

Renee Lobb	Senior Director	03-Oct-17	0.30	570	171.00	Trade-On	Reviewing First Mortgage Income Fund report as to impact on feeder fund.	FMIF
Kelly-Anne Trenfield	Senior Managing Director	19-Oct-17	0.40	625	250.00	Administration	Reconciliation of remuneration approval	Remuneration
Renee Lobb	Senior Director	27-Oct-17	0.10	570	57.00	Trade-On	Review resells advice on HWL correspondence received by Receivers of feeder funds seeking court approval for access to records.	Legal
Kelly-Anne Trenfield	Senior Managing Director	27-Oct-17	0.10	625	62.50	Administration	Email in from GT to RCL; respond to RCL query re information to GT and BDO review correspondence in from resells including letter from HWL re feeder fund receivers access to books and records; provide instructions pays to wms email in from russell re advice	Legal
Kelly-Anne Trenfield	Senior Managing Director	03-Nov-17	0.10	625	62.50	Administration	Remuneration approval reconciliation to court order	Remuneration
Renee Lobb	Senior Director	09-Nov-17	0.10	570	57.00	Investigations	Look through files for emails and instructions on removal of perpetual as custodian for ICPAIF and CPAIF accounts.	Fund Administration
Renee Lobb	Senior Director	13-Nov-17	0.20	570	114.00	Trade-On	Call with perpetual regarding custodian removal from accounts. clarify a few points in the email. seek Neil Dempster assistance to draft required documents and compile documents for return.	Fund Administration
Neil Dempster	Consultant 2	14-Nov-17	0.20	360	72.00	Creditors	Email to RCL to confirm ICPAIF in similar situation to CPAIF - review email to Mike Woods and send	Investor
Neil Dempster	Consultant 2	15-Nov-17	0.10	360	36.00	Creditors	Email to Sabrina Guo confirm unit holdings remain the same for DBS Bank	Investor
Neil Dempster	Consultant 2	16-Nov-17	0.30	360	108.00	Assets	Draft letter to CBA with request to transfer accounts after PTAL custodian removed	Fund Administration
Kelly-Anne Trenfield	Senior Managing Director	20-Nov-17	0.10	625	62.50	Administration	Formulation of 2017 claim (not progressed) and reconciliation of 2015 claim	Remuneration
Talia Glover	Administration 1	24-Nov-17	0.20	155	31.00	Administration	8974 LM INVESTMENT Payment to FTI Consulting for inv 7462761 \$99867.35 - circulated to RCL	Remuneration
Renee Lobb	Senior Director	29-Nov-17	0.30	570	171.00	Investigations	Review Grant Thornton Submissions for First Mortgage Income Fund/Feeder Fund action defense. suggest website blurb regarding same.	Legal
Kelly-Anne Trenfield	Senior Managing Director	29-Nov-17	0.30	625	187.50	Administration	Email in from Russells providing response to HWL re GT R&M request for books and records email in from Russells re correspondence from HWL re provision of books and records re FMIF proceedings; draft response email in and response to Russells re correspondence	Legal
Renee Lobb	Senior Director	01-Dec-17	0.10	570	57.00	Investigations	Discussion with Julian at Russells regarding HWLE and receiver feeder fund action notices. discuss also remuneration application NAV's required. debrief with Kelly-Anne Trenfield.	Fund Administration
Renee Lobb	Senior Director	08-Dec-17	0.20	570	114.00	Trade-On	Complete NAV and send to resells.	Fund Administration
Renee Lobb	Senior Director	11-Dec-17	0.10	570	57.00	Investigations	Locate no of investors in fund. Send to Russells.	Legal
Renee Lobb	Senior Director	09-Jan-18	0.50	570	285.00	Trade-On	Calls with Suncorp and discussions with Neil Dempster regarding removal of custodian requirements for Suncorp and CBA. Letter to suncorp and PTAL regarding removal of custodian and account novation.	Fund Administration
Neil Dempster	Consultant 2	09-Jan-18	0.20	360	72.00	Administration	Review letter to CBA and associated transfer docs - email to RCL ask for fund constitution location	Fund Administration

Renee Lobb	Senior Director	10-Jan-18	0.20	570	114.00	Administration	Scan, save and send with information to Perpetual the letter to remove them as custodians on fund accounts. Call with perpetual. answer their queries on same.	Fund Administration
Renee Lobb	Senior Director	11-Jan-18	0.10	570	57.00	Trade-On	Follow up Neil Dempster regarding completion of CBA custodian removal forms.	Fund Administration
Neil Dempster	Consultant 2	22-Jan-18	0.30	360	108.00	Administration	CBA novation forms and cover letter draft	Fund Administration
Renee Lobb	Senior Director	24-Jan-18	0.10	570	57.00	Administration	Assisting Neil Dempster with queries on CBA custodian removal forms for accounts.	Fund Administration
Neil Dempster	Consultant 2	24-Jan-18	0.10	360	36.00	Administration	Email to the CBA with draft application forms for PTAL custodian termination - ask them to review.	Fund Administration
Neil Dempster	Consultant 2	24-Jan-18	0.10	360	36.00	Administration	Call from Michael Hargreave at CBA - discuss changes to be made to forms to transfer acct from custodian. Make changes to forms as required.	Investor
Renee Lobb	Senior Director	25-Jan-18	0.10	570	57.00	Administration	Discussion with Neil Dempster regarding novation of accounts away from custodian.	Fund Administration
Neil Dempster	Consultant 2	25-Jan-18	0.10	360	36.00	Administration	Finalise letter instructing PTAL to novate - send to JRP	Fund Administration
Neil Dempster	Consultant 2	29-Jan-18	0.10	360	36.00	Creditors	Update details ronald lewyln	Investor
Neil Dempster	Consultant 2	29-Jan-18	0.10	360	36.00	Creditors	Email to PTAL with proper instructions for novation	Fund Administration
Renee Lobb	Senior Director	29-Jan-18	0.10	570	57.00	Trade-On	Review and discuss custodian removal process from CBA accounts with Neil Dempster.	Fund Administration
Renee Lobb	Senior Director	31-Jan-18	0.40	570	228.00	Trade-On	Detailed letter in reply to audit request for information for PWC client and investor Commerzbank Singapore.	Investor
Neil Dempster	Consultant 2	31-Jan-18	0.10	360	36.00	Creditors	Email to Andrew Wong - ask for investment no to update email	Investor
Neil Dempster	Consultant 2	31-Jan-18	0.20	360	72.00	Creditors	Scan CBA transfer forms for novation to file - make file copy.	Fund Administration
Renee Lobb	Senior Director	01-Feb-18	0.30	570	171.00	Trade-On	Respond to query regarding ICPAIF update request. provide details of First Mortgage Income Fund action and defence. Further response to same investor later in the day.	Investor
Neil Dempster	Consultant 2	01-Feb-18	0.20	360	72.00	Creditors	Export holdings for Investment Custodial Services Limited - send for reconciliation	Investor
Neil Dempster	Consultant 2	02-Feb-18	0.10	360	36.00	Creditors	Scan signed CBA transfer forms for PTAL resignation to file	Fund Administration
Renee Lobb	Senior Director	05-Feb-18	0.10	570	57.00	Trade-On	Locate constitution to have certified and send to CBA to remove custodian from account.	Fund Administration
Neil Dempster	Consultant 2	08-Feb-18	0.20	360	72.00	Assets	Deliver CBA account novation forms to 180 Ann St CBA branch	Fund Administration
Renee Lobb	Senior Director	14-Feb-18	0.10	570	57.00	Trade-On	Discussion with Neil Dempster regarding amendments to CBA forms required to remove custodians.	Fund Administration
Neil Dempster	Consultant 2	21-Feb-18	0.10	360	36.00	Creditors	Email to Jo Norris - confirm we manage ICPAIF	Investor
Renee Lobb	Senior Director	23-Feb-18	0.10	570	57.00	Trade-On	Locating all suncorp and CBA account balances. Summarise in email to Perpetual after assets requested to be confirmed for their ASIC obligations.	Fund Administration
Renee Lobb	Senior Director	01-Mar-18	0.10	570	57.00	Trade-On	Respond to query regarding unit holdings and transactions.	Investor
Ashleigh Ubank	Administration 2	07-Mar-18	0.10	185	18.50	Administration	WIP proforma/excel report/s generated for code.	Remuneration
Renee Lobb	Senior Director	08-Mar-18	0.20	570	114.00	Trade-On	Respond to investor email.	Investor
Renee Lobb	Senior Director	09-Mar-18	0.20	570	114.00	Trade-On	Review investor enquiry seeking confirmation of unit holding and wind up status. Reply to same.	Investor

Neil Dempster	Consultant 2	13-Mar-18	0.10	360	36.00	Administration	File review with RCL	Administration
Neil Dempster	Consultant 2	14-Mar-18	0.10	360	36.00	Administration	Email to AU with assistance request for CBA transfer forms	Fund Administration
Neil Dempster	Consultant 2	20-Mar-18	0.20	360	72.00	Administration	Edits to change of account ownership form for PTAL novation as per CBA directions - email to PTAL with new forms	Fund Administration
Neil Dempster	Consultant 2	27-Mar-18	0.10	360	36.00	Administration	Reprint bank acct transfer forms for JRP to sign	Fund Administration
Neil Dempster	Consultant 2	28-Mar-18	0.20	360	72.00	Creditors	Transfer 1x unit holdings from Aegis to Craigs email to confirm	Investor
Neil Dempster	Consultant 2	28-Mar-18	0.10	360	36.00	Administration	Check all novation docs are signed for CBA. Date and put in letter for hand delivery	Fund Administration
Neil Dempster	Senior Consultant 1	19-Apr-18	0.10	380	38.00	Creditors	Email to OMI with directions to supply investor number for me to confirm unit holdings	Investor
Neil Dempster	Senior Consultant 1	04-May-18	0.20	380	76.00	Creditors	Reverse transfer from Aegis to Craigs investment 100350966 as units did not reconcile due to Aegis using pooled unit funds. send confirmation	Investor
Neil Dempster	Senior Consultant 1	04-May-18	0.20	380	76.00	Creditors	Email to tim from clearstream update re ICPAIf and grant thornton latest correspondence	Investor
Neil Dempster	Senior Consultant 1	16-May-18	0.20	380	76.00	Creditors	Export unit holdings for Investment Custodial Services Limited to spreadsheet - send to Zoe Wang	Investor
Renee Lobb	Senior Director	22-May-18	0.10	570	57.00	Trade-On	Email Trent Franklin advising we do not object to PTAL appointing counsel at cost of the fund as Grant Thornton is defending the proceedings brought by First Mortgage Income Fund.	Fund Administration
Renee Lobb	Managing Director	11-Jun-18	0.20	570	114.00	Trade-On	Respond to investor update request.	Investor
Talia Glover	Administration 1	09-Jul-18	0.10	155	15.50	Administration	Produced excel WIP report from 010618 to 300618 - emailed to KAT	Remuneration
Renee Lobb	Senior Director	25-Jul-18	0.30	570	171.00	Trade-On	Reviewing register for the fund to send notice of remuneration application. removing email duplicates and postage duplicates after separating email and post only investors.	Remuneration
Ashleigh Ubank	Administration 2	26-Jul-18	0.20	185	37.00	Administration	Mailing labels generated from investor list. Notice formatted on letterhead.	Remuneration
Renee Lobb	Senior Director	26-Jul-18	0.70	570	399.00	Trade-On	Do notice to members for remuneration application. send to Russells for review and discuss notice issuing with Kelly-Anne Trenfield and Ashleigh Ubank. Finalising notice. emailing to members and assisting Ashleigh Ubank with mail out.	Remuneration
Renee Lobb	Senior Director	30-Jul-18	0.40	570	228.00	Trade-On	Registering returned emails from remuneration application notice sent. Mark up to be sent via post.	Remuneration
Ashleigh Ubank	Administration 2	31-Jul-18	0.20	185	37.00	Administration	Mailing labels generated from investor list.	Remuneration
Kelly-Anne Trenfield	Senior Managing Director	16-Aug-18	0.10	625	62.50	Administration	Review and approve payment of outstanding administration liabilities including review of supporting documentation and signing of transfer or cheque	Fund Administration
Renee Lobb	Senior Director	04-Sep-18	0.10	570	57.00	Trade-On	Respond to query regarding defence of First Mortgage Income Fund action by ICPAIF.	Legal
Renee Lobb	Senior Director	06-Sep-18	0.10	570	57.00	Trade-On	Changing billing information on xero to ensure separate fund invoice received.	Fund Administration

Kelly-Anne Trenfield	Senior Managing Director	13-Sep-18	0.20	625	125.00	Administration	Review file re order in feeder fund proceedings and outstanding costs	Legal
Renee Lobb	Senior Director	14-Sep-18	0.30	570	171.00	Trade-On	Drafting NAV, calculate AUD equivalent units as at 30 June 2018 using ATO rates. Complete draft update to investors to advise fund progress.	Fund Administration
Renee Lobb	Senior Director	14-Sep-18	0.10	570	57.00	Trade-On	Review email from WMS regarding requirement to lodge tax returns. Send back comments on same to determine if this is a required step before we can finalise the fund.	Tax
Kelly-Anne Trenfield	Senior Managing Director	17-Sep-18	0.10	625	62.50	Administration	Review investor update	Fund Administration
Renee Lobb	Senior Director	18-Sep-18	0.10	570	57.00	Assets	Confirm with Kat after review of First Mortgage Income Fund registry the number of units held by the fund in First Mortgage Income Fund.	Legal
Renee Lobb	Senior Director	18-Sep-18	0.10	570	57.00	Trade-On	Edits to fund updates in line with KATs comments. send revised version and request confirmation they are okay to finalise.	Fund Administration
Kelly-Anne Trenfield	Senior Managing Director	18-Sep-18	0.10	625	62.50	Administration	Review, amend and sign RTC	Investor
Renee Lobb	Senior Director	19-Sep-18	0.20	570	114.00	Investigations	Reviewing and discussing transcript of hearing yesterday regarding First Mortgage Income Fund feeder fund action.	Legal
Renee Lobb	Senior Director	19-Sep-18	0.40	570	228.00	Trade-On	Email to WMS following up on tax matter progress, Obtain same and update report to investors accordingly. Further updates throughout the day based on Kelly-Anne Trenfield and John Park feedback. Instructions to Ashleigh Ubank to finalise. Post to website.	Fund Administration
Kelly-Anne Trenfield	Senior Managing Director	19-Sep-18	0.10	625	62.50	Administration	Review initial application re quantum of claim against feeder funds by FMIF; review likely dividend and recovery position	Legal
Kelly-Anne Trenfield	Senior Managing Director	25-Sep-18	0.30	625	187.50	Investigations	Review proceeding; update unit valuation and provide update to Russells	Legal
Kelly-Anne Trenfield	Senior Managing Director	11-Oct-18	0.10	625	62.50	Administration	Review and mark-up changes/queries re letter to Gadens re mediation on FMIF/Feeder Fund proceedings	Legal
Kelly-Anne Trenfield	Senior Managing Director	11-Oct-18	0.10	625	62.50	Administration	Email from and response to Russells re status of feeder fund mediation	Legal
Renee Lobb	Senior Director	18-Oct-18	0.20	570	114.00	Investigations	Reviewing mediation position paper for CPAIF and ICPAIF First Mortgage Income Fund proceedings being defending and attended by LMIM.	Legal
Renee Lobb	Senior Director	18-Oct-18	0.10	570	57.00	Trade-On	Issue email to Perpetual regarding removal as custodian from accounts and adding FTI staff as signatories to ensure we can still transact on the accounts once they are removed.	Fund Administration
Renee Lobb	Senior Director	22-Oct-18	0.10	570	57.00	Investigations	Review Letter from Gadens to Russells regarding LM Investment Management Ltd as RE of feeder funds representation at November mediation for feeder fund proceedings.	Legal
Kelly-Anne Trenfield	Senior Managing Director	22-Oct-18	0.10	625	62.50	Administration	Review position paper re mediation set for 5 and 6 November 2018; review correspondence from Gadens re attendance at mediation	Legal

Renee Lobb	Senior Director	26-Oct-18	0.30	570	171.00	Investigations	Reviewing correspondence regarding return estimate from First Mortgage Income Fund to feeder funds. Check register for unit holdings and send email to Kelly-Anne Trenfield with my views.	Legal
Renee Lobb	Senior Director	26-Oct-18	0.50	570	285.00	Investigations	Call with Julian regarding feeder fund action mail out process and register enquiry.	Legal
Renee Lobb	Senior Director	29-Oct-18	0.20	570	114.00	Investigations	Feeder fund action. discuss calculation of CPAIF and ICPAIF unit holdings with Kelly-Anne Trenfield after review of her email.. Email Julian Walsh to confirm our records of the unit holdings.	Legal
Kelly-Anne Trenfield	Senior Managing Director	29-Oct-18	0.20	625	125.00	Administration	Review correspondence in from HWL; review info re feeder fund units in FMIF; respond to RCL	Legal
Kelly-Anne Trenfield	Senior Managing Director	30-Oct-18	0.20	625	125.00	Administration	Call in from JW (Russells) re feeder fund mediationemail from and response to JW (Russells) re feeder fund mediation	Legal
Renee Lobb	Senior Director	31-Oct-18	0.60	570	342.00	Investigations	Reviewing Said Jahani mediation position paper. Save to file.	Legal
Kelly-Anne Trenfield	Senior Managing Director	02-Nov-18	0.10	625	62.50	Administration	Emails in re feeder fund mediations; draft response re EY attendanceemail in from JW(Russells) re status of feeder funds	Legal
Renee Lobb	Senior Director	05-Nov-18	0.30	570	171.00	Investigations	Reviewing Wholesale First Mortgage Income Fund Trilogy position paper for 5 and 6 November mediation.	Legal
Kelly-Anne Trenfield	Senior Managing Director	05-Nov-18	2.30	625	1,437.50	Administration	Preparation for, travel to and attending Feeder Fund litigation mediation	Legal
Kelly-Anne Trenfield	Senior Managing Director	05-Nov-18	0.20	625	125.00	Administration	Jar update re mediation; review and file paper work/submissions re feeder fund mediation; RCL update	Legal
Renee Lobb	Senior Director	06-Nov-18	0.20	570	114.00	Investigations	Reviewing letter from Squire Patton Boggs to Gadens regarding mediation. Save same.	Legal
Kelly-Anne Trenfield	Senior Managing Director	06-Nov-18	0.10	625	62.50	Investigations	Read letter in from SPB re mediation conduct; review and approve letter to HWL	Legal
Kelly-Anne Trenfield	Senior Managing Director	07-Nov-18	0.20	625	125.00	Administration	Email in re letter to HWLemail in and responses to Julian Walsh(Russells) re update on mediation; message for Said JahaniReview incoming documentation, consider and send to filing; Review and update to do list; query outstanding items	Legal
Kelly-Anne Trenfield	Senior Managing Director	08-Nov-18	0.30	625	187.50	Administration	Call in from Said Jahani re feeder fund/FMI settlement; update to RCL; update to JRPJulian Walsh re status of feeder fund mediation; update to RCL	Legal
Neil Dempster	Senior Consultant 1	08-Nov-18	0.10	380	38.00	Creditors	Registry update x1	Legal
Kelly-Anne Trenfield	Senior Managing Director	09-Nov-18	0.20	625	125.00	Administration	Prepare financial model of draft settlement agreement	Legal
Neil Dempster	Senior Consultant 1	09-Nov-18	0.80	380	304.00	Creditors	Time spent on preparing for an conducting email and mail out of notice to members re application for LMIM future conduct	Legal
Neil Dempster	Senior Consultant 1	12-Nov-18	0.20	380	76.00	Creditors	Record bouncebacks for service affidavit	Legal
Ashleigh Ubank	Administration 2	13-Nov-18	0.30	185	55.50	Administration	Follow up service affidavit circulars issued via post to returned emails.	Legal
Neil Dempster	Senior Consultant 1	17-Nov-18	0.30	380	114.00	Administration	Review and notate draft service affidavit per marked up comments for Julian Walsh review	Legal

Neil Dempster	Senior Consultant 1	18-Nov-18	0.30	380	114.00	Creditors	Attend Russells office and work with Julian Walsh to finalise service affidavit	Legal
Kelly-Anne Trenfield	Senior Managing Director	22-Nov-18	0.20	625	125.00	Administration	Update from Said Jahani; update to Counsel/Russells re feeder fund proceedings	Legal
Kelly-Anne Trenfield	Senior Managing Director	27-Nov-18	0.10	625	62.50	Administration	JRP re update from HWL re feeder funds discussions with Russell's	Legal
Renee Lobb	Senior Director	30-Nov-18	0.50	570	285.00	Investigations	LM Investment Management Ltd catch up on litigation matters including service, settlement of feeder fund hearings and distributions, audits etc.	Legal
Renee Lobb	Senior Director	04-Dec-18	0.10	570	57.00	Trade-On	Claim for expense of xero subscription.	Fund Administration
Renee Lobb	Senior Director	05-Dec-18	0.20	570	114.00	Investigations	Call with Julian regarding letters of support for hearing on Monday. post discussions with NGD regarding active investors.	Legal
Renee Lobb	Senior Director	05-Dec-18	2.00	570	1,140.00	Investigations	Reviewing correspondence regarding joinder of Grant Thornton to proceeding 3508 of 2015. Reviewing multiple correspondences regarding directions as to future conduct of the winding up. Going through david whyte affidavit for Monday's hearing, call with Julian regarding affidavit upload and upload same. saving all correspondence. Further call with julian. Reviewing correspondence from ASIC to Russell's regarding their position to our application regarding Whyte's remuneration. Correspondence regarding POD process	Legal
Renee Lobb	Senior Director	05-Dec-18	0.30	570	171.00	Trade-On	Call and follow up email with Duke Myrteza regarding his clients Michael and Fiona Wood.	Investor
Kelly-Anne Trenfield	Senior Managing Director	07-Dec-18	0.10	625	62.50	Administration	Email from and response to Russell's re said Jahani application to join proceedings re directions re resolution of LMemail in from Russells re letter/deed poll from HWL re settlement of feeder fund mediation	Legal
Kelly-Anne Trenfield	Senior Managing Director	07-Dec-18	0.10	625	62.50	Administration	Email in from Russell's re letter/deed poll from HWL re settlement of feeder fund mediationemail in from Law Partners; commentary to RCL re unfunded position	Legal
Renee Lobb	Senior Director	11-Dec-18	0.50	570	285.00	Investigations	Review settlement deed for Feeder funds and First Mortgage Income Fund.	Legal
Renee Lobb	Senior Director	02-Jan-19	0.10	570	57.00	Trade-On	Pay monthly subscription for Xero and claim through chrome river.	Fund Administration
Kelly-Anne Trenfield	Senior Managing Director	02-Jan-19	0.10	625	62.50	Administration	Review emails in re FF proceedings and settlement deeds; Review incoming documentation, consider and send to filing	Legal
Renee Lobb	Senior Director	09-Jan-19	0.15	570	85.50	Investigations	Discussion with Julian regarding mediation. Send information to assist. (Entry split between Feeder Funds)	Legal
Kelly-Anne Trenfield	Senior Managing Director	23-Jan-19	0.10	625	62.50	Administration	Update re feeder fund proceedings and emails in response	Legal
Renee Lobb	Senior Director	04-Feb-19	0.10	570	57.00	Administration	Xero expense claim.	Fund Administration
Kelly-Anne Trenfield	Senior Managing Director	04-Feb-19	0.10	625	62.50	Administration	Email in re Said Jahani re applications to effect feeder fund settlement; email in re David Whyte application	Legal

