual (hereinafter referred to as the Manual) which was last amended on July 23, 2019; and

**WHEREAS,** said amendments are now proposed to the following sections of the Manual:

- Changed “Design Engineer” to “Applicant’s Design Engineer” – throughout the Manual
- Added section 2.03.A Hydrants
- Added section 2.14, guide rail
- Added section 2.15, drainage structures
- Added section 3.06.L, fire service meters
- Revised section 3.10, street lights
- Revised section 4.01: permits, grading, grading permit, pre-construction meeting
- Revised section 4.13.B, concrete sidewalks
- Revised section 4.18, signs
- Revised section 4.19, crosswalk requirements
- Added section 4.20, pavement marking requirements
- Added section 5.09, certificates of occupancy
- Revised section 5.10, as-build requirements
- Revised section 5.12, letter of credit release procedures
- Revised section 5.14, final release of funds; and

**WHEREAS,** said amendments are also now proposed to the following Appendices to the Manual:



- Revised G-1.0 letter of credit established
- Revised G-2.0 letter of credit release
- Revised G-3.0 dedication form and checklist
- Revised G-10.0 pre-construction checklist
- Added G-11.0 final inspection form
- Added G-12.0 grading permit checklist
- Added G-13.0 signature line locations.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board does hereby accept said amendments referenced above herein and directs said amendments are to be made to the revised Town of Farmington Site Design and Development Criteria Manual.

**BE IT FURTHER RESOLVED** that the Cover Page of said Manual be changed by adding a new revision date of November 12, 2019; and also adding the reference number to this Resolution.

**BE IT FURTHER RESOLVED** that the Town Board does hereby direct the Town's Engineering Firm, MRB Group, D.P.C., (hereinafter referred to as Town Engineer) to prepare copies of said amendments and to deliver them to all Town Departments and Agencies currently in possession of said Manual.

**BE IT FURTHER RESOLVED** that the Town Board does hereby direct the Town Engineer to submit a complete revised bound Manual to the Town Clerk's Office along with a compact disc of said amended Manual, for public review and inspection.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution shall be provided to all Town Officials in possession of said Manual which is to be inserted in the front pocket of said bound Manual.

**BE IT FINALLY RESOLVED** that the Board directs that the Town Website be updated to include a copy of the amended Manual, along with the Manual's Cover Sheet identifying the date of last revision, for the public's information and use.

Resolution No. \_\_\_\_ Of 2019

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

11/7/19

**RESOLUTION AUTHORIZING PRORATED TOWN CONTRIBUTIONS TO HSAs**

**WHEREAS**, the following Health Savings Accounts will be set up so that prorated 2019 contributions can be made as part the yearly health care benefit package:

- John Weidenborner: single plan; HSA contribution for 2019 - \$250
- August Gordner: employee with spouse plan; HSA contribution for 2019 - \$375
- Asa Hoffman: single plan/union contract; HSA contribution for 2019 - \$500

**WHEREAS**, HSA Bank will electronically withdraw funds,

**NOW THEREFORE BE IT RESOLVED**, that the Town Board approves the contribution and electronic withdrawal,

**BE IT FURTHER RESOLVED** that the Town Clerk forward copies of the Resolution to the Principal Account Clerk and the Supervisor's Office.

Resolution No. \_\_\_\_\_ of 2019

**THE TOWN OF FARMINGTON  
TOWN BOARD**

**Roll Call Vote**

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Nathan Bowerman</b>				
Councilman <b>Ronald Herendeen</b>				

**Pass to Tax - 2019**

**November 12, 2019**

**WHEREAS**, the Farmington Town Board has been notified by the Water and Sewer Department of the unpaid water and sewer charges, and

**WHEREAS**, an Annual Statement has been filed with the Town Clerk listing all unpaid charges, fees, and rents for the 2019 Tax Levy which are broken down in the following special districts:

**Water/Sewer District**

WA-241	Andrews & North Road Water	\$251.28
WA-246	Canandaigua-Emerson-Town Line Road (Canandaigua Only)	\$51.00
WD-241	Canandaigua-Farmington Water (Canandaigua Only)	\$10,174.89
WD-281	Canandaigua-Farmington Water (Farmington Only)	\$40,682.38
WD-285	Fox Road Water District	\$879.42
WD-286	North Farmington Water Extension #2 (Ellsworth Road)	\$91.99
WS-287	Sheldon Road Water District	\$351.36
WD-345	Canandaigua-Town Line-Hopewell (Hopewell Only)	\$61.92
	Canandaigua Sanitary Sewer	\$1,365.00
	Farmington Sanitary Sewer	\$86,645.83
	Victor Sanitary Sewer	<u>\$83,565.55</u>
	Total	\$224,120.62

**NOW, THEREFORE BE IT RESOLVED**, the Town Board acting through its' Water and Sewer Superintendent, shall transmit such Statement to the Ontario County Board of Supervisors which shall levy such sums against the property liable.

