

Resolution No. _____ of 2020

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

**RESOLUTION AUTHORIZING THE SUPERVISOR TO SIGN CONTRACT WITH
WILLIAMSON LAW BOOK CO. FOR 2021**

WHEREAS, the Williamson Law Book Co. of Victor has forwarded the Town a contract for 2021 for software support for the Municipal Accounting program used by the Principal Account Clerk, and

WHEREAS, the contract costs \$1,080.00 for the year and includes support as well as notice of all program enhancements and state mandated changes,

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby authorizes the Supervisor to sign the contract, and be it further

RESOLVED that the Town Clerk give a copy of this resolution to the Principal Account Clerk and mail the signed copy to Williamson Law Book Co at 790 Canning Parkway, Victor, NY 14564.

Resolution No. _____ of 2020

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names	Ayes	Nays	Abstain	Absent
Supervisor Mr. Ingalsbe				
Councilman Mr. Holtz				
Councilman Dr. Casale				
Councilman Mr. Herendeen				
Councilman Mr. Bowerman				
Total				

The following was presented

By _____

Sec'd by _____

Date of Adoption: December 22, 2020

RE: Letter of Credit Partial Release, Release #5 - Redfield Grove Subdivision - Phase 2, in the total amount of \$ 134,347.34.

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has received from the Town Planning Board (hereinafter referred to as Planning Board) a resolution dated December 16, 2020 recommending approval of the requested partial release of funds from the above referenced Letter of Credit. The total amount of funds recommended to be released for work completed in Phase 2 of the Redfield Grove Subdivision Tract, a part of the Redfield Grove Incentive Zoning Project, is \$134,347.34; and

WHEREAS, the Town Board has also been provided the Town Letter of Credit Release Forms G-1.1 and G-2.0 that have been signed by all of the town department heads and dated December 7, 2020; and

WHEREAS, the total amount of this Letter of Credit is \$ 1,021.054.44; and

WHEREAS, there will be a balance of \$ 390,538.58 remaining in the Letter of Credit after Release # 5; and

WHEREAS, the Town Clerk has reviewed this requested release finding the amounts contained therein to be accurate.

NOW, THEREFORE, BE IT RESOLVED that the Town Board does hereby authorize the Town Supervisor, to execute the above referenced partial release of funds from the above referenced Letter of Credit.

BE IT FURTHER RESOLVED that the Town Clerk, is to be provided copies of this resolution to: Matt Heilmann, Town Construction Inspector; Don Giroux, Town Highway & Parks Superintendent; Robin MacDonald, Acting Town Water & Sewer Superintendent; Lance S. Brabant, CPESC, Director of Planning Services, MRB Group, D.P.C.; Dan Delpriore, Town Code Enforcement Officer; and Ronald L. Brand, Town Director of Planning and Development.

FINALLY BE IT RESOLVED that a copy of this resolution is to be issued to the Letter of Credit holder, Frank DiFelice, DiFelice Development, Inc., 91 Victor Heights Parkway, Victor, New York 14564; and the applicant's engineers, Edward Parrone, P.E., Parrone Engineering, 349 W. Commercial Street, Suite 3200, East Rochester, New York 14445.

Resolution No. _____ of 2020

THE TOWN OF FARMINGTON TOWN BOARD

Roll Call Vote

Names	Ayes	Nays	Abstain	Absent
Supervisor Mr. Ingalsbe				
Councilman Mr. Holtz				
Councilman Dr. Casale				
Councilman Mr. Herendeen				
Councilman Mr. Bowerman				
Total				

The following was presented

By _____

Sec'd by _____

Date of Adoption: December 22, 2020

RE: Approval of a request for the partial release of funds (Release #3) from the Letter of Credit for Overall Site Improvements, a part of Phase 1 of the Hathaway's Corners Project - in the total amount of \$ 894,905.44.

