

Resolution No. _____ of 2023

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Michael Casale				
Councilman Steven Holtz				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

RESOLUTION OF SYMPATHY FOR THE PAYNE FAMILY

WHEREAS, the Town Board was deeply saddened to learn of the untimely passing of George Payne, on May 7th, 2023; and

WHEREAS, George was the Town Assessor for 12 years, from 1975 until 1987, and a longtime resident of the Town of Farmington;

NOW THEREFORE BE IT RESOLVED that the Town Board adopts this resolution extending its sincere sympathy to the Payne family and spreading his memory upon the minutes of this board meeting, and be it

FURTHER RESOLVED that the Town Clerk forward a copy of this resolution to George's son, Doug Payne at 1523 County Road 8, Farmington, NY 14425.

**RESOLUTION OF THE TOWN BOARD OF
THE TOWN OF FARMINGTON APPROVING A REVISED COST ESTIMATE FOR
INCREASES AND IMPROVEMENTS OF FACILITIES TO
THE CANANDAIGUA-FARMINGTON CONSOLIDATED WATER DISTRICT**

WHEREAS, the Town Board of the Town of Farmington, by Resolution No. 278-2017, previously approved increases and improvements of the facilities of the Canandaigua-Farmington Consolidated Water District, consisting of the replacement of the existing Brickyard Road water storage tank, located on Brickyard Road in the Town of Canandaigua, New York, with an elevated storage tank that includes a mixing system and the construction of a dedicated transmission main and valve vaults that connect the new tank to hydraulic grade Zone 2A (the “Improvements”) at a total estimated cost to said District of \$9,036,000; and

WHEREAS, MRB Group, the Town’s Engineer, had previously prepared a map, plan and cost estimate, dated July 2016, showing the proposed Improvements; and

WHEREAS, because of increased costs since the Town’s original approval and, supported by a revised cost estimate prepared by MRB Group dated December 2021, the Town Board of the Town of Farmington, by Resolution No. 68-2022, previously approved an increase in the total estimated cost to said District for the Improvements of \$13,000,000; and

WHEREAS, because of inflation of costs since the Town Board approved Resolution No. 68-2022, the previously approved increase of costs for the Improvements of \$13,000,000 is now insufficient to pay for these Improvements; and

WHEREAS, MRB Group has prepared another revised cost estimate, dated May 1, 2023, taking into account the higher, inflationary costs of the Improvements showing the revised estimated costs of the Improvements to now be \$15,000,000; and

WHEREAS, the Town Board of the Town of Farmington duly adopted a resolution on _____, 2023, calling a public hearing to consider said revised cost estimate for the Improvements, to be held at the Farmington Town Hall, 1000 County Road 8, Farmington, New York, on the _____ day of _____, 2023, at 7:00 p.m.; and

WHEREAS, notice of said public hearing was duly published and posted in the manner provided by law and proof thereof has been submitted to the Town Board; and

WHEREAS, said public hearing was duly held at the time and place aforesaid, at which all persons interested were duly heard; and

WHEREAS, the Town Board has considered all the evidence given at such public hearing.

WHEREAS, in a May 2, 2023 memo from Ronald L. Brand, Town of Farmington Director of Development, Mr. Brand informed the Town that he finds “that there are no design changes identified from the original approved design plans for this project prepared by MRB Group” and that, “Since there are no changes to the identified physical conditions that may likely affect the environment by the above-described Action, the previous Negative Declaration issued June 13, 2017, by the Farmington Town Board remains in effect and in full compliance with Part 617 NYCRR Provisions.”

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Farmington, on behalf of the Canandaigua-Farmington Consolidated Water District, that, it is hereby found and determined to be in the public interest to provide for the aforesaid Improvements of the facilities of the Canandaigua-Farmington Consolidated Water District, as described in the preambles hereof, at a total estimated cost to said district of \$15,000,000, and the same is hereby authorized.

I, Michelle Finley, Town Clerk of the Town of Farmington do hereby certify that the Town Board of the Town of Farmington on _____, 2023 adopted the aforementioned resolution by the following vote:

	<u>Aye</u>	<u>Nay</u>
Peter Ingalsbe	_____	_____
Michael Casale	_____	_____
Steven Holtz	_____	_____
Ronald Herendeen	_____	_____
Nathan Bowerman	_____	_____

Dated: _____, 2023

Michelle Finley, Town Clerk

SEAL

Resolution No. _____ of 2023

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steve Holtz				
Councilman Dr. Michael Casale				
Councilman Ronald Herendeen				
Councilman Nate Bowerman				

The following was presented

By _____

Sec'd by _____

Date of Adoption: 5/22/2023

Resolution to continue a public hearing upon an application for incentive rezoning for the proposed Power Property Incentive Zoning Project, involving zoning map amendments (Tax Map Accounts 29.00-2-13.1 [52.5 acres] and 29.00-2-14.0 [93.3 acres]) from RS-25, Residential Suburban and LI Limited Industrial to IZ Incentive Zone, said parcels located along the north side of State Route 96, to Wednesday evening June 28, 2023.