Resolution No. \_\_\_\_\_ of 2019

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

November 6, 2019

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

**RESOLUTION TO RECALL AND AMEND TOTAL COST FOR AUTHORIZED SERVICE & MAINTENANCE WORK & REPAIRS FOR 2016 VACTOR MODEL 2100 PLUS PD FLUSHER TRUCK, FLEET #W-16**

**WHEREAS**, board resolution 355 of 2019 authorized repair of the Vactor at a cost not to exceed \$5500,

**WHEREAS**, the total invoice from Joe Johnson Equipment is 5633. 85 due to additional gear oil,

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington acting on behalf of the Farmington and Victor Sanitary Sewer District, and the Canandaigua-Farmington Water District hereby authorizes the Water and Sewer Superintendent to pay all invoices from Joe Johnson Equipment, #62 LaGrange Avenue, Rochester New York 14613 for a total cost not to exceed \$5,650,

**BE IT FURTHER RESOLVED**, this work and costs will be expended from the 2019 Water and Sewer Budget under Budget lines SW1- 8340.4 (CE) and SS-8130.4 (CE), and

**LASTLY LET BE IT FURTHER RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, and the Principal Account Clerk.



Resolution No. \_\_\_\_\_ of 2019

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Nathan Bowerman</b>				
Councilman <b>Ronald Herendeen</b>				

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE  
GENERAL FUND**

**WHEREAS**, budget amendments is needed in the General Fund for expenses,

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the following budget amendment:

From: A2401V18 Interest & Earnings	\$11,000	
From: A2401V19 Interest & Earnings	\$11,000	
To: A1670.4 Central Printing & Mailing Contractual		\$4000
To: A3620.2 Safety Inspection Equipment		\$1500
To: A3620.4 Safety Inspection Contractual		\$1250
To: A1620.2 Central Communications		\$250
To: A1420.4 Law – Contractual		\$15,000

**BE IT RESOLVED** that the Principal Account Clerk completes the budget amendment,

**FURTHER RESOLVED**, that the Town Clerk submits one copy of the resolution to the Principal Account Clerk



Resolution No. \_\_\_\_\_ of 2019

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Nathan Bowerman</b>				
Councilman <b>Ronald Herendeen</b>				

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE  
SEWER FUND**

**WHEREAS**, additional funding is needed in several sewer accounts for outstanding and future invoices,

**NOW, THEREFOR BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the following budget amendments:

From: SS8120.1	Sanitary Sewer – PS	\$8,000.00
To: SS8120.12	Sanitary Sewer – PS – OT	\$8,000.00
From: SS1950.4	Taxes & Assessments	\$23,000.00
To: SS8120.41	Sanitary Sewers – Utilities	\$5,000.00
To: SS8120.44	Sanitary Sewers – Engineering	\$5,000.00
To: SS8120.44V	Sanitary Sewers – Engineering Victor	\$3,000.00
To: SS8120.4V	Sanitary Sewers – CE – Victor	\$10,000.00
From: SS8130.1	Sewage Treatment – PS	\$5,000.00
To: SS8130.12	Sewage Treatment – PS – OT	\$5,000.00

**BE IT RESOLVED** that the Principal Account Clerk completes the budget amendment,

**FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk and the Water and Sewer Superintendent.



Resolution No. \_\_\_\_\_ of 2019

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Nathan Bowerman</b>				
Councilman <b>Ronald Herendeen</b>				

**RESOLUTION AUTHORIZING A TRANSFER TO THE TOWNLINE  
ROAD CAPITAL PROJECT FOR THE CULVERT:**

**WHEREAS**, the Town of Farmington allocation of funds in the 2109 budget for the Culvert replacement had a shortfall for the awarded contract amount to the contractor,

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the following budget amendments:

**Drainage:**

Debit	SD599 Appropriated Fund Balance	\$45,000	
Credit:	SD9950.9 Transfer to Capital Funds		\$43,301
Credit:	SD9030.8 Social Security		\$1699

**Townline Road Capital Project:**

Debit:	HZ5031 Interfund Transfer	\$43,301	
Credit	HZ5197.23 Culvert		\$43,301

**FULLY RESOLVED**, that the Town Clerk forward a copy of this resolution to the Principal Account Clerk and the Highway Superintendent.



Resolution No. \_\_\_\_\_ Of 2019

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

11/8/19

**RESOLUTION AUTHORIZING SUSAN SHAFER TO ATTEND 2019  
QUICKBOOKS TRAINING CLASS FEBRUARY 24 & 25, 2020**

**WHEREAS**, the Highway/Parks Superintendent Don Giroux has budgeted for this Quickbooks class in Rochester, NY from February 24 & 25, 2020, and

**WHEREAS**, the charges will be expended from code A-5010.4 (Highway Admin - Contractual) **at a cost not to exceed \$600.00**, and

**NOW THEREFORE BE IT RESOLVED** that the Town Board hereby authorizes her attendance at Quickbooks Training in Rochester, and be it further

**RESOLVED**, that the Town Clerk provide a copy of this Resolution to the Principal Account Clerk and the Highway/Parks Department.