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has received a resolution from the Town Planning Board (hereinafter referred to as Planning Board), dated December 16, 2020, recommending the Town Board take action to accept the request for a partial release of funds remaining in the letter of credit for this action; and

WHEREAS, the Planning Board's recommendation is based upon their review and acceptance of the recommendations received from the Town Construction Inspector and the Town's Engineers, and the signed Town Final Release Form (G-1.1) and the signed Town Surety Release Form (G-2.0); and

WHEREAS, the total amount of this letter of credit is \$ 4,860,086.66; and

WHEREAS, this partial release of funds is in the total amount of \$ 894,905.44; and

WHEREAS, the total amount remaining in this letter of credit will be \$ 3,178,533.14; and

WHEREAS, the Town Clerk has reviewed this requested partial release of funds finding the amounts contained herein to be accurate.

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby accepts the Planning Board's recommendation and approves the partial release of funds from the letter of credit for the above referenced project, in the total amount of \$ 894,905.44.

BE IT FURTHER RESOLVED that the Town Board authorizes the Town Supervisor to sign and date Form G-2.0, Town Letter of Credit Final Release Form.

BE IT FURTHER RESOLVED that the Town Clerk is hereby directed not to release the final amount in the subject letter of credit until the Town Supervisor's signature has been affixed to Town Form G-2.0.

BE IT FURTHER RESOLVED that the Town Clerk is hereby directed to notify tomorrow, by U.S. Mailing, certified copies of this resolution to: Ryan Destro, P.E., BME Associates, 10 Lift Bridge Lane East, Fairport, New York 14450; and Mark Stevens, S.B. Ashley Group and Shawn Skivington, S.B. Ashley Group, 16 West Main Street, Suite 700, Rochester, New York 14614.

BE IT FINALLY RESOLVED that certified copies of this resolution are also to be provided to the Town Highway Superintendent, Acting Town Water & Sewer Superintendent, Town Code Enforcement Officer, the Town Director of Planning and Development, the Town Construction Inspector and the Town Engineer.

Resolution No. _____ of 2020

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor Peter Ingalsbe				
By _____	Councilman Steven Holtz				
Sec'd by _____	Councilman Mike Casale				
Date of Adoption:	Councilman Ron Herendeen				
	Councilman Nate Bowerman				

RESOLUTION DECLARING SCANNED DOCUMENTS AS THE OFFICIAL TOWN RECORD COPY

WHEREAS, the Town Board of the Town of Farmington approved the purchase of a Kodak 3200 scanner to start the conversion from a paper storage environment to an electronic storage environment, and

WHEREAS, the Records Management Officer/Town Clerk's Office has begun scanning documents into the computer and saved on the town server and also saving them on flash drives, and

WHEREAS, the Town of Farmington and the Records Management Officer shall maintain all digitally created records in their native digital format for the legally proscribed retention period for said records as described in the adopted LGS-01 Schedule, regulations of the Commissioner of Education Part 185.8, and

WHEREAS, copies of records that been scanned and are found in other formats, including paper, shall be deemed convenience copies and disposed of through the Records Management Officer's office when no longer needed for reference or other administrative purposes in accordance with the LGS-01 schedule, therefore be it

RESOLVED, that the Farmington Town Board hereby declares the scanned copy as the official record for the Town of Farmington, and further be it

RESOLVED, that documents scanned into the computer can be destroyed by the Records Management Officer in accordance with the LGS-01 Schedule.

Resolution No. _____ of 2020

**THE TOWN OF FARMINGTON
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Roll Call Vote

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By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nathan Bowerman				
Councilman Ronald Herendeen				

**AUTHORIZATION TO ROLL OVER VACATION TIME INTO 2021 FOR
Matt Heilmann, Construction Inspector
Hunter Ruthven, Labor
Sheryl Smith, Finance Clerk II
Sam Aruck, MEO
Thomas Parker, Waste Water Maintenance Assistant**

December 22, 2020

WHEREAS, vacation has to be exhausted by the end of the year per the Employee Policy, and

WHEREAS, Matt Heilmann, Hunter Ruthven, Sheryl Smith and Sam Aruck are asking the Supervisor and Town Board to allow them to roll unused vacation days into 2021 with the understanding that the time be used before March 31, 2021 because it would prove a hardship for the time to be used before the end of 2020.

