



Application for Preschool Employment

Date _____

Name _____

Address _____

E-mail _____

Phone: _____

Position Desired (check one)

- Preschool Teacher
- Preschool Director
- Preschool Substitute
- Other _____

Date available for employment: _____

A. Education

College (most recent first)	Location	Hours	Degree rec'd and date	Major	Minor

B. Certification (if applicable)

State(s) _____

Kind _____ Area _____ Number _____

Kind _____ Area _____ Number _____

Kind _____ Area _____ Number _____

C. Bible Training

1. Bible and Theology

Credits earned _____ sem. _____ qtr.
Institution(s) _____

2. Christian Philosophy of Education

Credits earned _____ sem. _____ qtr.
Institution(s) _____

3. Other formal or informal Bible training:

4. Specific training for teaching in Christian schools:

D. Formal Teaching Experience

School	Location	Grade / Subject	Year(s)	Principal / Supervisor

Total full-time teaching experience: _____ years

E. Student Teaching Experience

School	Location	Grade / Subject	Teacher	Grade Rec'd

Comments:

Are you presently employed ? _____ Yes _____ No

If yes, where?

_____ School Name

_____ Address

How has the Lord led you to apply for this position?

F. Personal Views

1. Do you have a personal assurance that Christ is your Lord and Savior? _____ Yes _____ No
If yes, how long have you had this assurance? _____

2. Describe your present relationship with the Lord.

3. Describe your personal devotions (methods, regularity, etc.).

4. Denominational preference _____

5. Church home _____

6. What is the frequency of your church attendance?

_____ Weekly _____ Frequently _____ Infrequently

7. Church activities involved in (please indicate degree of regularity)

8. Have you been involved with the charismatic movement or had a charismatic experience (e.g. speaking in tongues)? _____ Yes _____ No

If yes, please briefly explain. _____

9. State what you consider to be the important functions of the Christian school and the distinctive characteristics of its educational practice.

10. If married, what is your spouse's attitude toward your service in a Christian school?

11. As a teacher in a Christian school, on what basis would you require obedience of your students?

12. What do you understand to be the proper relationship of a teacher to the moral and spiritual lives of his/her students?

13. As a Christian, what is your responsibility to those in the world who are "lost"?

Is this the definition of your Christian life? _____

14. At the end of this application is the school's Statement of Faith. Please read this carefully and consider the scriptural texts cited. Are you in complete agreement with these statements? ___ Yes ___ No
If no, please explain.

Please state your view regarding the following:

1. Man's basic nature

2. The Bible

3. Basis for salvation

4. Baptism

5. Second Coming

6. Role of husband and wife

7. Role of teacher

8. Role of the family in educating children

Should you be hired, will you do all you can to bring honor and glory to the Lord Jesus Christ, and to promote the mission and philosophy of Legacy Christian School? Yes _____ No _____

I certify that all of the above information is accurate to the best of my knowledge. I understand that withholding or falsifying information on this form is grounds for immediate dismissal.

Applicant's signature

Date

G. References: Send the enclosed reference forms to the 3 individuals whom you list below. They will then need to mail or fax the completed form directly to LCS.

Pastor's name: _____ Church: _____

Phone: _____ E-mail Address: _____

Current or Recent Employer's Name: _____ Title: _____

Phone: _____ E-mail Address: _____

Personal Reference's name: _____ Relationship to you: _____

Phone: _____ E-mail Address: _____

Please send the completed application to the address listed below.

Legacy Christian School
attn: Susan Harper
470 Lakeview Drive
Noblesville, IN 46060
Fax: 317-776-4189



Statement of Faith

We believe that Jesus Christ is the one and only Son of God who died for our sins and arose from the dead. (*1 Corinthians 15:1-8*)

We believe that the Bible is the inspired word of God - a lamp unto our feet and a light unto our path. (*2 Timothy 3:16*)

We believe that every person has worth as a creation of God, but that all have sinned and fall short of the glory of God. (*Romans 3:23*)

We believe that forgiveness of sins and the promise of eternal life are available for those who trust Christ as Savior and Lord. (*John 3:16*)

We believe that those accepting Christ should repent of sin, confess their faith, and be baptized into Him. (*Romans 10:9; Acts 2:38*)

We believe that the church is the body of Christ on earth, empowered by the Holy Spirit, and exists to save the lost and edify the saved. (*Ephesians 4:1-16*)

We believe that Jesus Christ will one day return to earth and reign forever as King of Kings and Lord of Lords. (*1 Thessalonians 4:13-18*)



Prospective Staff Member Recommendation Form

to be completed by your pastor, small group or ministry leader

Prospective LCS employee, please complete the information on the top section of this form, and then ask your pastor, small group or ministry leader to complete the rest of the form. This form should be given to someone who can attest to your spiritual growth and godly character. Once completed, that person will mail, fax, or e-mail this form directly to LCS.