Renee Lobb	Senior Director	04-Feb-19	0.40	570	228.00	Investigations	Reviewing email and application from Tucker & Cowan regarding application made for interim First Mortgage Income Fund distribution. Review other emails and draft correspondence and issued correspondence to Russells from T & C and in reply. Save same. Review draft insurer notification and advice from Clayton Utz. Respond advising to issue. (Entry split between Feeder Funds)	Legal
Renee Lobb	Senior Director	15-Feb-19	0.20	570	114.00	Investigations	Call with CGW regarding information required for advice on tax returns. go through records, locate and send to CGW.	Tax
Renee Lobb	Senior Director	19-Feb-19	0.15	570	85.50	Investigations	Reviewing further correspondence from Russell's regarding deed of settlement and service of CPAIF and ICPAIF members. Email to Kelly-Anne Trenfield regarding costs for assisting. (Entry split between Feeder Funds)	Legal
Renee Lobb	Senior Director	21-Feb-19	0.10	570	57.00	Investigations	Reviewing and filing correspondence from Russells regarding assistance to GT to upload documents for service. (Entry split between Feeder Funds)	Legal
Kelly-Anne Trenfield	Senior Managing Director	27-Feb-19	0.10	625	62.50	Investigations	Meeting with Ashley Tiplady re legal issues	Legal
Renee Lobb	Senior Director	28-Feb-19	0.15	570	85.50	Investigations	Update on feeder fund settlement, legal matters, distributions, cost allocation etc with Kelly-Anne Trenfield. (Entry split between Feeder Funds)	Legal
Renee Lobb	Senior Director	04-Mar-19	0.20	570	114.00	Trade-On	Download invoice and lodge expense claim for Xero monthly charges.	Fund Administration
Kelly-Anne Trenfield	Senior Managing Director	05-Mar-19	0.05	625	31.25	Administration	Receipt of ff services arrangement (Entry split between Feeder Funds)	Fund Administration
Renee Lobb	Senior Director	08-Mar-19	0.10	570	57.00	Trade-On	Respond to investor update request regarding feeder fund action.	Investor
Renee Lobb	Senior Director	12-Mar-19	0.40	570	228.00	Trade-On	Call with Julian Walsh regarding distribution hearing and feeder fund settlement hearing tomorrow. Review submissions from David Whyte regarding Same.	Legal
John Park	Senior Managing Director	13-Mar-19	0.05	625	31.25	Administration	Email in Amanda Banton. (Entry split between Feeder Funds)	Legal
Renee Lobb	Senior Director	13-Mar-19	0.15	570	85.50	Investigations	Review and save Schwarz affidavit for today's hearing regarding First Mortgage Income Fund distribution and feeder fund settlement. (Entry split between Feeder Funds)	Legal
Kelly-Anne Trenfield	Senior Managing Director	15-Mar-19	0.40	625	250.00	Administration	Email from and response to AJT re costs of ff proceedings; review submissions/affidavit re feeder fund proceedings; emails in and response to queries re costs for publication of notices; Review and update to do list; query outstanding items; Review incoming documentation, consider and send to filing	Legal
Kelly-Anne Trenfield	Senior Managing Director	18-Mar-19	0.10	625	62.50	Investigations	Review emails re FF court appearance; draft email to said jahani	Legal

Renee Lobb	Senior Director	20-Mar-19	0.50	570	285.00	Investigations	Reviewing email correspondence between Russells and HWLE regarding representation of feeder funds in audit proceedings. Review further correspondence regarding audit proceedings to Gadens. file all. Review correspondence regarding obtaining PE transcript. Review draft orders from audit proceedings on Monday. (Entry split between Feeder Funds)	Legal
Renee Lobb	Senior Director	21-Mar-19	0.30	570	171.00	Investigations	Reviewing email from Russell's with upload documents for HWLE and GT feeder fund action. load to website and draft invoice to go to GT for same. Discuss with Kelly-Anne Trenfield.	Legal
Kelly-Anne Trenfield	Senior Managing Director	21-Mar-19	0.10	625	62.50	Administration	RC re review of LM website after posting of feeder fund notices	Legal
Renee Lobb	Senior Director	22-Mar-19	0.20	570	114.00	Investigations	Update invoice and issue correspondence to HWLE.	Legal
Kelly-Anne Trenfield	Senior Managing Director	22-Mar-19	0.30	625	187.50	Administration	Review invoice re uploading noticesreview email in from Russell's re communications between Gadens and KWM re releases; review and discuss Russell responseReview incoming documentation, consider and send to filingReview and update to do list; query outstanding items	Legal
Renee Lobb	Senior Director	22-Mar-19	0.20	570	114.00	Investigations	Reviewing correspondence between Gadens and KWM regarding feeder fund settlement and rights of indemnity from fund assets. save to file. (Entry split between Feeder Funds)	Legal
Neil Dempster	Senior Consultant 2	03-Apr-19	0.10	440	44.00	Creditors	Email to kyle from Link FS re transfer directions	Investor
Renee Lobb	Managing Director	05-Apr-19	0.10	580	58.00	Trade-On	Review, save and expense zero monthly data access costs.	Fund Administration
Neil Dempster	Senior Consultant 2	08-Apr-19	0.20	440	88.00	Creditors	Investor email Clearstream - latest update	Investor
Neil Dempster	Senior Consultant 2	15-Apr-19	0.20	440	88.00	Creditors	DBS Bank - review transfer form - response re correct forms to complete	Fund Administration
Kelly-Anne Trenfield	Senior Managing Director	18-Apr-19	0.10	625	62.50	Investigations	Review email in from Russells containing correspondence from Gadens to KWM re Ey participation in FF proceedings review Russells correspondence to KW	Legal
Renee Lobb	Managing Director	24-Apr-19	0.20	580	116.00	Trade-On	Respond to investor request for update.	Investor
Kelly-Anne Trenfield	Senior Managing Director	01-May-19	0.40	695	278.00	Investigations	Emails in re jahani application for approval of FF settlement deed; respond re response from JahaniRussells emails enclosing HWL correspondence in response to KWM re FF proceedingsletter from Jim Conomos Lawyers on behalf of directors re ff proceedingsvarious correspond re FFreview gadens correspondence to KWM re adjournment request	Legal
Renee Lobb	Managing Director	02-May-19	0.10	625	62.50	Trade-On	Payments and claiming of zero access.	Fund Administration
Kelly-Anne Trenfield	Senior Managing Director	03-May-19	0.30	695	208.50	Investigations	Email in from Russells re Gadens correspondence re recalculation of distribution per settlement deedemail in from Russells re Gadens correspondence to HWL/SPB re FF proceedings settlement and court hearingCall in from A Tiplady re Jahani affidavit	Legal



Kelly-Anne Trenfield	Senior Managing Director	07-May-19	0.10	695	69.50	Investigations	Email in from resells re HWL/SPB emails re directors application to intervene email in from T&C re director involvement in authority application/intervene in application for interim distribution	Legal
Kelly-Anne Trenfield	Senior Managing Director	10-May-19	0.30	695	208.50	Investigations	Review emails in re conduct of interim distribution application; feeder funds settlement and intervening by directors; Said Jahani application for distribution of funds to court (submissions) review whyte affidavit re costs and funding re application for interim distribution; review subsequent affidavit - to effect feeder fund settlement review o'farrell affidavit re judicial advice application including email from resells re intended application re payment of monies into court	Legal
Kelly-Anne Trenfield	Senior Managing Director	21-May-19	0.10	695	69.50	Administration	Email from and response to Said Jahani re arranging a catch-up to discuss FF settlement call in from Ashley Tiplady re status of feeder fund proceedings	Legal
Kelly-Anne Trenfield	Senior Managing Director	22-May-19	0.20	695	139.00	Administration	Remuneration review and compilation from 1 July 2018 to 31 March 2019	Remuneration
Kelly-Anne Trenfield	Senior Managing Director	23-May-19	0.10	695	69.50	Investigations	Review judgement re applications re settlement; mtrc/prep re call to said jahani	Legal
Kelly-Anne Trenfield	Senior Managing Director	23-May-19	0.20	695	139.00	Administration	Review remuneration table and complete categorisation of time entries	Remuneration
Kelly-Anne Trenfield	Senior Managing Director	27-May-19	0.20	695	139.00	Administration	Said Jahani re status of appt/feeder funds; update to JRP	Legal
Kelly-Anne Trenfield	Senior Managing Director	27-May-19	0.10	695	69.50	Investigations	Email from and response to AJT re discussion with Said Jahani	Legal
Renee Lobb	Managing Director	03-Jun-19	0.10	625	62.50	Trade-On	Receipting funds from GT for notice upload.	Fund Administration
Renee Lobb	Managing Director	03-Jun-19	0.10	625	62.50	Trade-On	Payment of fund expenses for Xero.	Fund Administration
Renee Lobb	Managing Director	17-Jun-19	0.20	625	125.00	Trade-On	Email to investor regarding distribution timing and fund updates.	Investor
Renee Lobb	Managing Director	02-Aug-19	0.10	625	62.50	Trade-On	Paying fund costs.	Fund Administration
Renee Lobb	Managing Director	06-Aug-19	0.10	625	62.50	Trade-On	Respond to query about DBS writing off units from their books.	Investor
Renee Lobb	Managing Director	04-Sep-19	0.10	625	62.50	Trade-On	Fund payable claim.	Fund Administration
Kelly-Anne Trenfield	Senior Managing Director	10-Sep-19	0.10	695	69.50	Administration	Prepare remuneration schedule to 30 June 2019	Remuneration
Kelly-Anne Trenfield	Senior Managing Director	12-Sep-19	0.20	695	139.00	Administration	Prepare schedules for remuneration application	Remuneration
Renee Lobb	Managing Director	30-Sep-19	0.50	625	312.50	Trade-On	Complete fund update.	Fund Administration
Renee Lobb	Managing Director	02-Oct-19	0.10	625	62.50	Trade-On	Payment and expensing of Xero monthly invoices.	Fund Administration
Ashleigh Ubank	Administration 2	14-Oct-19	0.10	205	20.50	Administration	Signature/s inserted electronically into documents of report, documents collated and finalised in PDF format.	Administration
John Park	Senior Managing Director	14-Oct-19	0.20	695	139.00	Administration	Settle update to investors.	Fund Administration
Renee Lobb	Managing Director	14-Oct-19	0.10	625	62.50	Trade-On	Request Ashleigh Ubank to finalise LM Investment Management Ltd fund update.	Fund Administration
Renee Lobb	Managing Director	15-Oct-19	0.10	625	62.50	Trade-On	Upload update to website.	Fund Administration
Renee Lobb	Managing Director	04-Nov-19	0.10	625	62.50	Trade-On	Payments for fund	Fund Administration
Kelly-Anne Trenfield	Senior Managing Director	07-Nov-19	0.30	695	208.50	Administration	Preparation of remuneration schedules re application for fee approval to 31 October 2019	Remuneration
Ashleigh Ubank	Administration 2	11-Nov-19	0.10	205	20.50	Administration	WIP proforma/excel report/s generated for code.	Remuneration

Kelly-Anne Trenfield	Senior Managing Director	11-Nov-19	0.90	695	625.50	Administration	Preparation of remuneration schedule 1 October 2015 to 31 October 2019	Remuneration
Kelly-Anne Trenfield	Senior Managing Director	11-Nov-19	0.20	695	139.00	Administration	Review and finalisation remuneration schedules to 31 October 2019	Remuneration
Kelly-Anne Trenfield	Senior Managing Director	18-Nov-19	0.20	695	139.00	Administration	Finalise fee schedule to 31 October 2019	Remuneration
Kelly-Anne Trenfield	Senior Managing Director	26-Nov-19	0.20	695	139.00	Administration	Finalise remuneration schedule to 31 October 2019	Remuneration
Kelly-Anne Trenfield	Senior Managing Director	27-Nov-19	0.30	695	208.50	Administration	Review and finalise remuneration application scheduled - 1 Oct 2015 to 30 Oct 2019	Remuneration
Kelly-Anne Trenfield	Senior Managing Director	28-Nov-19	0.20	695	139.00	Administration	Finalise fee schedulesPrepare task/activity summary	Remuneration
Neil Dempster	Senior Consultant II	05-Dec-19	0.10	465	46.50	Creditors	Email update Clearstream	Investor
Kelly-Anne Trenfield	Senior Managing Director	07-Jan-20	0.10	695	69.50	Administration	Email from and response to said Jahani draft email to said Jahani re update on resignation	Receiver
Kelly-Anne Trenfield	Senior Managing Director	13-Jan-20	0.40	695	278.00	Administration	Prepare remuneration approval schedules to 31 December 2019	Remuneration
Kelly-Anne Trenfield	Senior Managing Director	14-Jan-20	0.20	695	139.00	Administration	Emails in/out with Steve Russell re review of Feeder Fund claims; discuss with JRP	Receiver
Kelly-Anne Trenfield	Senior Managing Director	17-Jan-20	0.20	695	139.00	Administration	Review/amend affidavit re remuneration approval	Remuneration
Kelly-Anne Trenfield	Senior Managing Director	22-Jan-20	0.10	695	69.50	Administration	Review constitution re management fees	Fund Administration
Kelly-Anne Trenfield	Senior Managing Director	30-Jan-20	0.10	695	69.50	Administration	Respond to Russells queries re inclusion of disbursements	Remuneration
Renee Lobb	Managing Director	04-Feb-20	0.10	625	62.50	Trade-On	Expense claim and payment checking.	Administration
Kelly-Anne Trenfield	Senior Managing Director	04-Feb-20	0.20	695	139.00	Administration	Review deed from HWL re Jahani resignationreview and approve client engagement; instructions to RCL re calcs re feeder funds	Receiver
Kelly-Anne Trenfield	Senior Managing Director	06-Feb-20	0.10	695	69.50	Administration	RCL re update on audit/navsReview incoming documentation, consider and send to filing	Fund Administration
Kelly-Anne Trenfield	Senior Managing Director	11-Feb-20	0.20	695	139.00	Administration	Review ff proceedings info re calculation of dividend	Receiver
Renee Lobb	Managing Director	18-Feb-20	0.40	625	250.00	Trade-On	Management fee information gathering. Send to Kelly-Anne Trenfield when complete in draft.	Fund Administration
Neil Dempster	Director	17-Mar-20	0.10	465	46.50	Creditors	Latest update Mark Ferris	Investor
Neil Dempster	Director	17-Mar-20	0.20	465	93.00	Creditors	Transfer DBS bank holding to underlying - email to confirm	Advisor
Kelly-Anne Trenfield	Senior Managing Director	18-Mar-20	0.10	695	69.50	Administration	Prepare updated remuneration schedules to 29 February 2020	Remuneration
Neil Dempster	Director	18-Mar-20	0.10	465	46.50	Creditors	Email to DBS confirm no contract notes issued	Advisor
Kelly-Anne Trenfield	Senior Managing Director	23-Mar-20	0.30	695	208.50	Administration	Update remuneration application schedules to 29 February 2020	Remuneration
Kelly-Anne Trenfield	Senior Managing Director	24-Mar-20	0.10	695	69.50	Administration	Update remuneration application schedules to 29 February 2020	Remuneration
Kelly-Anne Trenfield	Senior Managing Director	31-Mar-20	0.10	695	69.50	Administration	Review email in from SCR re approach to HWL	Receiver
John Park	Senior Managing Director	21-Apr-20	0.10	720	72.00	Administration	Email in Niall Coburn.	Investor
John Park	Senior Managing Director	22-Apr-20	0.20	720	144.00	Administration	Email in Niall Coburn; email in Russells.	Investor
Renee Lobb	Managing Director	22-Apr-20	0.20	660	132.00	Trade-On	Call with Kelly-Anne Trenfield regarding Niall's email. Review registry data and draft reply.	Investor
Renee Lobb	Managing Director	22-Apr-20	0.10	660	66.00	Trade-On	Reviewing email from Millie Russell regarding deed from Grant Thornton. and Kelly-Anne Trenfield's reply. File same.	Receiver
Kelly-Anne Trenfield	Senior Managing Director	22-Apr-20	0.10	720	72.00	Administration	Emails in/out re Coburn request; review and approve RCL responseCall with RCL re response to Coburn re class action for FF members	Investor

John Park	Senior Managing Director	23-Apr-20	0.30	720	216.00	Administration	Emails in / out Russells / Niall Coburn.	Investor
Renee Lobb	Managing Director	23-Apr-20	0.40	660	264.00	Trade-On	Reviewing query about class action from Niall. Draft and send reply after approval. Review further reply and forward to Russell's to assist.	Investor
Kelly-Anne Trenfield	Senior Managing Director	23-Apr-20	0.10	720	72.00	Administration	Emails in/out re FF class action and Coburn investigation email in from Niall Coburn; review discussion and referral to Russells	Investor
John Park	Senior Managing Director	24-Apr-20	0.20	720	144.00	Administration	Emails in / out Russells.	Investor
Kelly-Anne Trenfield	Senior Managing Director	24-Apr-20	0.20	720	144.00	Administration	Review emails between Russell's and HWL re ff retirement call with said Jahani re release and feed including review of current position re deed update to Russell's re deed	Receiver
Renee Lobb	Managing Director	05-May-20	0.10	660	66.00	Trade-On	Claim for Xero costs.	Administration
Renee Lobb	Managing Director	13-May-20	0.15	660	99.00	Investigations	Review and reply to Kelly-Anne Trenfield email regarding PTAL correspondence and feeder fund expense recoupment. Draft email to David Quin regarding controllership revocation.	Fund Administration
Kelly-Anne Trenfield	Senior Managing Director	13-May-20	0.30	720	216.00	Administration	Review HWL deed re resignation of Jahani review outstanding costs for feeder funds Review and update statement of position update to JRP re SOP	Receiver
Kelly-Anne Trenfield	Senior Managing Director	14-May-20	0.30	720	216.00	Administration	RCL re outstanding feeder fund costs update to JRP re FF deeds source info re outstanding cost email in from Russells re review of deed with HWL re FF settlement; email re insertion of JRP signature	Receiver
Renee Lobb	Managing Director	15-May-20	0.20	660	132.00	Investigations	Review 9 emails regarding draft deed of payment and release. discuss briefly with Kelly-Anne Trenfield. also discuss funds owing to LM Investment Management Ltd reconciliation on the phone.	Receiver
Renee Lobb	Managing Director	22-May-20	0.20	660	132.00	Investigations	Review Jahani email from Millie and subsequent emails about an application for removal. Review also letter on remuneration application. File all.	Receiver
Kelly-Anne Trenfield	Senior Managing Director	22-May-20	0.10	720	72.00	Administration	Email in from Russell re Deed; review Trilogy position and advice from HWL	Receiver
Kelly-Anne Trenfield	Senior Managing Director	26-May-20	0.10	720	72.00	Administration	Review and amend letter to HWL re retirement of Jahani	Receiver
John Park	Senior Managing Director	29-May-20	0.30	720	216.00	Administration	Emails in / out Russells / HWL.	Receiver
Kelly-Anne Trenfield	Senior Managing Director	29-May-20	0.30	720	216.00	Administration	Emails in from Steve Russell re Coburn; amend email and respond to RCL review affidavit of David O'Farrell email in from Russells re approach to HWL re receivers release re ff costs and response to Quinn revisions to deed of release - Jahani email in from Russell's re Jahani deed of release	Receiver
Renee Lobb	Managing Director	02-Jun-20	0.10	660	66.00	Trade-On	Payment and claim of Xero costs.	Administration
Tanya Kratz	Administration 2	04-Jun-20	0.10	220	22.00	Administration	Source Excel WIP Proforma as requested.	Remuneration
Renee Lobb	Managing Director	05-Jun-20	0.10	660	66.00	Assets	Review correspondence regarding release timing of funds from Receiver. Save documentation to file and do bring up.	Fund Administration
Kelly-Anne Trenfield	Senior Managing Director	15-Jun-20	0.20	720	144.00	Administration	Update remuneration schedules from 1 March to 31 May 2020	Remuneration

Kelly-Anne Trenfield	Senior Managing Director	16-Jun-20	0.20	720	144.00	Administration	Update remuneration schedules from 1 March to 31 May 2020	Remuneration
Renee Lobb	Managing Director	17-Jun-20	1.20	660	792.00	Assets	Review Gt request for account details. note Suncorp account closed. Call Suncorp regarding new account and start forms. call with Kelly-Anne Trenfield regarding alternative. send CBA details in the interim.	Fund Administration
Renee Lobb	Managing Director	17-Jun-20	0.10	660	66.00	Trade-On	Review email from OMI, now Quilter. Respond advising appropriate contacts for actioning transfers by funds. Direct to Neil Dempster to attend to this fund.	Investor
Kelly-Anne Trenfield	Senior Managing Director	17-Jun-20	0.10	720	72.00	Administration	RCL update re status of bank account email in from Russells re Tucker & Cowen letter re recovery of LMA funded amounts from the feeder funds; draft response/instructions to Russells	Fund Administration
Renee Lobb	Managing Director	18-Jun-20	0.20	660	132.00	Assets	Call with Kevin at GT regarding account details. Explain 2 different banks. Send statement snippets. Call with Neil setting u account forms.	Fund Administration
Neil Dempster	Director	18-Jun-20	0.20	520	104.00	Administration	Account opening forms	Fund Administration
Kelly-Anne Trenfield	Senior Managing Director	22-Jun-20	0.20	720	144.00	Administration	Amend remuneration tables to isolate wipe data from 1 March to 31 May 2020	Remuneration
Renee Lobb	Managing Director	23-Jun-20	0.10	660	66.00	Trade-On	Review and update account authority for Suncorp account. give to John Park for sign off.	Fund Administration
Renee Lobb	Managing Director	24-Jun-20	0.10	660	66.00	Trade-On	Call Suncorp regarding account letters to confirm not spam and no further account opening action required.	Fund Administration
Kelly-Anne Trenfield	Senior Managing Director	24-Jun-20	0.10	720	72.00	Administration	Funds in; update sop and locate agreement	Fund Administration
Renee Lobb	Managing Director	25-Jun-20	0.10	660	66.00	Trade-On	Request banking details for First Mortgage Income Fund to pay First Mortgage Income Fund funds owed by the fund.	Fund Administration
Renee Lobb	Managing Director	26-Jun-20	0.30	660	198.00	Trade-On	Adding to online banking the new account. removing old inactive accounts. instructions t Caroline Halcoop to transfer funds from CBA to Suncorp.	Fund Administration
Caroline Halcoop	Administration 2	26-Jun-20	0.10	220	22.00	Administration	Prepare EFT, pdf, post transaction to cashbook collate with approval email. CBA LM ICPAIF transfer to Suncorp LM ICPAIF \$316,555.25. Requested by RCL.	Administration
Renee Lobb	Managing Director	29-Jun-20	0.20	660	132.00	Trade-On	Email Kelly-Anne Trenfield and Caroline regarding transfers from CBA to Suncorp. Review and approve transfer to Suncorp account. forward to KT for release.	Fund Administration
Renee Lobb	Managing Director	30-Jun-20	0.20	660	132.00	Trade-On	Discussion with Kelly-Anne Trenfield regarding transfer of funds to BDO and approval with 2 stage release. Check account and confirm funds held.	Fund Administration
Renee Lobb	Managing Director	01-Jul-20	0.40	660	264.00	Trade-On	Try and process payment to First Mortgage Income Fund from new ICPAIF account. Email to Donna regarding increase of payment limit. Call and leave message with done and take her return call.	Fund Administration
Kelly-Anne Trenfield	Senior Managing Director	02-Jul-20	0.10	720	72.00	Administration	Review and approve payment of outstanding administration liabilities including review of supporting documentation and signing of transfer or cheque	Fund Administration
Kelly-Anne Trenfield	Senior Managing Director	02-Jul-20	0.10	720	72.00	Administration	Rocla re suncorp internet banking and statement of position	Fund Administration
Renee Lobb	Managing Director	02-Jul-20	0.10	660	66.00	Trade-On	Xero payment expense.	Fund Administration

