

TOWN OF FARMINGTON FEE SCHEDULE 2024

Adopted by Town Board Resolution # of 2024 on January 9, 2024

All of the following town fees are to be paid at the Town Clerk's Office during normal business hours, Monday through Friday, 8:00 a.m. to 4:00 p.m., or on Wednesday evenings between 4:00 p.m. and 6:00 p.m.

Town Clerk Fees

1. Dog Licenses
 - a. Spayed/Neutered \$ 20.00*
 - b. Not Spayed/Neutered \$ 30.00*

*Town Residents, age 65 or older, may license their dog(s) for \$12.00 each dog if the dog is spayed or neutered, or \$22.00 if the dog is not spayed or neutered.
2. Dog Tag Replacement \$ 3.00 per dog
3. Freedom of Information Law (FOIL)
Copies of FOIL Documents \$.25 per page (single side)*
*Additional fees apply for maps and plans that are reproduced outside Town Hall.
These fees include staff time and mileage at prevailing Federal rates.
4. Marriage License \$ 40.00
5. Vitals (Marriage or Death Cert) \$ 10.00 per copy of vital record
6. Comprehensive Plan \$50.00
7. Site Design and Development Criteria \$25.00
8. Town Highway Maps \$ 3.00
9. Official Zoning Map Copies \$ 6.00 small size (up to 8 ½ x 14)
\$ 15.00 large size (anything over 8 ½ x 14)
10. Park Reservation Fees \$25.00 Town Resident/day
(Pavilion use, ball packs) \$35.00 Non-Town Resident/day

\$35.00 In Town Business/Company

\$80.00 Out of Town Business/Company

- 11. Lodge Reservation
 - \$150.00 Town Resident*
 - \$250.00 Non-Town Resident*

*A \$100.00 deposit is required to reserve this facility. The deposit will be returned provided the key to the Lodge is returned to the Town Clerk’s Office and the Lodge has been cleaned and accepted by the Town Park’s Department Staff.

- 12. Hunting and Fishing License Established by the State of New York

- 13. Fee for returned personal checks (insufficient funds) \$ 20.00

Highway Permit Fees

- Permit for work within Town Highway Right-of Way \$ 25.00
- Driveway Permit \$ 25.00
- Driveway Drainage pipe installation fee: \$350.00 per 20’
- (Does not include pipe)

Equipment/Labor Rates

- Administration-Superintendent \$75.00 per hour
- Administration – Office \$45.00 per hour
- Laborer \$45.00 per person/per hour
- Truck Time-pickup \$35.00 per hour
- Backhoe or Mini Excavator \$80.00 per hour
- Dump Truck 6 or 10 Wheel \$85.00 per hour
- Vac-All – Street Sweeper \$125.00 per hour
- Brush Chipper \$25.00 per hour
- Wheel Loader \$100.00 per hour
- Excavator \$160.00 per hour
- Dozer Crawler \$98.00 per hour
- Grader \$80.00 per hour

Recreation Program Fees

The Summer Recreation Program is for children ages 5 and up.

Summer Recreation Program Fees (Paid to the Town Recreation Director for deposit with the Principal Account Clerk):

Town of Farmington residents:

1 child	\$195.00
2 Children	\$325.00
3+ Children	\$470.00

Outside the Town of Farmington:

1 child	\$230.00
2 Children	\$400.00
3 + Children	\$510.00

Fee does not include additional charges for field trips offered. These additional charges range from \$5.00 to \$20.00 per child.

Other Recreation Program Fees (Paid to the Town Clerk):

Zumba Classes	\$ 5.00 per class
Yoga Classes	\$ 5.00 per class
“Bootcamp” (Fitness Classes)	\$ 8.00 per class or \$ 40.00 per session
Soccer/Ball Fields Use (per season)	\$ 6.00 per player. Minimum fee of \$ 150.00 per team per season. League Fees to be determined by Town Recreation Advisory Committee per season.

Canandaigua/Farmington Consolidated Water District Fees 2024

All Fees are paid at the Farmington Town Clerk’s Office for deposit with Accountant I. Water fees are subject to change once the City of Canandaigua issues the final water rates.

Meter Size	Minimum Gallons of Consumption	Minimum Billed at \$4.95 Per 1,000 Gallons	Additional Fee Over The Minimum are billed at \$5.40 Per 1,000 Gallons
¾” – 1”	0-6,000	\$ 29.70	“
1”	0-10,000	\$ 49.50	“
1 ½ ”	0-16,000	\$ 79.20	“
2”	0-30,000	\$148.50	“
3”	0-50,000	\$247.50	“
4”	0-80,000	\$396.00	“
6”	0-160,000	\$792.00	“
8” – 12”	0-200,000	\$990.00	“

Quarterly Meter Fee

\$9.00 per quarter

Wholesale Rates

Town/Village of Manchester – First 40,000,000 gallons @ \$2.73 per 1,000 gallons and additional @ \$2.49 per 1,000 gallons.