- Matt Heilmann, Four (4) days
- Hunter Ruthven, Five (5) days
- Sheryl Smith, One (1) day
- Sam Aruck, Two (2) days
- Thomas Parker, Eight (8) days

THEREFORE, BE IT RESOLVED, that the Farmington Town Board hereby authorizes the above Water and Sewer employees to roll over their vacation time to be used no later than March 31, 2021, and

BE IT FURTHER RESOLVED, that the Town Clerk provides a copy of this resolution to the Water/Sewer Supervisor, the Principal Account Clerk, and the Supervisor's Confidential Secretary.

Resolution No. _____ of 2020

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

December 22, 2020

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Ronald Herendeen				
Councilman Michael Casale				
Councilman Nate Bowerman				

RESOLUTION AUTHORIZING THE WATER AND SEWER ACTING SUPERINTENDENT TO PURCHASE ONE (1) NEW AND UNUSED 2022 INTERNATIONAL HX620 SBA (HX620) 6X4 LOW-BOY TRACTOR AND ONE (1) NEW AND UNUSED 2022 INTERNATIONAL HV507 SFA (HV507) 4X2 CONSTRUCTION DUMP TRUCK

Whereas, the Water and Sewer Supervisor has established a Five (5) and Ten (10) Year Vehicle and Equipment Replacement Program for the Farmington Water and Sewer Department, and

Whereas the Water and Sewer Department has budgeted for Vehicle and Equipment Replacement for the water and department's former 2007 Kenworth Low- Boy Tractor with Vin # 1XKDD40X57J170597 with 433,804 miles and also a 2006 International 6 Wheel Dump Vin # 1HTTXAHR66J244243 with 55,762 miles to be replaced within 2021 Budget under line SS 8130.2 (Equipment) and the SW1 8340.2 (Equipment), and

Whereas, in compliance with the current purchasing policy for the Town allowing Best Value Contracts, the Water and Sewer Acting Superintendent has asked to be authorized to purchase one (1) new and unused 2022 International HX620 SBA (HX620) 6X4 Low-Boy Tractor and One (1) new and unused 2022 International HV507 SFA (HV507) 4X2 Construction Dump Truck from Regional Intl Corp Under the bid quotation from the award 2020 on Onondaga County bid contract #8996, and

Be it resolved the Farmington Town Board authorizes the Water and Sewer Acting Superintendent to purchase one (1) new and unused 2022 International HX 620 SBA (HX620) 6X4 Low-Boy Tractor. The purchase cost including freight and delivery being \$161,417.61 and One (1) new and unused International HV507 SFA (HV507) 4X2 Construction Dump Truck The purchase cost including freight and delivery being \$130,761.01, and

Be it further resolved the funds are appropriated in the 2021 budget lines for the Water Dept. SW1-8340.2 (equipment), the Sewer Dept. SS-8120.2 (equipment), and

Be it further resolved that the Town Clerk provides a copy of this resolution to the Water/Sewer Superintendent, the Supervisor's Secretary and the Principal Account Clerk.

Resolution No. _____ Of 2020

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

12/16/20

**RESOLUTION AUTHORIZING TOWN SUPERVISOR TO SIGN
CERTIFICATE OF MUNICIPAL USE FOR NOCO ENERGY
CORPORATION – DIESEL SUPPLIER FOR ONTARIO COUNTY
THROUGH NYS OGS**

WHEREAS, NYS OGS contract for Diesel fuel for Ontario County has changed, and

WHEREAS, in compliance with NYS OGS contract starting November 27, 2020, now therefore
be it

RESOLVED, that the Town Board authorize the Town Supervisor to sign the Certificate of
Municipal Use, and be it further

RESOLVED, that the Town Clerk forward copies of this Resolution to the Highway/Parks
Department and the Principal Account Clerk.

Resolution No. _____ Of 2020

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

12/14/20

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

**RESOLUTION AUTHORIZING THE HIGHWAY/PARKS
SUPERINTENDENT TO PURCHASE TWO (2) RED 2021 CHEVROLET
SILVERADOS THRU VAN BORTEL FROM THE ONONDAGA COUNTY
#8771 2021 C**

WHEREAS, the Highway/Parks Superintendent budgeted for two (2) 2021 Chevrolet Silverado 1500 1WT Double Cab 4WD, and

WHEREAS, in compliance with the current purchasing policy for the Town, and this quote follows the Onondaga County Piggy-Back at a cost **not to exceed \$33,000** per truck with **\$66,000 from Machinery - Equipment (DA-5130.2)**, and

RESOLVED, that the Town Board authorizes the Town Supervisor to sign a quote for each Chevrolet Silverado for the Highway Department, and be it further

RESOLVED, that the Town Clerk forward copies of this Resolution to the Highway/Parks Department and the Principal Account Clerk.