**RESOLUTION AUTHORIZING ACCEPTANCE OF EASEMENT**

**WHEREAS**, the Town of Farmington, by its officers or representatives, has engaged in discussions with Lyons National Bank ("Owners") regarding the Town’s obtaining a sanitary sewer easement over a portion of premises owned by the Owner located on 1423 Hathaway Drive in the Town of Farmington; and

**WHEREAS**, Town of Farmington officials have recommended to the Town Board that Owner grant to the Town the easement over said lands of said Owner; and

**WHEREAS**, said easement has been offered by Owner to the Town of Farmington; and

**WHEREAS**, the Town Board of the Town of Farmington is desirous of accepting said offered easement on behalf of said Town; and

**WHEREAS**, the Town Board of the Town of Farmington has examined said instrument and finds the consideration described therein to be fair and reasonable; and

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Farmington does hereby accept the Easement attached hereto as Exhibit 1 from Owner in accordance with the terms and conditions contained in said instrument and directs that the same be recorded in the Office of the Clerk of the County of Ontario, the fee for said recording to be borne by the Town, and be it further

**RESOLVED**, that the Town Supervisor shall be and hereby is authorized to take any and all further action necessary to carry forth the intent of this resolution, including but not limited to the execution of all documents necessary to complete the conveyance of the premises referenced herein.

I, Michelle Finley, Town Clerk of the Town of Farmington do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Farmington on \_\_\_\_\_, 2019, by the following vote:

	<u>Aye</u>	<u>Nay</u>
Peter Ingalsbe	_____	_____
Michael Casale	_____	_____
Steven Holtz	_____	_____
Ronald Herendeen	_____	_____
Nathan Bowerman	_____	_____

Dated: \_\_\_\_\_, 2019

\_\_\_\_\_  
Michelle Finley, Town Clerk

SEAL



Resolution No. \_\_\_\_\_ of 2019

## THE TOWN OF FARMINGTON TOWN BOARD

### Roll Call Vote

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption: October 22, 2019

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Mr. Ingalsbe</b>				
Councilman <b>Mr. Holtz</b>				
Councilman <b>Dr. Casale</b>				
Councilman <b>Mr. Herendeen</b>				
Councilman <b>Mr. Bowerman</b>				
Total				

### **RESOLUTION TO AWARD NORTH ROAD WATERMAIN REPLACEMENT PROJECT BID TO FINELINE PIPELINE, INC.**

**WHEREAS**, bids were received on October 31, 2019 at 10 a.m. at the Town of Farmington Town Hall for the North Road Watermain Replacement Project; and

**WHEREAS**, seven (7) bids were received and the low bidder was found to be Rochester Pipeline, Inc. but the bid did not include the required Non-Collusion Form and was rejected by the Town; and

**WHEREAS**, the second lowest bidder was found to be Fineline Pipeline, Inc. with a base bid cost of \$254,200.00 and a total base bid plus alternate cost of \$312,589.00; and

**WHEREAS**, MRB Group has reviewed the project scope and the bid amount and has advised the Town Board that they have found no reasons to deny a contract with Fineline Pipeline, Inc.; now therefore

**BE IT RESOLVED**, that the Farmington Town Board authorizes the Town Supervisor to sign the Notice of Award to Fineline Pipeline, Inc. for the North Road Watermain Replacement Project at a cost not to exceed \$254,200.00 but will consider approving the base bid plus alternate cost not to exceed \$312,589.00 within 60 days depending on finances; and

**BE IT FURTHER RESOLVED**, that the Town Clerk provide copies of this resolution to the Principal Account Clerk, David Herman of MRB Group and the W&S Department.





Resolution No. \_\_\_\_\_ of 2019

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Inglasbe</b>				
Councilman <b>Ron Herendeen</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Nate Bowerman</b>				

**RESOLUTION AUTHORIZING THE RENTAL OF A BYPASS PUMP FOR  
PS 14 AT COBBLESTONE**

**November 12, 2019**

**WHEREAS**, historically the pump station 14 at Cobblestone has had high flow rates and sewer spills during the holiday season which stem from high flows from the Eastview Mall area,

**WHEREAS**, the water and sewer department has received a quote to rent bypass pumping equipment from Xylem at a monthly rental rate of \$6831 plus additional delivery and pickup charges of \$750,

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington approves that the water and sewer department rent the equipment through the holiday shopping season and be paid out of the Victor Sewer Contractual line SS8120.4V,

**FULLY RESOLVED**, that the Town Clerk forward copies of this resolution to the Principal Account Clerk and the Water and Sewer Superintendent.



