

Resolution No. _____ of 2024

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Ronald Herendeen				
Councilman Michael Casale				
Councilman Nate Bowerman				

**RESOLUTION AUTHORIZING THE SUPERVISOR TO SIGN AMBULANCE
AGREEMENT**

WHEREAS, the Farmington Town Board budget monies for general ambulance services for 2025, therefore be it

RESOLVED, the Farmington Town Board authorizes the Supervisor to sign the Ambulance Agreement with Victor-Farmington Volunteer Ambulance Corps. at a cost not to exceed \$337,500.00, and further be it

RESOLVED, that the Town Clerk forward a copy of the agreement to the Ambulance Corps. at 1321 East Victor Road, Victor, NY 14564 and to the Accountant I.

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Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nathan Bowerman				
Councilman Ronald Herendeen				

Pass to Tax - 2024

WHEREAS, the Farmington Town Board has been notified by the Water and Sewer Department of the unpaid water and sewer charges, and

WHEREAS, an Annual Statement has been filed with the Town Clerk listing all unpaid charges, fees, and rents for the 2024 Tax Levy which are broken down in the following special districts:

Water/Sewer District

WA246 & WD241	Canandaigua-Farmington Water (Canandaigua Only)	\$22,198.59
WD281	Canandaigua-Farmington Water (Farmington Only)	\$68,176.36
WD286	North Farmington Water Extension #2 (Ellsworth Road)	\$83.41
WD287	Sheldon Road Water District	\$0.00
	Canandaigua Sanitary Sewer	\$1,083.08
	Farmington Sanitary Sewer	\$69,285.56
	Victor Sanitary Sewer	<u>\$95,828.12</u>
	Total	\$256,655.12

NOW, THEREFORE BE IT RESOLVED, the Town Board acting through its' Water and Sewer Superintendent, shall transmit such Statement to the Ontario County Board of Supervisors which shall levy such sums against the property liable.

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Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

**CONFIRMING RESOLUTION AUTHORIZING A CHANGE IN TITLE FOR WATER &
SEWER EMPLOYEE, JENNIFER GOODELL FROM ACCOUNT CLERK/TYPIST TO SENIOR
ACCOUNT CLERK/TYPIST**

WHEREAS, Water & Sewer employee, Jennifer Goodell, has been employed in the position of Account Clerk/Typist; and

WHEREAS, Jennifer Goodell has applied and been approved for the position of Senior Account Clerk/Typist by Ontario County Human Resources; now therefore

BE IT RESOLVED, that the Town Board authorizes the change in title for Water & Sewer employee, Jennifer Goodell, from Account Clerk/Typist to Senior Account Clerk/Typist effective on November 23, 2024; and

BE IT FURTHER RESOLVED that a copy of this resolution will be supplied from the Town Clerk to the Confidential Secretary and the Accountant I.

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Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Ronald Herendeen				
Councilman Michael Casale				
Councilman Nate Bowerman				

November 26, 2024

CONFIRMING RESOLUTION AUTHORIZING PAYMENT TO TROJAN TECHNOLOGIES FOR REPAIR PARTS FOR THE UV TREATMENT EQUIPMENT AT THE VICTOR- FARMINGTON SEWER TREATMENT FACILITY AT 1216 MCMAHON RD VICTOR NY 14564

WHEREAS, the Acting Water & Sewer Superintendent has recognized the need for repairs to the UV treatment equipment at the W&S Treatment Plant; and

WHEREAS, the invoice for the emergency repair parts is for a cost of \$16,258.30 including shipping and handling; now therefore

BE IT RESOLVED the funds are to be expended from budget line SS8130.47; and

BE IT FURTHER RESOLVED that the Town Clerk provides a copy of this resolution to the Acting Water & Sewer Superintendent and the Accountant I.