Resolution No. _____ of 2020

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nathan Bowerman				
Councilman Ronald Herendeen				

**CONFIRMING RESOLUTION FOR WORK CHANGE DIRECTIVE
NUMBER 1 FOR THE BEAVER CREEK PARK CAPITAL PROJECT**

WHEREAS, work change directive number 01 was submitted by MRB for additional heat (heater rental and diesel fuel) for the interior slab pouring for the contractor BLM with an increase in the contract price of not to exceed \$2200,

NOW, THEREFORE BE IT RESOLVED, the Town Clerk forwards a copy of the resolution and work change directive to the Building Department and the Principal Account Clerk.

Resolution No. _____ of 2020

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nathan Bowerman				
Councilman Ronald Herendeen				

**RESOLUTION AUTHORIZING THE FINAL PAY APPLICATION AND
CLOSEOUT INFORMATION FOR THE NORTH RD WATERMAIN
PROJECT**

WHEREAS, MRB has submitted to the Town of Farmington, GC-02 decreasing the total project by \$14,663.25, the final payment application (payment #4) as well as the closeout documentation for the North Road watermain project,

NOW, THEREFORE BE IT RESOLVED, the Town Board authorizes the Supervisor to sign GC-02 and the Certificate of Substation Completion and that the Town Clerk forwards the signed copies to MRB Group,

FURTHER RESOLVED, the Town Clerk files a copy of this resolution along with the closeout packet information including Contractor Acknowledgement of Correction Period, Bond letter, Debts and claims, Release of Lien, and consent of Surety, and provides one copy of the Resolution to the Water and Sewer Department and Principal Account Clerk.

Resolution No. _____ of 2020

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented
By _____
Sec'd by _____
Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nathan Bowerman				
Councilman Ronald Herendeen				

**RESOLUTION AUTHORIZING BUDGET AMENDMENTS IN THE
SEWER FUND**

WHEREAS, budget amendments are needed in the Sewer funds for expenses

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the following budget amendments:

From: SS8130.4	Sewer Contractual	\$8000	
To: SS8130.45	Scada		\$500
To: SS8130.43	Sludge		\$4,000
To: SS8130.42	Chemicals		\$2,000
To: SS8120.45V	Scada		\$1,000
To: SS8110.4	Administration Contractual		\$500

BE IT RESOLVED that the Principal Account Clerk completes the budget amendments,

FURTHER RESOLVED, that the Town Clerk submits one copy of the resolution to the Principal Account Clerk and the Water and Sewer Department

Resolution No. _____ of 2020

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nathan Bowerman				
Councilman Ronald Herendeen				

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

**RESOLUTION APPROVING BUDGET AMENDMENTS IN THE
GENERAL FUND**

WHEREAS, a budget amendment is needed in the general fund Town Court personnel line in order to input year end entries for vacation accruals that were approved on resolution 425-2020 as well as for the expense line Central Processing Contractual

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the following budget amendments:

From: A1110.4 Town Justice Contractual	\$500	
To: A1110.1 Town Justice Personnel		\$500
 From: A1670.4 Central Printing and Mailing	\$1000	
To: A1680.4 Central Data Processing		\$1000

BE IT RESOLVED that the Principal Account Clerk completes the budget amendments,

FURTHER RESOLVED, that a copy of this resolution be submitted by the Town Clerk to the Principal Account Clerk

Resolution No. _____ of 2020

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nathan Bowerman				
Councilman Ronald Herendeen				

12/17/20

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE
LIGHTING FUND**

WHEREAS, quotes have been received from P&CG for pole repairs in the Auburn Meadow lighting district as well as a pole connection at the trail head

NOW THEREFORE BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the following budget amendment

From: SL1-599 Appropriate Fund Bal	\$2719	
To: SL1-5182.521 Pole Connection		\$1592
To: SL1-5182.522 Poles		\$1122
To: SL1-5182.55 Mercier		\$5.00

BE IT RESOLVED that the Principal Account Clerk performs the budget transfer,

FURTHER RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk.

