

APPLICATION FOR
FIREPLACE, SOLID FUEL APPLIANCE AND CHIMNEY PERMIT

Address (proposed job site) _____

Nature of Work: Fireplace _____ Solid Fuel Appliance _____ Chimney _____

Date Work to Begin: _____ Completion Date: _____ Approximate Cost: _____

BUILDING PERMIT APPLICATION INSTRUCTIONS:

a) This application must be completed by typewriter or ink, and submitted to the Building Department.

b) This application must be accompanied by floor plans showing the location of fireplaces, solid fuel appliance and/or chimney. Cross section drawings denoting clearances to combustibles, size of flue, type and sizes of block, brick or stone, chimney and flue clearances, smoke shelf, damper, lintel, ash dump and cleanout, flashings, hearth, thimble size and outside air intake.

c) Solid fuel appliances must be of a type listed and approved by a nationally recognized testing agency and any vented type decorative gas appliance must be UL or ASTM approved with a copy of installation and operating instructions provided.

d) Provision for combustion (outside) air intake shall be shown unless otherwise indicated in installation instructions.

e) All chimney termination (including metal) must be in compliance with N.Y.S. Building Codes and location shown.

f) Certificate for Workmen's Compensation shall be provided.

g) Any application fee shall be based upon the Schedule of Fees available from the Building Department and shall be submitted upon approval of permit.

Applicant Name & Address _____ **Phone No.** _____

Owner's Name & Address _____ **Phone No.** _____

Contractor/ Builder Name & Address _____ **Phone No.** _____

ACCEPTANCE DOES NOT RELIEVE THE AGENT, APPLICANT, ARCHITECT, BUILDER, ENGINEER OR OWNER FROM COMPLYING WITH ANY OF THE PROVISIONS OF THE N.Y.S. BUILDING CODE, SEQR ACT, LOCAL ZONING, ETC., WHETHER STATED, IMPLIED OR OMITTED IN THE PLANS AND SPECIFICATIONS SUBMITTED FOR THE BUILDING PERMIT.

Signature of Applicant _____ Date _____

The applicant shall, as part of this application, agree to:

- a) Notify the Building Department of any changes in the information contained in the application or approved plans and specifications.
- b) Notify the Building Department 24 hours in advance for all required inspections and receive approval before any building element, equipment or system is covered or enclosed.
- c) Prominently display on the premises the building permit issued and authorize the Building Inspector access for the purpose of inspections during construction.
- d) Not use in whole or in part for any purpose whatsoever until the structure meets all applicable codes, stipulations, all inspections have been made, approvals granted and a certificate of compliance is issued.
- e) Abide by Planning Board and Zoning Board of Appeals approvals and all plan amendments made by the Building Department,
- f) WORK MAY NOT COMMENCE PRIOR TO THE ISSUANCE OF THE BUILDING PERMIT. AT THE TIME OF ISSUANCE OF SUCH PERMIT A COPY OF THE APPROVED PLANS WILL BE RETURNED TO THE APPLICANT TO BE KEPT AT THE WORK SITE, AVAILABLE FOR INSPECTION THROUGHOUT THE PROGRESS OF WORK.

ALL FIREPLACES AND HEATING UNITS REQUIRE AN OUTSIDE AIR SOURCE.

1) Fireplace: [check correct type and indicate room location(s)]

Wood burning _____

Gas _____

Room Location(s) _____

2) Solid Fuel Appliance/Heating Unit: [check or fill in correct type and indicate room location(s)]

Free-standing Wood Stove _____

Other _____

Room location(s): _____

3) Type of Chimney(s): [check correct type(s)]

Masonry _____

Metal _____

Direct Vent _____