Town of Macedon/Wayne County Rate/Town of Victor Rate/Monroe County Water Rate - \$2.84per 1,000 gallons.

Farmington/Victor Sewer Rates

\$ 90.00 per unit/per quarter Commercial

\$ 90.00 per unit/per quarter Residential

\$ 1,900.00 per unit Sewer Connection Fee (maximum of 3 units)

*NYS SIU Pretreatment Permits \$300.00. Professional services assistance in connection with the permit review shall be charged to the applicant.

Abnormal Sewage Formula – Applicable to all Sewer Districts:

Any real property connected to the sanitary sewage system sending wastes to the Town of Farmington Wastewater Treatment Plant which contain allowable pollutants that exceed the maximum values for normal sewage established in Section 125-5 of the Town Code shall be surcharged. This surcharge reimburses the Town for additional costs associated with the treatment of abnormal sewage.

The formula for the surcharge shall be as follows:

$$\text{Adjusted Surcharge Factor} = \text{Gross Surcharge Factor} * \text{Budget Factor}$$

Where:

- Adjusted Surcharge Factor is the number of sewer units a property owner will be billed for abnormal sewage. This number shall be rounded to the nearest integer.
- Gross Surcharge Factor is the maximum calculated proportion of actual strength of waste relative to normal sewage strength (as defined in Town Code Section 125) of allowable pollutants. This factor represents the Gross Sewer Units and shall be rounded to the nearest integer.
 - Allowable pollutants shall be quantified by the parameters of:
 - COD (Chemical Oxygen Demand)
 - BOD₅ (5-day Biological Oxygen Demand)
 - TSS (Total Suspended Solids)
 - NH₃ as N (Ammonia as Nitrogen)
 - TKN (Total Kjeldahl Nitrogen)
 - TP (Total Phosphorous)
- Budget Factor is the percentage of the Town Sewer Budget associated with the treatment of waste at the Town’s wastewater treatment plant. This factor is subject to change based on the annual Town Sewer Budget. This has been recently calculated as 23% of the Town Sewer Budget (2021 Town Sewer Budget).

Abnormal Sewage Formula:

$$\text{Sewer Units for Abnormal Sewage} = \text{Gross Sewer Units} * \text{Budget Factor}$$

Example:

A facility discharging sanitary sewage to the Town’s collection system has been identified as a potential Significant Industrial User (SIU). After several rounds of analytical sampling performed by the facility, the average analytical results are shown in Column #3.

Column #1	Column #2	Column #3	Column #4
Parameter	Normal Sewage (mg/L)	Analytical Results (mg/L)	Gross Surcharge Factor
COD (Chemical Oxygen Demand)	350	20,000	57
BOD ₅ (5-day Biological Oxygen Demand)	250	16,000	64
TSS (Total Suspended Solids)	300	6,000	20
NH ₃ as N (Ammonia as Nitrogen)	30	25	1
TKN (Total Kjeldahl Nitrogen)	50	50	1
TP (Total Phosphorous)	15	5	0

Shown in **bold** above, the maximum Gross Surcharge Factor derived from the list of allowable pollutants is for 5-day Biological Oxygen Demand. The Gross Surcharge Factor is **64 Sewer Units**.

Using this Gross Surcharge Factor and the current Budget Factor, the Adjusted Surcharge Factor can be calculated to determine the total number of Sewer Units the property will be charged:

*Budget Factor = **23%** (derived from the 2021 Town Sewer Budget)*

*Adjusted Surcharge Factor = Gross Surcharge Factor * Budget Factor = 64 * 23% = 14.72*

Adjusted Surcharge Factor = 15 (rounded to nearest integer)

For this account, the property owner will be billed 15 sewer units per billing cycle.

Canandaigua/Farmington Water and Sewer Department Service Charges

Hydrant Flow Test	\$ 165.00
Labor & Equipment Charges	
Administration-Superintendent	\$ 75.00 per hour
Administration-Office	\$ 45.00 per hour
Laborer	\$ 45.00 per hour/per person
Pickup Truck Time	\$ 35.00 per hour
Backhoe or Mini Excavator	\$ 80.00 per hour (County: \$50)
Dump Truck 6 or 10 wheel	\$ 85.00 per hour (County: \$80)
Low Boy	\$ 150.00 per hour
Combination Sewer Flusher Truck	\$ 200.00 per hour
Sewer Pump	\$ 85.00 per hour
Portable Generator	\$ 125.00 per hour
Hydrant Meter Installation Fee	\$ 555.00
(Minimum Water Meter Use Fee \$ 4.75 per 1,000 gallons)	

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Water Meter Replacement Cost
 (Damaged or Neglected) Does not include cellular end point or encoder

¾" – 1" size	\$ 400.00
1 ½ " size	\$ 725.00
2" size	\$ 950.00
(All other units are billed per cost of parts plus labor)	

ERT Remote Water Reader Replacement \$255.00
 (All other units are billed per cost of parts plus labor)
 Administrative Flat Fee for unpaid water bills \$50.00

*10% late fee charged if total bill is not paid within the month of the bill date.