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has tonight opened a public hearing upon an amended rezoning application, dated May 8, 2023, from BME Associates on behalf of their client Canandaigua Development Company, LLC, for the rezoning of land identified above, from RS-25 Residential Suburban and LI Limited Industrial to IZ Incentive Zoning, for the Power Property Incentive Zoning Project; and

WHEREAS, the Town Board understands that this action is first subject to compliance with the provisions contained in Part 6 NYCRR, §617.6, of the State's Environmental Conservation Law [the State's Environmental Quality Review Act (SEQRA)], and it has started, a coordinated review with involved agencies and has provided for a public review and comment period under SEQRA, on Wednesday, May 10, 2023 and will end at noon on Friday, June 9, 2023; and

WHEREAS, the Town Board understands that this action is subject further to a review and recommendation from the Ontario County Planning Board (OCPB), under the provisions of Sections 239-l and -m of the New York State General Municipal Law, and which is scheduled for their meeting on Wednesday, June 14, 2023; and

WHEREAS, the Town Board has, on May 9, 2023, declared its' intent to be designated as the lead agency at their scheduled meeting on Tuesday, June 13, 2023, under the SEQRA provisions,.

NOW, THEREFORE, BE IT RESOLVED that the Town Board does hereby move to continue any further deliberations upon the above referenced Action until its' scheduled public meeting on Wednesday, June 28, 2023, starting at 7:00 p.m., Eastern Day Light Savings Time, and at said time agrees to continue this public hearing.

BE IT FINALLY RESOLVED that certified copies of this resolution are to be provided to the Town Planning Board, the Town Director of Planning & Development, the Town Code Enforcement Officer, the Applicants: Robert J. Brenner and Brian W. Mahoney, Partners Canandaigua Development Company, LLC, 83 South Main Street, Canandaigua, New York 14424; and the Applicants Engineer, Ryan Destro, P.E., BME Associates, 10 Lift Bridge Lane East, Fairport, New York 14450.

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Roll Call Vote

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By _____
Sec'd by _____
Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

**AARON SMITH SUCCESSFUL COMPLETION OF
PROBATIONARY PERIOD**

WHEREAS, Aaron Smith was hired by the W&S Superintendent with a start date of November 15, 2022 and on May 15, 2023 he successfully completed the required six-month probationary period, and

WHEREAS, Aaron Smith has shown that he possesses the required knowledge base and per employee policy, upon the successful completion of a probationary period, the hourly employee may be granted a wage adjustment, and

WHEREAS, the current W&S Superintendent believes that Aaron has displayed satisfactory job performance, now therefore be it

RESOLVED that the Town Board hereby grants Aaron Smith a \$.55 per hour wage increase rate to be effective beginning with Payroll #12 (May 28, 2023), and

BE IT FURTHER RESOLVED, that the Town Clerk provides copies of this resolution to the W&S Department, the Supervisor's Confidential Secretary and Accountant I.

Resolution No. _____ of 2023

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names	Ayes	Nays	Abstain	Absent
Supervisor Mr. Ingalsbe				
Councilman Mr. Holtz				
Councilman Dr. Casale				
Councilman Mr. Herendeen				
Councilman Mr. Bowerman				
Total				

The following was presented

By _____

Sec'd by _____

Date of Adoption: May 22, 2023

RE: Establishment of a Letter of Credit Western New York Commercial Warehouse Flex Space Project – in the total amount of \$72,981.59.

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has received a request dated May 17, 2023, from Edward Hemminger, the Chairperson of the Town Planning Board, recommending the Town Board take action to approve the establishment of a letter of credit for site improvements for the above referenced Project (hereinafter referred to as Action); and

WHEREAS, the provisions of the Town Code require that both boards (e.g., planning board’s review and recommendation and town board’s acceptance) actions are to be based upon their reviews and acceptance of the proposed Action from the Town Director of Planning and Development, the Town Construction Inspector and the Town Engineers, which are contained in the Town Engineer’s Letter dated May 5, 2023 on establishing said Letter of Credit; and

WHEREAS, the quantities and unit prices identified in the Applicant’s Engineer’s Estimate of Values were found to be consistent, by the above referenced town staff and officials, with the approved site plan improvements and the private contractor pricing respectively.

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby accepts the Planning Board’s recommendation and approves the establishment of the above referenced letter of credit for this project, in the total amount of \$ 72,981.59.