Renee Lobb	Managing Director	02-Jul-20	0.30	660	198.00	Trade-On	Stage one loading of approval for ICPAIF to First Mortgage Income Fund payment. Send to Kelly-Anne Trenfield along with post payment balance. Do secondary approval, confirm same and save all documents.	Fund Administration
Renee Lobb	Managing Director	09-Jul-20	0.20	660	132.00	Trade-On	Invoicing discussion and request with Kelly-Anne Trenfield and billings. Review and note to Kelly-Anne Trenfield changes to proformas Received,	Fund Administration
Kelly-Anne Trenfield	Senior Managing Director	09-Jul-20	0.20	720	144.00	Administration	Mail in; update SOP; review outstanding remuneration approval and request billing/payment confirm periods re approvals Review and update statement of position	Fund Administration
Kelly-Anne Trenfield	Senior Managing Director	09-Jul-20	0.50	720	360.00	Administration	Review and approve request for proforma invoice/draft bill/finalised billing and payment Review incoming documentation, consider and send to filing Review and update statement of position Review and sign correspondence Review and update to do list; query outstanding items	Remuneration
Renee Lobb	Managing Director	10-Jul-20	0.10	660	66.00	Trade-On	Checking invoicing amendments. send to AT for approval.	Fund Administration
Kelly-Anne Trenfield	Senior Managing Director	10-Jul-20	0.10	720	72.00	Administration	Review and approve request for proforma invoice/draft bill/finalised billing and payment	Remuneration
Renee Lobb	Managing Director	13-Jul-20	0.20	660	132.00	Trade-On	Discuss FTI payments with Kelly-Anne Trenfield. Process same.	Fund Administration
Renee Lobb	Managing Director	15-Jul-20	0.10	660	66.00	Trade-On	Processing payments, saving documents and updating registers.	Fund Administration
Kelly-Anne Trenfield	Senior Managing Director	16-Jul-20	0.30	720	216.00	Administration	Update remuneration schedules to 30 June 2020	Remuneration
Renee Lobb	Managing Director	28-Aug-20	0.40	660	264.00	Trade-On	Do NAV and draft update. Send to Kelly-Anne Trenfield for review.	Fund Administration
Kelly-Anne Trenfield	Senior Managing Director	28-Aug-20	0.20	720	144.00	Creditors	Review and amend members update	Investor
Renee Lobb	Managing Director	31-Aug-20	0.20	660	132.00	Trade-On	Review Kelly-Anne Trenfield's queries and make changes to update. Recirculate.	Fund Administration
Renee Lobb	Managing Director	01-Sep-20	0.10	660	66.00	Trade-On	Call with Francis from Financial partners. give detailed background and information on their client holdings in fund.	Investor
Renee Lobb	Managing Director	02-Sep-20	0.10	660	66.00	Trade-On	Download and pay xero expense claim same.	Fund Administration
Renee Lobb	Managing Director	03-Sep-20	0.10	660	66.00	Trade-On	Providing information to ASIC.	Fund Administration
Renee Lobb	Managing Director	04-Sep-20	0.20	660	132.00	Trade-On	Make changes to investor report and recirculate to Kelly-Anne Trenfield.	Investor
Kelly-Anne Trenfield	Senior Managing Director	04-Sep-20	0.20	720	144.00	Creditors	Review investor update	Investor
Renee Lobb	Managing Director	07-Sep-20	0.30	660	198.00	Trade-On	Finalising investor update amendments. load finalised update to website.	Investor
Ashleigh Ubank	Administration 2	07-Sep-20	0.10	220	22.00	Administration	Signature/s inserted electronically into documents of report, documents collated and finalised in PDF format.	Administration
Kelly-Anne Trenfield	Senior Managing Director	01-Oct-20	0.30	720	216.00	Administration	Update remuneration approval schedules to 30 September 2020	Remuneration
Renee Lobb	Managing Director	02-Oct-20	0.10	660	66.00	Trade-On	Pay costs of winding up via expense claim - Xero costs.	Fund Administration

\$ 58,518.50

**LM Institutional Currency Protected Income Fund: Calculation of Category 1 October 2015 to 31 October 2020**

Employee	Position	Rate/hour	Total actual hours	Total	Administration \$	Assets \$	Creditors \$	Dividend \$	Investigations \$	Trade On \$
		excl GST \$		(excl GST) \$						
Ashleigh Ubank	Administration 2	180	1.10	427.50	391.50		36.00			
		185	0.90							
		205	0.20							
		220	0.10							
Benjamin Robson	Consultant 1	300	6.30	3,079.50						3,079.50
	Consultant 1	305	3.90							
Brittany Newman	Administration 1	135	0.30	171.00	171.00					
		145	0.90							
Carly Young	Associate 1	260	4.60	1,196.00			1,196.00			
Caroline Halcoop	Administration 2	180	0.20	58.00	58.00					
		220	0.10							
Glenn O'Kearney	Senior Director	560	2.30	6,655.50	169.00	112.00	2,650.00			3,724.50
		565	9.50							
James Cook	Associate 2	275	0.30	3,163.00	3,163.00					
	Consultant 1	305	10.10							
John Park	Senior Managing Director	625	0.05	962.25	962.25					
		695	0.20							
		720	1.10							
Kelly-Anne Trenfield	Senior Managing Director	625	9.25	13,603.25	11,849.25		413.00		1,341.00	
		695	6.80							
		720	4.30							
Neil Dempster	Consultant 1	305	1.60	3,720.50	722.00	180.00	1,815.50			1,003.00
	Consultant 2	360	4.90							
	Senior Consultant 1	380	2.40							
	Senior Consultant 2	440	0.50							
		465	0.50							
		520	0.20							
Renee Lobb	Directot	510	2.60	25,370.00	2,040.50	1,047.00			8,224.50	14,058.00
	Senior Director	565	9.40							
		570	22.10							
	Managing Director	580	0.30							
		625	2.20							
		660	6.95							
Talia Glover	Administration 1	145	0.30	90.00	90					
		155	0.30							
Tanya Kratz	Administration 2	220	0.10	22.00	22.00					
<b>Subtotal</b>			<b>116.85</b>	<b>58,518.50</b>	<b>19,638.50</b>	<b>1,339.00</b>	<b>6,110.50</b>	<b>0.00</b>	<b>9,565.50</b>	<b>21,865.00</b>
<b>GST</b>				<b>5,851.85</b>						
<b>Total (including GST)</b>				<b>64,370.35</b>						
<b>Hours</b>			<b>116.85</b>		<b>39.60</b>	<b>2.30</b>	<b>14.80</b>	<b>0.00</b>	<b>16.45</b>	<b>43.70</b>

LM Currency Protected Australian Income Fund Liquidator's Remuneration - 1 October 2015 to 31 October 2020								
Name	Position	Date	Hrs	Charge out Rate	Charge	Task Description	Narrative	Activity
Benjamin Robson	Consultant 1	01-Oct-15	0.20	300	60.00	Trade-On	Investor enquiry - Paul appleby	Investors
Benjamin Robson	Consultant 1	06-Oct-15	0.20	300	60.00	Trade-On	Respond to Investor enquiry	Investors
Benjamin Robson	Consultant 1	07-Oct-15	0.50	300	150.00	Trade-On	Time spend fielding investor enquiries	Investors
Benjamin Robson	Consultant 1	07-Oct-15	0.60	300	180.00	Trade-On	Preparation of September 2015 NAV	Fund Administration
Benjamin Robson	Consultant 1	09-Oct-15	0.30	300	90.00	Trade-On	Investor enquiry responses - various	Investors
Benjamin Robson	Consultant 1	12-Oct-15	0.20	300	60.00	Trade-On	Investor enquiry - Christian Kuhl CPAIF	Investors
Brittany Newman	Administration 1	14-Oct-15	0.10	135	13.50	Administration	Mail in from Suncorp Bank - September Account Summary; LM CP AIF Working Account (031139932), September Account Summary; LM AIF CPF Investor Account (034684990) & September Account Summary; LM CP AIF Working	Fund Administration
Brittany Newman	Administration 1	14-Oct-15	0.10	135	13.50	Administration	Mail in from Suncorp Bank - September Account Summary; LM CP AIF Account (503114996)	Administration
Benjamin Robson	Consultant 1	15-Oct-15	0.10	300	30.00	Trade-On	Investor enquiry - Apex investor services	Investors
Benjamin Robson	Consultant 1	15-Oct-15	0.30	300	90.00	Trade-On	Update and refine NAV for Sep 2015	Fund Administration
Glenn O'Kearney	Senior Director	19-Oct-15	0.10	560	56.00	Creditors	Review transfer forms etc calif - discuss Ben Robson	Investors
Glenn O'Kearney	Senior Director	19-Oct-15	0.30	560	168.00	Trade-On	Review 30 September NAV calculations and task list manager.	Fund Administration
Benjamin Robson	Consultant 1	19-Oct-15	0.30	300	90.00	Trade-On	Correspondence with Leanne Munro regarding cartwright transfer request	Investors
Benjamin Robson	Consultant 1	19-Oct-15	0.30	300	90.00	Trade-On	Investor enquiries - various	Investors
Glenn O'Kearney	Senior Director	20-Oct-15	0.20	560	112.00	Creditors	Note BJR regarding redemptions/bounced back distributions. reply.	Fund Administration
Benjamin Robson	Consultant 1	20-Oct-15	0.60	300	180.00	Trade-On	Update meeting with Steve Hannan regarding cash balances in accounts	Fund Administration
Benjamin Robson	Consultant 1	20-Oct-15	0.80	300	240.00	Trade-On	CPAIF Cash Position reconciliation of spread sheets provided by SH. Revert to SH with Comments	Fund Administration
Benjamin Robson	Consultant 1	20-Oct-15	0.20	300	60.00	Trade-On	Perusal email and response to Glenn O'Kearney regarding Pre appointment returned distributions	Fund Administration
Benjamin Robson	Consultant 1	20-Oct-15	0.40	300	120.00	Trade-On	September Qtr data retrieval and summary	Remuneration
Benjamin Robson	Consultant 1	21-Oct-15	0.20	300	60.00	Trade-On	LM CPAIF investor enquiry response	Investors
Benjamin Robson	Consultant 1	21-Oct-15	0.20	300	60.00	Trade-On	LM CPAIF investment enquiry - Di Zhu	Investors
Benjamin Robson	Consultant 1	21-Oct-15	0.20	300	60.00	Trade-On	Request bank statements from Suncorp	Fund Administration
Benjamin Robson	Consultant 1	21-Oct-15	0.30	300	90.00	Trade-On	Email Correspondence with Steve Hannan regarding treatment of pre appointment distributions	Fund Administration
Benjamin Robson	Consultant 1	21-Oct-15	0.50	300	150.00	Trade-On	Investor enquiries - various	Investors
Renee Lobb	Director	22-Oct-15	0.50	510	255.00	Trade-On	Reviewing, responding and forwarding where required investor queries for response.	Investors
Benjamin Robson	Consultant 1	22-Oct-15	0.40	300	120.00	Trade-On	Review bank statements and request further statements from Suncorp to determine cash balances	Fund Administration
Benjamin Robson	Consultant 1	22-Oct-15	0.20	300	60.00	Trade-On	Investor enquiry - Daryl Yeoh	Investors
Benjamin Robson	Consultant 1	22-Oct-15	0.20	300	60.00	Trade-On	Investor enquiry - Preety Pheonick	Investors

Benjamin Robson	Consultant 1	22-Oct-15	0.40	300	120.00	Trade-On	Investor enquiries specifically Mr CCA and Mrs EN Mckain and Daryl Yeoh as advisor	Investors
Benjamin Robson	Consultant 1	22-Oct-15	0.30	300	90.00	Trade-On	Bank statements received and reviewed, discussion on account movements with SH	Fund Administration
Glenn O'Kearney	Senior Director	23-Oct-15	0.10	560	56.00	Trade-On	Note BJR regarding calif update. reply.	Fund Administration
Benjamin Robson	Consultant 1	23-Oct-15	0.20	300	60.00	Trade-On	Investor transfer ID 100269372 to 100374099	Investors
Benjamin Robson	Consultant 1	23-Oct-15	0.40	300	120.00	Trade-On	LM CPAIF investor transfer responses and updates	Investors
Benjamin Robson	Consultant 1	23-Oct-15	0.20	300	60.00	Trade-On	Investor enquiry John Ryall CPAIF	Investors
Renee Lobb	Director	26-Oct-15	0.20	510	102.00	Trade-On	Respond to investor query after confirming appropriate fund. forward request for detail update with BJR for processing.	Investors
Renee Lobb	Director	27-Oct-15	0.20	510	102.00	Trade-On	Respond to investor query and send to BJR for additional information to be added by Steve Hannan.	Investors
Benjamin Robson	Consultant 1	27-Oct-15	0.30	300	90.00	Trade-On	Investor Enquiry - Carmen Ho advisor	Investors
Renee Lobb	Director	28-Oct-15	0.40	510	204.00	Trade-On	Review and respond to 2 investor enquiries on transfers and changes to contact details. Subsequent email with BJR on same.	Investors
Benjamin Robson	Consultant 1	28-Oct-15	0.20	300	60.00	Trade-On	Investor enquiry - Helen Sharpe	Investors
Renee Lobb	Director	29-Oct-15	0.30	510	153.00	Trade-On	Look up investor ID to match to fund and review prior emails. Respond at length on fund position, CPAIF vs AIF and First Mortgage Income Fund situation.	Investors
Benjamin Robson	Consultant 1	29-Oct-15	0.30	300	90.00	Trade-On	Perusal email from Philip Ward regarding clients issues with T&C on transfer docs and consult with SH	Investors
Glenn O'Kearney	Senior Director	29-Oct-15	0.10	560	56.00	Trade-On	Update in SH regarding workflow and status of current tasks.	Fund Administration
Benjamin Robson	Consultant 1	30-Oct-15	0.20	300	60.00	Trade-On	John Grant McIlvrde - investor enquiry	Investors
Benjamin Robson	Consultant 1	30-Oct-15	0.20	300	60.00	Trade-On	Aio, Quantitas Magna Frumentorum- Investor enquiry	Investors
Benjamin Robson	Consultant 1	30-Oct-15	0.30	300	90.00	Trade-On	Philip ward - fraudulent enquiry regarding transfer docs	Investors
Brittany Newman	Administration 1	30-Oct-15	0.10	135	13.50	Administration	Mail in from ASIC - Invoice Statement	Administration
Renee Lobb	Director	30-Oct-15	0.10	510	51.00	Trade-On	Respond to investor pricing query. confirm unchanged.	Investors
Benjamin Robson	Consultant 1	02-Nov-15	0.20	300	60.00	Trade-On	Perusal email and response to Regina Goh AG Singapore	Investors
Benjamin Robson	Consultant 1	03-Nov-15	0.20	300	60.00	Trade-On	Peter Robinson - APEX investors	Investors
Renee Lobb	Director	04-Nov-15	0.20	510	102.00	Trade-On	Respond to investor query.	Investors
Brittany Newman	Administration 1	04-Nov-15	0.10	135	13.50	Administration	Filing	Administration
Benjamin Robson	Consultant 1	04-Nov-15	0.20	300	60.00	Trade-On	Peter Robinson - APEX investors	Investors
Benjamin Robson	Consultant 1	04-Nov-15	0.30	300	90.00	Trade-On	Investor Enquiry - Lewis Griffith	Investors
Glenn O'Kearney	Senior Director	04-Nov-15	0.30	560	168.00	Assets	Review 11th report to investors FMIF. note BJR regarding nav's	Investors
Benjamin Robson	Consultant 1	05-Nov-15	0.30	300	90.00	Trade-On	Pre appointment payables position reconciliation	Fund Administration
Benjamin Robson	Consultant 1	09-Nov-15	0.30	300	90.00	Trade-On	Perpetual - update from John Newby on outstanding invoices. Enter into Fund payables register and regarding	Fund Administration
Benjamin Robson	Consultant 1	09-Nov-15	0.60	300	180.00	Trade-On	Preparation of October 2015 NAV	Fund Administration
Benjamin Robson	Consultant 1	10-Nov-15	0.50	300	150.00	Trade-On	Investor enquiries - Lewis Griffith, Shannon Perrera, FSTREAMF	Investors



Glenn O'Kearney	Senior Director	10-Nov-15	0.30	560	168.00	Trade-On	Review monthly NAV and comments BJR task summary. notes for discussions.	Fund Administration
Glenn O'Kearney	Senior Director	12-Nov-15	0.50	560	280.00	Trade-On	Review updated schedule regarding advisor commissions. review reconciliation from SH regarding WU funds/reconciliation etc. meet with Steve to discuss further. note to peter Schmidt regarding advice/meet wit discuss advisor commissions. . discussions with	Fund Administration
Benjamin Robson	Consultant 1	17-Nov-15	1.00	300	300.00	Trade-On	Navigating AX and updating investor details as requests dictate	Investors
Benjamin Robson	Consultant 1	18-Nov-15	0.40	300	120.00	Trade-On	Update investor addresses in AX	Investors
Benjamin Robson	Consultant 1	19-Nov-15	0.20	300	60.00	Trade-On	Investor enquiry - Lorie Pushon	Investors
Glenn O'Kearney	Senior Director	19-Nov-15	0.10	560	56.00	Creditors	Review change of bank account forms. not BJR	Fund Administration
Benjamin Robson	Consultant 1	20-Nov-15	3.00	300	900.00	Trade-On	Work in AX and Excel updating investor bank details. Work towards answering investor queries, responses to transaction statement requests, change of details requests. form Jenny Dorang, Steve Chang, Clearstream and Citco. Navigation of AX in exporting mem	Investors
Benjamin Robson	Consultant 1	23-Nov-15	0.20	300	60.00	Trade-On	Investor enquiry response to Philip Ward	Investors
Benjamin Robson	Consultant 1	23-Nov-15	0.20	300	60.00	Trade-On	Investor enquiry response to Carmen ho	Investors
Benjamin Robson	Consultant 1	23-Nov-15	0.30	300	90.00	Trade-On	Search AX for Jenny and Geoffrey Doring investment. Email to Jenny with nil results	Investors
Benjamin Robson	Consultant 1	23-Nov-15	0.30	300	90.00	Trade-On	Lorie Pushon - enquiry regarding deceased fathers estate and change of address, Email response and attach change of details form	Investors
Benjamin Robson	Consultant 1	24-Nov-15	1.50	300	450.00	Trade-On	LM CPAIF - Collating and formatting WIP data from 19 March 2013 to 30 September 2015, spell checking data and preparation of ARITA tables by financial year for fee application court hearing at request of Russells	Remuneration
Glenn O'Kearney	Senior Director	24-Nov-15	0.10	560	56.00	Creditors	Transfer forms in	Investors
Benjamin Robson	Consultant 1	25-Nov-15	0.20	300	60.00	Trade-On	Investor enquiry - Jenny Doring	Investors
Benjamin Robson	Consultant 1	25-Nov-15	0.50	300	150.00	Trade-On	Investor enquiries and address update requests	Investors
Benjamin Robson	Consultant 1	25-Nov-15	1.00	300	300.00	Trade-On	Refining and amending WIP data and ARITA tables for presentation in court hearing	Remuneration
Glenn O'Kearney	Senior Director	25-Nov-15	0.30	560	168.00	Creditors	Review fee data and Arita schedules for court application.	Remuneration
Glenn O'Kearney	Senior Director	25-Nov-15	0.10	560	56.00	Creditors	Review correspondence regarding receivership appointment - note to JP.	Receiver
Glenn O'Kearney	Senior Director	26-Nov-15	0.70	560	392.00	Creditors	Review correspondence receivers. drafting update for website for investors. review and finalise ARITA and documents for court approval remuneration. call from GT receivers s and file notes.	Investors
Benjamin Robson	Consultant 1	27-Nov-15	3.00	300	900.00	Trade-On	CPAIF Cash position and returned/pending payments work. Extract and edit data from AX, allocated each transaction type an determine cash transaction history of Suncorp Working account, High Interest account and CBA AUD account	Fund Administration

