



NOARLUNGA MODEL AERO SPORTS Inc.

Flying field and club rooms.

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www.nmas.info

NOMINATION FOR COMMITTEE POSITIONS

MOP NUMBER 23

(REVISED 17/12/2019)

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PURPOSE

The NMAS Constitution sets out the procedure for the election of members to the Club Committee and Executive Positions. To ensure that an orderly process is employed, and all members have the opportunity to be informed in respect to the nominees, nominations should be received within an acceptable period prior to the meeting. Notwithstanding, in certain circumstances as described below, nominations may be sought in the course of an Annual General Meeting, or appointments made by the committee.

This process will also ensure that only those members who wish to serve on the Committee are nominated.

DEFINITIONS

NMAS:	Noarlunga Model Aerosports Inc
WWCC:	Working With Children Check

POLICY

1. All members of the NMAS committee are required to hold a "WWCC Outcome NOT-PROHIBITED" status
2. Before placing a nomination, you should complete and have a "WWCC Outcome NOT-PROHIBITED" status.
3. Once a position is filled the nominee has 30 days to supply a "WWCC Outcome NOT-PROHIBITED" status, if nominee is unable to supply a WWCC then the position will be declared vacant
4. Nominations for all Committee positions must be in the hands of the Secretary seven days prior to the Annual General Meeting.
5. Nominations must be submitted on the appropriate form by the member nominated and seconded by a financial member of the club.
6. Nominations forms will be obtained from the Secretary.

7. Specific Job Descriptions are available from the Secretary and are located in the member's section of the NMAS website.
8. During an Annual General Meeting,
 - a. If a position becomes vacant, or
 - b. No nominations were received for a named position, or
 - c. Insufficient nominations were received for general committee positions, it is permissible to seek and accept nominations during the course of the meeting, and for these to be voted on. Such nominations to be received by means of a completed nomination form.
 - d. If any position cannot be filled by the above process, during the AGM a "Special General Meeting" shall be called to coincide with the next Social Meeting, to allow voting on Nominations to be sought by the committee prior to that meeting.
9. No member should hold more than one committee position unless there are no other valid nominations for that position.

RESPONSIBILITY

It is the responsibility of the Secretary and all members to ensure that these procedures are adhered to.