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Roll Call Vote

Names	Ayes	Nays	Abstain	Absent
Supervisor Mr. Ingalsbe				
Councilman Mr. Holtz				
Councilman Dr. Casale				
Councilman Mr. Herendeen				
Councilman Mr. Bowerman				
Total				

The following was presented

By _____

Sec'd by _____

Date of Adoption:

RESOLUTION ADOPTING THE EMPLOYEE HANDBOOK

WHEREAS, the Employee Handbook was last updated in 2022; and

WHEREAS, a memo (including a copy of the proposed changes) was sent to all employees on November 7th per the agreement to give a two-week notice to any proposed changes to the Employee Handbook; now therefore

BE IT RESOLVED, that the Town Board of the Town of Farmington hereby adopts the Employee Handbook dated November 26, 2024; and

BE IT FURTHER RESOLVED, that the Town Clerk provide a copy of this resolution to all Department Heads; and

BE IT FINALLY RESOLVED, that the Confidential Secretary upload an electronic copy to Paychex Flex for all employees.

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Sec'd by _____

Date of Adoption:

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Supervisor Mr. Ingalsbe				
Councilman Mr. Holtz				
Councilman Dr. Casale				
Councilman Mr. Herendeen				
Councilman Mr. Bowerman				
Total				

RE: Letter of Credit, Final Release – Redfield Grove Incentive Zoning Project – Phase 2, in the total amount of \$ 19,610.08.

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has received from the Town Planning Board (hereinafter referred to as Planning Board) a resolution dated December 6, 2023, recommending approval of the requested release of funds (Final Release) from the above referenced Surety. The total amount of funds recommended to be released for the site work completed in Phase 2 of the project, is \$19,610.08; and

WHEREAS, the Town Board has also been provided the Town Letter of Credit Release Forms G-1.1, G-2.0 and G-11.0, have been signed by all of the town department heads and dated December 5, 2023; and

WHEREAS, the total amount remaining in this Surety is \$ 19,610.08; and

WHEREAS, after this release there will be a zero-balance remaining; and

WHEREAS, the Town Clerk has reviewed this requested release finding the amounts contained therein to be accurate.

NOW, THEREFORE, BE IT RESOLVED that the Town Board does hereby approve of the requested release of funds cited above herein and authorizes the Town Supervisor to sign Form 2.0 approving the above referenced release of funds from the above referenced Surety.

BE IT FURTHER RESOLVED that the Town Clerk, is to be provided certified copies of this resolution to: Frank DiFelice, DiFelice Development Company, 91 Victor Heights Parkway, Victor, New York 14564; Matt Heilmann, Town Construction Inspector; Tim Ford, Town Highway & Parks Superintendent; Robin MacDonald, Acting Town Water & Sewer Superintendent; Lance S. Brabant, CPESC, Director of Planning Services, MRB Group, D.P.C.; Dan Delpriore, Town Code Enforcement Officer; and Ronald L. Brand, Town Director of Planning and Development.

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Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nathan Bowerman				
Councilman Ronald Herendeen				

**RESOLUTION AUTHORIZING ROLL OVER OF VACATION TIME
INTO 2025 FOR DAN DELPRIORE, CODE ENFORCEMENT OFFICER,
AND DAVE ORIANS, CONSTRUCTION INSPECTOR**

WHEREAS, vacation has to be exhausted by December 31st per the Employee Policy, and

WHEREAS, Dan Delpriore and Dave Orians are asking the Supervisor and Town Board to allow them to roll over unused vacation days into 2025 with the understanding that the time be used before March 31, 2025 because it would prove a hardship for the time to be used before December 31, 2024:

- Dan Delpriore (5 days)
- Dave Orians (2 days)

NOW THEREFORE BE IT RESOLVED, that the Farmington Town Board hereby authorizes Dan Delpriore and Dave Orians to roll over their vacation time to be used no later than March 31, 2025, and

BE IT FURTHER RESOLVED, that copies of this resolution shall be submitted by the Town Clerk to the Accountant I, Confidential Secretary, Construction Inspector Dave Orians, and Code Officer Dan Delpriore.

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Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nathan Bowerman				
Councilman Ronald Herendeen				

**RESOLUTION ESTABLISHING A CAPITAL PROJECT FOR THE
RECONSTRUCTION OF THE HIGHWAY ON CRANBERRY DRIVE**

WHEREAS, the 2024 highway budget allocated \$750,000 for the road reconstruction on Cranberry Drive; and

WHEREAS, the project is still in the design phases and will carry over into 2025 expenses; and

NOW, THEREFORE BE IT RESOLVED, that a capital project be created called “Cranberry Drive Road Reconstruction” with the following budget amendments within the capital project:

HCC 5031 Interfund Transfer	\$750,000	
HCC 1440.2 Engineering		\$40,000
HCC 5110.2 General Repairs-Capital Outlay		\$710,000

BE IT FURTHER RESOLVED, that the following budget amendment be approved within the Highway Budget:

Debit: DA5110.2 General Roads-Capital Outlay	\$750,000	
Credit: DA9950.9 Transfer to Capital Project		\$750,000

BE IT FULLY RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Accountant I.

