

**APPLICATION FOR A RESIDENTIAL BUILDING PERMIT
FOR SHEDS, FENCES, AND POLE BARNs**

- A. This application must be submitted to the Building Department
- B. The application fee shall be based upon the Schedule of Fees & shall be paid prior to the release of the Building Permit
- C. Workman's Compensation & Disability Insurance must be submitted or on file before the permit can be released
- D. This application shall be accompanied with:
 - a. A general plot plan showing the location of the property and existing buildings
 - b. Showing the area of new work that will be performed
 - c. Give a detailed description of the layout of the property. (well or water line, septic system or sanitary line, storm sewers or swales, easements setbacks, driveways elevations, or other items that may be required for specific sites)
- E. A complete set of drawings showing proposed construction of work

Address of proposed job site: _____ Date work to start: _____

Estimated value of work: _____ Date to completed: _____

Nature of work & dimensions: Shed: Total sq ft: _____

Storage Building / Pole Barn: Total sq ft: _____

Fence _____ Height _____ Type of Material _____

Applicant's Name: _____ Cell Phone Number: _____

Applicant's Address: _____

Owner's Name: _____ Cell Phone Number: _____

Owner's Address: _____

Contractor's Name: _____ Cell Phone Number: _____

Contractor's Address: _____

The Applicant shall, as part of this application, agree to:

- Notify of any changes in information containing to application
- 24 hours advance notices for all required inspection
- Display Permit on the premise at all times during work
- No use of any portion of the project, in whole or in part, until the structure meets all applicable codes, conditions, & all inspections have been made
- Abide by all Planning, Zoning, & Town boards approvals if required
- Work may NOT commence prior to the issuance of the permit

Acceptance dose not relive the agent, applicant, architect, builder, engineer, or owner from complying with any of the provisions of the International Build Codes, NYS Code Supplement, SEQR, local zoning, etc. whether stated, implied, or omitted in the plans and specifications submitted for the permit.

Signature of Applicant _____ **Date:** _____