BE IT FURTHER RESOLVED that the Town Clerk, is to provide certified copies of this resolution to: Matt Heilmann, Town Construction Inspector; Tim Ford, Town Highway & Parks Superintendent; David Conti, Superintendent, Town Water & Sewer; Lance S. Brabant, CPESC, Director of Planning Services, MRB Group, D.P.C.; Dan Delpriore, Town Code Enforcement Officer; and Ronald L. Brand, Town Director of Planning and Development.

FINALLY BE IT RESOLVED that a certified copy of this resolution is to be issued to the Applicant’s Engineer, John Hotta, LandTech Surveying & Planning, PLLC and Edward Samoel, Applicant.

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Roll Call Vote

Names Ayes Nays Abstain Absent

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Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casals				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

**RESOLUTION AUTHORIZING THE HIGHWAY SUPERINTENDENT TO
ORDER 2 GOOSENECK BASKETBALL SYSTEMS FOR MERTENSIA PARK
FROM BSN SPORTS**

WHEREAS, the Highway Superintendent has approved purchasing 2 Basketball Systems for Mertensia Park, and

WHEREAS, the three quotes are BSN Sports, (\$3,359.98); Denzak Recreational Design & Supply, Inc., (\$5,046.00) and MRC Recreation (Gametime), (NO RESPONSE), and

WHEREAS, BSN Sports has the lowest price and this purchase should be expended from Parks Contractual (A-7110.4), and

THEREFORE BE IT RESOLVED, that the Town Board authorizes the Highway Superintendent to purchase 2 Gooseneck Basketball Systems from BSN Sports at a cost not to exceed \$3,500.00, and be it further

RESOLVED, that the Town Clerk forward the original of this Resolution to the Highway/Parks Department, Accountant I.

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Roll Call Vote

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Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

05/22/23

**RESOLUTION AUTHORIZING THE HIGHWAY/PARKS
SUPERINTENDENT TO FILL AN MEO POSITION
IN THE HIGHWAY DEPARTMENT**

WHEREAS, the Highway/Parks Superintendent has asked that he be allowed to fill the open MEO position in the Highway Department at a rate of \$21.00 per hour, and

WHEREAS, it has been verified that Devin Schoenwetter’s application has been approved by Ontario County Human Resource Department, and

RESOLVED, that the Town Board authorizes the Highway/Parks Superintendent to fill the open MEO position in the Highway Department with Devin Schoenwetter effective on or about May 22, 2023, and be it further

RESOLVED, that the Town Clerk forward copies of this Resolution to the Highway/Parks Superintendent, the Accountant I, and the Supervisor’s Office.

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TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

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Date of Adoption _____

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Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nathan Bowerman				
Councilman Ronald Herendeen				

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT IN THE
HIGHWAY FUND TO REFLECT THE 2023-2024 STATE AID FOR
CONSOLIDATED LOCAL STREET AND HW IMPROVEMENT (CHIPS)
FUNDING, PAVE NY, WINTER RECOVERY (EWR), AND PAVE OUR
POTHOLES (POP)**

WHEREAS, a final letter has been received from NYS Dot and the Town is eligible for \$268,007.88 in CHIPS funding, \$62,867.55 in PAVE NY funding, \$52,746.24 for Winter Recovery, and \$41,911.70 for Pave our Potholes,

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the following budget amendments:

	Debit	Credit
DA3501 Consolidated Highway Aid	\$31,533.37	
DA 5112.21 PAVE NY	\$45.45	
DA 5112.24 POP	\$30.30	
Appropriated Fund Balance		\$94.00
DA 5112.2 CHIPS		\$31,514.88
DA5112.23 Winter Recovery		\$.24

FULLY RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Accountant I and the Highway Superintendent.

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Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nate Bowerman				

**RESOLUTION ACCEPTING THE FINAL REPORTS FROM MENGEL
METZGER BARR & CO FOR THE JUSTICE COURTS AND TOWN
CLERK 2022 YEAR END AUDITS**

WHEREAS, representatives from Mengel Metzger Barr & Co. have sent the reports for the agreed upon procedures for the Justice Accounts and the Town Clerk Accounts from the year ended December 31, 2022 audit, now therefore be it

RESOLVED, that the Town Board of Farmington accepts the reports and that the Town Clerk file one copy of each set with the resolution, and be it

FURTHER RESOLVED, that a copy of the Justice reports and resolution be mailed to Daniel Johnson, Chief Internal Auditor, NYS Unified Court System, 185 Jordan Road, Suite 1, Troy, NY 12180, and be it

FULLY RESOLVED, that a copy of the resolution be sent to the Town Court, and Accountant I.