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Names	Ayes	Nays	Abstain	Absent
Supervisor Mr. Ingalsbe				
Councilman Mr. Holtz				
Councilman Dr. Casale				
Councilman Mr. Herendeen				
Councilman Mr. Bowerman				
Total				

The following was presented

By _____

Sec'd by _____

Date of Adoption: November 26, 2024

Resolution to recall and amend Resolution No. 345 of 2023, accepting a two (2) year Maintenance Bond from A&D Real Estate Development, LLC, for newly installed topcoat of asphalt on Monarch Drive and Brimstone Drive within Section 2 Monarch Manor Incentive Zoning Project, in the total amount of \$3,918.00, and directing the filing with the Town Clerk's Office

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as Town Board), did on September 24, 2023, adopt a resolution directing the above referenced Applicant to provide the Town Clerk's Office with a two year maintenance bond, in the total amount of \$3,918.00, for the above referenced site improvement within Section 2 of the Monarch Manor Incentive Zoning Project; and

WHEREAS, said maintenance bond was not filed with the Town Clerk's Office, as the topcoat of asphalt for these two roads had not been installed at that time; and

WHEREAS, said topcoat of asphalt has now been installed, inspected and accepted by the Town Staff; and

WHEREAS, the Town Engineer, in a letter to the Town Director of Planning and Development, dated November 15, 2024, recommends establishing a two-year maintenance bond in the total amount of \$3,918.00; and

WHEREAS, the Town Director of Planning & Development, in a memorandum to the Town Supervisor dated November 21, 2024, further recommends establishing said bond.

NOW, THEREFORE, BE IT RESOLVED that the Town Board does hereby direct the Applicant, A&D Real Estate Development, LLC, to provide the Town with a two-year maintenance bond, in the total amount of \$3,918.00 for the recently installed topcoat of asphalt on the two Town roads referenced above.

BE IT FURTHER RESOLVED that the Applicant is hereby informed that no action authorizing the final release of the funds remaining in the existing LNB Letter of Credit #483 shall be approved by the Town Board until said maintenance bond has been filed with the Town Clerk's Office.

BE IT FURTHER RESOLVED that the Town Clerk is directed to provide certified electronic copies of this resolution to: Tim Ford, Town Highway Superintendent; Robin MacDonald, Acting Water & Sewer Superintendent; Matthew Heilmann, Town Construction Inspector; Lance S. Brabant, CPESC, MRB Group, Town Engineers; Dan Delpriore, Town Code Enforcement Officer, Edward Hemminger, Town Planning Board Chairperson; and Ronald Brand, Town Director of Planning & Development.

BE IT FINALLY RESOLVED that certified copies of this resolution are to be provided to the Applicant, Anthony DiPrima, A&D Real Estate Development, LLC, 7 Beauclaire Lane, Fairport, New York 14450; Walt Baker, Project Manager, D.S.B. Engineers & Architects, 2394 Ridgeway Avenue, Rochester, New York 14626; and Mark J. DeBacco, Vice President, The Lyons National Bank, Main Office, 35 William Street, P.O. Box 380, Lyons, New York 14489-0380.

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Names	Ayes	Nays	Abstain	Absent
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Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nathan Bowerman				
Councilman Ronald Herendeen				

I 1/26/24

**RESOLUTION APPROVING THE 284 AGREEMENT FOR THE EXPENDITURE OF
HIGHWAY MONIES IN 2025**

WHEREAS, the attached 2025 agreement for the expenditure of Highway monies (Section 284 of the Highway Law) was submitted by the Highway/Parks Superintendent and reviewed by the Supervisor's Office, now therefore be it

RESOLVED, that the Town Board hereby approves the agreement for the expenditure of Highway monies in 2025 as it adheres to the previously adopted 2025 Town Budget, and be it further

RESOLVED, that the Town Clerk forward a copy of this Resolution with a signed copy of the agreement for the expenditure of Highway monies for 2025 to the Highway/Parks Department, the Accountant I and the Supervisor.