Benjamin Robson	Consultant 1	27-Nov-15	0.40	300	120.00	Trade-On	Calculation of FTI and fund legal fees - email to Glenn O'Kearney regarding instruction to quarantine	Fund Administration
Renee Lobb	Director	27-Nov-15	0.30	510	153.00	Trade-On	CPAIF call regarding distribution timing, return and value. Confirm value on another query also.	Investors
Glenn O'Kearney	Senior Director	27-Nov-15	0.10	560	56.00	Trade-On	Update in PKF regarding tax updates. reply. review draft note BJR regarding management accounts. amend. discuss updates to Investors with Lobb/.	Fund Administration
Glenn O'Kearney	Senior Director	27-Nov-15	0.10	560	56.00	Assets	Discuss calif cash holdings reconciliation with BJR	Fund Administration
Glenn O'Kearney	Senior Director	30-Nov-15	0.10	560	56.00	Creditors	Review calf cost reconciliation etc and approve transfer	Fund Administration
Glenn O'Kearney	Senior Director	30-Nov-15	0.10	560	56.00	Administration	Call from Eckard regarding Grant Thornton correspondence.	Receiver
Benjamin Robson	Consultant 1	01-Dec-15	0.20	300	60.00	Trade-On	Investor enquiry 0 Regina Goh - no new transactions	Investors
Benjamin Robson	Consultant 1	01-Dec-15	0.20	300	60.00	Trade-On	Steve Chang - check on transfers for steves clients	Investors
Renee Lobb	Director	02-Dec-15	0.10	510	51.00	Trade-On	Respond to unit holding query.	Investors
Glenn O'Kearney	Senior Director	02-Dec-15	0.10	560	56.00	Creditors	Correspondence from Egkhard regarding queries on feeder funds.	Receiver
Benjamin Robson	Consultant 1	03-Dec-15	0.20	300	60.00	Trade-On	Investor enquiry - Philip war, provide loan transfer account statements printed from Excel	Investors
Benjamin Robson	Consultant 1	03-Dec-15	0.30	300	90.00	Trade-On	Issue change of details form to AEGIS regarding Chee Young	Investors
Benjamin Robson	Consultant 1	03-Dec-15	0.20	300	60.00	Trade-On	Email to Jenny Doring update request	Investors
Benjamin Robson	Consultant 1	03-Dec-15	0.20	300	60.00	Trade-On	Email Adrian Trimboli - investor enquiry	Investors
Benjamin Robson	Consultant 1	03-Dec-15	0.30	300	90.00	Trade-On	Draft and final update letter to Flora Sullivan regarding fund status	Investors
Renee Lobb	Director	03-Dec-15	0.20	510	102.00	Trade-On	Respond to investor email queries.	Investors
Glenn O'Kearney	Senior Director	03-Dec-15	0.30	560	168.00	Assets	Review current NAV and meet with Eghard to discuss.	Fund Administration
Glenn O'Kearney	Senior Director	03-Dec-15	0.10	560	56.00	Creditors	Correspondence in investor - discuss BJR	Investors
Glenn O'Kearney	Senior Director	03-Dec-15	0.20	560	112.00	Creditors	Discussions with Peter Schmidt regarding advisors liability.	Advisors
Renee Lobb	Director	04-Dec-15	0.10	510	51.00	Trade-On	Updating website with approved update on fund after JRP approval.	Fund Administration
Glenn O'Kearney	Senior Director	04-Dec-15	0.10	560	56.00	Creditors	Review draft update to investor	Investors
Benjamin Robson	Consultant 1	04-Dec-15	0.50	300	150.00	Trade-On	Extract CPAIF holdings for FNZ Limited form AX and issue to investor	Investors
Benjamin Robson	Consultant 1	04-Dec-15	0.80	300	240.00	Trade-On	Process Investor transfer requests - various	Investors
Benjamin Robson	Consultant 1	07-Dec-15	0.20	300	60.00	Trade-On	Chee Young - investor enquiry request updated details	Investors
Glenn O'Kearney	Senior Director	07-Dec-15	0.20	560	112.00	Creditors	Drafting update to investor.	Investors
Renee Lobb	Director	08-Dec-15	0.30	510	153.00	Trade-On	Respond to investor query on NAV. Respond to further query also.	Investors
Benjamin Robson	Consultant 1	08-Dec-15	0.30	300	90.00	Trade-On	Review Daryl Yeah client application form, refer to SH for advice	Investors
Benjamin Robson	Consultant 1	08-Dec-15	0.20	300	60.00	Trade-On	Robyn Dawson - investor enquiry and provide update to be uploaded to website	Investors
Glenn O'Kearney	Senior Director	08-Dec-15	0.10	560	56.00	Administration	Review bank statements in. note BJR	Fund Administration
Renee Lobb	Director	09-Dec-15	0.10	510	51.00	Trade-On	Forward through website query to BJR and confirm whether create a website preferences have diverted back to my email.	Investors

Benjamin Robson	Consultant 1	09-Dec-15	0.20	300	60.00	Trade-On	Investor Update provided to Neil Brown	Investors
Benjamin Robson	Consultant 1	09-Dec-15	0.20	300	60.00	Trade-On	Provide ID and Account number to Emma Taylor	Investors
Benjamin Robson	Consultant 1	09-Dec-15	0.40	300	120.00	Trade-On	Process transfer request applications - various (Helen chee young)	Investors
Renee Lobb	Director	11-Dec-15	0.20	510	102.00	Trade-On	Respond to investor query on AIF vs CPAIF distribution.	Investors
Benjamin Robson	Consultant 1	14-Dec-15	0.20	300	60.00	Trade-On	FSTREAM clearstream price change update request	Investors
Benjamin Robson	Consultant 1	14-Dec-15	0.20	300	60.00	Trade-On	Investor update FNZ custodians change of advisor request	Investors
Benjamin Robson	Consultant 1	14-Dec-15	0.20	300	60.00	Trade-On	LM CPAIF investor address change - P+L Investment Trust	Investors
Glenn O'Kearney	Senior Director	15-Dec-15	0.20	560	112.00	Trade-On	Update to Kelly regarding CPAIF/ICPAIF reconciliation appointment. correspondence regarding funds usage.	Fund Administration
Benjamin Robson	Consultant 1	15-Dec-15	0.20	300	60.00	Trade-On	Response to Daryl Yeoh	Investors
Benjamin Robson	Consultant 1	16-Dec-15	0.90	300	270.00	Trade-On	Inclusion of OOP's data into financial year ARITA tables from 19/03/13 to 30/09/2015	Remuneration
Glenn O'Kearney	Senior Director	18-Dec-15	0.10	560	56.00	Creditors	Note from Schmidt regarding advisor liability update.	Advisors
Kelly-Anne Trenfield	Senior Managing Director	22-Dec-15	0.10	600	60.00	Administration	review query from Simon Lister and request response from GOK/RCL	Fund Administration
Glenn O'Kearney	Senior Director	22-Dec-15	0.10	560	56.00	Creditors	Review note in from investor group . correspondence with Kelly regarding nav's on feeders/.	Investors
Benjamin Robson	Consultant 1	23-Dec-15	0.40	300	120.00	Trade-On	Transfer requests and responses to various fund update requests	Investors
Glenn O'Kearney	Senior Director	23-Dec-15	0.30	560	168.00	Creditors	Correspondence KAT/BJR regarding report and NAV's. updates in WMS regarding tax/management accounts. review HOWL WU correspondence and discussions with Emma from KWM.	Fund Administration
Benjamin Robson	Consultant 1	24-Dec-15	0.30	300	90.00	Trade-On	Update Fee Payables Register, inclusion of WMS invoice	Fund Administration
Renee Lobb	Director	24-Dec-15	0.10	510	51.00	Trade-On	Respond to investor query.	Investors
Benjamin Robson	Consultant 1	04-Jan-16	0.90	305	274.50	Trade-On	Preparation of December 2015 NAV model	Fund Administration
Glenn O'Kearney	Senior Director	04-Jan-16	0.10	565	56.50	Trade-On	Update in regarding NAV's WIP data etc. TDL regarding reporting etc.	Fund Administration
Renee Lobb	Director	05-Jan-16	0.10	510	51.00	Trade-On	Respond to investor query on pricing.	Investors
Benjamin Robson	Consultant 1	05-Jan-16	0.40	305	122.00	Trade-On	Obtain and format for review December Qtr 2015 WIP and OOPs data. Reconcile CPAIF Accounts and LM registers (Fees, Fund Payables, Consultants Fees) for inclusion in NAV	Remuneration
Glenn O'Kearney	Senior Director	07-Jan-16	3.00	565	1,695.00	Creditors	Review 31 December 2015 NAV. update NAV for GST treatment and 31 Dec fee/oops. drafting of circular to investors. reference various materials to finalize circular. note to Kelly.	Investors
Kelly-Anne Trenfield	Senior Managing Director	08-Jan-16	0.60	625	375.00	Administration	review NAV and investor update; review and amend revised draft report	Investors
Glenn O'Kearney	Senior Director	08-Jan-16	1.00	565	565.00	Creditors	Review changes to reports KAT. prepare updated report including estimated unit price. note to KAT/Renee/SH regarding units. update to NAV regarding unit pricing.	Fund Administration

Glenn O'Kearney	Senior Director	11-Jan-16	1.00	565	565.00	Trade-On	Amend circular investors. review correspondence SH regarding NAV/units. c correspondence rob registers. review registers/ note BJR. call from SH and discuss unit holding reconciliation etc.	Investors
Glenn O'Kearney	Senior Director	11-Jan-16	0.30	565	169.50	Trade-On	Meet with BJR and discuss file - discuss assets/account status etc. conversion regarding FX amounts AUD equivalent etc. discussion with SH	Administration
Renee Lobb	Director	11-Jan-16	0.10	510	51.00	Creditors	Review email with reports for investors. respond to GOK on member register i have and note not updated since appointment.	Investors
Benjamin Robson	Consultant 1	11-Jan-16	0.50	305	152.50	Trade-On	LM CPAIF Investor enquiries - statements to Parent investor companies for monthly holdings	Investors
Glenn O'Kearney	Senior Director	12-Jan-16	0.70	565	395.50	Creditors	Review reports and update regarding units holdings. review reconciliation of holding and note SH further info.	Investors
Glenn O'Kearney	Senior Director	12-Jan-16	0.10	565	56.50	Administration	Review FX offer/custom house. Prepare instructions to KWM on matter.	Legal
Benjamin Robson	Consultant 1	12-Jan-16	0.10	305	30.50	Trade-On	Review and confirm dec qtr numbers correct	Remuneration
Benjamin Robson	Consultant 1	12-Jan-16	0.40	305	122.00	Trade-On	Respond to investor enquiries regarding investor statements	Investors
Glenn O'Kearney	Senior Director	15-Jan-16	1.50	565	847.50	Creditors	Review reconciliation from SH regarding AUD units. perform reconciliation/calc/. update NAV. update reports to investors. update KAT. finalize email draft to investor enquiry. call form SH regarding same. correspondence with Kelly regarding finalization o	Investors
Renee Lobb	Director	15-Jan-16	0.30	510	153.00	Administration	Review and upload fund update to website individual tab and homepage. Send update to Simon Lister.	Fund Administration
Kelly-Anne Trenfield	Senior Managing Director	15-Jan-16	0.10	625	62.50	Administration	review finalised report; JRP approval re signature on report; arrange distribution	Fund Administration
Kelly-Anne Trenfield	Senior Managing Director	15-Jan-16	0.10	625	62.50	Administration	Review monthly NAV update	Fund Administration
Brittany Newman	Administration 1	20-Jan-16	0.10	145	14.50	Administration	Mail in from ATO - Correspondence; We have cancelled your GST Registration	Administration
Benjamin Robson	Consultant 1	21-Jan-16	0.30	305	91.50	Trade-On	CPAIF investor query - response	Investors
Renee Lobb	Director	27-Jan-16	0.20	510	102.00	Trade-On	Respond to investor query. Request registry updated data from GOK and BJR to send notice tomorrow.	Investors
Renee Lobb	Director	29-Jan-16	0.80	510	408.00	Trade-On	Sending out to all creditors via email and seeking AMU assistance to send out via post the circular to creditors and investors regarding our remuneration application. Upload legal documents to LM Investment Management Ltd website and confirm with Russells	Investors
Renee Lobb	Director	01-Feb-16	0.20	510	102.00	Trade-On	Respond to two emails regarding investor notice sent on FTI's application for remuneration via the courts. Direct investors to most recent update for distribution percent to be recovered.	Investors
Benjamin Robson	Consultant 1	01-Feb-16	0.20	305	61.00	Trade-On	Respond to Investor query - Lewis Griffith	Investors
Benjamin Robson	Consultant 1	01-Feb-16	0.20	305	61.00	Trade-On	Response to investor enquiry - Epping family	Investors

Benjamin Robson	Consultant 1	01-Feb-16	5.20	305	1,586.00	Trade-On	WMS information responses - obtain, review and provide information to Ryu Naoi pertaining to the preparation of the 2013/14/15 management accounts, including bank statements across CBA and Suncorp accounts for all periods, bank reconciliation's and specific	Fund Administration
Ashleigh Ubank	Administration 2	01-Feb-16	5.80	180	1,044.00	Administration	Creditors listing amended for mailing labels, mailing labels amended and formatted, report prepared for send out, issued to mail and faxed to relevant parties.	Investors
Glenn O'Kearney	Senior Director	01-Feb-16	0.10	565	56.50	Trade-On	Updates in WMS regarding status of accounts/FR etc.	Fund Administration
Taegen Pedro	Administration 2	01-Feb-16	3.00	180	540.00	Creditors	sending Notice to Members (as per members listing)	Investors
Benjamin Robson	Consultant 1	02-Feb-16	0.20	305	61.00	Trade-On	Respond to query from John Newby regarding outstanding invoices	Fund Administration
Benjamin Robson	Consultant 1	02-Feb-16	0.40	305	122.00	Trade-On	Various details update requests	Investors
Benjamin Robson	Consultant 1	02-Feb-16	0.30	305	91.50	Trade-On	Updated SGP - Commerzbank holdings report obtained and issued	Fund Administration
Brittany Newman	Administration 1	02-Feb-16	0.10	145	14.50	Administration	Final 898114	Administration
Benjamin Robson	Consultant 1	03-Feb-16	0.10	305	30.50	Trade-On	Record WMS Invoice for Jan	Fund Administration
Benjamin Robson	Consultant 1	03-Feb-16	1.20	305	366.00	Trade-On	LM Data information obtained on Ad hoc basis for WMS - liaise with Steve Hannan on certain issues pertaining to FX loss/gain, mark to market reports etc	Fund Administration
Benjamin Robson	Consultant 1	03-Feb-16	0.30	305	91.50	Trade-On	Investor enquiry - J Porker	Investors
Benjamin Robson	Consultant 1	04-Feb-16	0.70	305	213.50	Trade-On	Preparation of December half 2015 invoices and supporting documents	Remuneration
Renee Lobb	Director	04-Feb-16	0.10	510	51.00	Trade-On	Respond to investor query on pricing. direct to our circular of 16 Jan.	Investors
Renee Lobb	Director	04-Feb-16	0.20	510	102.00	Trade-On	Respond to investor query on unit value. direct to recent correspondence from us on the website.	Investors
Glenn O'Kearney	Senior Director	04-Feb-16	2.00	565	1,130.00	Creditors	Review lengthy investor enquiry regarding CPAIF report. discuss with Rlobb. collate information and prepare response.	Investors
Glenn O'Kearney	Senior Director	05-Feb-16	0.10	565	56.50	Creditors	Review and approve category 1 CPAIF invoice.	Remuneration
Glenn O'Kearney	Senior Director	08-Feb-16	0.10	565	56.50	Creditors	Note Lobb regarding CPAIF investor reply.	Investors
Renee Lobb	Director	09-Feb-16	2.00	510	1,020.00	Investigations	Go through all emails returned from creditors.. record those not sent and resend to either adviser emails or in the post as required. liaise with AMU on postal circulars. Send to Sean Russell account of those received and returned and by what method.	Investors
Ashleigh Ubank	Administration 2	10-Feb-16	0.20	180	36.00	Administration	Report prepared for send out and issued to mail.	Investors
Brittany Newman	Administration 1	10-Feb-16	0.10	145	14.50	Administration	Mail out to Flora Dawn Sullivan - 8981r1	Investors
Brittany Newman	Administration 1	10-Feb-16	0.10	145	14.50	Administration	Filing	Administration
Benjamin Robson	Consultant 1	10-Feb-16	0.30	305	91.50	Trade-On	Update several investor email addresses	Investors
Glenn O'Kearney	Senior Director	10-Feb-16	0.20	565	113.00	Creditors	Review letter to investor .prepare updated report for investor and issue	Investors
Glenn O'Kearney	Senior Director	10-Feb-16	0.10	565	56.50	Creditors	Review investor query and respond to BJR regarding aid units.	Investors
Benjamin Robson	Consultant 1	11-Feb-16	0.20	305	61.00	Trade-On	Response to Lewis Griffith on transfer of designation	Investors

Benjamin Robson	Consultant 1	12-Feb-16	0.20	305	61.00	Trade-On	Investor Enquiry - Laura Chambers regarding unit price	Investors
Renee Lobb	Director	15-Feb-16	0.40	510	204.00	Trade-On	Forward on notice to CPAIF members regarding remuneration application. Send details to BJR to update register. Respond to further query regarding distribution timing.	Remuneration
Glenn O'Kearney	Senior Director	16-Feb-16	0.20	565	113.00	Trade-On	Review and approve letter to petal regarding terminate custody, review investor enquiry and provide note to Rlobb to respond.	Investors
Renee Lobb	Director	16-Feb-16	0.20	510	102.00	Trade-On	Respond to query on distribution and indicative NAV.	Fund Administration
Renee Lobb	Director	17-Feb-16	0.20	510	102.00	Trade-On	Respond to investor query.	Investors
Glenn O'Kearney	Senior Director	18-Feb-16	0.10	565	56.50	Creditors	Review correspondence from investor and reply.	Investors
Glenn O'Kearney	Senior Director	18-Feb-16	0.10	565	56.50	Trade-On	Updates in regarding Audit relief etc. prelim review of option .updates from BJR etc	Fund Administration
Renee Lobb	Director	21-Feb-16	0.20	510	102.00	Trade-On	Respond to investor committee email regarding pricing and application for remuneration. Email old mutual regarding price revision also.	Investors
Glenn O'Kearney	Senior Director	22-Feb-16	0.10	565	56.50	Creditors	Correspondence in from investor. discuss with BJR	Investors
Benjamin Robson	Consultant 1	22-Feb-16	1.50	305	457.50	Trade-On	Respond to accumulated investor enquiries	Investors
Renee Lobb	Director	23-Feb-16	0.10	510	51.00	Trade-On	Respond to investor query regarding hearing for remuneration.	Investors
Benjamin Robson	Consultant 1	23-Feb-16	0.20	305	61.00	Trade-On	Sinead curtis - investor enquiry	Investors
Renee Lobb	Director	25-Feb-16	0.10	510	51.00	Trade-On	Respond to investor pricing query.	Investors
Benjamin Robson	Consultant 1	26-Feb-16	0.60	305	183.00	Trade-On	File notes and updates to handovers regarding Registers, NAV preparations, Payment procedures, Various fund progressions	Fund Administration
Benjamin Robson	Consultant 1	01-Mar-16	1.00	305	305.00	Trade-On	Preparation of February NAV model with JHC. Preparation of Dec - Feb Op costs with JHC. Preparation of Category 2 invoices with JHC. Walk JHC through Member registers, AX and investor management process. Walk JHC through LM Payment process	Investors
James Cook	Associate 2	01-Mar-16	0.40	275	110.00	Administration	Handover with BJR on procedures in respect of management of funds.	Administration
James Cook	Associate 2	01-Mar-16	0.30	275	82.50	Administration	Handover with BJR on procedures in respect of management of funds.	Administration
Renee Lobb	Director	02-Mar-16	0.40	510	204.00	Trade-On	Speak with NZ investor. go through unit price and ours and the receivers recent updates. explain timing dependent on First Mortgage Income Fund. Further email to separate investor on unit holdings.	Investors
Brittany Newman	Administration 1	09-Mar-16	0.10	145	14.50	Administration	Mail in from Suncorp Bank - Account Statement for Acct 503114996 (Account No 2) for period 1/02/2016 - 29/02/2016	Administration
Brittany Newman	Administration 1	09-Mar-16	0.10	145	14.50	Administration	Mail in from Suncorp Bank - Account Statement for Acct 034685008 (Working Account) for period 1/02/2016 - 29/02/2016	Administration
Brittany Newman	Administration 1	09-Mar-16	0.10	145	14.50	Administration	Mail in from Suncorp Bank - Account Statement for Acct 034684990 (Investor Account) for period 1/02/2016 - 29/02/2016	Fund Administration

Glenn O'Kearney	Senior Director	09-Mar-16	0.20	565	113.00	Trade-On	Discuss LM process with JC. forward note BJR regarding processes/fund bank statements etc note to Renee regarding update to site regarding registry info. correspondence with Renee regarding transfers registry etc.	Fund Administration
Brittany Newman	Administration 1	10-Mar-16	0.10	145	14.50	Administration	Mail in from Suncorp Bank - Business Save Statement Acct 452584158 for period 1/02/2016 - 29/02/2016	Administration
Brittany Newman	Administration 1	10-Mar-16	0.10	145	14.50	Administration	Mail in from Suncorp Bank - Business Save Statement Acct 031139932 (Working Account) for period 1/02/2016 - 29/02/2016	Administration
Renee Lobb	Director	10-Mar-16	0.10	510	51.00	Administration	Updating website for registry changes.	Fund Administration
Renee Lobb	Director	11-Mar-16	0.20	510	102.00	Trade-On	Respond to investor query on fund withdrawal.	Investors
Renee Lobb	Director	14-Mar-16	0.20	510	102.00	Trade-On	Respond to investor query on distribution timing. respond and link update with info on same.	Investors
Glenn O'Kearney	Senior Director	16-Mar-16	0.10	565	56.50	Creditors	Reply investor enquiry .anz no	Investors
Glenn O'Kearney	Senior Director	16-Mar-16	0.20	565	113.00	Creditors	Review correspondence in investor/RTS etc. note BN	Investors
Glenn O'Kearney	Senior Director	16-Mar-16	0.50	565	282.50	Creditors	Prepare update note to NR regarding audits/review files regarding any correspondence on Audit relief etc. prepare note to Peter Schmidt regarding advisor liability queries.	Fund Administration
Renee Lobb	Director	22-Mar-16	0.20	510	102.00	Trade-On	Respond to investor query. direct to website update.	Investors
Glenn O'Kearney	Senior Director	22-Mar-16	0.10	565	56.50	Creditors	Review various transfer request etc. note JC.	Investors
Glenn O'Kearney	Senior Director	23-Mar-16	1.00	565	565.00	Creditors	Discussions with JC regarding advisor/investor registers. correspondence with Rlobb regarding same. discuss processes JC. reconcile registers/fund payables/fee summary sheets. updates where appropriate.	Investors
James Cook	Associate 2	29-Mar-16	4.00	275	1,100.00	Administration	Attending to member register, reviewing transfer forms. Updating register with details, email to advisor requesting completion of client bank details. Updating register with further transfer requests. Queries. Filing transfers completed in folder.	Investors
Renee Lobb	Director	29-Mar-16	0.10	510	51.00	Trade-On	Respond to investor enquiry for update. provide latest update link.	Investors
Glenn O'Kearney	Senior Director	29-Mar-16	0.20	565	113.00	Trade-On	Note JC regarding transfer advisors details. review bulk transfer forms received. CPAIF.	Advisors
James Cook	Associate 2	30-Mar-16	1.20	275	330.00	Administration	Updating member registry, correspondence with investors and updating. Emailing queries.	Investors
Renee Lobb	Director	30-Mar-16	0.20	510	102.00	Trade-On	Review investor listing for Norman hedley. Respond to adviser regarding requirement for name and ownership changes.	Investors
Renee Lobb	Director	31-Mar-16	0.10	510	51.00	Trade-On	Respond to pricing query.	Investors
Glenn O'Kearney	Senior Director	31-Mar-16	0.10	565	56.50	Trade-On	Note and discussions JC regarding transfer of account from custodian.	Investors
Glenn O'Kearney	Senior Director	01-Apr-16	0.30	565	169.50	Creditors	Review investor enquiry and discuss with JC	Investors