Applicant's Name: _____ **Date** _____

1. Name of your church _____ **How long have you attended?** _____

2. Please answer below to indicate how active are you in your church?

Attend:	Weekly	3 times a month	1 or 2 times a month	Rarely
Saturday/Sunday Church Service				
Bible Study or Small Group				
Mid-week Church Service				
Other: _____				

3. Name areas in which you teach or serve at your church.

PASTOR or MINISTRY LEADER, Thank you for completing the lower portion of this form on behalf of the person listed above who has applied for employment at Legacy Christian School. This information will be kept confidential and will assist the administration in determining if this person would be a good fit to join our staff.

1. Do you personally know the applicant named above? ____ Yes ____ No

2. How long have you known the applicant? _____

3. Does the applicant and his/her family demonstrate a respect for the authority of your church and biblical principles?

Generally Yes Somewhat Comments _____

4. Would you hire the applicant? _____

Please note reservations, if any. _____

5. Please seriously consider each trait below in light of your actual knowledge of the applicant's experiences.

Check the description which is closest to your estimate of his/her performance in each case.

Again, this information will be kept confidential.

	Outstanding	Strong	Average	Fair	Poor	No Knowledge
Involvement in Ministry						
Cooperative Attitude						
Punctuality						
Honesty & Integrity						
Emotional Stability						
Problem Solving						
Organizational Skills						

Pastor Name (printed) _____

Signature _____

Church Name & Address _____

Please return completed form directly to Legacy Christian School by mail, fax, or e-mail.

470 Lakeview Drive, Noblesville, IN 46060 • Phone 317.776.4186 Fax 317.776.4189 • sharper@LCSmail.org



Prospective Staff Member Recommendation Form

to be completed by your most recent employer

Prospective LCS employee, please complete the information on the top section of this form, and then ask your most recent employer to complete the rest of the form. Once completed, that person will mail, fax, or e-mail this form directly to LCS.

Applicant's Name: _____ **Date** _____

1. Place of recent employment _____ **Position** _____

2. When were you employed there? _____ **to** _____

FORMER EMPLOYER, Thank you for completing the lower portion of this form on behalf of the person listed above who has applied for employment at Legacy Christian School. This information will be kept confidential and will assist the administration in determining if this person would be a good fit to join our staff.

1. Do you personally know the applicant named above? ____ Yes ____ No

2. Are you related to the applicant named above? ____ Yes ____ No

3. How long have you known the applicant? _____

4. Does the applicant demonstrate a respect for the authority of his/her administration?

Generally Yes Somewhat Comments _____

5. Would you hire the applicant again? _____

Please note reservations, if any. _____

6. Please seriously consider each trait below in light of your actual knowledge of the applicant's experiences.

Check the description which is closest to your estimate of his/her performance in each case.

Again, this information will be kept confidential.

	Outstanding	Strong	Average	Fair	Poor	No Knowledge
People Skills						
Relationship with Co-workers						
Classroom Management						
Ability to Plan						
Teaching Skills						
Honesty & Integrity						
Emotional Stability						
Problem Solving						
Organizational Skills						
Cooperative Attitude						
Communication with Families						

Name (printed) _____

Position _____

Organization _____

Best way to contact you with questions? (phone or e-mail address) _____

Please return completed form directly to Legacy Christian School by mail, fax, or e-mail.

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Prospective Staff Member Recommendation Form

to be completed by a character reference of your choice

Prospective LCS employee, please complete the information on the top section of this form, and then ask a person of your choice to complete the rest of the form. This person should be able to attest to your Christian character. Once completed, that person will mail, fax, or e-mail this form directly to LCS.

Applicant's Name: _____ **Date** _____

CHARACTER REFERENCE, Thank you for completing the lower portion of this form on behalf of the person listed above who has applied for employment at Legacy Christian School. This information will be kept confidential and will assist the administration in determining if this person would be a good fit to join our staff.

1. Do you personally know the applicant named above? ___ Yes ___ No

2. How long have you known the applicant? _____

3. In what capacity do you know him/her?

4. Are you related to the applicant named above? ___ Yes ___ No

5. Is it your personal opinion that this applicant would be a good teacher at Legacy Christian School? _____

Please note reservations, if any. _____

6. Please seriously consider each trait below in light of your actual knowledge of the applicant's experiences. Check the description which is closest to your estimate of his/her performance in each case. Again, this information will be kept confidential.

	Outstanding	Strong	Average	Fair	Poor	No Knowledge
People Skills / Personality						
Honesty & Integrity						
Emotional Stability						
Problem Solving						
Organizational Skills						
Conflict Resolution Skills						
Cooperative Attitude						
Communication Skills						

7. Please describe the applicant's spiritual maturity and how it is displayed.

Name (printed) _____

Signature _____

Best way to contact you with questions? (phone or e-mail address) _____

Please return completed form directly to Legacy Christian School by mail, fax, or e-mail.

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