Unauthorized Use or Operation Fee First Occurrence - \$500.00 + Costs Incurred
 Each Additional Occurrence - \$1,000.00 + Costs Incurred
 Any unauthorized use or operation of the CFWD water supply system.

New Water Account: Meter and Inspection

Fee after Watermain and Service Installed by Private Contractor

1"	Meter and Inspection	\$1,000.00
1 ½"	Meter and Inspection	\$1,100.00
2"	Meter and Inspection	\$1,200.00

Fees for larger services will be set by the Superintendent.

Water Connection Charges: Installed by CFWD:

		Short Side	Long Side
1"	Service Tap, Meter and Inspection	\$1,900.00	\$2,200.00
1 ½"	Service Tap, Meter and Inspection	\$2,600.00	\$2,900.00
2"	Service Tap, Meter and Inspection	\$3,200.00	\$3,500.00

Above fees do not include rock drill costs which will be determined by the vendor. Fees for larger services will be set by the Superintendent.

Building Department Fee Schedule

One/Two Family Dwellings	Fee	Minimum
New Construction	\$.15/sq.ft.	\$300.00
Manufactured Dwelling	\$300.00	

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Accessory Structures	\$.10/sq.ft.	\$ 50.00
Solid Fuel Appliance/Chimney	\$ 50.00	
Building Equipment Systems	\$ 50.00	
Addition to Habitable Space	\$.15/sq.ft.	\$ 100.00
Convert non-Habitable to Habitable Space	\$.15/sq.ft.	\$ 100.00
Remodel, Alter, Renovate or Repair	\$.15/sq.ft.	\$ 100.00
Fire Damage Repair	\$.15/sq.ft.	\$ 100.00
Swimming Pool – Inground	\$150.00	
Swimming Pool-Above Ground	\$100.00	
Foundation Only (per building)	\$300.00	
First Re-inspection Fee	No Charge	
Additional Re-inspection Fee (after First Re-insp)	\$ 50.00 each separate re-inspection	
Truss Style Construction Fee	\$ 50.00	
Compliance Letter – Visual inspection of previously Existing conditions	\$200.00	

Multiple Family Dwellings (3 or more units)

New Construction	\$ 35.00 per unit plus \$.20/sq.ft.	
Accessory Structure	\$.10/sq.ft.	\$ 50.00
Building Equipment/Systems (air conditioning, septic, furnace, etc.)	\$ 75.00	
Addition to Habitable Space	\$.20/sq.ft.	\$100.00
Convert Non-Habitable to Habitable Space	\$.20/sq.ft.	\$100.00
Remodel, Alter, Renovate or Repair	\$.20/sq.ft.	\$100.00
Remodel after Fire Damage	\$.20/sq.ft.	\$100.00
Swimming Pool	\$ 150.00	
Foundation Only (per building)	\$ 300.00	
Compliance Letter – Visual inspection of previously Existing conditions	\$200.00	
First Re-inspection Fee	No Charge	
Additional Re-inspection Fee (after First Re-insp)	\$100.00 each separate re-inspection	
Truss Style Construction Fee	\$ 50.00	

**General Building Construction
(other than residential)**

	Fee	Minimum
New or Addition to existing building	\$.20/sq.ft.	\$200.00
Accessory Structures	\$.10/sq.ft.	\$100.00
Building Equipment/Systems	\$100.00	
Remodel, Alter, Renovate or Repair	\$.20/sq.ft.	\$100.00
Remodel after Fire Damage	\$.20/sq.ft.	\$100.00
Swimming Pool	\$300.00	

Foundation Only per Building	\$300.00
First Re-inspection Fee	No Charge
Additional Re-inspection Fee (after First Re-insp)	\$100.00 each separate re-inspection
Truss Style Construction Fee	\$ 50.00
Solar Panels –	
First 200 panels	\$5.00 per panel
Anything over 200 panels	\$1.00 per panel