James Cook	Consultant 1	01-Apr-16	0.50	305	152.50	Administration	Correspondence with advisor re: member details. Reviewing member register, details, discussing with GOK, confirming units held. Email back to advisor. Reviewing further queries and circulating proposed email response to GOK.	Investors
James Cook	Consultant 1	04-Apr-16	1.80	305	549.00	Administration	Attending to member register, correspondence with members, advisors re: transfer form queries. Discussing with GOK. Providing updates, referring to website.	Investors
Glenn O'Kearney	Senior Director	04-Apr-16	0.50	565	282.50	Creditors	Review update in from JC regarding tax/BAS .review investor reply. amend. general discussion regarding fund management JC/NAV updates etc.	Fund Administration
James Cook	Consultant 1	05-Apr-16	0.30	305	91.50	Administration	Correspondence with investors re: holdings, requesting details and update.	Investors
Glenn O'Kearney	Senior Director	05-Apr-16	0.30	565	169.50	Creditors	Review correspondence to investor including draft JC and approve. response directly to various investors myself.	Investors
James Cook	Consultant 1	06-Apr-16	0.20	305	61.00	Administration	Correspondence with GT Nominees re: transfer requests, queries to member and application form.	Investors
Glenn O'Kearney	Senior Director	06-Apr-16	0.10	565	56.50	Trade-On	Review various transfer/investor correspondence.	Investors
Renee Lobb	Senior Director	08-Apr-16	0.10	565	56.50	Trade-On	Respond to JC's query on see through data.	Administration
Glenn O'Kearney	Senior Director	08-Apr-16	0.30	565	169.50	Trade-On	Review transfer forms and note JC. Update in from Norton rose regarding audit position/advice. discussions regarding NAV/s registers with JC. discussions with IT regarding AX system.	Fund Administration
Ashleigh Ubank	Administration 2	11-Apr-16	0.10	180	18.00	Administration	WIP proforma generated for code.	Remuneration
Glenn O'Kearney	Senior Director	11-Apr-16	0.20	565	113.00	Trade-On	Brief discussions with Kelly regarding audits/other fund strategy etc. discussions with JC regarding registers/management accounts etc review month end bank statements in.	Fund Administration
James Cook	Consultant 1	12-Apr-16	0.40	305	122.00	Administration	Reviewing email from advisors re: investor details, holdings. Preparing schedule and forwarding through.	Investors
James Cook	Consultant 1	12-Apr-16	0.50	305	152.50	Administration	Attending to payables and consultants register, reconciling. Updating NAV position. Preparing payments, circulating to GOK for approval, circulating to PTAL.	Fund Administration
James Cook	Consultant 1	14-Apr-16	0.50	305	152.50	Administration	Attending to information request from accountants re: financial statements, bank statements.	Fund Administration
Glenn O'Kearney	Senior Director	14-Apr-16	0.30	565	169.50	Trade-On	Review query investor and reply Rlobb with update .note to Renee and Kelly regarding audit issues/advice NR reports etc. correspondence WMS regarding FMIF reports for feeders. note JC regarding further action WMS	Investors
James Cook	Consultant 1	15-Apr-16	0.50	305	152.50	Administration	Attending to queries with WMS, payments from AIF to CPAIF. Email including financial statements.	Fund Administration
James Cook	Consultant 1	15-Apr-16	0.50	305	152.50	Administration	Attending to investor CPAIF queries re: holdings, reviewing register, email correspondence.	Investors



James Cook	Consultant 1	18-Apr-16	0.50	305	152.50	Administration	Attending to NAV position, details with GOK and Suncorp accounts. Preparing payments, circulating to GOK. Reviewing bank statements, exporting CSV files and circulating to WMS for updating of management accounts.	Fund Administration
Glenn O'Kearney	Senior Director	18-Apr-16	0.10	565	56.50	Trade-On	Discuss discrepancies with NAV JC.	Fund Administration
Glenn O'Kearney	Senior Director	18-Apr-16	0.10	565	56.50	Creditors	Review and sign off on fund payments.	Fund Administration
James Cook	Consultant 1	19-Apr-16	0.10	305	30.50	Administration	Circulating payments to be made by Perpetual.	Fund Administration
Glenn O'Kearney	Senior Director	19-Apr-16	0.30	565	169.50	Trade-On	Review query JC regarding statements and reply. note Geoff regarding IT options fund/AX. review server records bank statements and reply JC.	Fund Administration
Glenn O'Kearney	Senior Director	19-Apr-16	0.50	565	282.50	Trade-On	Travel to WMS to meet with A lavell to discuss way forward fund management accounts/ITR/BAS etc. review note JC summarizing same.	Fund Administration
Glenn O'Kearney	Senior Director	20-Apr-16	0.50	565	282.50	Trade-On	Review investor update and amend/discuss meeting with WMS and follow up EY. review advice NR regarding audit relief issues etc	Investors
Glenn O'Kearney	Senior Director	22-Apr-16	1.00	565	565.00	Trade-On	Updates to NR/Kelly regarding audits/ASIC and other matters. review correspondence in from KWM regarding settlement with WU. review settlement deed etc. review updates IT regarding shutdown options. note NR regarding commission issues.	Audit
Renee Lobb	Senior Director	22-Apr-16	0.10	565	56.50	Trade-On	Respond to investor pricing query.	Investors
Glenn O'Kearney	Senior Director	28-Apr-16	0.50	565	282.50	Administration	Review status and discuss with KAT .discuss audit matters, tax, other fund issues. discuss with WMS regarding way forward on man accounts.	Fund Administration
Renee Lobb	Senior Director	28-Apr-16	0.20	565	113.00	Trade-On	Respond to two pricing queries and update queries.	Investors
Glenn O'Kearney	Senior Director	03-May-16	1.00	565	565.00	Trade-On	Meeting at WMS regarding move to xero, management accounts, moving tax from PKF to WMS, ongoing arrangements.	Fund Administration
Glenn O'Kearney	Senior Director	04-May-16	0.10	565	56.50	Creditors	Correspondence from Singapore advisor - reply .	Advisors
Brittany Newman	Administration 1	09-May-16	0.10	145	14.50	Administration	Mail in from Suncorp Bank - Account Statement for Acct 452584158 for period 1/04/16 - 30/04/16	Administration
Brittany Newman	Administration 1	09-May-16	0.10	145	14.50	Administration	Mail in from Suncorp Bank - Account Statement for Acct 034684990 (Investor Account) for period 1/04/16 - 30/04/16	Fund Administration
Brittany Newman	Administration 1	09-May-16	0.10	145	14.50	Administration	Mail in from Suncorp Bank - Account Statement for Acct 034685008 (Working Account) for period 1/04/16 - 30/04/16	Administration
Brittany Newman	Administration 1	09-May-16	0.10	145	14.50	Administration	Mail in from Suncorp Bank - Account Statement for Acct 031139932 (Working Account) for period 1/04/16 - 30/04/16	Administration
Brittany Newman	Administration 1	09-May-16	0.10	145	14.50	Administration	Mail in from Suncorp Bank - Account Statement for Acct 503114996 (Account No 2) for period 1/04/16 - 30/04/16	Administration
Glenn O'Kearney	Senior Director	10-May-16	0.50	565	282.50	Creditors	Review advice from Peter Schmidt regarding commissions. note to Kelly/SH and reply to Peter .review previous advices etc.	Advisors

Glenn O'Kearney	Senior Director	11-May-16	1.00	565	565.00	Creditors	Work through fund payable registers, consultants registers. review available cash holdings - meet with JC to discuss payments.	Fund Administration
Glenn O'Kearney	Senior Director	12-May-16	0.10	565	56.50	Trade-On	Review ethical letter WMS regarding tax issues/puff/. discussions PKF regarding same.	Fund Administration
James Cook	Consultant 1	12-May-16	1.70	305	518.50	Administration	Attending to payments on fund, reviewing payables ledger, consultants.	Fund Administration
Glenn O'Kearney	Senior Director	13-May-16	1.50	565	847.50	Trade-On	Review SH cash reconciliation. review payment requests/invoices etc. discussions with JC regarding invoices to pay etc. review CPAIF NAV regarding payables and sign of on fund payments.	Fund Administration
James Cook	Consultant 1	13-May-16	2.10	305	640.50	Administration	Reviewing payable position in respect of fund, calculations, reviewing bank statements. Attending to preparation of payments from payables and consultant register.	Fund Administration
James Cook	Consultant 1	13-May-16	0.30	305	91.50	Administration	Attending to investor queries.	Investors
James Cook	Consultant 1	16-May-16	1.80	305	549.00	Administration	Attending to investor queries, updates. Member register and queries.	Investors
Glenn O'Kearney	Senior Director	16-May-16	0.20	565	113.00	Creditors	Discussions with JC regarding general responses to investors .review same.	Investors
James Cook	Consultant 1	17-May-16	0.50	305	152.50	Administration	Correspondence with investors re: queries with their holdings.	Investors
Glenn O'Kearney	Senior Director	17-May-16	0.10	565	56.50	Trade-On	Correspondence SH and Peter Schmidt regarding advisor issues/bounce back redemptions.	Advisors
Glenn O'Kearney	Senior Director	17-May-16	1.00	565	565.00	Trade-On	Correspondence to KWM regarding deeds Fx matter. various investor queries in discuss with JC. note to Kelly regarding general fund management issues and updates. correspondence Madhu regarding IT side. discussions with JC regarding TDL. filing of document	Fund Administration
James Cook	Consultant 1	18-May-16	0.30	305	91.50	Administration	Assisting GOK with bank statements, reviewing accounts for settlement proceeds to be paid into. Email to GOK, discussing.	Fund Administration
James Cook	Consultant 1	19-May-16	0.90	305	274.50	Administration	Correspondence with investors, queries, member transfer docs.	Investors
Glenn O'Kearney	Senior Director	19-May-16	0.10	565	56.50	Trade-On	Correspondence SH regarding servers/cash reconciliation.	Fund Administration
Brittany Newman	Administration 1	20-May-16	0.10	145	14.50	Administration	Filing	Administration
Glenn O'Kearney	Senior Director	20-May-16	0.50	565	282.50	Trade-On	Correspondence petal regarding fees outstanding/handovers accounts etc. discuss with JC. 20	Fund Administration
Glenn O'Kearney	Senior Director	20-May-16	0.30	565	169.50	Trade-On	Review correspondence in from body regarding claims LM RE regarding op costs. drafting reply to BDO regarding same on behalf of funds.	FMIF
James Cook	Consultant 1	20-May-16	0.40	305	122.00	Administration	Updating Xero profile and account setup, liaising with Jetcovert, setting up authorities and access for WMS.	Fund Administration
Renee Lobb	Senior Director	23-May-16	0.10	565	56.50	Trade-On	Respond to investor query for update.	Investors

James Cook	Consultant 1	23-May-16	1.60	305	488.00	Administration	Liaising with CH re: CBA account manager and the novation of accounts from Perpetual to FTI representatives (incl liquidators) of LMIM as re: for fund. Liaising with Glenn re: same. Liaising with Trent Franklin of Perpetual re: same. Preparing paperwork,	Fund Administration
Glenn O'Kearney	Senior Director	23-May-16	1.00	565	565.00	Trade-On	Correspondence from ASIC regarding FOI. correspondence JRP. review correspondence JC regarding transfer of accounts PTAL to RE. discuss with JC regarding same. Correspondence SH/Schmidt regarding advisor call. correspondence investor queries/discuss with	ASIC
Renee Lobb	Senior Director	24-May-16	0.20	565	113.00	Trade-On	Respond to investor request for indicative valuation. Further investor response later in the day.	Investors
Glenn O'Kearney	Senior Director	24-May-16	0.50	565	282.50	Trade-On	Correspondence SH/Surety regarding IT issues. correspondence with Madhu regarding IT option moving forward for funds .correspondence with Scott mcMurtrie regarding taxation issues etc. instructions to WMS regarding send ethical letter .note JC regarding X	Fund Administration
Glenn O'Kearney	Senior Director	24-May-16	0.50	565	282.50	Creditors	Finalize letter to BDO regarding claims against funds for operational costs/LMA. note to JRP with draft.	FMIF
James Cook	Consultant 1	24-May-16	1.30	305	396.50	Administration	Updating Xero profile and account setup, setting up authorities and access for WMS. Liaising with WMS. Setting up bank feeds. Attending to investor queries, transfer requests and updates.	Fund Administration
Brittany Newman	Administration 1	25-May-16	0.10	145	14.50	Administration	Filing	Administration
Renee Lobb	Senior Director	25-May-16	0.80	565	452.00	Trade-On	Respond to pricing query. explain filtering of pricing through First Mortgage Income Fund to feeder funds. respond to a further 3 emails on CPAIF	Investors
Glenn O'Kearney	Senior Director	25-May-16	0.20	565	113.00	Trade-On	Finalize note to ASIC regarding FOI request. review changes letter to FMIF regarding claim against funds.	asic
James Cook	Consultant 1	25-May-16	0.30	305	91.50	Administration	Correspondence with investors. Providing updates.	Investors
James Cook	Consultant 1	25-May-16	0.60	305	183.00	Administration	Attending to NAVs, updating payables register, fee register, consultants register. Discussing with GOK. Reviewing and updating with GOK, bank statements.	Fund Administration
James Cook	Consultant 1	25-May-16	0.40	305	122.00	Administration	Attending to investor queries, transfer requests and updates.	Investors
Brittany Newman	Administration 1	26-May-16	0.10	145	14.50	Administration	Filing	Administration
Glenn O'Kearney	Senior Director	26-May-16	0.50	565	282.50	Trade-On	Meet with Kelly. discuss NAV, strategy on fund/way forward. Review and finalise response to Whyte on LMA funding. note JRP regarding approval to finalise.	Fund Administration
James Cook	Consultant 1	26-May-16	0.30	305	91.50	Administration	Meeting with GOK and KAT to discuss progress and outstanding tasks on file. Distribution to investors, provisions.	Fund Administration
James Cook	Consultant 1	26-May-16	0.30	305	91.50	Administration	Attending to investor queries.	Investors
Glenn O'Kearney	Senior Director	27-May-16	0.20	565	113.00	Trade-On	Review update in WMS regarding tax/other work. note JC regarding info requests etc. note to PKF regarding 2012 returns.	Fund Administration

James Cook	Consultant 1	27-May-16	0.60	305	183.00	Administration	Attending to investor queries, transfer requests and updates.	Investors
Glenn O'Kearney	Senior Director	30-May-16	0.50	565	282.50	Trade-On	Issue finalized correspondence to Whyte regarding claim for operational funding. review correspondence /draft deed KWM regarding western union matter .note to Cameron mew regarding deeds. work on/consider outline format for next investor report.	FMIF
James Cook	Consultant 1	31-May-16	0.30	305	91.50	Administration	Correspondence with WMS and assisting with info request. Reviewing records.	Fund Administration
Renee Lobb	Senior Director	02-Jun-16	0.20	565	113.00	Trade-On	Respond to pricing and unit holding investor query.	Investors
Renee Lobb	Senior Director	02-Jun-16	0.20	565	113.00	Trade-On	Respond to investor request for update.	Investors
Glenn O'Kearney	Senior Director	02-Jun-16	0.50	565	282.50	Trade-On	Drafting email to EY regarding audit progress and meeting etc. discussions with ASIC regarding meeting/audits etc. note to Kelly with draft EY and update ASIC.	Audit
Renee Lobb	Senior Director	03-Jun-16	0.20	565	113.00	Trade-On	Review and respond to email on transfer.	Investors
Glenn O'Kearney	Senior Director	03-Jun-16	0.20	565	113.00	Trade-On	Notes rob and KAT regarding asci. note to asci regarding meeting. review finalized note EY regarding audits.	ASIC
James Cook	Consultant 1	03-Jun-16	1.80	305	549.00	Administration	Correspondence with investors re: fund, updates, providing change to detail forms. Advising investors of revised valuation of NAVs relating to FMIF.	Investors
James Cook	Consultant 1	06-Jun-16	0.30	305	91.50	Administration	Correspondence with investors re: change of detail forms, transfers.	Investors
Renee Lobb	Senior Director	06-Jun-16	0.20	565	113.00	Trade-On	Respond to investor email regarding changing details. provide form and process.	Investors
Brittany Newman	Administration 1	08-Jun-16	0.10	145	14.50	Administration	Mail in from Suncorp Bank - Account Statement for Acct 034684990 for period 1/05/16 - 31/05/16	Administration
Brittany Newman	Administration 1	08-Jun-16	0.10	145	14.50	Administration	Mail in from Suncorp Bank - Account Statement for Acct 031139932 (Working Account) for period 1/05/16 - 31/05/16	Administration
Brittany Newman	Administration 1	08-Jun-16	0.10	145	14.50	Administration	Mail in from Suncorp Bank - Account Statement for Acct 034685008 (Working Account) for period 1/05/16 - 31/05/16	Administration
Brittany Newman	Administration 1	08-Jun-16	0.10	145	14.50	Administration	Mail in from Suncorp Bank - Account Statement for Acct 503114996 for period 1/05/16 - 31/05/16	Administration
Glenn O'Kearney	Senior Director	08-Jun-16	0.50	565	282.50	Trade-On	Correspondence with petal regarding asset reports. correspondence ASIC regarding mtg. review monthly account statements in.	asic
James Cook	Consultant 1	09-Jun-16	0.20	305	61.00	Administration	Correspondence with Caroline re: transferring CBA accounts from PTAL to Suncorp.	Fund Administration
James Cook	Consultant 1	09-Jun-16	1.40	305	427.00	Administration	Attending to member registers, updating schedules, correspondence with custodians.	Fund Administration
Glenn O'Kearney	Senior Director	09-Jun-16	0.10	565	56.50	Trade-On	Prepare note to PTAL regarding fees.	Fund Administration
Renee Lobb	Senior Director	13-Jun-16	0.20	565	113.00	Trade-On	Respond to investor email	Investors
James Cook	Consultant 1	13-Jun-16	0.10	305	30.50	Administration	Correspondence with investors.	Investors
Glenn O'Kearney	Senior Director	13-Jun-16	0.10	565	56.50	Trade-On	Review invest queries. note JC.	Investors
Renee Lobb	Senior Director	15-Jun-16	0.10	565	56.50	Trade-On	Respond to investor query.	Investors

James Cook	Consultant 1	15-Jun-16	0.80	305	244.00	Administration	Attending to investor queries, transfer forms. Reviewing email from Vi Lu re: investor transferred and confirmed by BJR. Reviewing transfer forms, updating register and confirming change via email.	Investors
James Cook	Consultant 1	15-Jun-16	0.30	305	91.50	Administration	Reviewing information on audit fees, preparing update on funds in preparation for meeting with ASIC.	asic
Glenn O'Kearney	Senior Director	15-Jun-16	1.00	565	565.00	Trade-On	Review previous updates to ASIC, review advice regarding audit relief. correspondence from FMIF regarding audit relief for guidance. prepare agenda and memo for KAT/RCL for meeting ASIC.	ASIC
Renee Lobb	Senior Director	17-Jun-16	0.20	565	113.00	Trade-On	Respond to investor request to change details for bank distributions. send link for correct procedure in response.	Investors
Renee Lobb	Senior Director	21-Jun-16	0.30	565	169.50	Trade-On	Respond to 3 investor transfer request queries. send to JC to review and see if complete.	Investors
Glenn O'Kearney	Senior Director	21-Jun-16	0.50	565	282.50	Trade-On	Review forms CBA petal bank account transfers. instructions to CH. drafting of memo to ASIC regarding holdings/constitution and updates auditor. review ASIC website regarding updates on fund etc. review s 331AD. correspondence Renée and Kelly. review constitution	Fund Administration
Glenn O'Kearney	Senior Director	22-Jun-16	1.00	565	565.00	Trade-On	Review reports WMS regarding Travelex accounts. review SH reconciliation. review WU statements. correspondence to SH regarding next steps in reconciliation. correspondence SH regarding returned distributions.	Fund Administration
James Cook	Consultant 1	22-Jun-16	0.30	305	91.50	Administration	Reviewing letter and changes to authorities on the account to Perpetual. Forwarding through to Perpetual with instructions. Liaising with CH.	Fund Administration
Glenn O'Kearney	Senior Director	23-Jun-16	0.10	565	56.50	Trade-On	Finalize note to ASIC regarding constitutions/holdings/auditor/deregistration of fund.	asic
James Cook	Consultant 1	23-Jun-16	0.20	305	61.00	Administration	Reviewing correspondence from Perpetual re: novation of accounts. Circulating to Suncorp and CBA to action.	Fund Administration
Glenn O'Kearney	Senior Director	24-Jun-16	0.20	565	113.00	Trade-On	Discuss fund updates/investor queries with JC/TDL with rob.	Investors
Renee Lobb	Senior Director	27-Jun-16	0.30	565	169.50	Trade-On	Respond two investor queries.	Investors
James Cook	Consultant 1	27-Jun-16	0.50	305	152.50	Administration	Reviewing bank statements and workpapers for meeting with Donna. Update across the files, including novation of bank accounts. Providing additional information with instructions to novate accounts. Locating formal correspondence with PTAL and circulating through.	Fund Administration
James Cook	Consultant 1	27-Jun-16	0.20	305	61.00	Administration	Working through management accounts, setting up final bank feeds. Correspondence with Brendon re: queries, comments.	Fund Administration

Renee Lobb	Senior Director	28-Jun-16	0.30	565	169.50	Trade-On	Flag with Kelly-Anne Trenfield transfer and registry update process for GC handover meeting tomorrow. review transfer and registry change requests and respond to requests advising being held till handover internally takes place.	Fund Administration
James Cook	Consultant 1	28-Jun-16	0.20	305	61.00	Administration	Correspondence with CH re: transferring CBA accounts over from PTAL to FTI.	Fund Administration
Renee Lobb	Senior Director	29-Jun-16	0.20	565	113.00	Trade-On	Respond to enquiry on pricing.	Investors
Glenn O'Kearney	Senior Director	29-Jun-16	0.10	565	56.50	Administration	Update in from Cameron regarding WU deed.	legal
James Cook	Consultant 1	30-Jun-16	0.40	305	122.00	Administration	Liaising with EY re: removal as auditors. Arranging meeting time. Liaising with Caroline re: authorities on CBA account, PTAL. Correspondence with PTAL, preparing email to forward removing authorities.	Audit
Glenn O'Kearney	Senior Director	01-Jul-16	0.20	565	113.00	Trade-On	Follow up WMS and PKF regarding tax handovers. correspondence Renee Lobb regarding various investor queries. review deed KWM - note	Fund Administration
Glenn O'Kearney	Senior Director	06-Jul-16	0.30	565	169.50	Trade-On	Call form SH to discuss outstanding issues and set up mtg next steps. review investor queries etc. correspondence with KWM regarding FX/WU matter .final amendments to deeds. correspondence PKF regarding handover WMS.	Fund Administration
Renee Lobb	Senior Director	08-Jul-16	0.20	565	113.00	Trade-On	Responding to transfer register queries. seek further information and respond.	Investors
James Cook	Consultant 1	11-Jul-16	1.00	305	305.00	Administration	Reviewing outstanding invoices, reviewing payables registers. Reviewing additional invoices received and updating register. Updating NAVs.	Fund Administration
Neil Dempster	Consultant 1	11-Jul-16	0.10	305	30.50	Creditors	Call from investor 124573 - note no further update can be provided at this stage - advise re delays	Investors
Glenn O'Kearney	Senior Director	11-Jul-16	0.30	565	169.50	Trade-On	Review Deeds western union matter. review bank statement in - discuss JC. call from Jeremy holiday regarding auditors/audits etc.	legal
Renee Lobb	Senior Director	12-Jul-16	0.40	565	226.00	Trade-On	Respond to investor query on CPAIF. Review email from investor and ask James Cook for confirmation on registry changes. Further email response on updates. provide our and receivers website's for review and explain CPAIF First Mortgage Income Fund link.	Investors
James Cook	Consultant 1	12-Jul-16	0.70	305	213.50	Administration	Attending to NAVs. Meeting with Steve re: outstanding matters.	Fund Administration
Glenn O'Kearney	Senior Director	12-Jul-16	1.00	565	565.00	Trade-On	Review and collate documents Western union reconciliation/returned distributions - in prep for meeting with Steve. meet with Steve and discuss western union reconciliation, returned distributions, valuation issues.	Fund Administration
Renee Lobb	Senior Director	13-Jul-16	0.30	565	169.50	Trade-On	Respond to 3 investor queries.	Investors
James Cook	Consultant 1	13-Jul-16	0.70	305	213.50	Administration	Reviewing outstanding invoices, reviewing payables registers. Reviewing additional invoices received and updating register. Attending to payment and transfers.	Investors