Resolution No. _____ of 2020

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nathan Bowerman				
Councilman Ronald Herendeen				

**CONFIRMING RESOLUTION AUTHORIZING THE TOWN CLERK TO
PURCHASE A SCANNER FOR RECORDS MANAGEMENT**

WHEREAS, the 2020 budget identified the need for a scanner in the records management department to be used for the scanning of planning board, zoning board and other small board minutes,

WHEREAS, Staples Advantage offered the best pricing,

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the following budget amendment:

From: A1460.4 Records Management Contractual	\$750	
To: A1460.2 Records Management Equipment		\$750

BE IT RESOLVED that the Principal Account Clerk completes the budget amendment,

FURTHER RESOLVED, that a copy of this resolution be submitted by the Town Clerk to the Principal Account Clerk

Resolution No. _____ of 2020

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor Peter Ingalsbe				
By _____	Councilman Steven Holtz				
Sec'd by _____	Councilman Michael Casale				
Date of Adoption _____	Councilman Ronald Herendeen				
	Councilman Nathan Bowerman				

December 22, 2020

AUTHORIZATION TO PURCHASE 600 FEET OF 12 INCH DR-14 PVC WATERLINE TO REPLENISH OUR INVENTORY

WHEREAS, The Acting Water and Sewer Superintendent has identified the need to replace this watermain so that Farmington Water & Sewer Department has pipe on hand for emergencies, and

WHEREAS, The Sewer Department has received a quote from Redman Construction in the amount of \$11,200.00 for purchase of said waterline, and

NOW, THEREFORE BE IT RESOLVED, that the Farmington Town Board authorizes the Acting Water and Sewer Superintendent to purchase said waterline to replenish our inventory. Not to exceed \$10,200.00 from account code SW1-8340.4, and

BE IT FURTHER RESOLVED that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, and the Principal Account Clerk.

Resolution No. _____ of 2020

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor Peter Ingalsbe				
By _____	Councilman Steven Holtz				
Sec'd by _____	Councilman Michael Casale				
Date of Adoption _____	Councilman Ronald Herendeen				
	Councilman Nathan Bowerman				

RESOLUTION AUTHORIZING HIRING THREE EMPLOYEES TO FILL VACANCIES IN THE W&S DEPARTMENT

WHEREAS, there are currently funded vacancies in the W&S Department which need to be filled, and

WHEREAS, the Town Supervisor has been corresponding with Teamsters Local 118 regarding starting wages, and

NOW, THEREFORE BE IT RESOLVED, that the Farmington Town Board authorizes the hiring of three (3) employees to fill funded vacancies in the W&S Department once an agreement on a starting wage is negotiated, and

BE IT FURTHER RESOLVED that a copy of this resolution will be supplied from the Town Clerk to the Acting Water and Sewer Superintendent, the Confidential Secretary and the Principal Account Clerk.

Resolution No. _____ of 2020

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor Peter Ingalsbe				
By _____	Councilman Steven Holtz				
Sec'd by _____	Councilman Michael Casale				
Date of Adoption _____	Councilman Ronald Herendeen				
	Councilman Nathan Bowerman				

RESOLUTION TO APPROVE A PROPOSAL FROM FISHER ASSOCIATES TO CONDUCT AN ASBESTOS AND LEAD SURVEY FOR THE PARKS BUILDING LOCATED AT 5630 COLLETT ROAD

WHEREAS, the 5-year Farmington Capital Plan provides for a renovation of the current Parks Department Building, and

WHEREAS, the first step in the process is determining the amount of asbestos and lead in the building, and

WHEREAS, the Town has received a Proposal from Fisher Associates to conduct the asbestos and lead survey, and

WHEREAS, the Proposal follows the Ontario County Department of Public Works (DPW) On-Demand Small Projects Term Agreement, and

WHEREAS, the funding will come from the Parks Building Renovation Capital Project at a cost not to exceed \$4,500.00, now

THEREFORE BE IT RESOLVED, that the Farmington Town Board approves the Proposal from Fisher Associates to conduct an asbestos and lead survey for the Parks Building at a cost not to exceed \$4,500.00, and

BE IT FURTHER RESOLVED that a copy of this resolution will be supplied from the Town Clerk to the Highway Superintendent and the Principal Account Clerk.