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Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nathan Bowerman				
Councilman Ronald Herendeen				

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE
GENERAL FUND**

WHEREAS, Resolution 451-2022 authorized the Town to enter into contracts with InStream and NYS IND using funds totaling \$74,959 from the Local Government Records Management Improvement Fund grant to the consultant for the preparation, scanning and indexing of small and large format documents,

WHEREAS, fifty percent of the grant funds were received in the 2022 fiscal year, and the remaining funding from the grant is anticipated to be received in the 2023 fiscal year,

NOW, THEREFORE BE IT RESOLVED, that the grant revenue be transferred to the expense line for the contractor payments with the following budget amendment:

A3060 Records Management State Aid	\$37,480	
A599 Appropriated Fund Balance	\$37,479	
A1460.41 Grant Funding Contractual		\$74,959

FURTHER RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Accountant I and the Building Department.

Resolution No. _____ of 2023

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

February 14, 2023

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

**RESOLUTION APPOINTING CAROL MARVEL TO THE RECEPTIONIST
POSITION**

WHEREAS, Carol Marvel has been employed by the Town as a Part-Time Clerk since June 1, 2022 and has taken several training classes to expand her knowledge base; and

WHEREAS, the Town received Ontario County Department of Human Resources Classification Certification No. 35-2023 which classifies one position of Receptionist and directed the Town to create the position; and

WHEREAS, the Town Board created the Receptionist position by Town Board Resolution #188-2023; now therefore

BE IT RESOLVED, that the Town Board of Farmington authorizes appointing Carol Marvel to the Receptionist position effective with PR#12 (May 28, 2023) at a rate of \$18.18 per hour; and

BE IT FURTHER RESOLVED that a copy of this resolution will be supplied from the Town Clerk to the Building Department, the Confidential Secretary, and the Accountant I.

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Roll Call Vote

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Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

**RESOLUTION AUTHORIZING THE HIGHWAY/PARKS
SUPERINTENDENT AND THE W&S SUPERINTENDENT TO HIRE
INTERNS**

WHEREAS, the Highway/Parks Superintendent and W&S Superintendent have asked that they be allowed to fill one (1) position in the Highway Department for the CAMP (Cornell Asset Management Program) as an Intern and one (1) position in the W&S Department for the LSLI Project as an Intern at a rate of \$16.69 per hour, and

WHEREAS, the 2023 Budget allows for a seasonal Highway Intern and W&S Intern and,

WHEREAS, the Cornell Local Roads trains summer interns through their CAMP (Cornell Asset Management Program) to work with local municipalities, therefore be it

RESOLVED, that the Town Board authorizes the Highway/Parks Superintendent and W&S Superintendent to fill Summer Intern Positions in both the Highway Department and the W&S Department, and be it further

RESOLVED, that the Town Clerk forward copies of this Resolution to the Highway/Parks Superintendent, W&S Superintendent, Accountant I, and the Supervisor's Office.

Resolution No. _____ of 2023

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor Peter Ingalsbe				
By _____	Councilman Steven Holtz				
Sec'd by _____	Councilman Michael Casale				
Date of Adoption _____	Councilman Ronald Herendeen				
	Councilman Nathan Bowerman				

May 22, 2023

RESOLUTION TO PURCHASE ONE (1) 5 HP TORNADO AERATOR WITH 460V, 3PH 60HZ MOTOR

WHEREAS, The Water and Sewer Superintendent has identified the need to purchase of said Aerator, and

WHEREAS, The Water and Sewer Superintendent has received 2 quotes for said Aerator . The low Quote from Fluence USA was \$ 5,824.00, and

NOW, THEREFORE BE IT RESOLVED, that the Farmington Town Board authorizes the Water and Sewer Superintendent to purchase said Aerator for a cost not to exceed \$5,824.00 from 2023 account codes SS8130.4 and

BE IT FURTHER RESOLVED that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, and the Accountant I.

Resolution No. ____ Of 2023

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Roll Call Vote

Names Ayes Nays Abstain Absent

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Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

Waiver of the Rule – 5/22/23

**TOWN BOARD AUTHORIZES THE TOWN SUPERVISOR TO SIGN
AGREEMENT TO HIRE AG PAVING, INC., FOR PAVING LOT AT
FARMINGTON GRANGE LOCATED AT 130 HOOK ROAD**

WHEREAS, it has been decided to pave the stone parking lot at Farmington Grange located at 130 Hook Road, and

WHEREAS, three quotes were requested from AG Paving, Inc., (\$6,900), Floyd Frey, Inc., (\$7,000) and RoadTek, (\$9,150), and

WHEREAS, AG Paving, Inc., has the lowest price and should be expensed to Contingency A1620.4, and

THEREFORE BE IT RESOLVED, that the Town Board authorizes the Town Supervisor to sign the agreement with a cost not to exceed \$6,900, and be it further

RESOLVED, that the Town Clerk forward the original agreement and a copy of this Resolution to the Highway/Parks Department and copies to the Accountant I.