Glenn O'Kearney	Senior Director	13-Jul-16	0.50	565	282.50	Creditors	Review latest BDO report for discussion in feeder funds reports.	FMIF
James Cook	Consultant 1	14-Jul-16	0.60	305	183.00	Administration	Attending to fees and on costing for 1 Jan 16 to 30 June 16. Updating report to investors with NAVs.	Fund Administration
Glenn O'Kearney	Senior Director	14-Jul-16	1.50	565	847.50	Trade-On	Drafting investor report. reviewing NAV's, Registers etc. correspondence with JC/WMS regarding accounting/audit info requests etc.	Investors
Renee Lobb	Senior Director	15-Jul-16	0.30	565	169.50	Trade-On	Review email on returned funds for CPAIF investors and proposed email blast to locate.	Fund Administration
Glenn O'Kearney	Senior Director	15-Jul-16	0.30	565	169.50	Creditors	Review bounced payment info SH. instruction to team.	Fund Administration
Glenn O'Kearney	Senior Director	15-Jul-16	1.00	565	565.00	Trade-On	Finalize review of NAV's registers a. finalizing report to unit holders. note to SH regarding review. note to Kelly and Renee regarding reports. reconcile Fund WIP to Jun 16. prepare allocations of same. note to Kelly regarding final allocations.	Fund Administration
Renee Lobb	Senior Director	18-Jul-16	0.20	565	113.00	Trade-On	Review email from James to investors regarding funds returned to be distributed to unclaimed monies. request full list as well as master register to update details.	Investors
Renee Lobb	Senior Director	18-Jul-16	0.20	565	113.00	Trade-On	Review report for investors. respond to GOK and Kelly-Anne Trenfield with my comments on amendments and additions.	Investors
Neil Dempster	Consultant 1	18-Jul-16	0.20	305	61.00	Creditors	Phone call from investor - note timing for wind up of this fund dependant on receivers - direct to website via email	Investors
Neil Dempster	Consultant 1	18-Jul-16	0.10	305	30.50	Administration	Travel to Suncorp branch to verify identity for access to accounts	Fund Administration
Glenn O'Kearney	Senior Director	18-Jul-16	0.10	565	56.50	Trade-On	Comment sin from SH and Rlobb regarding report. not peter Schmidt. review investor correspondence.	Investors
James Cook	Consultant 1	18-Jul-16	1.90	305	579.50	Administration	Preparing email to investors re: updated information for returned distributions. Correspondence with advisors, investors re: same. Collating information, circulating to Renee and Neil - clarifying and discussing way forward.	Investors
Renee Lobb	Senior Director	19-Jul-16	0.10	565	56.50	Trade-On	Review and accept links for access to Xero accounts. create new logins. Also leave message with Suncorp to make time to ID myself for account access.	Fund Administration
Renee Lobb	Senior Director	19-Jul-16	0.20	565	113.00	Trade-On	Circularise investors whose new emails have been received, request bank account details for returned payments via email blast after consultation with James Cook.	Investors
Renee Lobb	Senior Director	19-Jul-16	0.10	565	56.50	Trade-On	Note considerable backlog of registry changes and investor responses to JC and GOK. Request they send all unactioned emails to myself and Neil Dempster to get registry up to date.	Investors
Neil Dempster	Consultant 1	19-Jul-16	0.20	305	61.00	Creditors	Draft email to steve tutbury who represents clients with no bank details. Noting that unlikely that we would send a cheque and request bank details	Investors

James Cook	Consultant 1	19-Jul-16	1.10	305	335.50	Administration	Coordinating handover and setting up of authorities with Renee and Neil. Attending to member register updates, correspondence with advisors and investors re: request for updating account details for returned distributions. Liaising with Renee further. Reviewing outgoing.	Administration
Talia Glover	Administration 1	19-Jul-16	0.50	145	72.50	Administration	Updated report being sent out by AU - requested help to label 150 envelopes for NZ	Investors
Renee Lobb	Senior Director	20-Jul-16	0.20	565	113.00	Administration	Travel to and from gold coast for meetings with gold coast staff and accountants.	Administration
Renee Lobb	Senior Director	20-Jul-16	0.60	565	339.00	Investigations	Meeting with WMS then TMR regarding completion of financials, additional information required, audits completed and to be completed and strategies and timing for completion of same. provide fund background.	Fund Administration
Renee Lobb	Senior Director	20-Jul-16	0.20	565	113.00	Administration	Review draft query responses by NGD and approve for sending after changes made. Also look up investor for Neil Dempster and advise fund to enable response.	Investors
Neil Dempster	Consultant 1	20-Jul-16	0.10	305	30.50	Creditors	Email to RCL ask for clarification on request of Tsing Ho from TTG wealth management	Investors
Glenn O'Kearney	Senior Director	20-Jul-16	0.50	565	282.50	Trade-On	Travel to WMS/. meet with WMS regarding status/handover to tax/man account matters. meet with auditors to discuss proposed way forward.	Fund Administration
Renee Lobb	Senior Director	21-Jul-16	0.50	565	282.50	Trade-On	Review registers and account detail update requests. talk through process with Neil Dempster and update register for changes. confirm with requesting parties that changes to registry made.	Fund Administration
Neil Dempster	Consultant 1	21-Jul-16	0.30	305	91.50	Creditors	Instructions from RCL on how to search master register for investor IDs, search for Goh Poh Lin Pauline acct and save new version. file correspondence	Fund Administration
Glenn O'Kearney	Senior Director	21-Jul-16	1.00	565	565.00	Trade-On	Draft reply to ASIC regarding update audits. correspondence Steve Hannan regarding western union reconciliation. collate info regarding returned distributions. update report to investors with NR and other changes. circulate with comments. correspondence R	asic
Renee Lobb	Senior Director	22-Jul-16	1.20	565	678.00	Trade-On	Making updates to member register after email blast. updating addresses, bank details etc and confirm with client after update made. Speak with James Cook regarding finding current amount owed to CPAIF returned distributions investors. confirm with one ad	Investors
Kelly-Anne Trenfield	Senior Managing Director	22-Jul-16	0.20	625	125.00	Creditors	Review, amend and sign RTC	Investors
Neil Dempster	Consultant 1	22-Jul-16	0.50	305	152.50	Creditors	Update investor details for 4 investors. detailed look for Richard Cox and Eileen Lovegrove, cannot locate, email to Steve Tutbury to request further information	Investors
Glenn O'Kearney	Senior Director	22-Jul-16	0.20	565	113.00	Trade-On	Review KAT amendments report. note Renee regarding instructions to send.	Investors



Ashleigh Ubank	Administration 2	25-Jul-16	1.40	180	252.00	Administration	Report amended and finalised. Mailing labels spreadsheet formatted.	Investors
Renee Lobb	Senior Director	25-Jul-16	0.20	565	113.00	Investigations	Review email from Steve Hannan on returning unaccounted for CPAIF funds returned from western union into CPAIF "pot" of funds as no specific investor link. Query Glenn to confirm same.	Fund Administration
Renee Lobb	Senior Director	25-Jul-16	0.40	565	226.00	Trade-On	Get latest registry data and separate out advisor and investor emails and postal only investors. Draft email ready to send update to investors and advisors. Remove duplicate data and seek confirmation from Kelly-Anne Trenfield to finalise updates and send	Fund Administration
Neil Dempster	Consultant 1	25-Jul-16	0.80	305	244.00	Creditors	Updating of 8 investor change in details, get investor change form from file (mistakenly filed) compile with rest	Investors
Neil Dempster	Consultant 1	25-Jul-16	0.30	305	91.50	Creditors	Review email from Ferne re deceased estate of Lilian Potts, confirm with RCL that i can change details. update register and email response to him. Request confirmation of change of address, print email	Investors
Neil Dempster	Consultant 1	25-Jul-16	0.10	305	30.50	Creditors	Email to TTG wealth management that Andrew Charles Jobson still listed as their client under CPAIF	Investors
Melinda Jones	Administration 1	26-Jul-16	3.60	145	522.00	Creditors	Creditors Reports mail out	Investors
Ashleigh Ubank	Administration 2	26-Jul-16	5.20	180	936.00	Creditors	Report prepared for send out, issued to mail and faxed to relevant parties.	Investors
Renee Lobb	Senior Director	26-Jul-16	1.30	565	734.50	Trade-On	Travel to and from Gold Coast office for file handover. go through outstanding issues on each fund and LM Investment Management Ltd corporate, go through file handover memos, discuss critical issues, distributions, calculations of NAV's and whereabouts of	Administration
Renee Lobb	Senior Director	26-Jul-16	1.20	565	678.00	Trade-On	Responding to 10 queries from investors following email sent out with update last night. Respond to advisors wanting lists of clients handled.	Investors
Caroline Halcoop	Administration 2	26-Jul-16	1.00	180	180.00	Administration	Assisting AU throughout the day with report for 700 creditors - franking/stuffing/labelling	Investors
Brittany Newman	Administration 1	26-Jul-16	0.10	145	14.50	Administration	Filing	Administration
Melinda Jones	Administration 1	27-Jul-16	0.50	145	72.50	Creditors	Creditors reports for mail out	Investors
Renee Lobb	Senior Director	27-Jul-16	1.40	565	791.00	Trade-On	Respond to investor queries on fund NAV and timing of distributions/BDO involvement impact on same. respond to query regarding class action. advise not aware of any. confirm process to update email details. Confirm no advice can be provided on avenues for	Investors
Renee Lobb	Senior Director	27-Jul-16	0.80	565	452.00	Trade-On	Reviewing circa 30 emails with fund queries and transfer or change of contact requests. make 6 changes to registry, request additional information on some where bulk changes required, search for investors to identify funds and respond to queries.	Investors

Renee Lobb	Senior Director	28-Jul-16	1.20	565	678.00	Trade-On	Respond to investor query. provide proper form to complete for change of bank details and advise no distributions till First Mortgage Income Fund distributes. Respond to 8 further emails along these lines. Locate and respond to query on launch date of CPAI	Investors
Renee Lobb	Senior Director	29-Jul-16	0.50	565	282.50	Trade-On	Respond to investor in leighmans terms what update means for CPAIF investors. Take call from new Zealand investor and explain in detail the update and impact of same.	Investors
Renee Lobb	Senior Director	01-Aug-16	0.80	565	452.00	Trade-On	Respond to investor queries x 2. Detailed review of information provided by Steve Tutbury in response to returned distribution email. Note cannot locate after comprehensive search of our records.	Investors
Neil Dempster	Consultant 1	01-Aug-16	0.10	305	30.50	Trade-On	Email to RCL with suggestions to responding to Steve Tutbury re investor 100255470 (cannot confirm ID)	Investors
Neil Dempster	Consultant 1	01-Aug-16	0.10	305	30.50	Trade-On	Suncorp - add self to transactional accounts for LM CPAIF	Fund Administration
Renee Lobb	Senior Director	02-Aug-16	0.20	565	113.00	Administration	Review David whites report to investors.	fmif
Renee Lobb	Senior Director	03-Aug-16	0.40	565	226.00	Trade-On	Call with Mamta Patel. locate investment and provide details of same. Provide fund update and send email with change of details form to ensure future updates and distributions received.	Investors
Renee Lobb	Senior Director	03-Aug-16	0.10	565	56.50	Investigations	Review and file all documentation from GOK on various matters retrieved from GC office. Directions to Ellie Dopking to open files to track transfer requests and fund payables.	Fund Administration
Neil Dempster	Consultant 1	03-Aug-16	0.20	305	61.00	Trade-On	Email to Renee regarding Richard cox and Eileen lovegrove. note that these investors investments appear to be quite old and may have matured some time ago. Ask if we can verify if they even are investors	Investors
Renee Lobb	Senior Director	04-Aug-16	0.20	565	113.00	Trade-On	Review further Neil Dempster queries on investors we are unable to locate. request assistance of Steve Hannan to confirm if they are still invested in the fund.	Investors
Renee Lobb	Senior Director	05-Aug-16	0.60	565	339.00	Investigations	Sorting through records from gold coast office. create and file registry maintenance forms including completed transfers and those requiring further information. Arrange records to be sent to storage which are not required. Get additional folders made due	Administration
Neil Dempster	Consultant 1	05-Aug-16	0.20	305	61.00	Trade-On	Discuss Steve Hannan's email regarding our request to locate investors. Email to Steve Tutbury confirm Eileen Lovegrove and Richard Cox have both exited the CPAIF	Investors
Renee Lobb	Senior Director	09-Aug-16	0.20	565	113.00	Trade-On	Respond to investor query on mail misdirected. provide forwarding address,	Investors
Renee Lobb	Senior Director	11-Aug-16	0.40	565	226.00	Trade-On	Respond to CPAIF mail out queries.	Fund Administration
Neil Dempster	Consultant 1	11-Aug-16	0.10	305	30.50	Trade-On	Update details - Mamta Bhika	Investors

Neil Dempster	Consultant 1	11-Aug-16	0.20	305	61.00	Trade-On	Margaret and David Norman - review details, update emails as required. respond to email and direct to latest update	Investors
Neil Dempster	Consultant 1	11-Aug-16	0.20	305	61.00	Trade-On	Email to Brian Chapman at Collinswealth management, note that error on report address request him to discard report.	Investors
Neil Dempster	Consultant 1	16-Aug-16	0.10	305	30.50	Trade-On	Email to Rebecca Silton - confirm her address ask for email for future reports	Investors
Neil Dempster	Consultant 1	16-Aug-16	0.20	305	61.00	Administration	Discuss with RCL what is required for invoicing on the fund with respect to remuneration tables and time data	Remuneration
Ashleigh Ubank	Administration 2	23-Aug-16	0.30	180	54.00	Creditors	RTS. New addresses searched for. Results recorded in MYOB. Report reissued.	Investors
Neil Dempster	Consultant 1	24-Aug-16	0.50	305	152.50	Trade-On	Fund transfer request draft email to RCL after review of file for Suffolk Like investor.	Investors
Neil Dempster	Consultant 1	24-Aug-16	0.20	305	61.00	Trade-On	Email to Liz Darney - confirm her clients unit holdings, provide latest update for them.	Investors
Renee Lobb	Senior Director	29-Aug-16	0.20	565	113.00	Trade-On	Respond to estate lawyer regarding new account details for held CPAIF payment from 2013. Update register.	Investors
Renee Lobb	Senior Director	29-Aug-16	0.60	565	339.00	Administration	Fees and OOPs reporting for 01/01/16 to 30/06/16. finalise all attachments, ARITA tables, pivot tables and supporting documents and send to Kelly-Anne Trenfield for sign off.	Remuneration
Renee Lobb	Senior Director	30-Aug-16	0.30	565	169.50	Administration	Go through transfer process with Neil Dempster. review same together and send Neil Dempster transfer and registry update requests outstanding to be processed and confirmed with investors/advisers.	Fund Administration
Renee Lobb	Senior Director	30-Aug-16	0.20	565	113.00	Administration	Pay KWM invoice and update fund payable registers. Arrange reimbursement to LMIM for CPAIF portion paid.	Fund Administration
Neil Dempster	Consultant 1	30-Aug-16	0.40	305	122.00	Trade-On	Review docs provided by AWF solicitors re Patterson deceased estate - docs appear to be in order just need to confirm typo on page 1 of transfer form. Discuss with RCL and email to solicitor for this confirmation	Investors
Neil Dempster	Consultant 1	30-Aug-16	0.50	305	152.50	Trade-On	Review of transfer request to Adrienne Morton from GT Nominees Limited. No phone number or email address - no certified photo ID. Discuss with RCL write letter to investor requesting this and her BSB/phone number	Investors
Neil Dempster	Consultant 1	30-Aug-16	0.10	305	30.50	Trade-On	Email to Tina Hendry request she complete change of details form for email	Investors
Neil Dempster	Consultant 1	30-Aug-16	0.20	305	61.00	Trade-On	Update details for Rebecca Stilton - email to confirm - print and file	Investors
Neil Dempster	Consultant 1	30-Aug-16	0.30	305	91.50	Trade-On	Review investor listing confirm to SEB life international that the holdings they have sent me are with CPAIF and will only receive a distribution if FMIF makes one to unit holders.	Investors
Neil Dempster	Consultant 1	31-Aug-16	0.30	305	91.50	Trade-On	Email to Suffolk Nominees provide estimated unit pricing at time closest to their transfer after discussion with RCL	Investors

Renee Lobb	Senior Director	01-Sep-16	0.20	565	113.00	Trade-On	Check registry for details held for Estate of EM Thomson. Confirm via response information required to change beneficiary account to executor for future distributions.	Investors
Neil Dempster	Consultant 1	01-Sep-16	0.20	305	61.00	Trade-On	Confirm process for transfers for RCL - note that in deceased estate instances if already reflected in register then change of details all that is needed	Investors
Neil Dempster	Consultant 1	01-Sep-16	0.20	305	61.00	Trade-On	Update register Investor 120673 - print and file	Investors
Renee Lobb	Senior Director	06-Sep-16	0.10	565	56.50	Trade-On	Respond to platform holder. confirm no changes to unit holding. price holdings per July update.	Investors
Renee Lobb	Senior Director	06-Sep-16	0.20	565	113.00	Administration	Finalise invoicing, update master and other payment registers. print for file and withhold those for payment.	Fund Administration
Neil Dempster	Consultant 1	06-Sep-16	0.20	305	61.00	Trade-On	Email to Di Zhu regarding Wright Family Trust transfer - going to trustee need trust deed	Investors
Neil Dempster	Consultant 1	06-Sep-16	0.10	305	30.50	Trade-On	Edits to letter 1 to Investor ID 133212 for further info for transfer - finalise	Investors
Neil Dempster	Consultant 1	06-Sep-16	0.10	305	30.50	Trade-On	Discuss with RCL email to SEM International to confirm the accounts he requires confirmation on regarding unit holdings in fund	Investors
Neil Dempster	Consultant 1	06-Sep-16	0.20	305	61.00	Trade-On	Call from Ian Mackrell - subsequent email with most recent update - ask him to confirm details	Investors
Neil Dempster	Consultant 1	06-Sep-16	0.10	305	30.50	Trade-On	Email to Ian Mackrell noting current email and postal address for him	Investors
Neil Dempster	Consultant 1	09-Sep-16	0.10	305	30.50	Trade-On	Scan copy of letter to Adrienne Morton. File	Investors
Renee Lobb	Senior Director	13-Sep-16	0.20	565	113.00	Assets	Review, save and print for signing Western Union Settlement Deed. Send response to Cameron Mew at KWM advising execution is being actioned. Query both liquidators to sign with KWM/	legal
Renee Lobb	Senior Director	14-Sep-16	0.20	565	113.00	Assets	Scan, save, do file copy, email executed copy and mail executed copy to KWM of Western Union Deed.	legal
Renee Lobb	Senior Director	15-Sep-16	0.30	565	169.50	Trade-On	Respond to investor query on recent updates x 2.	Investors
Neil Dempster	Consultant 1	15-Sep-16	0.20	305	61.00	Trade-On	Transfer Wright Family Trust investor ID 126710	Investors
Neil Dempster	Consultant 1	15-Sep-16	0.20	305	61.00	Trade-On	Check investor ID numbers for SEB life international, confirm to Colin Hayden that all numbers are with the CPAIF	Investors
Neil Dempster	Consultant 1	15-Sep-16	0.20	305	61.00	Trade-On	Update register Tina Hendry email address	Investors
Neil Dempster	Consultant 1	16-Sep-16	0.50	305	152.50	Trade-On	Email to FNZ re transfers for vavasour family trust and Mrs H Brodsky-Pevzner after review of documentation supplied. give list of information required to effect transfer	Investors
Renee Lobb	Senior Director	19-Sep-16	0.10	565	56.50	Trade-On	Respond to investor query on bounced 2016 distributions.	Investors
Renee Lobb	Senior Director	21-Sep-16	3.70	565	2,090.50	Investigations	Going through handover memo. note unpaid distributions previously returned and make master register of same. Locate initial listing after noticing discrepancy between blast email spreadsheet and handover number of investors missing distributions. create	Fund Administration

Neil Dempster	Consultant 1	21-Sep-16	0.40	305	122.00	Trade-On	Complete transfers investor ID100244888 and ID 100245794	Investors
Neil Dempster	Consultant 1	21-Sep-16	0.10	305	30.50	Administration	Filing of ~50 email from RCL to investors regarding capital distribution bounce back	Investors
Renee Lobb	Senior Director	22-Sep-16	0.70	565	395.50	Investigations	Review and respond to emails with new account details. Make contact with further contacts received in an effort to obtain account details. save new account information and forward to Neil Dempster with instructions to update registers.	Fund Administration
Renee Lobb	Senior Director	23-Sep-16	0.50	565	282.50	Trade-On	Respond to query on deceased estate transfer to be resent. Save down emails for new account details for 2011/13 distributions requiring reissue. send to Neil Dempster and discuss process for ensuring all spreadsheets up to date for uploads in the future.	Investors
Renee Lobb	Senior Director	23-Sep-16	0.30	565	169.50	Investigations	Reviewing accounts in CBA and commbiz to try and reconcile amounts held in bounced back distributions to CPAIF spread sheet.	Fund Administration
Neil Dempster	Consultant 1	23-Sep-16	0.20	305	61.00	Trade-On	Email to Melanie Huang at Aegis advise I require completed application form and photo id to make transfer.	Investors
Neil Dempster	Consultant 1	23-Sep-16	3.00	305	915.00	Trade-On	Update CPAIF register and master register with 10 transfer forms. Further 3 investor applications reviewed and requested further information to be provided.	Fund Administration
Neil Dempster	Consultant 1	26-Sep-16	0.20	305	61.00	Trade-On	Update details Kathryn Friend	Investors
Renee Lobb	Senior Director	26-Sep-16	0.30	565	169.50	Trade-On	Respond to investor query as to why account details for returned distributions cannot be traced. explain fees involved outweighing some distributions. Review enquiry from advisor. look up specific investment details and confirm currency his client is inve	Investors
Neil Dempster	Consultant 1	27-Sep-16	0.10	305	30.50	Trade-On	Email to kathryn friend re current distribution and cpaif holding in lmfif for future dist.	Investors
Neil Dempster	Consultant 1	27-Sep-16	0.20	305	61.00	Trade-On	Email to Rebecca Lyon at Aegis re pricing for CPAIF and the FMIF distribution	Investors
Neil Dempster	Consultant 1	28-Sep-16	0.20	305	61.00	Trade-On	Draft response krystal morris, can't locate her investor in CPAIF.	Investors
Neil Dempster	Consultant 1	28-Sep-16	0.20	305	61.00	Trade-On	Update details Nathan Palemia - send confirmation to advisor	Investors
Neil Dempster	Consultant 1	28-Sep-16	0.20	305	61.00	Trade-On	Update master register for re-processing for Nathan Palemia - email confirmation to advisor	Investors
Neil Dempster	Consultant 1	28-Sep-16	0.30	305	91.50	Trade-On	Locate investor Jennifer Roy - update register with supplied details from advisor. Update master register	Investors
Neil Dempster	Consultant 1	28-Sep-16	0.10	305	30.50	Trade-On	Email to Donna at Suncorp request assistance with bank access	Fund Administration
Neil Dempster	Consultant 1	28-Sep-16	0.20	305	61.00	Trade-On	Draft email to go to Christine Clouston from Forsyth Barr regarding updated details for Joanna Buck and other investors	Investors
Neil Dempster	Consultant 1	28-Sep-16	0.10	305	30.50	Trade-On	Print change of details form investor ID 124604 - awaiting confirmation from advisor	Investors