Resolution No. _____ of 2020

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor Peter Ingalsbe				
By _____	Councilman Steven Holtz				
Sec'd by _____	Councilman Michael Casale				
Date of Adoption _____	Councilman Ronald Herendeen				
	Councilman Nathan Bowerman				

RESOLUTION AUTHORIZING REQUIRED TRAINING FOR THE ASSESSOR

WHEREAS, there is required training for the Assessor to obtain certification; and

WHEREAS, the Assessor has already completed Assessor Orientation, Ethics (Basic) and Fundamentals of Assessment Administration; and

WHEREAS, the NYS Department of Taxation and Finance Office of Real Property Tax Services Education Services has informed the Assessor that two classes (Fundamentals – Real Property Appraisal and Income Approach to Value) qualify to fulfill the requirement for Cost, Market and Income Approach to Value; and

WHEREAS, these two classes are available for online self-study at a cost of \$399.00 each; now

THEREFORE BE IT RESOLVED, that the Farmington Town Board authorizes the Assessor to complete the two required online courses at a total amount not to exceed \$798.00, and

BE IT FURTHER RESOLVED that a copy of this resolution will be supplied from the Town Clerk to the Assessor, the Confidential Secretary and the Principal Account Clerk.

Resolution No. _____ of 2020

**THE TOWN OF FARMINGTON
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Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nate Bowerman				

**RESOLUTION ACCEPTING THE FINAL 2019 AUDIT REPORTS FROM
RAYMOND F. WAGER, A DIVISION OF MMB & CO FOR THE TOWN
CLERK AND RECEIVER OF TAXES**

WHEREAS, representatives from Raymond F. Wager, CPA, a division of Mengel Metzger Barr & Co. have sent the final reports for the Town Clerk and Receiver of Taxes from the year ended December 31, 2019 audit,

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington accepts the reports and that the Town Clerk file one copy with the resolution and retain one copy for her records,

FULLY RESOLVED, that a copy of the resolution be forwarded to the Principal Account Clerk.

Resolution No. ____ Of 2020

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

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By _____

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Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

12/21/20 WAIVER OF THE RULE

**RESOLUTION AUTHORIZING THE HIGHWAY/PARKS
SUPERINTENDENT TO FILL TWO (2)
POSITIONS IN THE HIGHWAY DEPARTMENT**

WHEREAS, the Highway/Parks Superintendent has positions to fill one (1) Laborer Position (Sean Murphy) in the Highway Department at a rate of \$17.50 per hour and one (1) MEO Light Position (Daniel Foster) in the Highway Department at a rate of \$18.00 per hour; and

WHEREAS, both positions are vacant in the 2020/2021 Budget to the Highway Department; now therefore be it

RESOLVED, that the Town Board authorizes the Highway/Parks Superintendent to fill the positions with a start date of January 11th, 2021; and be it further

RESOLVED, that the Town Clerk forward copies of this Resolution to the Highway/Parks Superintendent, Principal Account Clerk and the Supervisor's Office.

Resolution No. _____ of 2020

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Michael Casale				
Councilman Steven Holtz				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				
Total				

The following was presented

By _____

Sec'd by _____

Date of Adoption:

**RESOLUTION AUTHORIZING ONE EMPLOYEE TO CARRY OVER VACATION
TIME INTO THE NEW YEAR**

WHEREAS, Marcy Daniels has had vacation time scheduled and available for the remainder of the 2020 calendar year, and

WHEREAS, the balance time of 1 Vacation days for the calendar year 2020 has been confirmed, and

NOW BE IT RESOLVED that the Town Board authorizes Marcy Daniels to carry over the requested day of vacation time to be used by March 31st, 2021, and be it

FURTHER RESOLVED that the Town Clerk provide copies of this resolution to the Principal Account Clerk and the Confidential Secretary.