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Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nathan Bowerman				
Councilman Ronald Herendeen				

**RESOLUTION AUTHORIZING BUDGET AMENDMENTS FOR THE
GENERAL AND STORM DRAINAGE FUNDS**

WHEREAS, the following budget amendments are needed to cover expenditures, now therefore

BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the following budget amendments:

Debit: A2701 Refund of prior year exp	\$1800	
Credit: A3620.41 Lawn mowing services		\$800
Credit: A5182.4 Street Lighting Contractual		\$1000
Debit: SD599 Appropriated Fund Balance	\$9520	
Credit: SD8540.20 Minor Equipment		\$9520

BE IT FURTHER RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Accountant I.

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Names	Ayes	Nays	Abstain	Absent
Supervisor Mr. Ingalsbe				
Councilman Mr. Holtz				
Councilman Dr. Casale				
Councilman Mr. Herendeen				
Councilman Mr. Bowerman				
Total				

RE: Resolution requesting a report and recommendation from the Farmington Town Planning Board, upon a proposed rezoning of 2.612 acres of land located along the east side of Mertensia Road, north of State Route 96 and adjacent to the Meyer’s RV Superstore of the Finger Lakes at 6200 State Route 96, from RMF Residential Multi-Family to GB General Business.

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as Town Board) has received a letter dated November 19, 2024, from Mark D. Meyer, Authorized Person, MDM Mac Properties Farmington LLC, requesting the rezoning of 2.612 acres of vacant land recently acquired from Rochester MHP Portfolio, LLC which has now been combined via Lot Line Adjustment into Tax Map Account No. 29.00-1-79.110 upon which the Meyer’s RV Superstore of the Finger Lakes is located, from RMF Residential Multi-Family to GB General Business; and

WHEREAS, the Town Board has also received the following documents relating to the above referenced request: a cover letter dated November 25, 2024, from Alex Amering, P.E., Costich Engineering, Land Surveying & Landscape Architecture, D.P.C.; a copy of the Lot Line Adjustment Map prepared by Land Tech; an aerial exhibit of the land being proposed for rezoning; and a complete Part 1, Short Environmental Assessment Form; and

WHEREAS, the Town has received a presentation tonight on the proposed rezoning proposal from the above referenced Alex Amering, P.E.; and

WHEREAS, the Town Board desires a recommendation, from the Town Planning Board upon said requested rezoning, at the Tuesday, December 10, 2024, Town Board meeting.

NOW, THEREFORE, BE IT RESOLVED THAT the Town Board does hereby request the Applicant and/or a representative from Costich Engineering to make presentations to the Town Planning Board, at their meeting on Wednesday evening, December 4, 2024, and then to the Town Project Review Committee, at their meeting on Thursday morning, December 5, 2024.

BE IT FURTHER RESOLVED THAT the Town Board does hereby request the Town Planning Board to prepare a report and recommendation upon the requested incentive rezoning of land for the Board’s consideration at the December 10, 2024, Town Board meeting.

BE IT FURTHER RESOLVED THAT the Town Board does hereby request the Town Director of Planning and Development to prepare a draft Local Law for amending the Town's Official Zoning Map for this 2.612 acres of land and to submit a referral thereof to the Ontario County Planning Board, under the provisions of Sections 239-1 & -m of the New York State General Municipal Law, for their December 11, 2024, meeting.

BE IT FINALLY RESOLVED THAT the Town Clerk is hereby directed to provide electronic certified copies of this resolution to the following: Town Planning Board; Town Highway and Parks Superintendent; Town Acting Water and Sewer Superintendent; Town Construction Inspector, Matt Heilmann; Town Code Enforcement Officer; Town Director of Planning and Development; Town Engineer; the Applicant, Mark D. Meyer, mmeyer@meyersrv.com; the Applicant's Attorney, Sean M. McCabe, smccabe@HarrisBeach.com; and the Applicant's Engineer, Alex Amering, P.E., alex@costich.com.