Neil Dempster	Consultant 1	28-Sep-16	0.10	305	30.50	Trade-On	Email to Christine Clouston confirm if her client did not receive an email no distribution to be resent	Investors
Neil Dempster	Consultant 1	28-Sep-16	0.10	305	30.50	Trade-On	Email to Neil smith - confirm timing for distribution	Investors
Renee Lobb	Senior Director	28-Sep-16	0.30	565	169.50	Trade-On	Review and look up( investment using unit holding details. respond to adviser regarding transfer request noting they are to contact Vidacouas Nominees to obtain correct investment details and consent for transfer. discussion with Neil Dempster and review	Investors
Renee Lobb	Senior Director	28-Sep-16	0.10	565	56.50	Investigations	Review and respond to Cameron Mew's email on Western union monies to be returned and timing on same. save fully executed agreements and discuss with Neil Dempster work required to reconcile and distribute funds when received. do bring up for funds receipt	legal
Renee Lobb	Senior Director	28-Sep-16	0.20	565	113.00	Trade-On	Review Neil Dempster draft response to investor and add further detail on contacting of investors who are due distributions and process for updating details.	Investors
Neil Dempster	Consultant 1	29-Sep-16	1.50	305	457.50	Trade-On	Review updated account details for 12 investors. No investor IDs so manual location required. All forms appear incorrectly incomplete - email to advisor to have them amended. Process update details for Koyabashi Mamura, update in master register and prov	Investors
Neil Dempster	Consultant 1	29-Sep-16	0.10	305	30.50	Trade-On	Email to 'the nazare trust' ask for update bank details	Investors
Renee Lobb	Senior Director	29-Sep-16	0.10	565	56.50	Trade-On	Respond to investor query on pricing.	Investors
Renee Lobb	Senior Director	29-Sep-16	0.20	565	113.00	Investigations	Review transfer/account update requests received by Neil Dempster advise to respond to adviser noting insufficient information and not in the correct fields to update out records. Amended forms to be requested to support accurate record keeping.	Investors
Renee Lobb	Senior Director	30-Sep-16	1.10	565	621.50	Investigations	Review Western Unions Deed and file note. locate documentation setting out western union monies to be resent. send email to KWM confirming funds received after CBA accounts checked. send note to Kelly-Anne Trenfield on funds received and proposed redistribution	legal
Neil Dempster	Consultant 1	30-Sep-16	0.30	305	91.50	Trade-On	Email to Christine Clouston confirming that previous change of details forms incorrect and why they were incorrect. Advise change of investor details can be updated with her confirmation but if bank details updating then they are incorrect and need to be	Investors
Neil Dempster	Consultant 1	30-Sep-16	0.20	305	61.00	Administration	Call to Suncorp get banking password reset	Fund Administration
Renee Lobb	Senior Director	04-Oct-16	0.20	565	113.00	Trade-On	Go thorough all FNZ holdings and sent to FNZ rep.	Investors
Neil Dempster	Consultant 1	04-Oct-16	0.50	305	152.50	Administration	Update member register x12 change advisor address only	Investors
Neil Dempster	Consultant 1	05-Oct-16	0.10	305	30.50	Trade-On	Email to Christine Clouston (Forsyth Barr) confirm bank details for 12 clients not changed	Investors
Neil Dempster	Consultant 1	05-Oct-16	0.20	305	61.00	Trade-On	Update details Andy hatherall - email to confirm	Investors

Neil Dempster	Consultant 1	05-Oct-16	0.20	305	61.00	Trade-On	Email to Michael Baum request confirmation of details as form illegible	Investors
Renee Lobb	Senior Director	06-Oct-16	0.50	565	282.50	Investigations	Reviewing all western union monies documentation and save to file. note action tasks and document in email to Steve seeking further assistance and information for ASPF and AIF.	Fund Administration
Neil Dempster	Consultant 1	06-Oct-16	0.10	305	30.50	Trade-On	Email I to OMI International note can't confirm transfer as no ID provided	Investors
Neil Dempster	Consultant 1	06-Oct-16	0.10	305	30.50	Trade-On	Discuss timing for CPAIF payment with RCL	Administration
Renee Lobb	Senior Director	07-Oct-16	0.20	565	113.00	Trade-On	Check investor and locate fund. respond to advisor update details request and save email. confirm with Neil Dempster to update details for resending of distribution payments.	Investors
Neil Dempster	Consultant 1	07-Oct-16	0.30	305	91.50	Trade-On	Review registry details for John Bruni, investment in CPAIF in USD likely bounce back due to AUD bank account. Ask for appropriate details	Investors
Neil Dempster	Consultant 1	07-Oct-16	0.20	305	61.00	Trade-On	Update details michael baum	Investors
Neil Dempster	Consultant 1	07-Oct-16	0.20	305	61.00	Trade-On	Update register Adrienne Morton	Investors
Neil Dempster	Consultant 1	07-Oct-16	0.30	305	91.50	Trade-On	Email from CF Legal re transfer to charities from deceased estate, consideration and discussion with RCL. Email requesting details of executor for estate	Investors
Neil Dempster	Consultant 1	07-Oct-16	0.20	305	61.00	Administration	Add details for John Bruni to re-distribution register. Email to investor to confirm update	Investors
Neil Dempster	Consultant 1	07-Oct-16	0.10	305	30.50	Trade-On	Email to John Bruni with fund info and most recent update	Investors
Neil Dempster	Consultant 1	07-Oct-16	0.20	305	61.00	Trade-On	Update details Ian McGregor	Investors
Renee Lobb	Senior Director	10-Oct-16	0.20	565	113.00	Administration	Entering payables in fee registers and fund payables registers. saving invoices down for future reference.	Fund Administration
Renee Lobb	Senior Director	11-Oct-16	0.10	565	56.50	Trade-On	Check register to ensure no investments held under adviser Evan Bailey per request for changes under this name or Bailey Capital Management.	Investors
Neil Dempster	Consultant 1	11-Oct-16	0.20	305	61.00	Trade-On	Email to Shirley Rose with details for transfer of holdings from deceased estate	Investors
Renee Lobb	Senior Director	12-Oct-16	0.30	565	169.50	Trade-On	Respond to investor new details form regarding CPAIF returned monies. instruct Neil Dempster to update registry and save down email with details received for our records. Review and approve for sending Neil Dempster response to investor.	Investors
Neil Dempster	Consultant 1	12-Oct-16	0.20	305	61.00	Trade-On	FNZ transfer request, can't locate investor, searching comes with investor which may be subject of transfer request. Due to expire years before appointment, draft response	Investors
Renee Lobb	Senior Director	13-Oct-16	0.20	565	113.00	Administration	Emails with Caroline Halcoop on forex transfers and additional details needed.	Fund Administration
Neil Dempster	Consultant 1	13-Oct-16	0.10	305	30.50	Trade-On	Confirm account name for transfer for CH to make international transfer	Investors
Renee Lobb	Senior Director	14-Oct-16	0.30	565	169.50	Assets	Discuss with Caroline Halcoop issues with account access and how to resolve.	Fund Administration

Renee Lobb	Senior Director	14-Oct-16	0.20	565	113.00	Trade-On	Assisting Neil Dempster in response to investor queries.	Investors
Renee Lobb	Senior Director	14-Oct-16	0.20	565	113.00	Trade-On	Responding to investor queries after change of account details forwarded.	Investors
Neil Dempster	Consultant 1	14-Oct-16	0.20	305	61.00	Trade-On	Email to Charlotte at OMI regarding requirements for transfers to be effected	Investors
Neil Dempster	Consultant 1	14-Oct-16	0.20	305	61.00	Trade-On	Updated transfer form Eleanor Miller	Investors
Neil Dempster	Consultant 1	14-Oct-16	0.20	305	61.00	Trade-On	Draft response re Thiam Szentirmay to RCL for review re transfer	Investors
Renee Lobb	Senior Director	17-Oct-16	0.30	565	169.50	Trade-On	Respond to investor query regarding updating details. Provide form for same and link to updates issued to date. Save down and respond to email with updated account details.	Investors
Renee Lobb	Senior Director	17-Oct-16	0.20	565	113.00	Trade-On	Review email from WMS with invoices. send email to Kelly-Anne Trenfield with fund cash position. arrange payment from Suncorp.	Fund Administration
Neil Dempster	Consultant 1	18-Oct-16	0.20	305	61.00	Trade-On	Email to OMI with checklist of docs for what is required to effect transfer, ask for ID or acct number	Investors
Renee Lobb	Senior Director	19-Oct-16	0.20	565	113.00	Trade-On	Save down KWM invoice previously followed up. Add to schedule and do break down by LMIM corporate and funds. Arrange payment from LMIM and reimbursement from CPAIF to LMIM for its' portion.	Fund Administration
Renee Lobb	Senior Director	19-Oct-16	0.20	565	113.00	Trade-On	Respond to investor queries.	Investors
Neil Dempster	Consultant 1	19-Oct-16	0.30	305	91.50	Trade-On	Update details phillipe jean tourosz, update details for tetsuo sato note RTS in register	Investors
Neil Dempster	Consultant 1	19-Oct-16	0.50	305	152.50	Trade-On	Email to May Hui re her clients current holding and provide estimated pricings with latest update	Investors
Renee Lobb	Senior Director	20-Oct-16	0.40	565	226.00	Administration	Review request and request Neil Dempster to review listing of returned CPAIF payments and advise in response to query. Review Caroline Halcoop email regarding account access and respond. Respond to investor query on returned distribution. Save down email	Investors
Renee Lobb	Senior Director	26-Oct-16	0.10	565	56.50	Administration	Checking with Caroline Halcoop progress on account EFT abilities with CBA.	Fund Administration
Renee Lobb	Senior Director	26-Oct-16	0.30	565	169.50	Trade-On	Review updated investor information, respond to their email and advise Neil Dempster to update records. save email to file also. Respond to investor query also.	Investors
Renee Lobb	Senior Director	27-Oct-16	0.20	565	113.00	Trade-On	Responding to investor request on transfer versus change of details. advise steps for both.	Investors
Renee Lobb	Senior Director	28-Oct-16	0.10	565	56.50	Administration	Follow up Caroline Halcoop on commbiz account access and foreign currency transfers to tidy up western union funds received.	Fund Administration
Renee Lobb	Senior Director	31-Oct-16	0.30	565	169.50	Trade-On	Provide update to investor on distribution and account issues. discuss with Neil Dempster also. Draft email to ASIC requesting relief and removal and replacement of EY.	Investors



Neil Dempster	Consultant 1	31-Oct-16	0.20	305	61.00	Trade-On	Email to kim at action tax request she contact wilkins deceased estate beneficiary for new account details	Investors
Neil Dempster	Consultant 1	31-Oct-16	0.30	305	91.50	Trade-On	Update details Telbay Trust - register and repayment spreadsheet - email to confirm. Print and file	Investors
Neil Dempster	Consultant 1	31-Oct-16	0.30	305	91.50	Trade-On	Update Bob Woodhouse bank details and spreadsheet, email to confirm print and file.	Investors
Neil Dempster	Consultant 1	31-Oct-16	0.10	305	30.50	Trade-On	Update marianne sommerville address for willowbank family trust	Investors
Neil Dempster	Consultant 1	31-Oct-16	0.20	305	61.00	Trade-On	Email to Jaslyn Ho re process for transfers	Investors
Neil Dempster	Consultant 1	31-Oct-16	0.30	305	91.50	Trade-On	Email to Alison at FNZ re transfer for T Szentirnay - no current account - likely very old investment records weren't updated. Email to advise	Investors
Neil Dempster	Consultant 1	31-Oct-16	0.20	305	61.00	Trade-On	Email to Mamoru Kobayashi and his advisor - ask for confirmation re transfer to effect.	Investors
Renee Lobb	Senior Director	01-Nov-16	0.30	565	169.50	Trade-On	Responding to investor queries.	Investors
Neil Dempster	Consultant 1	01-Nov-16	0.10	305	30.50	Trade-On	Email to Chris Cleary note his clients accounts have indeed been changed	Investors
Neil Dempster	Consultant 1	01-Nov-16	0.40	305	122.00	Trade-On	Email to Tracy Ansley lawyer for deceased Teresa Fox - provide information on transfers and provide documents to facilitate	Investors
Neil Dempster	Consultant 1	01-Nov-16	0.20	305	61.00	Trade-On	Update details s+s kingham - email to confirm	Investors
Renee Lobb	Senior Director	02-Nov-16	0.30	565	169.50	Trade-On	Respond to investor queries regarding address updates and change of details. request Neil Dempster to update records. Respond to additional query on unit holdings.	Investors
Renee Lobb	Senior Director	02-Nov-16	0.10	565	56.50	Administration	Filing sent emails into public folders from last 3 working days.	Administration
Neil Dempster	Consultant 1	02-Nov-16	0.10	305	30.50	Administration	Email to cecilia holden re address for postal transfer forms	Investors
Neil Dempster	Consultant 1	02-Nov-16	0.30	305	91.50	Trade-On	Draft email to Sundi Balu regarding timing for further distribution for funds from CPAIF and how to relinquish ownership in holdings	Investors
Neil Dempster	Consultant 1	02-Nov-16	0.10	305	30.50	Trade-On	Lochan Carron unit trust ensure details updated for redistribution	Investors
Renee Lobb	Senior Director	03-Nov-16	0.40	565	226.00	Trade-On	Responding to three different queries. one regarding unit holdings and 2 responses on account details for 2011 CPAIF distribution.	Investors
Neil Dempster	Consultant 1	03-Nov-16	0.20	305	61.00	Trade-On	Email to OMI with transfer checklist and instructions for making future transfers	Investors
Renee Lobb	Senior Director	04-Nov-16	0.40	565	226.00	Trade-On	Reviewing registers for FTI coded reference numbers. find unit holding and respond to investor on same. Follow up Caroline Halcoop on maintenance request to enable CPAIF transfers to occur.	Fund Administration
Renee Lobb	Senior Director	07-Nov-16	0.20	565	113.00	Trade-On	Locate investor from documentation provided. confirm account number and request Neil Dempster to process transfer and liaise with FNZ on further documentation required.	Investors

Renee Lobb	Senior Director	07-Nov-16	0.20	565	113.00	Trade-On	Discussion with CBA on progress and timing of maintenance request actioning. inform them of upcoming payment distribution of previously returned payments.	Fund Administration
Neil Dempster	Consultant 1	07-Nov-16	0.20	305	61.00	Trade-On	Transfer Thiam Szentirmay - changes to register request postal address from advisor prior to effecting transfer	Investors
Neil Dempster	Consultant 1	07-Nov-16	0.10	305	30.50	Trade-On	Thiam Szentirmay get address update register confirm email to advisor for transfer	Investors
Renee Lobb	Senior Director	08-Nov-16	0.10	565	56.50	Trade-On	Respond to email with updated account details. request Neil Dempster to update registry.	Investors
Neil Dempster	Consultant 1	08-Nov-16	0.20	305	61.00	Trade-On	Update bank details E Thomson, confirmation sent to Ewen Cameron	Investors
Neil Dempster	Consultant 1	08-Nov-16	0.20	305	61.00	Trade-On	Email to Lesley Board regarding status of CPAIF and provide latest update	Investors
Neil Dempster	Consultant 1	08-Nov-16	0.10	305	30.50	Trade-On	Email to uvana chadwick with details for transfer for trustees	Investors
Neil Dempster	Consultant 1	08-Nov-16	0.20	305	61.00	Trade-On	Email to James Sutton re process for distribution from CPAIF including conversions	Investors
Renee Lobb	Senior Director	09-Nov-16	0.30	565	169.50	Creditors	Speak with Grant Thornton regarding distribution process for customs house. David Whyte distribution due in march to feeders.	legal
Renee Lobb	Senior Director	09-Nov-16	0.20	565	113.00	Investigations	Go through CPAIF forex information for returned western union monies. check account balance and email Caroline instructions to reload payments to convert funds into AUD and send from CBA to Suncorp.	Fund Administration
Neil Dempster	Consultant 1	09-Nov-16	0.10	305	30.50	Trade-On	Email to Uvana with change of detail form - note transfer to individual trustee ok if properly documented	Investors
Renee Lobb	Senior Director	10-Nov-16	0.60	565	339.00	Trade-On	Review CPAIF forex requirements for returned distributions due to be resent. summarise current CPAIF currency holdings and estimate additional funds required to be put into the CBA accounts for distribution. Assist NGD in response on CPAIF distribution tim	Fund Administration
Renee Lobb	Senior Director	10-Nov-16	2.50	565	1,412.50	Assets	Speak with Caroline Halcoop on transfers to be undertaken to forex accounts. call CBA to ensure correct way of doing transfers to ensure best rate obtained for foreign currency. Make AUD transfer from Suncorp to CPAIF CBA account after reviewing current r	Fund Administration
Renee Lobb	Senior Director	10-Nov-16	0.20	565	113.00	Trade-On	Check CPAIF transfer to AIF Suncorp account from CBA accounts.	Fund Administration
Renee Lobb	Senior Director	10-Nov-16	1.00	565	565.00	Investigations	Liaising with ASIC and following up with detailed email to seek assistance and confirmation as to whether returned monies can be sent to ASIC ahead of 56138 lodgement at conclusion of scheme wind up and ahead of the 6 year time lapse from date of contact.	asic
Neil Dempster	Consultant 1	10-Nov-16	0.20	305	61.00	Trade-On	Email to Lesley Board re timing for distribution and amount	Investors

Renee Lobb	Senior Director	11-Nov-16	0.20	565	113.00	Trade-On	Review CPAIF register against info received from Suffolk life. request Neil Dempster to update registry,	Investors
Renee Lobb	Senior Director	11-Nov-16	0.20	565	113.00	Trade-On	Review email with investor request to change details. forward to Neil Dempster to action. Respond to further email with request for update.	Investors
Renee Lobb	Senior Director	14-Nov-16	0.30	565	169.50	Trade-On	Sign off on forex transfers to CPAIF account from CBA account. Review accounts for CPAIF Suncorp to CBA transfer note returned and process new payment. send to PTAL for release.	Fund Administration
Renee Lobb	Senior Director	15-Nov-16	0.50	565	282.50	Trade-On	Respond to registry transfer form email. request NGD to update registry and request further information if required. Check CBA account to ensure sufficient AUD held to transfer into forex accounts for distribution to those who have updated their details.	Fund Administration
Renee Lobb	Senior Director	15-Nov-16	2.30	565	1,299.50	Assets	Review data held for CPAIF returned distributions. create first draft upload and send to Neil Dempster for review and addition of information gaps. Call CBA to establish transaction costs of distribution in call to commbiz markets team. work back distribution	Fund Administration
Renee Lobb	Senior Director	16-Nov-16	1.40	565	791.00	Assets	Discuss with Caroline Halcoop rates and process for CPAIF forex exchanges. call with Brett from CBA on same topic and subsequent emails to finalise an obtain rates. Revise spreadsheet and complete upload ready for distribution. Do top up based on new rate	Fund Administration
Renee Lobb	Senior Director	17-Nov-16	0.30	565	169.50	Trade-On	Reload transaction and send to perpetual for release. Advise CBA of top up and confirm timing for forex transfers.	Fund Administration
Renee Lobb	Senior Director	17-Nov-16	0.30	565	169.50	Trade-On	Call with investor. explain at length process for distributions and answer numerous other queries. Respond to queries from Caroline Halcoop on transactions for CPAIF.	Investors
Neil Dempster	Consultant 1	17-Nov-16	0.20	305	61.00	Trade-On	Update details smythe family trust - email confirmation	Investors
Neil Dempster	Consultant 1	17-Nov-16	0.20	305	61.00	Trade-On	Email to Jaslyn Ho advise to select direct existing investor and confirm investor ID won't change	Investors
Neil Dempster	Consultant 1	17-Nov-16	0.30	305	91.50	Trade-On	Update details from Empower Insurance Corporation to Sherry Greenfield - email advisor ask for certified photo ID. Subsequent photo ID received print and return confirmation of transfer	Investors
Caroline Halcoop	Administration 2	18-Nov-16	0.80	180	144.00	Administration	Work with Brett @ Commbiz, to upload and release international transfers; review test entry created to see if can be cleared - wants to charge fee - RCL request fee be removed due to volume of transactions & that it was a test; Called Brett back - agreed to wait	Fund Administration
Renee Lobb	Senior Director	18-Nov-16	1.20	565	678.00	Trade-On	Talk through forex upload issues for CPAIF with CBA and Caroline Halcoop.. confirm AUD in accounts and forex trades can be processed. Query CBA on changing email contact for CBA payment enquiry letters. Finalise upload and send to Brett to process once co	Fund Administration