Fire Safety Inspections

Move-in tenant (new tenant moving in without Any systems changes or remodeling)	\$100.00
Multi-Family Residential (includes one Re-insp)	\$150.00 first building \$ 25.00 each additional building
Subsequent Re-inspections Residential Commercial Units, Industrial, Manufacturing, Factory (Inc. one Re-insp)	\$ 50.00 each building \$200.00 under 50,000 feet \$500.00 over 50,000 feet
Subsequent Re-inspections Places of Public Assembly (Incl. one Re-insp.) Non for Profit	\$150.00 each visit \$100.00 first visit \$ 25.00 first visit
Subsequent Re-inspections False Alarms from Jan. 1 – Dec. 31	\$100.00 each visit \$100.00 3 rd alarm \$250.00 4 th alarm \$500.00 5 th and ongoing alarms

Repeat Violations (Per Year & Per Property)	1	2	3	4	5	6 and ongoing
Service Fee (per hour)	No Fee	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
Citation	No Fee	\$150.00	\$300.00	\$600.00	\$900.00	\$1,500.00
Add \$150.00 for each additional hour of service, rounded to the next full hour.						

Miscellaneous

	Fee	Minimum
New or Addition to Agricultural Structure	\$ 35.00	
Sign	\$ 100.00	
Temporary Signs	\$ 50.00	
Stop Work Order Release	\$200.00	
Permit Renewal Fee	Cost of Permit	
Manufactured Home Park Fee (Annual)	\$150.00 plus \$ 5.00 per unit	

Truss Identification Stickers	\$5.00
Farmington Code Book	Available from General Code Publishers at cost
After Hours Inspections (Code Officer, Fire Marshal Construction Inspector)	\$75.00 per hour (2 hour minimum fee)
Storm Water Inspections	\$200.00
No Show	\$50.00
Flood Plain Development Permit/Letter	\$100.00
Incurred Specialists – Any fees incurred at the discretion of the CEO for third-party review and/or inspections	Fee total plus 2% Town Admin Fee
Duplication of Documents	\$.25 per page (single side up to 11 x 17) \$5.00 per page (single side over 11 x 17)
Publishing and Certification of Legal Notice	\$25.00

Planning Board Fees

Subdivision

Single Family Dwelling	Preliminary	\$175.00 plus \$20.00 per lot
	Final	\$100.00 plus \$10.00 per lot
Residential Multi-Family	Preliminary	\$175.00 plus \$20.00 per lot
	Final	\$100.00 plus \$10.00 per lot
Commercial/Industrial	Preliminary	\$175.00 plus \$20.00 per lot
	Final	\$100.00 plus \$10.00 per lot
Lot Line Adjustments		\$100.00

Special Use

	Residential	\$150.00
	Non-Residential	\$200.00
Large Scale Solar Special Use Application Fee:		
Special Use Permit		\$500.00
Preliminary Site Plan		\$5.00/kw
Final Site Plan		\$250.00
Small Scale Solar Special Use Application Fee		\$100.00

Site Plan Application

Residential Single Family Dwelling	Preliminary	\$150.00 plus \$20.00 per lot
	Final	\$100.00 plus \$10.00 per lot
Residential Multi-Family Dwellings	Preliminary	\$150.00 plus \$20.00 per unit
	Final	\$100.00 plus \$10.00 per unit
Commercial/Industrial	Preliminary	\$150.00 plus \$.20/sq.ft.
	Final	\$100.00 plus \$.10/sq.ft.

Zoning Fees

Zoning Violations (per year/per property violation)

1 st offense	Written Warning
2 nd offense	\$250.00 plus written warning
3 rd offense	Appearance Ticket

Zoning Compliance Letter	\$150.00
Use Variance	\$1,500.00
Area Variance	\$150.00
Interpretation Fees	\$150.00
Temporary Use	\$300.00

Legal Notice fees to establish a new district (sidewalk, lighting, etc.) shall be billed to the applicant at cost.

Chapter 165, Section 100. J. of the Farmington Town Code requires that expenses incurred by the Town in securing professional assistance (such as legal or engineer fees) in connection with the review shall be charged to the applicant. These Fees are collected by the Town Supervisor’s Office.

Park & Recreation Fee \$1,750.00 /dwelling unit

Drainage District Fee Subject to Town Law Section 79.1

Incentive Zoning/Rezoning Application Fee (upon acceptance) \$1000.00
Incentive Zoning/Rezoning Amendment Fee \$500.00

Operating Permits \$ 50.00
Non for Profit \$ 25.00
Peddlers/Solicitors Permits \$100.00 per day per person

Temporary Special Events:

Type 1 – Fundraising or nonprofit organizations	No fee
Type 2 – Temporary banners or promotional activities or devices per code	\$50.00
Type 3 – Commercial Activities (tent sale/trade shows)	\$100.00
Type 4 – Public events for entertainment	\$250.00