Neil Dempster	Consultant 1	18-Nov-16	0.20	305	61.00	Trade-On	Update details for tealby unit trust distribution - save email, respond to investor update register	Investors
Neil Dempster	Consultant 1	18-Nov-16	0.20	305	61.00	Trade-On	Update details Bruni Investment Trust - update upload spreadsheet and register - save email	Investors
Neil Dempster	Consultant 1	18-Nov-16	0.10	305	30.50	Trade-On	Email to Christine Clouston request she check if swift code available. Requirement for transfer	Investors
Neil Dempster	Consultant 1	18-Nov-16	0.10	305	30.50	Trade-On	Email to Suncorp request business payments credit functionality to be added to account.	Fund Administration
Neil Dempster	Consultant 1	18-Nov-16	0.20	305	61.00	Trade-On	Discussion with RCL re distribution process and procedures for investors being reset payments from 2013 distribution. Discuss unclaimed monies procedure and availability.	Fund Administration
Neil Dempster	Consultant 1	18-Nov-16	0.20	305	61.00	Trade-On	Edits to Brett's highlights for upload testing - resend spreadsheet	Fund Administration
Renee Lobb	Senior Director	21-Nov-16	0.80	565	452.00	Assets	Reviewing CBA emails regarding uploads. instruct Neil Dempster to remove those with incomplete details and send revised upload to CBA to process with those removed. Update master spreadsheet for payments being made and those being held pending additional	Fund Administration
Neil Dempster	Consultant 1	21-Nov-16	0.10	305	30.50	Trade-On	Email to Jaslyn Ho with change of details form for account transfer	Investors
Neil Dempster	Consultant 1	21-Nov-16	0.20	305	61.00	Trade-On	Email to Fiona King ask for IBAN	Investors
Neil Dempster	Consultant 1	21-Nov-16	0.30	305	91.50	Trade-On	Copy changes to distribution spreadsheet from CBA to our spreadsheet - email to investor requesting IBAN and bank to confirm. Edits to our spreadsheet removing two investors with missing details to next tab	Fund Administration
Neil Dempster	Consultant 1	21-Nov-16	0.20	305	61.00	Trade-On	Discussion with RCL regarding removal of investor from CBA upload - email to CBA to confirm removal and re-processing of batch	Fund Administration
Neil Dempster	Consultant 1	21-Nov-16	0.30	305	91.50	Trade-On	Email to May Hui confirming process for distribution for CPAIF and process to follow. Confirm client will receive funds in currency they originally invested in	Investors
Neil Dempster	Consultant 1	21-Nov-16	0.10	305	30.50	Trade-On	Email to Jaslyn Ho advise if only name changing then transfer form all that is needed	Investors
Neil Dempster	Consultant 1	21-Nov-16	0.20	305	61.00	Trade-On	Email to Ee Khoo Tan confirm distribution in progress - note figures to issue are before transaction costs - check with RCL for timing	Investors
Renee Lobb	Senior Director	22-Nov-16	0.90	565	508.50	Trade-On	Going through account transfers received. attach correct backing documents to same and file. Going through IMT uploads and checking next one ready to be sent. attach supporting documents to the payments released today also.	Fund Administration
Neil Dempster	Consultant 1	22-Nov-16	0.10	305	30.50	Trade-On	Email to RCL with process for advising bank of investor IBAN	Fund Administration
Renee Lobb	Senior Director	23-Nov-16	0.10	565	56.50	Administration	Filing a considerable number of sent emails for records.	Administration
Renee Lobb	Senior Director	24-Nov-16	0.50	565	282.50	Trade-On	Review and respond to investor emails x 4	Investors

Renee Lobb	Senior Director	24-Nov-16	0.10	565	56.50	Investigations	Call with ASIC to discuss audit relief; how a final audit would look in the absence of interim year audits and possible avenues for relief. provide background to assist in discussion also as well as update on where the funds are at and timing for completion	asic
Renee Lobb	Senior Director	28-Nov-16	0.30	565	169.50	Trade-On	Review and respond to email from Jamie Iagos regarding CPAIF distributions. confirm we are not aware of any but provide timeline for distribution from receipt. Assisting Neil Dempster with process for CBA payment returned advice letters.	Fund Administration
Neil Dempster	Consultant 1	28-Nov-16	0.10	305	30.50	Trade-On	Email to michael baum ask for his current postal address	Investors
Neil Dempster	Consultant 1	28-Nov-16	0.20	305	61.00	Trade-On	Check returned payment advice - discuss with RCL process for documenting returned payments. Email to CBA with correct account name for Mamoru Kobayashi. Save email - update registers	Fund Administration
Neil Dempster	Consultant 1	28-Nov-16	0.10	305	30.50	Trade-On	Update register with details for michael baum postal address	Investors
Neil Dempster	Consultant 1	28-Nov-16	0.10	305	30.50	Trade-On	Save payment resend confirmation mamoru kobayashi	Fund Administration
Neil Dempster	Consultant 1	28-Nov-16	0.20	305	61.00	Trade-On	Email to Christine Clouston note distribution made and client's should have their money - ask her to confirm	Investors
Renee Lobb	Senior Director	29-Nov-16	0.40	565	226.00	Trade-On	Respond to email on pricing. Respond to further email regarding impending First Mortgage Income Fund report and affect on CPAIF. filing sent emails. Email to Neil Dempster after reviewing account and fund. respond to registry noting it is a CPAIF investor	Investors
Renee Lobb	Senior Director	30-Nov-16	0.20	565	113.00	Trade-On	Review and respond to email from investor. explain why group transactions cannot be processed to avoid transaction costs.	Investors
Renee Lobb	Senior Director	01-Dec-16	0.40	565	226.00	Trade-On	Respond to investor query email. go through register and provide 6 investor details for unit holdings in response to adviser.	Investors
Ashleigh Ubank	Administration 2	02-Dec-16	0.10	180	18.00	Administration	WIP proforma generated for code.	Remuneration
Renee Lobb	Senior Director	02-Dec-16	0.30	565	169.50	Trade-On	Respond to two CPAIF investor queries and provide holding statement to FNZ.	Investors
Renee Lobb	Senior Director	02-Dec-16	0.40	565	226.00	Administration	Collation of work in progress for John Park.	Remuneration
Neil Dempster	Consultant 1	02-Dec-16	0.20	305	61.00	Trade-On	Email to Alison Mitchell with transfer documents required to transfer to individual for deceased estate	Investors
Neil Dempster	Consultant 1	02-Dec-16	0.10	305	30.50	Trade-On	Update details suffolk life insurance	Investors
Renee Lobb	Senior Director	05-Dec-16	0.40	565	226.00	Trade-On	Respond to pricing query. provide link to July update, note price and check beforehand that no further receiver updates have been posted. Go through historical pricing and respond to adviser on initial unit pricing at appointment and updated pricing to no	Advisors
Renee Lobb	Senior Director	05-Dec-16	0.10	565	56.50	Administration	Finalise fee working for John Park.	Remuneration
Renee Lobb	Senior Director	06-Dec-16	0.20	565	113.00	Trade-On	Review and respond to email from adviser regarding changed to FXCM investments on CPAIF, revert to Neil Dempster to make registry changes.	Investors

Neil Dempster	Consultant 1	06-Dec-16	0.20	305	61.00	Trade-On	Update register Julie Still investment trust - email to advisor confirming	Investors
Neil Dempster	Consultant 1	06-Dec-16	0.20	305	61.00	Trade-On	Ross Carrell Family Trust - update details in register - email to advisor to confirm	Investors
Neil Dempster	Consultant 1	06-Dec-16	0.30	305	91.50	Trade-On	Email to Philip Ward at OMI - review of transfer docs - for wrong fund - email with correct forms and instructions to complete	Investors
Neil Dempster	Consultant 1	07-Dec-16	0.30	305	91.50	Trade-On	Email to SEB international with docs required for transfer to underlying client	Investors
Renee Lobb	Senior Director	09-Dec-16	0.40	565	226.00	Trade-On	Do commbiz upload for investor with 2013 distribution returned and confirm completed with adviser. Respond to query on further CPAIF returns and timing. Receive and confirm update of registry for details received.	Fund Administration
Neil Dempster	Consultant 1	09-Dec-16	0.10	305	30.50	Trade-On	Email to Phil at OMI confirm my email address for provision of transfer documents	Investors
Neil Dempster	Consultant 1	09-Dec-16	0.20	305	61.00	Trade-On	Email to Andy Lam provide update of status of fund - direct to website and BDOs	Investors
Renee Lobb	Senior Director	12-Dec-16	0.10	565	56.50	Trade-On	Respond to change of account request. provide appropriate forms.	Investors
Neil Dempster	Consultant 1	13-Dec-16	0.20	305	61.00	Trade-On	Email to John Ryall update re CPAIF and provide change of details form	Investors
Neil Dempster	Consultant 1	13-Dec-16	0.10	305	30.50	Trade-On	Email to Mervyn Powell note fund trading suspended ask for individual ID number to provide more info	Investors
Neil Dempster	Consultant 1	14-Dec-16	0.30	305	91.50	Trade-On	Transfer dome view trust	Investors
Neil Dempster	Consultant 1	14-Dec-16	0.20	305	61.00	Trade-On	Transfer Walbrook Capital Markets from FXCM - email confirmation	Investors
Neil Dempster	Consultant 1	14-Dec-16	0.20	305	61.00	Trade-On	Review of material supplied by Alison Mitchell FNZ for Claire Zohab transfer - prepared to accept documentation confirming death of father however need indemnity form to be completed.	Investors
Neil Dempster	Consultant 1	14-Dec-16	0.20	305	61.00	Trade-On	Email to Christine at Hilden Law - note change of details required to change trust account bank details provide form - update registry with change of beneficiary	Investors
Neil Dempster	Consultant 1	14-Dec-16	0.20	305	61.00	Trade-On	Email to Peter Gluyas with docs needed for transfer	Investors
Neil Dempster	Consultant 1	14-Dec-16	0.20	305	61.00	Trade-On	Email to Christine at Hildens Law - note can change account if required, or can be left as their trust account for their client	Investors
Renee Lobb	Senior Director	15-Dec-16	0.70	565	395.50	Trade-On	Respond to investor email regarding distributions. check First Mortgage Income Fund website for latest report. Look up investor queries and ID numbers. request Neil Dempster to review and change registry per forms provided. Respond to further query also.	Investors
Neil Dempster	Consultant 1	15-Dec-16	0.20	305	61.00	Trade-On	Update details basil chamberlain	Investors

Renee Lobb	Senior Director	19-Dec-16	0.50	565	282.50	Investigations	Review and draft details response to ASIC regarding audit relief sought, Answer 8 queries from ASIC on qualifications which would be made in the absence of annual audits, realisations which would occur in non-audit years, work the auditors would undertake	asic
Neil Dempster	Consultant 1	20-Dec-16	0.20	305	61.00	Trade-On	Complete transfer Estate of D Zohrab - email confirmation to advisor update register print and file	Investors
Renee Lobb	Senior Director	21-Dec-16	0.20	565	113.00	Trade-On	Look up unit holdings and respond to adviser query on two investments and their price estimate per unit.	Investors
Neil Dempster	Consultant 1	21-Dec-16	0.10	305	30.50	Trade-On	Instructions to priscilla barkman re instructions for transferring holdings	Investors
Renee Lobb	Senior Director	22-Dec-16	0.30	565	169.50	Trade-On	Respond to investor query on fund update. check BDO website and note no update yet.	Investors
Neil Dempster	Consultant 1	22-Dec-16	0.10	305	30.50	Trade-On	Email to Phil; Ward at OMI confirm Mr Oserod has not contacted me re transfer	Investors
Neil Dempster	Consultant 1	22-Dec-16	0.30	305	91.50	Trade-On	Transfer Williams Family Trust	Investors
Neil Dempster	Consultant 1	23-Dec-16	0.10	305	30.50	Trade-On	Update details Susan Wyatt	Investors
Renee Lobb	Senior Director	09-Jan-17	0.30	565	169.50	Trade-On	Respond to investor on returned monies message. confirm as was pre appointment the confirmation of reason for return is not held. respond to further query on pricing. Respond to update of register query. send to Neil Dempster to action.	Investors
Renee Lobb	Senior Director	09-Jan-17	0.30	565	169.50	Trade-On	Reviewing First Mortgage Income Fund update, respond to investor email on pricing and confer with Kelly-Anne Trenfield on revision timing for NAV.	fmif
Renee Lobb	Senior Director	10-Jan-17	0.70	565	395.50	Trade-On	Provide update to investor on update timing from us and recent update of First Mortgage Income Fund receiver. Review email and respond to cliff Friedman regarding CPAIF update. revert to receiver update. Return investor call regarding CPAIF. further investors	Investors
Neil Dempster	Consultant 1	10-Jan-17	0.30	305	91.50	Trade-On	Email to Donald Davidson provide CPAIF update direct to BDO website and our website for updates. Check register for correct address	Investors
Neil Dempster	Consultant 1	10-Jan-17	0.60	305	183.00	Trade-On	Updated 3x members details in CPAIF registry. Review of documentation edits to registry reply emails confirming and printing of documentation for file	Investors
Renee Lobb	Senior Director	11-Jan-17	0.40	565	226.00	Trade-On	Review response to request for account details to resend CPAIF funds. advise no swift messages held on file for pre appointment distributions. Respond to a further 2 emails.	Investors
Renee Lobb	Senior Director	12-Jan-17	0.10	565	56.50	Investigations	Review and send to Kelly-Anne Trenfield action plan following ASIC relief response. save response and print for file.	asic
Renee Lobb	Senior Director	13-Jan-17	2.90	565	1,638.50	Trade-On	Review email and save down shooting trust account details. create upload file and find address of investor. send return email to same requesting address confirmation to finalise upload. Go through 30 emails from investors and check their information was t	Fund Administration

Caroline Halcoop	Administration 2	13-Jan-17	0.20	180	36.00	Administration	RCL approved international transfers; pdf approvals & email to RCL	Administration
Caroline Halcoop	Administration 2	13-Jan-17	0.20	180	36.00	Administration	Upload LM CPAIF x 2 international transfers - 1x1 & 1x5; send to RCL to check & approve;	Fund Administration
Caroline Halcoop	Administration 2	16-Jan-17	0.20	180	36.00	Administration	Upload international transfers for LM on Commbiz - email to RCL for checking & approval to release	Fund Administration
Caroline Halcoop	Administration 2	16-Jan-17	0.10	180	18.00	Administration	Release international transfers after RCL approval received; send approved pdf to RCL	Fund Administration
Renee Lobb	Senior Director	18-Jan-17	0.30	565	169.50	Trade-On	Review Suncorp account and make payment proposal to Kelly-Anne Trenfield for perpetual custody fees. Process payment and send to perpetual.	Fund Administration
Renee Lobb	Senior Director	20-Jan-17	0.20	565	113.00	Administration	Go through transfer documents in Neil Dempster's in tray. locate file index for registry changes and file same.	Investors
Neil Dempster	Consultant 1	23-Jan-17	0.10	305	30.50	Trade-On	Email to Phil Ward confirm contract notes not provided.	Investors
Neil Dempster	Consultant 1	23-Jan-17	0.20	305	61.00	Trade-On	Registry update Smillie Trust - confirmation email print and file	Investors
Neil Dempster	Consultant 1	23-Jan-17	0.10	305	30.50	Trade-On	Check details 'The Shooting Trust' - appear to be the same as form no changes	Investors
Neil Dempster	Consultant 1	23-Jan-17	0.20	305	61.00	Trade-On	Review documentation provided by OMI to transfer to individual investor - advise need Investment number and client ID to find investment	Investors
Renee Lobb	Senior Director	24-Jan-17	0.80	565	452.00	Trade-On	Review email draft by Neil Dempster and review CPAIF file for information on account details used to send funds. attach to email and edit draft reply. go through response on returned monies regarding writing letter. raise with Neil Dempster to conduct rev	Fund Administration
Neil Dempster	Consultant 1	24-Jan-17	0.20	305	61.00	Trade-On	Email to Andreas Feege - advise status of the CPAIF - note no distribution will be paid unless funds received from FMIF	Investors
Neil Dempster	Consultant 1	24-Jan-17	0.20	305	61.00	Trade-On	Email to Warren Borlase provide update on CPAIF - links to website	Investors
Neil Dempster	Consultant 1	24-Jan-17	0.10	305	30.50	Trade-On	Email Roy Beech info re CPAIF update	Investors
Neil Dempster	Consultant 1	24-Jan-17	0.10	305	30.50	Trade-On	Update address Investor ID 126759	Investors
Neil Dempster	Consultant 1	24-Jan-17	0.10	305	30.50	Trade-On	Email Uvana Chadwick with transfer forms	Investors
Neil Dempster	Consultant 1	24-Jan-17	0.30	305	91.50	Trade-On	Draft email to John Headley Harris advisor requesting bank details regarding redistribution of funds	Investors
Renee Lobb	Senior Director	25-Jan-17	0.50	565	282.50	Trade-On	Respond to email request regarding investor account and ID reference. note we cannot locate the investment through an OMI policy reference. provide information on account and investor id numbers. Review Skandia CPAIF investments and attempt to match information	Investors
Neil Dempster	Consultant 1	25-Jan-17	0.10	305	30.50	Trade-On	Search attempt Caroline Butel, cannot locate to update details	Investors
Neil Dempster	Consultant 1	30-Jan-17	0.30	305	91.50	Trade-On	Draft letter to John Harris requesting new banking details to re-distribute funds from January payment as no email available.	Investors



Neil Dempster	Consultant 1	30-Jan-17	0.20	305	61.00	Trade-On	Review documentation from investor 100249903 - need to query whether this is a transfer as bank details are changing? Email to RCL	Investors
Neil Dempster	Consultant 1	30-Jan-17	0.20	305	61.00	Trade-On	Locate bounce back of Neilson's lawyers redistribution on 16.1.17 email to RCL request instructions	Investors
Neil Dempster	Consultant 1	30-Jan-17	0.30	305	91.50	Trade-On	Update details Carol Butel - email confirmation - print and file. Email to advisor with transfer form	Investors
Renee Lobb	Senior Director	30-Jan-17	0.50	565	282.50	Trade-On	Respond to investor query email on pricing. look up investor ID to match to investment, confirm same and request NGD to update registry. Review hand written letter and look up investor. send copy of most recent CPAIF report. email Neil Dempster on queries	Investors
Renee Lobb	Senior Director	30-Jan-17	0.10	565	56.50	Trade-On	Check CPAIF letter to investor for new distribution return. sign off and send to John Park.	Investors
Renee Lobb	Senior Director	31-Jan-17	0.10	565	56.50	Investigations	Look up recent distributions, match to investor and send Neil Dempster information to follow up and redistribute payment.	Fund Administration
Neil Dempster	Consultant 1	31-Jan-17	0.10	305	30.50	Trade-On	Scan copy of letter to John Headley Harris re re-distribution to file	Investors
Renee Lobb	Senior Director	01-Feb-17	0.10	565	56.50	Trade-On	Respond to email regarding commerzbank ag holdings and advise no change.	Investors
Neil Dempster	Consultant 1	01-Feb-17	0.20	305	61.00	Trade-On	Email to Lawyers for Vugt Faily Trust - ask them to check account details for fund transfer as CBA identified issue	Investors
Neil Dempster	Consultant 1	01-Feb-17	0.10	305	30.50	Trade-On	Email to CBA from Brian Hill for Vugt family trust confirming receipt of funds	Investors
Renee Lobb	Senior Director	02-Feb-17	0.40	565	226.00	Trade-On	Respond to investor email regarding pricing. Look up investor account and match reference to letter requesting registry change. ask Neil to complete task. Look up another bond platform investment. respond to email with forms to transfer out of bond holding	Investors
Renee Lobb	Senior Director	03-Feb-17	0.30	565	169.50	Trade-On	Review and respond to email regarding transfer of shareholding. provide forms. Review FNZ investments. confirm all in CPAIF and respond to email.	Investors
Neil Dempster	Consultant 1	03-Feb-17	0.20	305	61.00	Trade-On	Email to Deborah Lancaster - confirm distribution resent and advise bank fees taken from transaction	Investors
Neil Dempster	Consultant 1	06-Feb-17	0.20	305	61.00	Trade-On	Email to Vicky Egan - current update of fund	Investors
Renee Lobb	Senior Director	07-Feb-17	0.30	565	169.50	Trade-On	Call investor in new zealand after email from russells with phone message enquiry. answer queries on the fund and advise in detail situation.	Investors
Renee Lobb	Senior Director	08-Feb-17	0.20	565	113.00	Trade-On	Respond to investor query. Review further email with request for change in registry. forward to Neil Dempster for action	Investors
Renee Lobb	Senior Director	09-Feb-17	0.10	565	56.50	Trade-On	Send email to investor requesting additional information to allow registry change.	Investors
Renee Lobb	Senior Director	10-Feb-17	0.30	565	169.50	Investigations	Review file for PDS and original prospectus. locate oldest version and send to investor per email request.	Investors
Renee Lobb	Senior Director	10-Feb-17	0.20	565	113.00	Trade-On	Respond to Martyn email regarding prospectus.	Investors

Neil Dempster	Consultant 1	10-Feb-17	0.20	305	61.00	Trade-On	Email to Carole Butel confirm investment number - direct to OMI to get investor ID	Investors
Renee Lobb	Senior Director	13-Feb-17	0.30	565	169.50	Trade-On	Respond to investor transfer document query on ID verification. Respond to further email later in the day on same topic.	Investors
Neil Dempster	Consultant 1	13-Feb-17	0.20	305	61.00	Trade-On	Email to George Curran - provide update re dividend timing	Investors
Renee Lobb	Senior Director	14-Feb-17	0.10	565	56.50	Trade-On	Respond to email query on certified documents.	Investors
Renee Lobb	Senior Director	15-Feb-17	0.20	565	113.00	Trade-On	Answering queries on form completion for fund holding transfers.	Investors
Neil Dempster	Consultant 1	15-Feb-17	0.30	305	91.50	Trade-On	Review email from investor ID 116823. Check previous change to register - change bank and email details - email to confirm. File	Investors
Renee Lobb	Senior Director	16-Feb-17	0.30	565	169.50	Trade-On	Review transfer request sent to our office and advanced share. confirm correct fund and send response noting registry handles by us not advanced. Request Neil Dempster to action request and respond if further information required. Respond to further query	Investors
Neil Dempster	Consultant 1	17-Feb-17	0.20	305	61.00	Trade-On	Email to Maria Conaghan with update for fund - link to website and receivers website	Investors
Neil Dempster	Consultant 1	17-Feb-17	0.20	305	61.00	Trade-On	Provide estimated holding value to Michael Hooker for investor 126068	Investors
Neil Dempster	Consultant 1	17-Feb-17	0.70	305	213.50	Trade-On	Transfer x4 - email to OMI with requirement for transfers for future reference	Investors
Neil Dempster	Consultant 1	20-Feb-17	0.20	305	61.00	Trade-On	Email to SEB confirm investor Id wont change - note bank details will be required	Investors
Neil Dempster	Consultant 1	20-Feb-17	0.10	305	30.50	Trade-On	Email to SEB international - confirm scanned copies fine for doing transfer	Investors
Renee Lobb	Senior Director	23-Feb-17	0.20	565	113.00	Trade-On	Review email from Citibank regarding update on fund. advise no real update and provide link to receiver reports as FYI.	Investors
Renee Lobb	Senior Director	23-Feb-17	0.20	565	113.00	Trade-On	Discussion with Ken at WMS regarding audit update and requirement for fund to be registered for GST.	Fund Administration
Renee Lobb	Senior Director	24-Feb-17	0.30	565	169.50	Trade-On	Respond to creditor query on pricing. advise no change. respond to further email requesting ISINs for fund. explain requirements for transfer and information required by way of account number or account id to put on forms.	Investors
Neil Dempster	Consultant 1	24-Feb-17	0.20	305	61.00	Trade-On	Transfers/updated details x2 for 124407 and 100267673	Investors
Renee Lobb	Senior Director	27-Feb-17	0.20	565	113.00	Trade-On	Respond to email from investor on progress of fund wind up.	Investors
Neil Dempster	Consultant 1	27-Feb-17	0.10	305	30.50	Trade-On	Print ID for Michael Hardwicke - email to OMI request account Id to make transfer	Investors
Renee Lobb	Senior Director	02-Mar-17	0.10	570	57.00	Trade-On	Responding to investor request for unit holding	Investors
Renee Lobb	Senior Director	06-Mar-17	0.20	570	114.00	Trade-On	Review investor email regarding distributions. check investment in CPAIF. Explain situation with reliance on First Mortgage Income Fund distributions and provide link to Receivers' last report.	Investors